

**CITY OF CONCORD
TRAFFIC OPERATIONS COMMITTEE
MINUTES OF DECEMBER 21, 2021**

The Traffic Operations Committee (TOC) met at 9:06 am on December 21, 2021
in the Second Floor Conference Room, City Hall, 41 Green Street.

Attendees: David Cedarholm, Terry Crotty, Sam Durfee, Karen Hill, Jim Major, John Thomas
Absent: Matt Cashman, Fred Reagan, Rick Wollert
Guests: Matt Walsh

1. Introductions

2. Regular Discussion Items

a. *Approval of Minutes – November 16, 2021*

The meeting minutes of November 16, 2021 were approved. *Motion:* Major.
Second: Thomas. *Unanimous.*

b. *Overview of City-Wide Crash Data*

Thomas reported on the November statistics for the city-wide crash data: Accidents counts are around the 100s and are nearly back to normal counts. Detailed reports were submitted in advance of the meeting.

c. *City Council Meeting Update*

Cedarholm noted that there were no transportation related items at the last City Council meeting. Related to parking, Hill noted that the Council passed all of the narrow street parking recommendations.

d. *Transportation Policy Advisory Committee (TPAC) Update*

Hill reported on the sidewalk data that was collected by the Planning Commission, as well as the transportation related CIP projects. Major noted that Airport Road reclaim has been pushed out to 2024.

3. Ongoing Discussion and Action Items

a. *Update on referral from City Council regarding traffic speeds, visibility, and illegal parking on Christian Ave*

Hill presented three options and reviewed a packet of information including pros and cons for each option, and accident data that had been prepared by Thomas; all of the accidents were at the main driveway (#33 Christian Ave). Engineering has reviewed the options with Councilor Bouchard and Carlos Baia resulting in the

request that the parking areas be striped. Major agreed that it could be done in the spring. Hill noted that moving the parking to the south side of the street would have a number of negative effects, including conflicts with the school buses and would require the City to adopt a loading zone ordinance. Hill noted that the accident data is not supporting a need to change the existing parking.

Durfee moved that TOC recommend to Council to accept option one, make no changes to the setbacks, and add parking pavement markings in the Spring. Crotty requested that parking enforcement officers provide directed enforcement after the striping is placed. Second: Major. *Unanimous.*

Walsh left at the meeting at 9:50am.

b. *Update on request from resident regarding traffic speed concerns on Ridge Road and sharp corner at # 21*

Cedarholm noted that he had a meeting with Councilor-Elect Stacy Brown who is not in favor of the options for a stop sign or for a one-way street at this time. Hill noted that Brown has not received any concerns from other residents and that she intends to discuss with members of the neighborhood to gauge overall concerns. She agreed that the signs are a reasonable interim improvement. Major agreed to add additional signage. Thomas suggested that double yellow center lines be added to both sides of the intersection. Thomas moved to install the double yellow lines and curve warning sign with 10 mph advisory speed plaques. *Seconded: Crotty. Unanimous.*

4. New Discussion and Action Items

a. *Referral from City Councilor McNamara in regards to safety concerns with the driveways on Centre Street (# 125 and # 143 N Main Street) and their close proximity to the signalized intersection*

The Committee discussed the traffic flow issues of the driveways on Centre Street west of the intersection with North Main Street and reviewed the accident data that had been compiled for the past five years. The Committee agreed that the accident data does not support the need for a change. Thomas moved that the intersection remain as is. *Second: Durfee. Unanimous.*

b. *Resident request through See Click Fix for a STOP sign on Chandler Street at Elm Street*

The Committee reviewed the intersection. Based on the City's Stop Sign Policy, minimal accidents reported at the intersection in the last five years, it was determined that the "T" geometry of the intersection suggests the normal right-of-way rule would be followed. Major moved that the STOP sign not be added per the City's Stop Sign Policy. *Second: Thomas. Unanimous.*

- c. *Resident request through See Click Fix for a reduced speed sign prior to 25 mph posting on Elm Street*

Hill noted that there is already a reduced speed sign on Elm Street (at #in the appropriate location. Thomas moved that no action be taken as a sign is already in place. Second: Durfee. *Unanimous*. Hill will respond to the resident.

- d. *Resident request through See Click Fix for a STOP sign on Woodman Street at Minot Street*

The Committee reviewed the intersection. Based on the City's Stop Sign Policy, minimal accidents reported at the intersection in the last five years, it was determined that the "T" geometry of the intersection suggests the normal right-of-way rule would be followed. Major moved that a STOP sign not be installed per the City's Stop Sign Policy. *Second: Cedarholm. Unanimous.*

Motion: Cedarholm. Second: Hill. Unanimous.

Meeting adjourned at 10:30am.