



**CITY OF CONCORD**  
*New Hampshire's Main Street™*  
***Community Development Department***

David Cedarholm, PE  
*City Engineer*

**CITY OF CONCORD - POLES AND WIRES COMMITTEE**

**MEETING MINUTES**

The City of Concord's Poles and Wires Committee held a committee meeting on September 23, 2021, in the 2<sup>nd</sup> floor conference room of City Hall.

**ATTENDEES**

David Cedarholm, City of Concord, City Engineer  
Chip Chesley, ABSENT  
Heather Shank, City of Concord, City Planner  
James Major, City of Concord, Highways and Utilities Superintendent – Designee for Chip Chesley  
Paul Gendron, City of Concord, City Surveyor  
Rick Wollert, City of Concord, Fire Department  
Sue Golden, City of Concord, Deputy Assessor  
Sean Conway, Principal Engineer, Verizon Wireless

**CALL TO ORDER**

David Cedarholm called the meeting to order at 2:05 PM and stated that it was a continuation of the April 22, 2021, and the July 29, 2021, poles and wires meeting.

Mr. Cedarholm asked Paul Gendron to outline the agenda. Mr. Gendron stated that there are 8 projects on the agenda, 6 for Cellco Partnership, doing business as Verizon Wireless, 1 for Unitil, and 1 for segTEL, doing business as FirstLight Fiber; however, he had omitted one item for Unitil, and asked the committee to add the item for East Side Drive. Mr. Cedarholm asked the committee if there were any objections, and there being none, authorized the addition of the item.

**FINAL APPLICATIONS – CONTINUATION FROM APRIL 22, 2021 AND JULY 29, 2021**

1. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
White Street at 10 Blanchard Street

Mr. Gendron stated that this application is from the previous meeting in which specific conditions were approved by the committee. He stated that Sean Conway had reviewed the application, and that the

conditions requested by the committee could not be met due to limitations on the utility pole. Heather Shank made a motion to approve the application as originally submitted with the condition that the electric meter be placed at 5 feet above the ground. Mr. Cedarholm seconded the motion and the application was approved.

### **NEW BUSINESS – FINAL APPLICATIONS**

1. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Airport Road 65

The committee reviewed the application for 65 Airport Road. Ms. Shank stated that all of the general conditions as discussed at the July 29, 2021, committee meeting are applicable for these applications. Mr. Conway acknowledged and agreed to the request. Mr. Gendron recommended that the application be approved.

Ms. Shank made a motion to approve the application. Mr. Cedarholm seconded the motion and the application was approved.

2. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Hazen Drive at 33 Christian Avenue

Mr. Gendron stated that this application is for a utility pole on State owned land known as Hazen Drive and that the committee does not have the jurisdiction to approve the application. He suggested to Mr. Conway that he should discuss this application with the State of New Hampshire Department of Transportation. Mr. Conway acknowledged and agreed to consult with the NHDOT.

Mr. Gendron asked Sue Golden if the City would still tax the facility if it is located on State owned property. She stated that she would research the issue.

3. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Loudon Road 161

The committee reviewed the application for 161 Loudon Road. Ms. Shank asked if the facility can be turned 90 degrees to the south and parallel to the sidewalk, instead of perpendicular to the sidewalk. Mr. Conway stated that he would review the application. Mr. Gendron recommended that the application be approved subject to the condition.

Ms. Shank made a motion to approve the application subject to the facility being turned 90 degrees to the south. Mr. Cedarholm seconded the motion and the application was approved.

4. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.

Loudon Road 24 at Gully Hill Road

The committee reviewed the application for 24 Loudon Road. Mr. Wollert asked that Mr. Conway wait 2 to 3 weeks to start construction on this utility pole to give him time to conduct his make ready work. Mr. Conway acknowledged and agreed to the request. Mr. Gendron recommended that the application be approved subject to the condition.

Ms. Shank made a motion to approve the application subject to Mr. Wollert conducting his make ready work prior to Mr. Conway starting his construction. Mr. Cedarholm seconded the motion and the application was approved.

5. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Rumford Street 111

The committee reviewed the application for 111 Rumford Street. Mr. Gendron recommended that the application be approved.

Ms. Shank made a motion to approve the application. Mr. Cedarholm seconded the motion and the application was approved.

Mr. Conway left the meeting.

6. Unitil Energy Systems, Inc., Request for Licensure of six utility poles within a City Right-of-Way.  
Silk Farm Road

Mr. Gendron stated that the New Hampshire Department of Environmental Services is constructing a new facility on Silk Farm Road. He stated that utility poles are installed up to the Audubon Society of NH at 84 Silk Farm Road, approximately 1,000 feet south of the new DES buildings. He stated that this application is for six new utility poles within the public right-of-way to provide service to the new buildings and recommended that the application be approved.

Ms. Shank stated that she had reviewed the approved site plan and that overhead service is required on site, therefore, she was not opposed to new utility poles being placed along Silk Farm Road, instead of underground conduit. Ms. Shank made a motion to approve the application. Mr. Cedarholm seconded the motion and the application was approved.

7. segTEL, Inc., d/b/a FirstLight Fiber, Request for Licensure of fiber within a City Right-of-Way.  
202 North State Street

The committee reviewed the application for 202 North State Street and Mr. Gendron recommended that the application be approved.

Ms. Shank made a motion to approve the application. Mr. Cedarholm seconded the motion and the application was approved.

8. Unitil Energy Systems, Inc., Request for Licensure of one support pole within a City Right-of-Way, East Side Drive

Mr. Gendron stated that a utility pole on the east side of East Side Drive at the north side of North Curtisville Road is supported by guy wires attached to two trees on the west side of East Side Drive. He stated that the property owner at 229 East Side Drive had asked Unitil to remove the guy wires so that they could remove the trees. Mr. Gendron stated that the support pole will be placed in the public right-of-way, and that a sidewalk guy would also be located within the right-of-way, and recommended that the application be approved.

Ms. Shank made a motion to approve the application. Mr. Cedarholm seconded the motion and the application was approved.

**NEW BUSINESS**

None.

**OLD BUSINESS**

None.

**ADJOURNMENT**

There being no further items to discuss, Ms. Shank made a motion to adjourn and was seconded by Mr. Cedarholm.