



**City of Concord, NH**

Engineering Services Division  
City Hall, 41 Green Street  
Concord, NH 03301  
Tel: (603) 225-8520  
Fax: (603) 230-3630  
engineering@concordnh.gov

**Excavation Permit Application**

Minimum of **Four (4)** Working Days Required for Approval  
Emergency Permits must be obtained next business day  
**EXCAVATIONS ARE NOT PERMITTED FROM 11/15 – 04/15.**

**Applicant: Fill out sections 1 – 4 only**

**City Use**

1. Applicant Name: \_\_\_\_\_  
 Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_  
**24 HR EMERGENCY TELEPHONE :** \_\_\_\_\_

2. **DIGSAFE # :** \_\_\_\_\_ (1-888-344-7233)  
 Effective Date: \_\_\_\_\_, 72 hour notice for Dig Safe  
 Insurance Certificate #: \_\_\_\_\_  
 Insurance Agency: \_\_\_\_\_  
 Permit Bond # : \_\_\_\_\_  
 Bond Agency : \_\_\_\_\_  
 Bond Issue Date : \_\_\_\_\_ Bond Expiration Date: \_\_\_\_\_

3. Excavation Location: \_\_\_\_\_  
 Scheduled Start Date: \_\_\_\_\_ Complete : \_\_\_\_\_  
 Temp. Patch Date: \_\_\_\_\_  
 Excavation Type:  Open Cut  Other: \_\_\_\_\_  
 Excavation Size:  
 \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ Depth  
 Total Sq. Ft. Pavement Effected: \_\_\_\_\_  
 Total Sq. Ft Infrastructure Effected: \_\_\_\_\_  
 Purpose of Excavation:  
 Water  Sewer  Storm Sewer  Steam  
 Gas  Electric  Telephone  Other \_\_\_\_\_  
 Type of Work:  
 New Construction  Alteration  Repair/Replace

Permit #: \_\_\_\_\_  
 Approved By: \_\_\_\_\_  
 Approval Date: \_\_\_\_\_  
 Expiration Date: **30 DAYS FROM APPROVAL**  
 Project Name: \_\_\_\_\_  
 Conditions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

