

Facilities Naming Committee Policy

The following policy is to be utilized in response to a request that City Council consider naming a City facility in honor of an individual. It is important to note that the City Council should make every effort to honor someone due to a widely recognized significant contribution to the community as a whole or due to a significant financial contribution to a City facility and avoid naming a facility in the midst of an emotional event.

The individual shall be widely recognized by the Concord community for having made significant contributions to some important aspect of the Concord community's quality of life with an emphasis upon sustained contributions over a period of years; and

These specific contributions and their benefits to the Concord community shall be documented and provided to the Concord City Council in writing; and

Where possible, the person being honored and the City facility being named shall be as closely associated as possible;

Or, in the event that the facility is being named for an individual in honor of a significant financial contribution being made for the construction, repair, or otherwise enhancement of a City facility;

The minimum percentage of purchase or development cost a donor shall contribute before a City facility can be named for an individual as requested shall be 75%. The City Council shall have the prerogative of recommending acceptance or rejection of such an offer and/or amending the minimum percentage of contribution;

The City Council shall appoint an ad hoc committee to review requests and make a recommendation to the Council.

The name of facility may be changed when considered to be appropriate by a two-thirds vote by the Concord City Council.

In cases where there are stipulations connected with the naming of properties or facilities, there should be an agreement in writing between the parties concerned specifying the rights and obligations of each party.

*In City Council
Adopted
July 14, 1997*