CITY OF CONCORD
CLASS SPECIFICATION

CLASS TITLE: TREE MAINTENANCE SPECIALIST **JOB CODE: 2610**
DEPARTMENT: GENERAL SERVICES **DATE: 10/08**
REPORTS TO: PARKS SUPERVISOR

JOB SUMMARY:

Participates in the planting, maintenance, care, and removal of the City's trees, shrubs, and urban canopy. Assists the General Services Department with winter street and sidewalk operations. Serves as a lead worker supervising a crew of assigned workers; Interacts with citizens, construction companies, and other representatives from other City departments and divisions.

ESSENTIAL JOB FUNCTIONS:

Operate aerial lift for all tree care operations and other functions as required.

Assist with the planting and maintenance of trees, trimming along sidewalks, mowing roadsides and medians, cutting back brush in right-of – ways, removing trees and stumps, chip trees and brush in accordance with established policies and procedures.

Grinds Stumps.

Spray ROW for weed control.

Assist with the moving and replanting of trees and shrubs.

Install Christmas trees, holiday banners as well as other streetscape.

Assist General Services Department staff as needed or directed.

Participate in plowing snow and salting/sanding roads and sidewalks in winter months.

Performs routine daily maintenance on equipment to ensure safe and efficient use.

Responds to emergency calls relating to tree and other Grounds Division issues.

Transports Equipment and plant material utilizing truck and trailer.

Transports the bandwagon.

Comply with Dig Safe as needed and as required by law.

Serves as lead worker in planning, assigning and assisting the work activity of City crew as they relate to area of assignment.

Performs other related duties as assigned.

MATERIALS AND EQUIPMENT USED:

Aerial Bucket Truck	Dump Trucks	Front End Loaders
Various Chain Saws	Wood Chipper	Stump Grinder
Tractor	Weed Whacker	Power Pruner
Hydraulic Pruner	Various Power Tools	Sidewalk Plow, Snow Blower & Tractor
Sanders and Spreaders	Hand Tools	Computer
Pesticide Application Equipment		
Rigging and Ropes Associated with and Related to Tree Care and Removal		

MINIMUM QUALIFICATIONS:

Three years of progressively responsible experience in Arboriculture or any combination of education and experience which provides the knowledge; skills; and abilities required for the job.

LICENSES AND CERTIFICATIONS:

New Hampshire CDL B with Air Brake Endorsement; New Hampshire Arborist Association or International Society of Arboriculture (ISA) Certified Arborist, or Equivalent;

Current New Hampshire Pesticide License (Operational) for ROW, or ability to obtain in 6 months.

KNOWLEDGE, SKILLS, AND ABILIITES:

Knowledge of:
Tree Identification
Tree pruning, planting, and removal
Bracing and cabling of trees
Tree pest and disease identification
Operation of Aerial lift/bucket
Tree felling
Traffic control
Mechanical Aptitude
Heavy Equipment Operation
Standard tools, methods, practices, and materials of one or more trades.
Operation of power and other equipment related to assignment.
Electrical hazards awareness.
Typing and operation of computer keyboard for data entry and removal
Skill in:
Operation of required tools and equipment.

Mental and Physical Abilities to:

Safely Climb Trees for Pruning and Removal
Give directions and obtain compliance from assigned staff
Deal courteously diplomatically with the general public
Follow written and oral instructions
Perform routine and strenuous work
Be able to lift 100 lbs.

While performing essential functions of this job, employee is regularly expected to stand, walk, sit, lift, use hands to finger, handle or feel, reach with hands and arms; climb; stoop, kneel, crouch, or crawl, talk or hear.

WORKING CONDITIONS:

While performing essential functions of this position the employee is regularly exposed or frequently exposed to wet or humid conditions, electrical hazards, work near moving mechanical parts, work in high precarious places, fumes or airborne particle, toxic or caustic chemicals, outdoor weather conditions, and extreme cold.

Incumbents working conditions are typically loud.

This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.