

CITY OF CONCORD
TRANSPORTATION POLICY ADVISORY COMMITTEE
MINUTES OF July 25, 2019

The Transportation Policy Advisory Committee (TPAC) met at 6:00 p.m., on July 25, 2019, in the Second Floor Conference Room, City Hall, 41 Green Street.

Attendees: Dick Lemieux, Chair
Craig Tufts
Councilor Brent Todd
Councilor Rob Werner
Ursula Maldonado
Rebecca McWilliams

Absent: Sheila Zakre
Greg Bakos
Ryan Buchanan

Staff: Dave Cedarholm, City Engineer
Sam Durfee, Senior Planner
Ashley Hamilton, Fiscal Supervisor

Guests: Terri Paige, Transportation Director for CAPBMCI

1. Call to Order

The Chair called the meeting to order.

2. Approval of Minutes

The minutes of the June 05, 2019 were approved (Motion-Maldonado; Second-Tufts; Unanimous).

3. Presentations

- a. The Concord Energy and Environment Advisory Committee's 100% Renewable Energy Strategic Plan was presented by Councilor Werner. Several primary goals discussed by TPAC members include: timelines to increase energy conservation, the feasibility of transitioning to electric vehicle transportation City wide, the need to increase collaborations with all subcommittees, the benefits of promoting economic development and the need for improved infrastructure to transition and keep up with market trends. The drafted plan will be sent to City Council and will be referred to the Planning Board thereafter. The intent is for the Strategic Plan to evolve overtime as goals change.

The committee members discussed incorporating additional language into the plan that reflect the importance of making provisions for non-motorized travel, walkability, bikeability, and a decreased reliance on motor vehicles.

4. City Council Meeting Update

Councilor Brent Todd:

- a. 6/10 Council Meeting: Communication from Kevin Coates, 45 Community Drive, requesting consideration be made to traffic safety improvements, specific to speeding traffic, on both Community Drive and High Street in Penacook. Council referred this communication to the Police Department. Councilor Todd sent CPD traffic data collected from Rob Mack was collected in 12/2010 and 9/2016. Average speeds were 23-29 mph and 85th percentile were 33-34 mph, so this is an enforcement issue.
 - o David Cedarholm agreed to forward count updates to CPD for this area.
- b. 7/8 Council Meeting: \$1,000,000.00 was transferred to the City's Highway Reserve Account to be used in conjunction with the Annual Highway Improvement Program, CIP #78. The funds are from the City reserve funds originally designated for potential litigation costs in a property tax abatement and property tax exemption case with Consolidated Communication, formerly Fairpoint Communications. This money will go to paving more City streets.

5. TPAC Referrals from City Council, Staff and Chair

- a. **Referral from City Council regarding a communication shared by Councilor Werner from Kensington Road residents with concerns about cut-through traffic and speeds on Kensington Road**

David Cedarholm provided updates on the Kensington Road traffic counts stating that the data supports a decrease in activity. Councilor Werner suggested hosting a public meeting to share the results. Dick Lemieux was in favor of this.

- a. **Referral from City Council regarding a communication from Councilor Bouchard on resident safety concerns about illegal vehicle left turns from East Side Drive northbound into the CVS/Burger King driveway - further action pending until Councilor Bouchard reviews all the details.**

6. Status Report on Subcommittees

Dick Lemieux suggested that the speaking order of subcommittee status reports be rotated on future agendas.

- a. **Traffic Operations Committee (TOC), Dave Cedarholm**

Dave Cedarholm reported that TOC met on July 23Rd and the draft minutes were reviewed with the following TPAC comments:

- o Beaver Meadow School Officials met with TOC staff to finalize the fall 2019 student drop-off/pickup parking plans.
 - o TPAC agreed that the School should notify Sylvester Street residents about the anticipated traffic changes. Cedarholm agreed to follow up with the school district.
- o CPD will be monitoring resident reported speed issues at the Penacook roundabout traveling northbound on Village Street.
 - o Councilor Todd requested the resident's information be forwarded to him and suggested consideration for a future long term solution.
- o North Main Street/I-393 reported intersection issues were discussed and the solution of increasing signage was agreed on.
 - o Terri Paige indicated that CAT is looking to relocate the bus stop route near the intersection to prevent multi-lane merging issues.
 - o Dick Lemieux stated that the area is not bicycle friendly and having a designate bicycle lane would be beneficial and increase traveling safety.

- Cedarholm was tasked to review the feasibility of adding a bicycle lane.

b. Bicycle/Pedestrian Committee (TPAC-BP), Craig Tufts

Craig Tufts noted that the one-day demonstration project is tentatively scheduled for October 2nd, pending City Council approval, which will coincide with the Abbot Downing School's "Walk & Bike to School Day" event. A project detailed report will be submitted for Council's review and approval in August.

- Councilor Todd asked to have the event results shared with Council if approved.

c. Public Transportation Committee (TPAC-PT), Terri Paige

Terri Paige introduced herself as the new Transportation Director for CAPBMCI. She shared her goals and objectives to gain efficiency, increase fundraising efforts, improve staff retention, and improve the working relationships between her organization and the City.

7. Staff Updates

a. Merrimack River Greenway Trail (CIP543)

David Cedarholm indicated that the LWCF grant for Terrill Park has changed from a boardwalk concept to a trail with parking. A grant modification would be going to City Council for approval and an anticipated public hearing in September.

b. I-93 Bow-Concord/Storrs Street Extension North

No progress or new information.

- Dick Lemieux suggested that a request be sent to the Mayor to either reconvene the Concord 2020 group or create a new group like it.
- Several TPAC members agreed that there would be benefit in doing so.

8. Adjourn

The meeting was adjourned by unanimous consent at about 9:15 p.m.