

CONCORD POLICE DEPARTMENT
CONCORD, NEW HAMPSHIRE

Bradley C. Osgood
Chief of Police



Annual Report
FY 2015

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MISSION STATEMENT

The mission of the Concord Police Department is to protect life and property, maintain order and attempt to resolve the community's needs by coordinating the required resources.

VISION STATEMENT

The success of the Concord Police Department is dependent on a shared vision. In order to create an environment in which our employees are proud to work, it is vital that we encourage open communication, individual responsibility, cooperation and respect among the various divisions within the department.

Through this positive interaction we will uphold and promote the essence of Esprit De Corps.

- We will strive to be a highly regarded professional organization
- We will forge a partnership with the community through trust, honesty and integrity.
- We will respect the rights and dignity of all individuals.

Through a process of continuous improvement we will plan for a future enhanced by technology, education and training, remaining open to new ideas and concepts in law enforcement.



Bradley C. Osgood
Chief of Police

City of Concord, New Hampshire

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November 10, 2015

I am pleased to present the Fiscal Year 2015 Concord Police Department Annual Report for review.

Our intention with this report is to provide an overview of the Department and the significant Department events that occurred during FY15. Also included are the FY15 Budget goals and our performance related to those goals, and a summary financial report of the FY15 Police Budget. It is our hope that this report will be of assistance to those reviewing it.

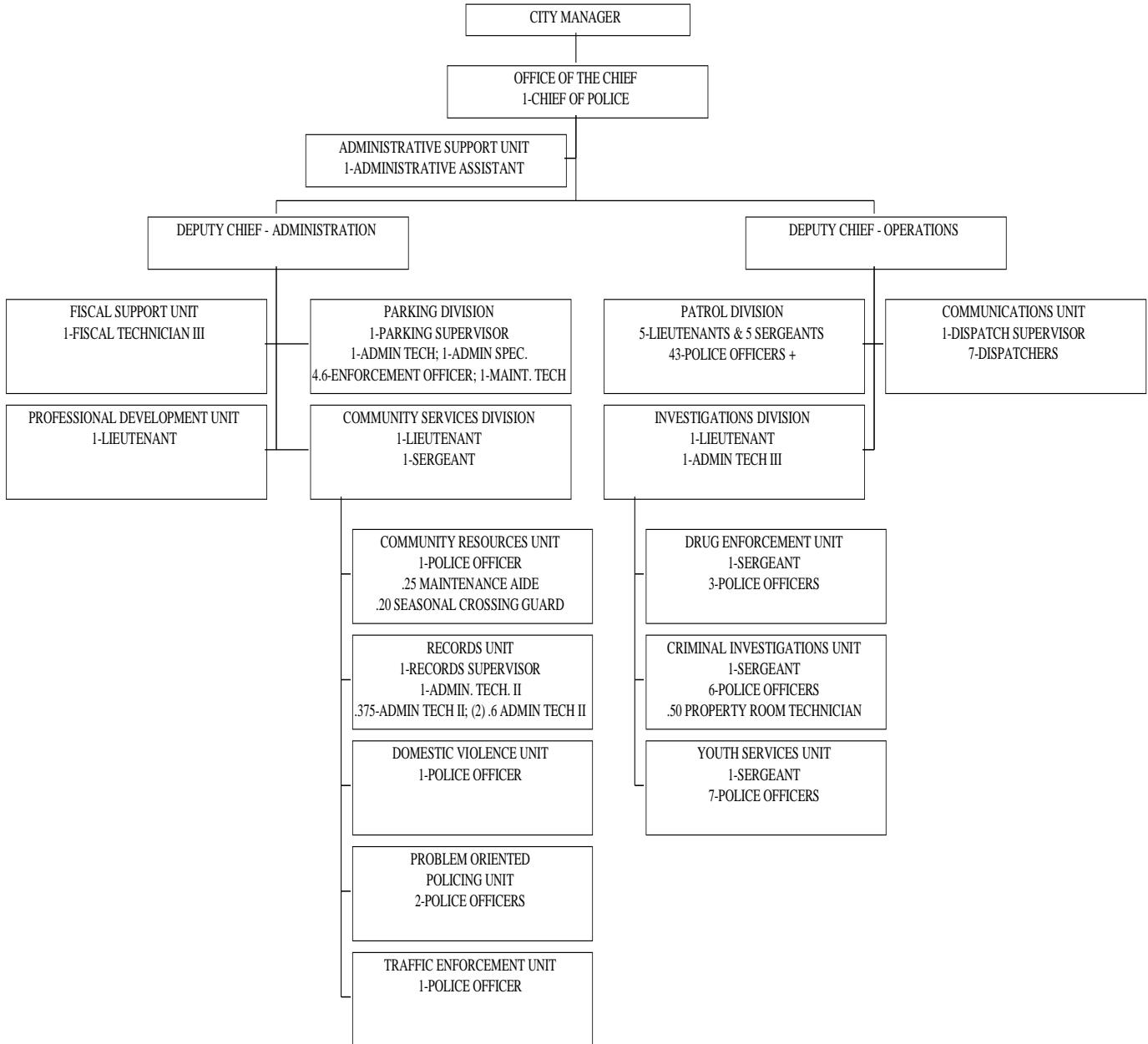
The men and women of the Concord Police Department work very hard to provide quality police services to this community. Their commitment to excellence is expected by the citizens of Concord and as a result, the city continues to be a safe place to live, work and visit. I am proud of our performance and look forward to serving this community in the year ahead.

