

## COMMUNITY DEVELOPMENT PROJECT INSPECTION FUND

### BUDGET SUMMARY

CD ENGINEERING INSPECTION	2013 BUDGETED (CURRENT)	2013 ESTIMATED	2014 BUDGET
REVENUE	\$251,900	\$237,300	\$243,650
EXPENDITURES	\$300,580	\$258,220	\$243,470
NET INCOME (LOSS)		(\$20,920)	\$180
BEGINNING WORKING CAPITAL		\$185,676	\$164,756
ENDING WORKING CAPITAL		\$164,756	\$164,936

#### Engineering Project Inspection Program

Adopted in FY 2007, the Community Development Project Inspection Program utilizes City staff to perform construction inspection services eliminating the need for outside consultants. A prorated inspection rate, based upon a designed cost-recovery formula, allows the City to offer the development community an extremely competitive rate well below that previously charged by outside consultants. The work program includes realistic and attainable goals that generate adequate revenue to ensure that this program is self funded with no net cost to the General Fund.

# COMMUNITY DEVELOPMENT PROJECT INSPECTION FUND      PROGRAM HIGHLIGHTS

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## SERVICE INDICATORS

<u>Workload Measures</u>	Actual <u>2011</u>	Actual <u>2012</u>	Estimated <u>2013</u>	Projected <u>2014</u>
1. Private Development Projects Inspected by Staff	40	42	50	50

## 2014 GOALS

1. Continue to utilize the Community Development Project Inspection Fund and streamline reporting documentation depicting actual program costs vs. revenue.
2. Continue to compile historic inspection cost data to refine initial cost estimates that more closely reflect probable costs.
3. Review outstanding advance deposits/financial sureties/work order guarantees to ensure completion of aging private development projects.

## 2013 GOALS STATUS

1. Continue to utilize the Community Development Project Inspection Fund and streamline reporting documentation depicting actual program costs vs. revenue.  
9-Month Status: Engineering Services continues to improve utilization of personnel to increase effectiveness of inspection services provided to the development community.
2. Continue to compile historic inspection cost data to refine initial cost estimates that more closely reflect probable costs.  
9-Month Status: Engineering Services continues to utilize actual construction inspection costs to refine initial inspection escrow account deposits for private development projects.
3. Review outstanding advance deposits/financial sureties/work order guarantees to ensure completion of aging private development projects.  
9-Month Status: Given that required public improvements were not completed in accordance with approvals, Engineering Services, through approval by City Council, seized the financial guarantees for the Hess Oil (Main Street) and the Reserve at Stonehaven (Sanborn Road) projects and completed the design and construction management of the public improvements.

## COMMUNITY DEVELOPMENT PROJECT INSPECTION FUND

### BUDGET DETAIL

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 BUDGETED	2013 ESTIMATED	2014 BUDGET
<b>REVENUE</b>						
A/R FINANCE CHARGE	\$108	\$184	\$303	\$150	\$150	\$150
FEES FOR SERVICE	\$111,903	\$93,797	\$131,247	\$175,000	\$160,000	\$165,000
LICENSES AND PERMITS	\$60,589	\$66,394	\$70,928	\$76,250	\$76,500	\$78,000
INTEREST ON INVESTMENTS	\$1,631	\$985	\$597	\$500	\$650	\$500
<b>Total</b>	<b>\$174,231</b>	<b>\$161,360</b>	<b>\$203,075</b>	<b>\$251,900</b>	<b>\$237,300</b>	<b>\$243,650</b>
<b>APPROPRIATIONS</b>						
COMPENSATION	\$122,208	\$116,612	\$119,107	\$157,990	\$132,430	\$142,010
OUTSIDE SERVICES	\$5,582	\$3,121	\$3,443	\$4,120	\$3,460	\$3,740
VEHICLE MAINTENANCE	\$3,048	\$2,455	\$2,962	\$32,250	\$32,050	\$4,850
INSURANCES	\$5,340	\$4,369	\$4,128	\$6,410	\$5,640	\$4,190
OVERHEAD\FRINGER BENEFITS	\$81,367	\$73,484	\$73,358	\$98,310	\$83,140	\$88,280
TRANSFER TO GEN FUND	\$0	\$0	\$0	\$1,500	\$1,500	\$400
<b>Total</b>	<b>\$217,545</b>	<b>\$200,042</b>	<b>\$202,998</b>	<b>\$300,580</b>	<b>\$258,220</b>	<b>\$243,470</b>

**COMMUNITY DEVELOPMENT  
PROJECT INSPECTION FUND**

**FUNDING IMPACT**

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This budget contains no significant funding changes.