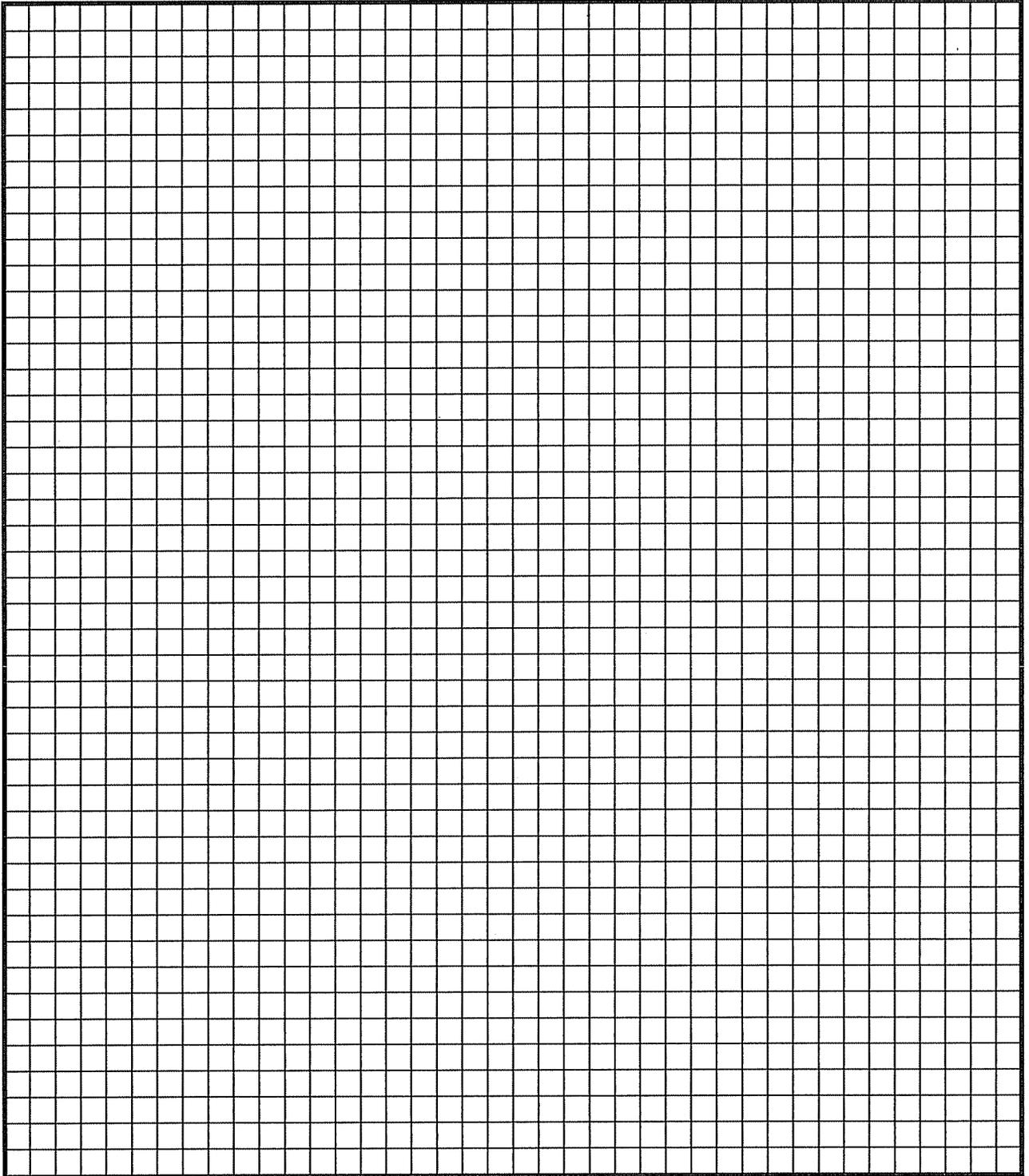
**Fees:**  
 New Permit  Renewal  
 Administration and Inspection Fee: \$ **220.00**  
 (Non-Refundable)  
 Street Damage Fee (\$5.00/ ft<sup>2</sup>):  
 \_\_\_\_\_ sf x \$5.00/ ft<sup>2</sup> \$ \_\_\_\_\_  
 Infrastructure Damage Fee(\$2.50/ ft<sup>2</sup>):  
 \_\_\_\_\_ sf x \$2.50/ ft<sup>2</sup> \$ \_\_\_\_\_  
 Pavement Life Reduction Factor \$ \_\_\_\_\_  
 <2 yrs old – 3 x street damage fee  
 2-5 yrs old – 2 x street damage fee  
 > 5 yrs old – no pavement life reduction factor

Pavement Age: \_\_\_\_\_  
 Sub-total \$ \_\_\_\_\_  
 Previous Payments \$ \_\_\_\_\_  
**Total Due:** \$ \_\_\_\_\_  
 Date Paid: \_\_\_\_\_  
 Form of Payment \_\_\_\_\_  
 Receipt # : \_\_\_\_\_  
 Field verification of excavation size: \_\_\_\_\_  
 \_\_\_\_\_  
 Additional Fees: \$ \_\_\_\_\_  
 Final Approval: \_\_\_\_\_  
 Date: \_\_\_\_\_

4. By undersigning this application, the Applicant acknowledges that he/she has read and hereby agrees to abide by the City of Concord's Street Excavation Permit General Conditions and Construction Requirements, part of Code of Ordinances, Title 1, General Code, Chapter 5, Public Works, Article 5-1, Highway and Sidewalks – Ordinance No. 2766 and to any other ordinances, special conditions, restrictions, and regulations that may be imposed by the Engineering Services Division.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sketch location of excavation and deminsions of trench,  
In box provided below.



Please indicate NORTH by placing N on star point