Thank you for your interest in our organization and I welcome any questions or comments regarding our Department.

Sincerely,

Bradley C. Osgood
Chief of Police

POLICE DEPARTMENT
TABLE OF ORGANIZATION



* Two Police Officers are assigned to High Schools, funded by City & School funds.
 ## The Parking Control Division is funded by the *Parking Meter Fund*.

PROGRAM HIGHLIGHTS

POLICE

<u>SERVICE INDICATORS</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Estimated 2016</u>
1. Total Calls for Service	60,244	56,524	56,524	58,000
2. Total State Reportable Traffic Accidents	1,159	1,113	1,113	1,100
3. Total Traffic Fatalities	6	1	1	0
4. Total Traffic Summonses Issued	3,596	3,992	3,992	4,500
5. Total DWI Arrests	154	161	161	170
6. Total Domestic Violence Related Arrests	329	310	310	325
7. Drug Abuse Violations (Persons Arrested)	215	235	235	255
8. Total Part I Violent Crime Arrests	34			
9. Total Custodial Arrests	2,716	2,716	2,716	2,910

FY 2016 DEPARTMENT GOALS

1. Maintain a comprehensive, data driven, city-wide traffic enforcement plan and integrate new strategies and alternate resources as necessary to make the streets of Concord safer for motorists, pedestrians, and bicyclists.
2. Provide training and educational opportunities for Department personnel in handling calls for service involving individuals in mental health crisis. Coordinate the efforts of the Department and, in particular, the Crisis Intervention Team, with other mental health providers and stakeholders in the community and develop strategies in handling calls for service involving individuals in mental health crisis.
3. Work collaboratively with community organizations, as well as other municipal and state agencies, to address issues surrounding homelessness in the community. Implement and utilize creative strategies to address the policing of homelessness while prioritizing the interests of both the community and homeless individuals.
4. Develop and implement strategies to compliment the Department's efforts to combat illegal drug use in the community. Identify priorities based on current illegal drug trends and coordinate resources that tailor the Department's response to address the issue.
5. Institute community policing strategies designed to foster positive interaction with the community and address community related concerns. Seek to improve the communication and level of cooperation with the community to improve quality of life issues facing the City, as well as to deter criminal activity.

FY 2015 GOALS STATUS

1. Continue to promote the health, safety and welfare of the citizens traveling by vehicle in the City through education and enforcement regarding calls for service involving the passing of items to or from the occupant of a motor vehicle on a roadway.

Status: During FY 2015 the Department worked to address the issues and concerns regarding the passing of items to and from motor vehicles. Officers from both the Patrol Division and Problem Oriented Policing Unit assisted in addressing this issue and also provided education to those considering or participating in this type of activity. During FY 2015 the Department made 20 arrests of individuals for passing of items to or from a motor vehicle on a roadway.

2. Continue to utilize the Police Mountain Bike Unit to develop creative strategies in addressing Concord and Penacook neighborhood concerns.

Status: During FY 2015 the Mountain Bike Unit developed creative strategies to address various community concerns in Penacook and Concord. The Unit addressed open container and underage drinking concerns in the Daisy Beach area, crosswalk issues in the downtown area, and camping and

loitering issues in the Storrs St./B&M Railroad area. In accomplishing these activities the Unit utilized assistance from other Patrol Units and the Problem Oriented Policing Unit (POP), creative deployment strategies, and also the assistance of other stakeholders. The Bike Unit also conducted extra patrols in the downtown and surrounding areas in an effort to deter criminal activity from occurring, and participated in community related events occurring in the City.

3. Work collaboratively with the Public Properties Superintendent to identify police station maintenance and capital improvement needs in both the short and long term.

Status: During FY 2015 the Department worked on CIP Projects to replace doors and windows, and is working with the newly appointed Public Properties Superintendent to continue with additional building improvement projects as well as ensuring proper maintenance is occurring.

4. Continue to work collaboratively with community organizations, as well as other municipal and state agencies, to address the issues surrounding homelessness in the community.

