

Concord Public Library Trustee Meeting

May 7, 2012

Present: Marian Akey, Marilyn Fraser, Paula Miner, Elizabeth Mulholland, Mary Beth Robinson, Lisa Sands, and Patricia Immen, Library Director

Absent: Megan DeVorse, Inez McDermott

The meeting was called to order at 7:03 p.m.

The minutes of the April 2, 2012 meeting were accepted.

Mrs. Immen presented the library director's report:

- A few adjustments were made to fine tune the new lighting work on the main floor.
- The library has applied for two grants related to library public awareness and library card drives from the Concord Public Library Foundation. The first grant application was for paperback books for kids as part of a library public awareness/library card drive campaign during National Night Out; the second application was to fund a kindergarten library card drive including backpacks.
- The library submitted a grant application to the Alice J. Reen Charitable Trust to replace the oldest of the three book drop bins outside of the library.
- Additional security cameras have recently been installed in the building for safety monitoring.
- Many of the upholstered chairs in the library recently received a professional spring cleaning.
- Volunteer recruitment initiatives are continuing throughout the spring.
- Downtown Concord is having a Shop Hop on Saturday, May 12th. During this event, Fabulous Looks Boutique will feature information about the library, including information about how to volunteer at the library.
- The Concord Lions Club recently funded the replacement of a reading lamp/magnifying glass for the use of library patrons.
- A plaque honoring the legacy of Ruth May and the Concord Music Club's generosity to the library's music collection was recently installed in the CD collection area.
- Mrs. Immen reported that two Penacook students were the New Hampshire winners of the Young Adult Library Services Association (YALSA) 2012 Teen Video Contest. They received an award for their winning video as did the Concord Public Library. Their video will join other state winners in the national Collaborative Summer Library Program and be used to promote summer reading and using public libraries.
- Statistics: April 2012 circulation was up 5% from April 2011; April 2012 traffic was up 7.6% over the same month last year. There were 682 e-book downloads in April 2012 compared with 231 e-book downloads in April 2011.

-Mrs. Immen reported on two grants recently made by the Concord Public Library Foundation. One grant funds an internship for a college student in conjunction with the Greater Concord Chamber of Commerce; the intern will study the library needs of Concord's teenagers. The other grant provides funds for the movies in the park program as part of the summer reading program in conjunction with the Recreation and Parks Department.

-Mary Beth Robinson reported on the Foundation's new website and Facebook page.

-Mrs. Immen reported that the FY13 budget will go the City Council in mid-May.

-The trustees discussed possible dates for a special meeting in May, if needed, to discuss the budget.

-Board membership was discussed. Mrs. Immen reported on the progress of filling the open trustee board position. Paula Miner and Marilyn Fraser have agreed to serve on the nominating committee for board officers.

-Community Center Plans - no update. We will keep an eye on the development of these plans.

-Paula Miner reported on an upcoming meeting of the Penacook Village Association.

The meeting adjourned at 7:52 p.m.

Annual Meeting, Monday, June 4

Respectfully submitted,
Lisa Sands