



CITY OF CONCORD
NEW HAMPSHIRE
Community Development Department
Planning Division

City Hall • 41 Green Street • Concord, NH 03301 • tel. 603/225-8515 • fax 603/228-2701

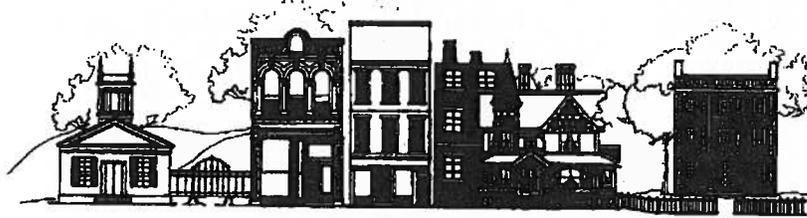
Gloria McPherson
City Planner

HERITAGE COMMISSION
Regular Monthly Meeting
March 7, 2013 at 4:30 PM
City Council Chambers, Municipal Complex, 37 Green Street

Updated AGENDA

1. Call to Order and Seating of Alternates.
2. Approval of Minutes of February 7, 2013.
3. New Business
 - a. *Discussion of 2013 CLG Grant round*
 - b. *Consideration of a special meeting on March 21 or March 28 to review proposed plans for Walker School before the April ZBA variance requests*
 - c. Discussion of draft template for future documentation projects
 - i. Adaptations for buildings of greater or lesser complexity
4. Regular Business
 - a. Demolition Review – Committee Report
 - b. Heritage Sign Program
 - c. Grant Funding Work Group
5. Informational Items
 - a. *Downtown Complete Streets Improvement Project – Informational Meeting for Consulting Parties under the Section 106 Process to be held in Council Chambers Tuesday March 12 at 6:00 P.M.*
 - b. NH DHR Request for Project Review – Capital Complex Security Infrastructure Enhancements – State House and Legislative Office Building
 - c. NH DHR Request for Project Review for Transportation Projects – Replacement of Bridge that carries Rout 3A over I-93
6. Future Agenda Items
7. Any other business to come before the Commission.

Next regular monthly meeting on Thursday, April 4, 2013



NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

State of New Hampshire, Department of Cultural Resources
19 Pillsbury Street, Concord, NH 03301-3570
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/nhdhr

603-271-3483
603-271-3558
FAX 603-271-3433
preservation@dcr.nh.gov

March 1, 2013

Attn: All Certified Local Government

Re: 2013 CLG Grant Opportunities – Letters of Intent

Dear CLG Community,

The New Hampshire Division of Historical Resources is pleased to begin the 2011 CLG grant process. We will not be requiring a mandatory workshop this year, but will again ask each of you who plan to apply for a grant to begin with a *Letter of Intent*. This process will help fine tune potential projects, if needed, before they become an application for a grant.

To help you with the preparation of the letter, please include the following information:

- Explain what your project idea is and your plan to implement it
- Which of the 3 grant Priorities (I, II, III) does your project fall under
For **Priority I** projects is it for Survey, National Register, Preservation Planning or Public Awareness and Education?
For **Priority II** projects describe the nature of the work.
For **Priority III** how will this project meet the Secretary of the Interior Standards?
- Explain your Match and Budget plan (this can be in matrix format)

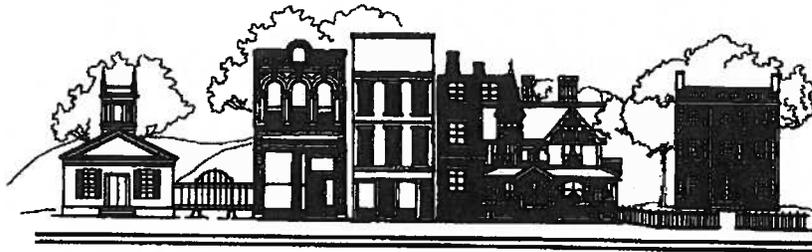
Please submit all *Letters of Intent* before March 29, 2013 so that we have time to work with you on your application. The application schedule will begin around April 15, 2013 and will be due on May 15, 2013.