Status: During FY 2015 the Department played an active role with the Concord Coalition to End Homelessness with several members of the Department attending CCEH meetings and offering input from a law enforcement perspective. The Department worked with property owners and the State of New Hampshire to address issues of trespass, public health, and other illicit activity that had been occurring on these properties.

5. Continue to utilize the Police Motorcycle Unit to help address motor vehicle safety matters and community concerns regarding traffic enforcement in Concord and Penacook.

Status: During FY 2015 the Concord Police Department Motorcycle Unit took an aggressive approach in addressing improper driving and other roadway safety issues. During this fiscal year the Unit issued 420 motor vehicle citations and 612 written warnings. The members of the Unit also participated in a number of community based events including National Night Out, the New England Half Marathon, the Wounded Warrior Ride, the Payson Rock and Road Race, the Memorial Day Parade, the Vietnam Knight Motorcycle escort, The Special Olympics Torch Run, and the New Hampshire Law Enforcement Police Memorial Ceremony. The Unit continues to be highly successful and has received significant positive feedback from the community.

6. Continue to make drug enforcement and impaired driving a priority while striving to increase apprehensions over FY 2014 levels.

Status: During FY 2015 the Department made 137 arrests of drivers impaired by either alcohol or drugs. During the same period last year the Department had made 161 arrests of impaired drivers. The Department was approved to receive grant funding by the NH Highway Safety Agency to conduct DWI Patrols during the fiscal year which augmented the efforts of Patrol Officers. The Department

continues to take an aggressive stance in removing impaired drivers from the City's roadways. Additionally, through the end of FY 2015 the Department arrested 228 individuals on illegal drug charges. This compares to 229 arrests made during the same period last year.

7. Attain at least an 80% clearance rate for Part I violent crime (Murder, Rape, Robbery, Aggravated Assault).

Status: During FY 2015 the Department cleared 76.1% of Part I Violent Crime cases. (67 total cases – 51 Cleared, 14 Not Cleared, 2 Open active investigations). As the investigation of the 2 remaining open/active cases continues, the clearance rate is expected to climb and meet the 80% clearance rate goal.

8. Continue efforts to expand the Domestic Violence Unit's community outreach in education and training.

Status: During this reporting period the Domestic Violence Unit officer was very active in providing training as well as outreach to members of the community. The Domestic Violence Unit officer assisted the City Prosecutor's Office by attending trials and protective order hearings with victims of domestic violence and also followed up on cases involving domestic violence. The Unit actively worked with Victim Advocates and the Crisis Center to assist domestic violence victims in receiving any services or support that they may have needed.

The Domestic Violence officer also made presentations on domestic violence to groups including: the Concord Contemporary Club, NHTI, UNH Law School, the Concord Police Citizens Police Academy, Rape Aggression Defense training classes, and the local Crisis Center. The officer conducted training to all officers of the Concord Police Department and other officers in surrounding towns on the new Domestic Violence laws that took effect January 1, 2015. The officer also put on a presentation on fraud for the elderly at St. Paul's Church and the Penacook Senior Club at the Rolfe House in Penacook.

The Domestic Violence Unit officer assisted the Crisis Center with the first Walk –A- Mile event held in Concord, and trained new volunteers at the Crisis Center on police response to domestic violence and lethality assessment protocol. In addition the officer met with hair dressers in the community to provide training on what to do if domestic violence is reported to them. The officer also attended the Attorney General's Conference on Domestic Violence and Sexual Assault.

9. Continue citywide traffic enforcement strategies by the Patrol Division in an effort to institutionalize behavior change by motorists, making the streets safer for motorists, pedestrians and bicyclists alike, through the following strategies:

- a.) Increase Department motor vehicle enforcement (citations) over FY 2014 levels with a continued emphasis on hazardous moving violations.

Status: During FY 2015 the Department issued 4,391 citations and 13,624 written warnings. During the same period last year the Department issued 3,992 citations and 12,279 written warnings. The Department issued 2,717 citations for hazardous moving violations as well as 7,218 written warnings for hazardous moving violations during FY 2015.

- b.) Continue to utilize uniformed patrol personnel to identify neighborhood traffic issues where enforcement activities can reduce dangerous and illegal behavior. Patrol Commanders were asked to work with Patrol Supervisors and Patrol Officers to complete traffic enforcement projects during each 24-week shift cycle.

Status: All Patrol Officers are assigned traffic enforcement projects within their patrol sectors. Officers are encouraged to identify problem areas and develop a strategy to attempt to address the issue. Officers typically worked in conjunction with the Department's Traffic Enforcement Unit and often forwarded information to the City's Traffic Operations Committee for issues that were beyond the scope of simply enforcement.

