



## **LANDLORD/AGENT REGISTRATION FORM**

City Clerks Office, 41 Green Street Concord, New Hampshire 03301 (603) 225-8500

According to RSA 540:1-b, effective January 1, 2011, owners of restricted property must file a statement with the town or city clerk of the municipality in which the property is located that provides the name, address, and telephone number of a person within the state who is authorized to accept service of process for legal proceedings.

Please review applicable State law to determine if your property is defined as "restricted" property (RSA 540:1-a). If so, you are required to fill out this form and return to the Office of the City Clerk along with a \$15.00 filing fee. Please make checks payable to the City of Concord.

### **Property Owner's Information**

**Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Unit/Apt #:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**Area Code & Phone Number:** \_\_\_\_\_

**List all applicable property addresses (street addresses) within the City of Concord that have the same agent:**

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**Agent within the State of New Hampshire to contact to accept service for addresses listed in section above:**

**Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Unit/Apt #:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

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