

Concord Recreation and Parks Advisory Committee
October 16, 2025 at 5:30 pm at the City-Wide Community Center

Agenda:

Review and approve the meeting minutes from the September 2025 meeting

Old Business:

1. City Council Referral: Request to install AED device at the Beaver Meadow Park pickleball/tennis courts.
2. SkiTheBeav new request (letter is attached)
3. Capital Improvement Plan (CIP): FY27 and beyond.
4. Bike Park (update from last meeting, another meeting scheduled)
5. White Park Playground Opening Celebration – Friday, Oct 17 at 5 pm
6. Eastman Clock Tower dedication – Monday, Oct 27 at 5 pm
7. Update on ongoing funded CIPs

Ongoing fundraising initiatives:

- A. Kiwanis Park and new Skate Park: Goal is to raise \$500,000 to match LWCF Grant of \$500,000 (online at: www.concordnh.gov/1920/Kiwanis-Park)
- B. Snowmaking plans in partnership with SkiTheBeav: Goal is to raise \$100,000 (online at: <https://www.concordnh.gov/691/Enhanced-Community-XC-Skiing-at-BMGC>)
- C. Mural at the City-Wide Community Center
- D. Donations for our Youth and Camp Scholarships Funds

Next Meetings: The next committee meeting is scheduled for Thursday, November 20, 2025 at 5:30 pm at the City-Wide Community Center.

Committee Members

Althea Barton	Ward 1
Rob Kleiner	Ward 2
Jim Figueira	Ward 3
Sarah Beauregard	Ward 4
Zoey Murphy	Ward 5
Nick Kotkowski	Ward 6
Brian Sartorelli	Ward 7
VACANT	Ward 8
Deodonne Bhattarai	Ward 9
Mary Miller (Chair)	Ward 10

Staff Members

David Gill, Parks and Recreation Director
Laura Bryant, Assistant Parks and Recreation Director
Matt Walsh, Deputy City Manager (until new City Planner is hired)

City Councilor Michele Horne
City Councilor Nathan Fennessy
Barb Higgins, Concord School District Rep
Kenny Edwards, Merrimack Valley School District Rep



received
Oct 8, 2025
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Dear David Gill,

Thank you for your continued support of our efforts to improve the cross-country ski facilities at the Beaver Meadow Municipal Golf Course. We are looking forward to moving ahead with the installation and operation of a single fan gun this year, paid for with funds raised by our private fundraising efforts.

We write to propose that the City of Concord consider purchasing the snow gun directly, using funds provided by Ski The Beav, rather than accepting a donated snow gun purchased by our organization. We believe this proposal is mutually beneficial for both the city and our nonprofit for the following reasons:

- 1. Administrative and Fundraising Efficiency:** The snow gun is eligible for a significant 50% rebate from NH Saves, which is valued at \$24,270 because it is one of the most energy efficient models on the market. These are funds that if we had to raise them we would need to return to our donors after the rebate is received. In contrast the city has the balance sheet to manage this small expense for the short period between purchasing the gun and receiving the rebate without additional administrative hurdles. The city taking on this task allows us to dedicate our fundraising capital to the actual installation and ongoing operational needs of the snowmaking system, maximizing the efficiency of our donations and allowing us to better support the project.
- 2. Warranty and Liability:** If Ski The Beav were to purchase the fan gun and then donate it to the city, the manufacturer's warranty could potentially become void or be complicated by the transfer of ownership. A direct purchase by the city would ensure that Concord is the original owner, is eligible for the full manufacturer's warranty, and is protected from any potential liability issues that could arise from a third-party donation. This approach secures the city's investment in the equipment for years to come.
- 3. Long-Term Asset Management:** By purchasing the equipment, the city will directly own a valuable piece of infrastructure from day one. This not only allows the city to depreciate the asset and manage it through its existing capital assets program but also sets a clear precedent for future investments in the Beaver Meadow Municipal Golf Course. This approach positions the snow gun as a long-term public asset, directly benefiting the community and strengthening the city's commitment to improving recreational facilities for residents.

The total cost for the snow gun and soft start pump is \$48,540.61, and delivery is expected to occur before December 2025, with an estimated cost of \$300 to \$500. We have already sent a check for the initial deposit of \$9,708.12 to secure our place in HKD's production queue, and will cover the remaining balance, minus the value of the 50% NH Saves rebate. Ski The Beav will

provide these funds as an advance donation and will also facilitate the rebate application process.

Attached to this letter, you will find documentation showing:

- The invoice for the full cost of the equipment.
- Receipts confirming our payment of the initial deposit.
- The eligibility for the rebate and a point of contact with NH Saves

We are confident that this approach will simplify the process, protect the city's interests, and ultimately ensure the long-term success of this exciting project. We are available to discuss this matter further at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Sam Evans-Brown". The signature is fluid and cursive, with the first name "Sam" being the most prominent.

Sam Evans-Brown
Chair, Ski The Beav