Patrol Commanders identified and implemented additional traffic enforcement projects following careful analysis of traffic safety concerns based on accident data and concerns noted by other members of the Department and the community.

- c.) Continue efforts to maintain or reduce the number of Personal Injury accidents in the city from FY 2014 levels by focusing enforcement attention and action on areas most susceptible to this type of collision. Specific attention will be given to Manchester Street, Loudon Road, Pleasant Street, and the Route 3 corridor.

Status: For FY 2015 the number of reportable accidents investigated by the Department increased by 9.1% compared to last year. Personal injury accidents increased by 10.5 % compared to last year (2015 Q4 – 221 PI Accidents, 2014 Q4 – 200 PI Accidents). Statistics for the Loudon Rd., Manchester St., Pleasant St., and Route 3 Corridors are detailed in the following table. Motor vehicle enforcement activity is also listed in this table.

BUDGET DETAIL

POLICE

	2014	2015	2015	2016
	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Budget</u>
Revenue				
PD Licenses and Permits	\$7,398	\$8,000	\$7,700	\$8,000
Drug Forfeiture/Restitution	\$22,985	\$20,000	\$15,000	\$5,000
School District Payments	\$135,322	\$137,810	\$137,280	\$143,150
Reports, Prints, and Copies	\$27,139	\$30,000	\$18,500	\$18,000
Cruiser Rental Fee	\$64,673	\$34,850	\$44,500	\$40,000
Police Patrol Services	\$4,018	\$5,230	\$4,700	\$4,650
Police Witness Fees	\$15,683	\$17,400	\$15,000	\$15,200
Special Police Duty Services	\$351,769	\$312,000	\$295,000	\$305,000
Non-Metered Parking Penalties	\$101,610	\$100,000	\$98,000	\$100,000
False Alarm Penalties	\$25,005	\$27,500	\$27,500	\$27,500
Miscellaneous	\$49,178	\$16,960	\$14,000	\$16,100
Transfer In-Trust/Capital Reserve	\$30,000	\$0	\$0	\$0
Total Revenue	\$834,554	\$709,750	\$677,180	\$682,600
Expense				
Compensation	\$6,749,216	\$6,601,509	\$6,882,140	\$6,928,001
Fringe Benefits	\$3,421,852	\$3,565,689	\$3,467,330	\$3,782,579
Outside Services	\$235,763	\$232,760	\$228,540	\$194,305
Supplies	\$191,798	\$224,550	\$238,050	\$199,320
Utilities	\$81,103	\$96,330	\$103,980	\$104,330
Insurance	\$127,208	\$147,900	\$147,695	\$155,500
Capital Outlay	\$164,794	\$27,000	\$26,870	\$0
Total Expense	\$10,971,735	\$10,895,738	\$11,094,605	\$11,364,035

BUDGET DETAIL

POLICE

<u>POSITION TITLE</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Chief	1.000	1.000	1.000	1.000
Deputy Chief	2.000	2.000	2.000	2.000
Lieutenant	8.000	8.000	8.000	8.000
Sergeant	9.000	9.000	9.000	9.000
Police Officer	64.000	64.000	64.000	64.000
Records Supervisor	1.000	1.000	1.000	1.000
Adm. Specialist I	1.000	1.000	1.000	0.000
Adm. Technician III	0.000	0.000	0.000	+1.000
Adm. Assistant (Office of the Chief)	1.000	1.000	1.000	1.000
Fiscal Technician III	1.000	1.000	1.000	1.000
Adm. Technician II	1.000	1.000	1.000	1.000
Dispatch Supervisor	1.000	1.000	1.000	1.000
Police Dispatcher	<u>6.000</u>	<u>5.000</u>	<u>**7.000</u>	<u>7.000</u>
Subtotal Permanent Fulltime:	96.000	95.000	97.000	97.000
Property Room Technician	0.000	*0.500	0.500	0.500
Crossing Guards (Summer-Loudon Rd/N. State St)	0.200	0.200	0.200	0.200
Maintenance Aides (temporary)	0.125	0.250	0.250	0.250
Adm. Technician II	1.600	1.575	1.575	1.575
Police Dispatcher	<u>0.800</u>	<u>1.550</u>	<u>**0.000</u>	<u>0.000</u>
Subtotal Part-time:	2.725	4.075	2.525	2.525
Department Grand Total – Funded Positions	98.725	99.075	99.525	99.525
Authorized but Unfunded Police Officer Positions	<u>0.000</u>	<u>0.000</u>	<u>0.000</u>	<u>0.000</u>
	98.725	99.075	99.525	99.525

* One part-time (.50 FTE) Property Room Technician added in FY 2013.

** Two part-time Police Dispatcher positions upgraded to full-time in FY 2014.

+ Criminal Support Admin Specialist I position reclassified as an Admin Technician III in FY 2016.