We look forward to working with you.

Sincerely,

Deborah J. Gagne, Grants Coordinator
Nadine M. Peterson, CLG Coordinator





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April 23, 2012

Gloria McPherson, City Planner
City of Concord
41 Green Street
Concord, NH 03301

Re: 2012 CLG Grant Opportunities – Request for Application

Dear Gloria,

Thank you for your Letter of Intent outlining survey goals for the Concord Heritage Commission for the year 2012. Your proposal to conduct a Reconnaissance survey of Carriage House and Urban Barns is interesting and appears to address a specific concern regarding demolition of such resources in the City. However, given the nature of the resource, the Division of Historical Resources has concerns that a reconnaissance survey of carriage barns may have limited value, without a more in-depth understanding of their context. Carriage barns were generally constructed in relation to a house, its occupants' needs, the surrounding neighborhood, and/or its location in town. A reconnaissance level survey would capture the current appearance of a carriage barn, but not create a full understanding of the resource. There are also a great number of carriage barns and urban barns in the city of Concord, and it may not be possible to survey a good portion of them in one grant round.

The DHR instead suggests using one of the neighborhoods proposed as a case study. The study would enlist an Architectural Historian to conduct a thorough thematic overview of this resource type in one neighborhood, utilizing historic maps, historic photographs, primary and secondary resources, and physical information to provide a historic background and overview of character-defining features of this resource type. The DHR town files for Concord should be utilized to determine if any such resources have been previously evaluated. A solid background narrative of Carriage House and Urban Barns and their relationship to both the individual residence and the neighborhood as a whole must be included in the document. Reconnaissance forms for those properties in the case study neighborhood can then be attached to the primary document. This prototype study can then be applied to additional neighborhoods in Concord during additional grant rounds or perhaps through volunteer survey.

If you wish to continue to pursue CLG funding, please forward an Application to the New Hampshire Division of Historical Resources, 19 Pillsbury Street, Concord, NH 03301; Attention: Deborah Gagne. All applications must be received at the DHR offices at 19 Pillsbury Street, Concord, NH 03301 prior to **4:00 pm on Friday, May 18, 2012**. While we look forward to reviewing your application, the DHR cannot guarantee funding at this time for all of the worthy projects proposed by the CLG community.

Thank you for your interest in the New Hampshire Certified Local Government program.

Sincerely,
Deborah J. Gagne
Nadine M. Peterson



Deborah J. Gagne, Grants Coordinator
Nadine M. Peterson, CLG Coordinator

DRAFT TEMPLATE FOR PROPERTY RECORDATION

Title page[s]

- Name of property
- Location (address or longitude/latitude/UTM coordinates, etc.)
- Date of construction; date[s] of substantial change[s], if known
- Architect/engineer/builder
- Present owner
- Historical use[s]
- Present use[s]
- Summary of significance
- Project information (reason for recordation, author[s], date of recordation, other relevant information)

Description: Original condition and evolution

- Verbal description
- Photographs illustrating the architectural or engineering character of the property over time
- Detail drawings of important or diagnostic features

Significance

- Architectural or engineering significance:
 - Architect, engineer, builder
 - Design, materials, technology embodied in the structure
- Significance within the context[s] of the property's use and history
- Social or economic significance, if definable
- Association with significant individuals other than the designer (original owner, etc.)

Graphic recordation

- Photographs
- Measured drawings

Chronology or timeline

Bibliography or references cited



CITY OF CONCORD
NEW HAMPSHIRE
Community Development Department
Engineering Services Division

City Hall • 41 Green Street • Concord, NH 03301 • tel. (603) 225-8520 • fax (603) 230-3630

Edward L. Roberge, PE
City Engineer



March 4, 2013

Mr. Philip Donovan, Chair
Concord, Heritage Commission
c/o Gloria McPherson
41 Green Street
Concord, NH 03301

Dear Mr. Donovan:

Re: CONCORD 23717, Downtown Complete Streets Improvement Project

The City of Concord is planning the reconstruction of Main Street as part of the Downtown Complete Streets Improvement Project. The project is approximately 4,600 feet in length and runs from the South Main Street/Storrs Street intersection north to the North Main Street/Storrs Street intersection.

