

HERITAGE COMMISSION
MASTER PLAN SUBCOMMITTEE
Meeting Minutes
March 17, 2026 - DRAFT

The Heritage Commission Master Plan Subcommittee held a meeting in the City Hall 2nd floor conference room at 41 Green Street.

Members: Chair Althea Barton, Carol Durgy Brooks, Councilor Aislinn Kalob, Dr. Bryant Tolles, Jr.

Also in attendance: Heritage Commission Chair Rick Jaques

1. Call to Order: The meeting was called to order by Chair Barton at 12:00 p.m.
2. Review / Acceptance of Minutes: This being the first meeting, there were no minutes to review.
3. New Business
 - a. Members discussed the Heritage Commission goals, purpose of the subcommittee, and overall master plan process.
 - b. Members discussed: strategies for reviewing the 2030 Master Plan, including Section VIII Historic Resources and other relevant sections; ways to work with city staff and the consultant; celebrating citywide successes; updating outdated or inaccurate material; incorporating current best practices into the new master plan; and the importance of public engagement.
4. Next Meeting is scheduled for April 21st at 12:00 p.m. Alternate dates were discussed to accommodate members.
5. Adjournment: Brooks moved, seconded by Jaques, to adjourn the meeting at 1:15 p.m. The motion passed unanimously.

Respectfully submitted,

Althea Barton

Chair, Master Plan Subcommittee of the Heritage Commission

