

# *Concord Public Library*

## **RULES AND REGULATIONS**

It is the mission of the Concord Public Library to connect individuals with resources in order to enhance lives and build community.

**To this end, all library users must be able to use the library without interference from others. Any person who violates the Library's rules and regulations shall be subject to removal from the building and/or denied the privilege of access to the Library by the Library Director. Any patron whose privileges have been denied, may submit a letter to the City Manager to request that the decision be reviewed.**

For the safety and pleasure of all, we ask that all patrons adhere to the following rules.

1. The following is prohibited in the library:

- Any illegal act
- Removing materials from the library without proper authorization
- Indecent or lewd behavior prohibited by RSA 645
- Soliciting
- Playing of audio equipment so that others can hear it
- Loud or unruly behavior
- Misuse of computers (See CPL's Public Internet & Computer Use Policy)
- Lying on the floor
- Running
- Obstructing entrances, exits or passageways
- Fighting
- Smoking anywhere in the building, including outside the building within 50 feet of the entrance
- Use of tobacco products and use of e-cigarettes inside the library
- Vandalism
- Staring, stalking, harassment or other behavior that reasonably can be expected to disturb others
- Use of beverage containers without a cover
- Eating, except in the Lower Level Lounge
- Personal hygiene that interferes with others' ability to use the library
- Placing feet on furniture
- Possession or use of alcohol or any controlled substance
- Moving or misuse of furniture
- Use of offensive language
- Inappropriate public displays of affection
- Interfering with reasonable activities of others
- Trespassing into any area closed to the public
- Sleeping
- Inappropriate use of the restrooms, including bathing and doing laundry

2. Proper dress, including shirts and shoes, is required.

3. Children age 7 and under must be supervised by an adult at all times.

4. Service animals are welcome. All other animals are prohibited.

5. Quiet, responsible cell phone use is required so that others are not disturbed.

6. Personal possessions should not be left unattended.

7. The library is not responsible for lost/stolen items.

8. Damaging, defacing or stealing library property and materials is against the law. Violations are subject to prosecution (RSA 202-A). The library reserves the right to inspect personal belongings for concealed library materials.

9. Any behavior resulting in a patron complaint shall be reported to the person in charge.

10. Persons needing continuous supervision or assistance must be accompanied by the appropriate supervisor or caregiver when visiting the library.

11. Patrons must exit the building promptly at closing.

12. Patrons must leave study spaces clean and tidy.

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