

COMMUNITY DEVELOPMENT PROJECT INSPECTION FUND

BUDGET SUMMARY

CD ENGINEERING INSPECTION	2012 BUDGETED (CURRENT)	2012 ESTIMATED	2013 FISCAL BUDGET
REVENUE	\$219,150	\$207,610	\$251,900
EXPENDITURES	\$240,620	\$233,950	\$300,580
NET INCOME (LOSS)		(\$26,340)	(\$48,680)
BEGINNING WORKING CAPITAL		\$185,599	\$159,259
ENDING WORKING CAPITAL		\$159,259	\$110,579

Engineering Project Inspection Program

Adopted in FY 2007, the Community Development Project Inspection Program utilizes City staff to perform construction inspection services eliminating the need for outside consultants. A prorated inspection rate, based upon a designed cost-recovery formula, allows the City to offer the development community an extremely competitive rate well below that previously charged by outside consultants. The work program includes realistic and attainable goals that generate adequate revenue to ensure that this program is self funded with no net cost to the General Fund.

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PROGRAM HIGHLIGHTS

SERVICE INDICATORS

<u>Workload Measures</u>	<u>Actual 2010</u>	<u>Actual 2011</u>	<u>Estimated 2012</u>	<u>Projected 2013</u>
1. Private Development Projects Inspected by Staff	36	40	42	40

2013 GOALS

1. Continue to utilize the Community Development Project Inspection Fund and streamline reporting documentation depicting actual program costs vs. revenue.
2. Continue to compile historic inspection cost data to refine initial cost estimates that more closely reflect probable costs.
3. Review outstanding advance deposits/financial sureties/work order guarantees to ensure completion of aging private development projects.

2012 GOALS STATUS

1. Continue to utilize the Community Development Project Inspection Fund and streamline reporting documentation depicting actual program costs vs. revenue.
9-Month Status: The Engineering Services Division continues to utilize the successful project inspection program avoiding reliance on more expensive consultant services.
2. Continue to compile historic inspection cost data to refine initial cost estimates that more closely reflect probable costs.
9-Month Status: Staff continues to compile development data, program costs, and staff utilization to best reflect the actual inspection program costs used to develop the annual program, budget.
3. Continue to update appropriate Land Use Regulations as they pertain to engineering design and construction policies and procedures.
9-Month Status: Engineering staff assisted Planning Division staff on the completion of updated land use regulations adopted by the Planning Board.

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BUDGET DETAIL

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGETED	2012 ESTIMATED	2013 FISCAL BUDGET
REVENUE						
A/R FINANCE CHARGE	\$245	\$108	\$184	\$150	\$300	\$150
FEES FOR SERVICE	\$169,210	\$111,903	\$93,797	\$150,000	\$130,000	\$175,000
LICENSES AND PERMITS	\$63,608	\$60,589	\$66,394	\$68,000	\$76,600	\$76,250
INTEREST ON INVESTMENTS	\$6,093	\$1,631	\$985	\$1,000	\$710	\$500
Total	\$239,155	\$174,231	\$161,360	\$219,150	\$207,610	\$251,900
APPROPRIATIONS						
COMPENSATION	\$108,073	\$122,208	\$116,612	\$137,210	\$134,900	\$157,990
OUTSIDE SERVICES	\$3,213	\$5,582	\$3,121	\$4,140	\$3,780	\$4,120
VEHICLE MAINTENANCE	\$5,871	\$3,048	\$2,455	\$3,750	\$2,820	\$32,250
INSURANCES	\$3,362	\$5,340	\$4,369	\$5,490	\$5,630	\$6,410
FRINGE BENEFITS	\$61,798	\$81,367	\$73,484	\$90,030	\$86,820	\$98,310
TRANSFER TO GEN FUND	\$0	\$0	\$0	\$0	\$0	\$1,500
Total	\$182,317	\$217,545	\$200,042	\$240,620	\$233,950	\$300,580

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FUNDING IMPACT

FY 2013 request includes replacement of one Engineering inspection vehicle (PCR #56) at a cost of \$30,000; to be funded by Fund Balance.