The desire to improve Concord's Main Street has been the focus of several studies over the past several years. Most recently, the City of Concord was successful in securing a Transportation Investment Generating Economic Recovery (TIGER) grant through the Federal Highway Administration. In the grant application, the City committed to making Main Street a "Complete Street". A Complete Street enables safe access for all users, including pedestrians, bicyclists, motorists and transit riders of all ages and abilities.

In September 2012, the Mayor and City Council appointed a 17 member Project Advisory Committee (PAC) consisting of property owners, business owners, community stakeholders, and residents of Concord who sponsored more than 40 hours of public meetings to evaluate project alternatives and design elements. The PAC process culminated in the preparation of a final design and recommendations report which was accepted by City Council on November 26, 2012.

The project will need to comply with the requirements of Section 106 of the National Historic Preservation Act of 1966, as amended, 16 USC 470f (NHPA). This requires that the project partners identify and assess the project's impacts to cultural resources. There are historic properties within the project limits. The City of Concord has been and will continue to coordinate with the NH Division of Historical Resources and the Federal Highway Administration regarding cultural resources. In addition, we are seeking public input in this regard and invite you or your organization to participate as a consulting party.

A public meeting to discuss the design of the proposed project has been scheduled for **March 12, 2013 at 6:00 PM at the City Council Chambers, City Hall Annex, 37 Green Street, Concord, NH**. You or a representative of your organization is invited to attend the above meeting. This meeting will provide you an opportunity to review the intent of the project, identify cultural resources in the vicinity of the project area, determine potential impacts to these resources, and decide if you or your organization would like to become a consulting party to the Section 106 process.

Consultation, as specified in Part 800.3(c)(4) of the Advisory Council on Historic Preservation's regulations implementing Section 106 of the NHPA, recognizes the importance of local involvement in the decision making process. Although the role of a consulting party is advisory in nature, the lead Federal Agency must consider a consulting party's input carefully before making a final decision on how the project will affect historic properties. If you or your agency wishes to become a consulting party, please send an e-mail with the above project name and number to that effect to:

Mr. Jamison Sikora
Environmental Program Manager
Federal Highway Administration,
New Hampshire Division
jamie.sikora@dot.gov

It is hoped that any cultural resource related issues can be identified at the above meeting and addressed at that time or soon thereafter. This will reduce the need for extensive modifications to the project later in the design process.

Please let me know if there are other appropriate groups or individuals that you feel should be contacted. A list of the groups being contacted at this time is on page 3 of this letter. If you have any questions or require further information regarding the above referenced project please feel free to contact me at the number listed below.

Edward Roberge, PE, City Engineer
City of Concord
City Hall
41 Green Street
Concord, NH 03301
P: (603) 225-8520
F: (603) 230-3630
eroberge@concordnh.gov

CC: Jamie Sikora, FHWA (via e-mail)
Jill Edelman, NHDOT (via e-mail)

Individuals, groups and organizations included in this distribution:

Audubon Society of NH
Conservation Law Foundation
Sierra Club, NH Chapter
Society for Protection of NH Forests
NH Association of Conservation Commissions
US Environmental Protection Agency, Region 1
US Army Corps of Engineers, NE District
US Fish & Wildlife Services
NH Preservation Alliance
NH Division of Historical Resources
NH Department of Environmental Services
NH Land & Community Heritage Investment Program
NH Fish and Game
NH Department of Resources and Economic
Development
NH Office of Energy & Planning
NH Office of Energy & Planning
Concord Historical Society
Concord Heritage Commission
Concord Planning Board