

HERITAGE COMMISSION
Meeting Minutes
July 1, 2021

The Heritage Commission held its regular monthly meeting at Council Chambers, 37 Green Street, Concord, New Hampshire, on Thursday, July 1, 2021.

Attendees: Vice-Chair Jim Spain, Members Carol Durgy Brooks, Dr. Bryant Tolles Jr., and Alternate Mike Dunn.

Absent: Chair Richard Jaques, and Councilor Jennifer Kretovic

Staff: Heather Shank, City Planner
Lisa Fellows-Weaver, Administrative Specialist

1. Call to Order and Seating of Alternates

The meeting was called to order by Vice Chair Spain at 4:33 p.m.

Mr. Spain made a motion to seat Alternate Member Dunn to the Commission for this meeting. Seconded by Ms. Brooks. The motion passed unanimously.

2. Approval of Minutes

Mr. Tolles moved to approve the minutes of June 3, 2021, as written. Mr. Dunn seconded the motion. The motion passed unanimously.

3. New Business

Ms. Shank informed the Commission that Mr. Johnson has resigned as a member.

Ms. Shank stated that she will notify administration that Mr. Dunn is interested in becoming a full member.

Ms. Brooks made a motion to recommend to the City Manager that Alternate member Mike Dunn be appointed as a regular member of the Commission. Seconded by Mr. Tolles. The motion passed.

Mr. Spain stated that he will reach out to a few people he believes may be interested in becoming a member.

4. Demolition Review Committee – Jim Spain

Mr. Spain stated that there was nothing new to report.

5. Heritage Sign Program – Carol Brooks

Ms. Brooks stated that no new applications have been submitted and no new inquiries. She mentioned that during the pandemic potential applicants were not able to get into the Concord Room at the Library to conduct any research for the sign applications. At this time, the library is now scheduling appointments.

6. Planning Board Update

Ms. Shank stated that there was no new information to report relative to the Planning Board. She mentioned that Mr. Johnson reached out to the Jason Garland, developer of the Abbott House, to schedule a visit. Mr. Garland stated that a visit would be fine during regular business hours. Ms. Shank stated that she is not sure if Mr. Johnson followed through or not and she would forward the email to the members. She added that she mentioned if a quorum of the Commission should be present, there are notification requirements that must be met.

7. Council Update – Councilor Kretovic

Councilor Kretovic was not in attendance and no other communications were provided.

HERITAGE COMMISSION
Meeting Minutes
July 1, 2021

8. Old Business

a. Abbott Village - Heather Shank

Ms. Shank stated there was nothing new to report. She noted that Steve Bedard has been very good with keeping in touch. A discussion was held regarding the outcome of the Abbott House. Ms. Shank explained that the house will be a part of the condominium due to the denial of the variances for the subdivision.

b. Ordinance Revisions - Jim Spain

A discussion was held regarding how the Commission is going to move forward with the ordinance revisions relative to demolition. Mr. Spain suggested that members be ready to discuss options of what they would like to do at the August meeting. Ms. Shank suggested that the Demolition Review Committee (DRC) request to be on the City Council agenda to summarize the intent and get feedback from Council regarding their support or support from the business community.

Ms. Brooks gave a brief overview of the progress of the DRC. She noted that there are still a number of issues that were never finalized including the length of delay. She stated that the committee wanted to have the full revision completed before moving forward.

Mr. Dunn asked what the purpose is of the delay.

Ms. Shank explained that the delay is intended to give time for the DRC to work with the property owner to come up with alternatives to demolition. A public hearing is held to allow the public, property owner, and the DRC to get comments prior to a significant historic resource being demolished. The maximum delay is currently 49 days.

Ms. Brooks suggested the DRC revisit the existing revisions and see if those are still pertinent, and look at the ordinance as a whole. She added that she feels it is premature to go to any other source until the committee's review is completed.

Members agreed to begin meeting again. Dates will be determined at the next Heritage Commission meeting.

c. Historic Photo Repository - Jim Spain

Mr. Dunn offered to become an administrator of the Flickr account. He stated that he plans to reach out to Mr. Woodfin and will start looking into the account and the pictures.

d. Monuments & Granite Markers - Jim Spain

Mr. Spain stated that he continues to receive calls relative to markers and monuments as a result of the Concord Monitor article.

Mr. Spain stated that he relayed the process information for volunteering to Isaiah Kanoy. Mr. Kanoy will be assisting an independent group.

9. Any other business to come before the Commission

a. Correspondence - there was no new correspondence

b. Attendance - Next meeting is August 5, 2021.

c. Other - Membership

Mr. Tolles asked about membership of the Commission and how to obtain new members. Ms. Shank explained that if there were a person interested in being a member of the Heritage

HERITAGE COMMISSION
Meeting Minutes
July 1, 2021

Commission they should submit a letter of interest and resume to the City Manager. Ms. Brooks suggested that members encourage any interested party to attend a meeting as a guest.

Adjournment

There being no further business to come before the Commission, Ms. Brooks motioned to adjourn the meeting at 5:30 p.m. Mr. Dunn seconded the motion. The motion passed unanimously.

Respectfully Submitted,
Lisa Fellows-Weaver
Administrative Specialist