

## MINUTES

Beaver Meadow Golf Advisory Committee Meeting  
January 14, 2021

**In Attendance:** Chris Mulleavey (Chair), Bob Norton, Fran Hunt, Linda Mattlage, Nathan Fennessy, Roger Jobin, Bob Whatmough, Jennifer Kretovic, Phil Davis, Bernard “Sid” Chase, Deputy City Manager Brian LeBrun, City Manager Tom Aspell, and member of the public Charles Randall.

**Absent:** Dick Holden.

The meeting was called to order. Deputy City Manager Brian LeBrun read the Covid-19 – Public Meeting Procedures Notice in compliance with Governor Sununu’s Executive Order #12.

- 1) **Public Input:** There was no public input.
- 2) **Approval of December 10, 2020 Meeting Minutes:** Chris Mulleavey asked for a motion on the draft minutes. Roger Jobin motioned, Jennifer Kretovic seconded, and the minutes were unanimously approved with a roll call vote.
- 3) **Pro Shop Update:**
  - The simulator league is into its 7<sup>th</sup> week of play and operations.
  - The “Give the Gift of Golf” campaign in December helped to contribute to a 130% increase in gift certificate sales. Sim rentals increased by 40%.
  - The event calendar for 2021 is in its final stages before production.
  - Brian LeBrun shared preliminary financial data. Year to date trend continues to be significantly up over last year and the course has reached 71% of its budgeted revenue for FY 2021.
- 4) **Course Update:**
  - Staff continues to work with the Parks & Recreation Department on offering skiing and skating at the golf course. Skating has been quite busy. The Bill Koch Ski League started on January 8th. The Concord High School ski race to be held on January 15th was moved to Proctor Academy due to lack of snow.
  - Pond dredging will start next week, weather permitting, with the cutting of trees to make room to dewater the dredged material.
- 5) **CIP Review:** The committee discussed the following three Capital Improvement Projects to be completed at the golf course:
  - CIP 107 – Clubhouse/Maintenance Buildings: Committee members had questions about the bathrooms, siding, and overall clubhouse updates. City Manager Tom Aspell informed the committee that the Mayor is putting together a committee to review building needs.

- CIP 235 – Golf Course Grounds Improvements: The committee discussed the irrigation project and using part of the monies earmarked for that to do the tree removal, as recommended in the USGA tree report. Jennifer Kretovic commented that the tree removal should be a high priority. Nathan Fennessy encouraged the committee to consider hiring a golf course architect to properly outline improvement plans that will impact turf health, playability, and course safety.
- CIP 530 – Golf Course Equipment: Staff outlined and the committee discussed the needs for a new knife and reel grinder. The current piece of equipment was purchased in 1980. The new grinder would increase efficiency of time spent tuning, longevity of each reel, and improve staff safety.

Bob Norton motioned to accept the proposed CIP projects as discussed. Nathan Fennessy seconded. The motion carried on a unanimous roll call vote.

- 6) **Other:** Nathan Fennessy indicated that his wife and son came to Beaver Meadow to use the cross country ski trails and thought they were in excellent shape. Jennifer Kretovic noted that the local neighborhood social media groups are really enthusiastic about the pond. Phil Davis and Sid Chase commented that the pond is seeing a high increase of use.
- 7) **Adjournment:** Nathan Fennessy motioned and Jennifer Kretovic seconded to adjourn. The meeting was adjourned on a unanimous roll call vote.