

**CITY OF CONCORD  
ZONING BOARD OF ADJUSTMENT**

**FOR OFFICE USE ONLY**

**APPLICATION FOR APPEAL**

Case Number: \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Received by: \_\_\_\_\_  
Amount Paid: \_\_\_\_\_

Administrators Decision \_\_\_\_\_  
Special Exception \_\_\_\_\_  
Variance \_\_\_\_\_  
Equitable Waiver \_\_\_\_\_  
**XX** Other: **RSA 674:41**

NAME OF APPLICANT \_\_\_\_\_ PHONE NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

OWNER OF PROPERTY \_\_\_\_\_

LOCATION & DESCRIPTION OF PROPERTY \_\_\_\_\_

MAP/BLOCK/LOT \_\_\_\_\_ ZONING DISTRICT \_\_\_\_\_

OVERLAY DISTRICTS \_\_\_\_\_ SITE PLAN APPROVAL REQUIRED \_\_\_\_\_

PROPOSED USE \_\_\_\_\_

DETAILS OF REQUEST \_\_\_\_\_

FOR OFFICE USE ONLY \_\_\_\_\_

**PROPOSED DEVELOPMENT:**

Use.....	_____	Conforming	_____	Non-Conforming
Lot Coverage.....	_____	Conforming	_____	Non-Conforming
Setbacks.....	_____	Conforming	_____	Non-Conforming
Height.....	_____	Conforming	_____	Non-Conforming
Parking/Loading..	_____	Conforming	_____	Non-Conforming
Other.....	_____	Conforming	_____	Non-Conforming

The undersigned hereby requests relief from the terms of RSA 674:41 and asks that said terms be waived to permit the issuance of a Building Permit for erection of a structure, and to permit the subsequent erection of a structure, on a lot which lacks frontage on an accepted City street or on a public highway.

The undersigned alleges that the following legal criteria for granting said relief are satisfied. The application shall include the submission of statements in writing together with records, photographs, and such other materials as are necessary, to justify the granting of relief.

1. The application of the Statute will impose upon the owner of such premises the following practical difficulties and unnecessary hardship because: \_\_\_\_\_

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2. The following circumstances affecting the property do not require the structure to be related to existing or proposed streets because: \_\_\_\_\_

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3. The relief sought will not distort nor adversely affect the Zoning Ordinance or the Land Use Plan because: \_\_\_\_\_

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4. The relief sought will not cause hardship to future purchasers nor place undue financial impact on the City because: \_\_\_\_\_

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Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**ZONING APPEAL: Supporting Documentation:**

The Applicant shall submit to the Board of Adjustment **five copies** of the Application for Relief and all supporting documents.

**REQUIRED INFORMATION:**

- A. Area of lot \_\_\_\_\_ square feet.
- B. Area of buildings \_\_\_\_\_ square feet.
- C. Area of parking and loading facilities \_\_\_\_\_ square feet
- D. Ratio of building area to lot area \_\_\_\_\_ %.
- E. Ratio of total building, parking, and loading areas to lot area \_\_\_\_\_ %.

The applicant shall submit to the Board of Adjustment **five copies** of a complete and legible site plan, drawn to scale showing in correct detail the following elements **where applicable**:

1. Location of existing and proposed buildings;
2. Proposed layout of existing and proposed outside facilities;
3. Proposed layout of parking areas and loading bays; including
4. Proposed type and location of screening, of recreation and play areas, and of areas for outside storage of materials;
5. Location of access, egress, and interior roadways;
6. Location and adequacy of utilities, drainage, and provision for public safety.

**IMPORTANT:**

Site plans must be provided according to the above listed elements, and, if in the Code Administrator's determination such site plan is inadequate, any appeal for relief **will not** be placed on the agenda until he/she feels all requirements have been met. An appellant has the right to appeal the Code Administrator's denial of such placement on the agenda. If the Board, upon such appeal, sustains the Code Administrator's denial, it will not hear the case until the case is properly noticed following submission of an adequate site plan. If the Board overrules the Code Administrator's denial, the case will be heard that evening or at the next soonest Board meeting for which the appellant is prepared to proceed.