



# ADULT & YA

## LIBRARY CARD APPLICATION

FOR LOCAL RESIDENTS, AGES 13 & UP

-TO APPLY FOR A NEW LIBRARY CARD,  
PLEASE COMPLETE THIS APPLICATION AND PRESENT IT TO A LIBRARY STAFF MEMBER, ALONG WITH A PHOTO ID AND PROOF OF LOCAL ADDRESS.  
-SEE BACK OF THIS FORM FOR EXAMPLES OF ACCEPTABLE IDENTIFICATION & ADDRESS DOCUMENTS.  
-CPL RESIDENT CARDS ARE VALID FOR THREE YEARS.  
**-To use the library's computers, cardholders under age 18 must have a parent or guardian sign a consent form. Ask in the Children's Room!**

**1. LEGAL NAME (MUST MATCH PHOTO ID):**

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FIRST MIDDLE (OPTIONAL) LAST

**2. PREFERRED NAME (IF DIFFERENT FROM LEGAL NAME):**

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**3. ADDRESS (MUST VERIFY—SEE BACK OF FORM FOR ADDITIONAL INFO):**

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STREET CITY/STATE ZIP CODE

**4. PHONE NUMBER (INCLUDE AREA CODE):**

**5. EMAIL ADDRESS:**

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BY PROVIDING YOUR EMAIL ADDRESS, YOU AGREE TO RECEIVE EMAILED OVERDUE NOTICES, HOLD PICK-UP NOTICES, AND COURTESY REMINDER NOTICES 2 DAYS BEFORE YOUR ITEMS ARE DUE.

**5. WOULD YOU LIKE TO RECEIVE CPL'S MONTHLY E-NEWSLETTER?** \_\_\_\_\_ YES \_\_\_\_\_ NO

**6. WOULD YOU LIKE TO RECEIVE WEEKLY WOWBRARY EMAILS ABOUT CPL'S NEWEST BOOKS, MOVIES, AND MORE?**

\_\_\_\_\_ YES \_\_\_\_\_ NO

**7. PLEASE SELECT A 4-DIGIT PIN (USED TO ACCESS YOUR CPL ACCOUNT ONLINE):** \_\_\_\_\_

**8. NAME(S) OF PEOPLE AUTHORIZED TO PICK UP YOUR HOLDS:**

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THE PEOPLE NAMED ABOVE MAY CHECK OUT MATERIALS USING YOUR LIBRARY CARD OR THEIR OWN PHOTO ID

**9. IF YOU ARE 13 TO 17 YEARS OLD, A PARENT OR LEGAL GUARDIAN'S NAME & CONTACT INFO ARE REQUIRED:**

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ADULT'S NAME (FIRST & LAST)

ADULT'S PHONE NUMBER OR EMAIL ADDRESS

# ADDITIONAL INFORMATION:

TO OBTAIN A FREE ADULT RESIDENT LIBRARY CARD, APPLICANTS MUST PROVIDE PROOF OF IDENTITY AND PROOF OF RESIDENCE IN CONCORD OR PENACOOK, NH.

A valid driver's license or non-driver's identification card that is issued by the state of New Hampshire and includes the applicant's current local address is sufficient to serve as both ID and proof of residence.

-OR-

If the applicant does not have a valid New Hampshire license/non-driver identification card listing their current local address, they must present one form of photo identification **as well as** one form of address verification. **For address verification, an ELECTRONIC DOCUMENT (e.g. an email attachment) is OK.** Photo ID must be printed and include the applicant's legal name and signature.

### Acceptable forms of photo identification include:

- Passport (from U.S. or another country)
- Alien registration card ("green card")
- Government-issued ID (e.g. military ID)
- University or school ID
- Driver's license or non-driver identification card issued by a state other than New Hampshire

### Acceptable forms of address verification include:

- Rental, lease, or mortgage agreement
- Utility bill
- Vehicle registration
- Rent or mortgage receipt including applicant's name and address
- Concord property tax bill or receipt
- Checking or savings account statement
- Change of address form from US Postal Service
- Letter from a social services provider, temporary housing provider, or short-term residence, dated in the last 30 days and verifying applicant's residency at the stated address, or
- Postcard sent from CPL to the address provided, then returned to the library

A business address or post office box may be used for mailing purposes, as long as proof of a legal, physical Concord or Penacook address has been provided.

**For YA cards (applicants ages 13-17), we will also accept the ID and proof of address from the parent or legal guardian named on the front of this form.**

## THIS SECTION: FOR STAFF USE ONLY

\_\_\_\_ ADULT ID VERIFIED WITH: \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_ YA ADDRESS VERIFIED WITH: \_\_\_\_\_ STAFF INITIALS \_\_\_\_\_  
21-DAY CARD? YES / NO WARD \_\_\_\_\_  
21-DAY CARD EXPIRATION DATE: \_\_\_\_\_ 2450300 \_\_\_\_\_