



CITY OF CONCORD
New Hampshire's Main Street™
Community Development Department

David Cedarholm, PE
City Engineer

CITY OF CONCORD - POLES AND WIRES COMMITTEE

MEETING MINUTES

The City of Concord's Poles and Wires Committee held a committee meeting on December 14, 2021, in the 2nd floor conference room of City Hall at 11:00 AM.

ATTENDEES

David Cedarholm, City of Concord, City Engineer
Chip Chesley, City of Concord, Director, General Services
Heather Shank, City of Concord, City Planner
Sue Golden, City of Concord, Deputy Assessor
James Major, Utilities and Highways Superintendent, General Services
Paul Gendron, City of Concord, City Surveyor – via remote phone call
Sean Conway, Verizon Wireless

CALL TO ORDER

David Cedarholm called the meeting to order at 11:05 AM.

APPROVAL OF 10/28/21 MEETING MINUTES

Paul Gendron indicated that he had sent out copies of the 10/28/21 draft meeting minutes for review. Heather Shank made a motion to approve the minutes. Chip Chesley seconded the motion and the minutes were unanimously approved.

FINAL APPLICATIONS

1. Unitil Energy Systems, Inc., Request for Licensure of conduit within a City Right-of-Way.
Pleasant Street

Mr. Cedarholm stated that no one from Unitil was present at the meeting. He also stated that he believes that they are working on a more refined plan. He briefly described that the intent of the project is to utilize the utility pole at the southeast corner of Pleasant Street and South State Street, and then run conduit to a manhole in the parking lot, and then run conduit under the sidewalk of Pleasant Street to the Endicott Alley.

Ms. Shank made a motion to table the motion until the next meeting. Mr. Chesley seconded the motion and the application was unanimously tabled.

2. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.
Centre Street 79

Mr. Gendron stated that this application is for one small cell at the corner of Centre Street and Merrimack Street. He stated that the Committee had previously approved a small cell at the corner of Centre Street and Pine Street; however, the pole number on that application was wrong. The number 21 was on the application, when the actual number of the pole was 27. When Consolidated replaced pole 21, they replaced the pole at Centre and Merrimack. Upon learning of the new pole at number 21 from Rick Wollert, Concord Fire Department, Mr. Gendron informed Mr. Conway. Mr. Gendron investigated the pole numbers and suggested to Mr. Conway two options: replace pole 27 and use the previous Committee approval, or submit a new application for pole 21 and have another public hearing. Mr. Conway chose the second option.

Mr. Gendron stated that it appears that the current application meets the City's general requirements and recommended approval of the application. A brief discussion ensued regarding the proposed equipment and the height above the ground. Mr. Cedarholm asked if the equipment above the electric meter could be moved up so that the bottom was at 10' feet above the ground. Mr. Conway stated he could do that. Ms. Shank made a motion to approve the application and to revoke the previous application for the corner of Centre Street and Pine Street. Mr. Chesley seconded the motion and the application was unanimously approved.

NEW BUSINESS

None.

OLD BUSINESS

1. segTEL, Inc., d/b/a FirstLight Fiber, request for licensure of fiber optic conduit within a City Right-of-Way.
Regional Drive 65

Mr. Gendron explained that shortly after the Committee approved a conduit application for this location at its October 28 meeting, the City paved the roadway. The ESD had discussed the option of directional boring under the new roadway, but had determined that there were too many utilities to allow that. The ESD then determined that there was an overhead crossing at the easterly corner of the property and recommended that FirstLight utilize that location, then use conduit to service the building once they were on private property. Mr. Gendron stated that they had completed the work, but that he was waiting for a new license document for the new overhead fiber optic.

Mr. Gendron recommended approval of the application subject to a final license agreement being submitted for recording. Ms. Shank made a motion to approve the application subject to the condition that a license document be submitted. Mr. Chesley seconded the motion and the application was unanimously approved.

2. Discuss the potential relocation of utility poles on South Main Street near Langdon Avenue to accommodate CIP # 505, South Main Street Corridor Improvements.

Mr. Cedarholm informed the Committee that he had sent a letter to both Gary Miller of Unitil and Melissa Auclair of Consolidated, and that they both had verbally confirmed that they received the letter. Mr. Cedarholm stated that Ms. Auclair is not disputing that Consolidated should pay for the relocation of the utility poles. Ms. Auclair has asked that the proposed utility pole locations be staked out. Mr. Cedarholm stated that additional discussions need to take place regarding the pole locations due to a deflection point in the right-of-way line and avoiding a wire encroachment on private property. Mr. Cedarholm also stated that new licenses would be issued for the new poles.

ADJOURNMENT

There being no further items to discuss, Ms. Shank made a motion to adjourn and was seconded by Mr. Chesley.