

**City of Concord Recreation and Parks Advisory Committee
Meeting Minutes from Nov 21, 2013**

Attendees:

Committee Members: Chair Mary Miller, Glenn Mathews, Jamie Bryant, Lauren Fielder, Chiara Dolcino, Marilyn Anne Fraser, Althea Barton.

Staff Members: Parks and Recreation Director David Gill, Recreation Supervisor Laura Bryant and Grounds Superintendent Chris Jacques

Meeting was called to order at 5:00 pm by RPAC Chair, Mary Miller.

Meeting minutes approval. Motion by Mary, seconded by Lauren. Approved by all.

New Business

1. New Signs for White Park: David Gill gave an update on the new signs for the park donated by the Black Ice. These new signs will have history of skate and of skating in the park and on the front will have information of skating rules. The committee requested the black ice logo be smaller and located on the lower right side of the sign. In addition during the non-skating months we will be able to list the park rules and regulations which are currently not posted. Everyone was in agreement with the new signs as discussed.

2. Letter from Softball League asking to take over Martin Park new baseball field (City Council request). David Gill reviewed the email request that was sent to City Council. City Council sent it to Legal and to RPAC to review. The committee recommended we table this until legal has an opportunity to review and make a recommendation on the current lease.

Updates from Department staff:

New Community Center Planning: David Gill gave an update on RFP for the design of the new Community Center at Dame School. RFP is out and results expected in January. David reported he hope is to have a firm selected by March. David passed out copies of the 2011 Tuner Group Final report on the Community Center.

Skate House Update Staff held another public information meeting on the proposed new skate house. Chiara and Lauren indicated they went to the meeting and thought the options where presented fairly. David Gill indicated he will continue to hold meetings are gather input from the community. He is looking at writing a report to Council by spring with recommendations.

Three year plan for the Department: David brought forward the need to develop a three year plan for the department. Everyone indicated they would like David to begin one and bring back for input.

Meeting adjourned at 6:15 pm

David Gill