



Non-public meeting in accordance with RSA 91-A:3, II to discuss the City Manager's Annual Evaluation to be held at 6:15 p.m.

City Council Meeting
Agenda
March 11, 2013
City Council Chambers
7:00 p.m.

Non-public meetings in accordance with RSA 91-A:2, I (a) to discuss the status of collective bargaining negotiations and RSA 91-A: 3, II (d) to discuss property acquisition to be held after the Council meeting.

1. Call to Order.
2. Invocation by Pastor Peter Preston, Gospel Light Church of God.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the February 11, 2013 and the February 19, 2013 meeting minutes.
6. Agenda overview by the Mayor.

- Consent Agenda Items -

Referral to the Recreation and Parks Department and the Recreation and Parks Advisory Committee

7. Communication from Marshall Crane, the Frank Monahan Foundation, proposing the establishment of a High School Basketball Summer League to be held at White Park in Concord beginning in June 2013.

Referral to Concord Area Transit

8. Communication from Linda Rauter expressing her concern with the lack of bus shelters at all bus stops within the City of Concord.

Referral to the Planning Board

9. Communication from Richard Uchida, Hinckley Allen Snyder LLP, on behalf of the Grappone Companies requesting rezoning of a portion of property located at 94 Manchester Street in Concord.

Items Tabled for an April 8, 2013 Public Hearing

10. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. *(Public hearings to be held in March and April)*
11. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties; together with report from the Deputy City Manager – Finance.
12. Non-ordinance fees.
13. Capital Improvement Program (CIP) Out Years.
14. Resolution appropriating the sum of \$18,000 for the purchase and installation of seven self-operable lifts and accessories to be located at each of the community's seven swimming pools; together with report from the General Services Director.
15. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I; amending parking on District 5 Road; together with report from the Parking Manager.
16. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at all Times in Designated Places, Schedule I; Whitney Road; together with reports from the Traffic Engineer and the Parking Committee in response to a communication from Richard Uchida, Hinckley Allen Snyder LLP on behalf of Interchange Development, LLC and Drake Petroleum Company, Inc. requesting a no parking zone on Whitney Road in an area to be developed for a convenience store and service station. (11-8)
17. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I; Bradley Street; together with report from the Traffic Engineer.
18. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Section 17-4-3, One-Way Streets, Schedule VI, Bradley Street.

From the City Manager

19. Positive Citizen Comments.
20. Council meeting date calendar.

Consent Reports

21. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$3,592.15 as provided for under the preauthorization granted by City Council.
22. Fiscal Policy Advisory Committee recommendation on Fiscal Policy Statement and adoption of Fund Balance Policy report from the Deputy City Manager – Finance.
23. Report from the City Engineer on the status of capital projects managed by the Engineering Services Division.
24. General Fund Proforma Model and report from the Deputy City Manager – Finance.
25. Updated Capital Improvement Plan report for the Beaver Meadow Golf Course from the Parks and Recreation Director.
26. Report from the Fire Chief on Fire Department Vehicles.
27. Report from the Director of Real Estate Assessments on behalf of the Tax Exemption Policy Committee on adoption of a Solar Exemption and revisions to the Existing Elderly and Blind Exemptions and Veteran Credits.

Consent Resolutions

28. Resolution authorizing the City Manager to apply for up to \$1,500,000 in Community Development Investment Program Tax Credits from the NH Community Development Finance Authority; together with a report from the Assistant for Special Projects.

Consent Communications

29. Street closure request for the 2013 Making Strides Against Breast Cancer event to take place in Concord at Memorial Field on Sunday, October 20, 2013.
30. Street closure request for the 11th Annual NAMIWalks NH fundraising and awareness event to be held on Sunday, October 6, 2013.
31. Street closure request for the 21st Annual NH Law Enforcement Memorial Ceremony to be held on Friday, May 17, 2013.

32. Street closure request for the 5th Annual Concord Food Co-Op *Spring into Healthy Living* event to be held on Saturday, May 11, 2013.

*****End of Consent Agenda*****

33. March 11, 2013 Public Hearings

- A. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (2-7) (*Public hearings to be held in March and April*)
- B. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-9, Bus and Taxicab Stands, Schedule VII, Bus Stop – South Commercial Street/Constitution Ave; together with report from the Assistant City Planner. (2-8)
- C. Resolution appropriating the sum of \$1,735,000 including authorizing the issuance of bonds and notes for the Route 3 Corridor (North) Improvement Project – Phase 5 (Village Street, Penacook from the Boscawen Town Line to Stark Street) CIP #35; together with report from the City Engineer. (12-41) (1-38A;1-48) (2-9)

March 11, 2013 Public Hearing Action

34. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-9, Bus and Taxicab Stands, Schedule VII, Bus Stop – South Commercial Street/Constitution Ave; together with report from the Assistant City Planner. (2-8)
35. Resolution appropriating the sum of \$1,735,000 including authorizing the issuance of bonds and notes for the Route 3 Corridor (North) Improvement Project – Phase 5 (Village Street, Penacook from the Boscawen Town Line to Stark Street) CIP #35; together with report from the City Engineer. (12-41) (1-38A;1-48) (2-9)

Reports

36. Report from the City Engineer summarizing preliminary design costs associated with the Downtown Complete Streets Improvement Project (CIP# 460).

New Business

Unfinished Business

37. Resolution approving the granting of a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road, as approved by the Conservation Commission; together with

report from the Conservation Commission. (6-17) (7-36B; 7-38) (8-53) (9-39)(10-31) (11-43) (12-42) (1-52) (2-49) (*Action on this item tabled following a July 9, 2012 public hearing*)

38. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 14, Morals and Conduct; Article 14-2; Miscellaneous Police Regulations, Aggressive Panhandling; together with report from the Public Safety Board. (1-9) (2-33b; 2-35) (*Public hearing held in February 2013 – item referred back to the legal department*)
39. Resolution amending the official map so as to establish the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue; together with report from the Assistant City Planner. (1-16) (2-33I; 2-42) (*Public hearing held in February 2013 – item tabled*)

Comments, Requests by Mayor, City Councilors

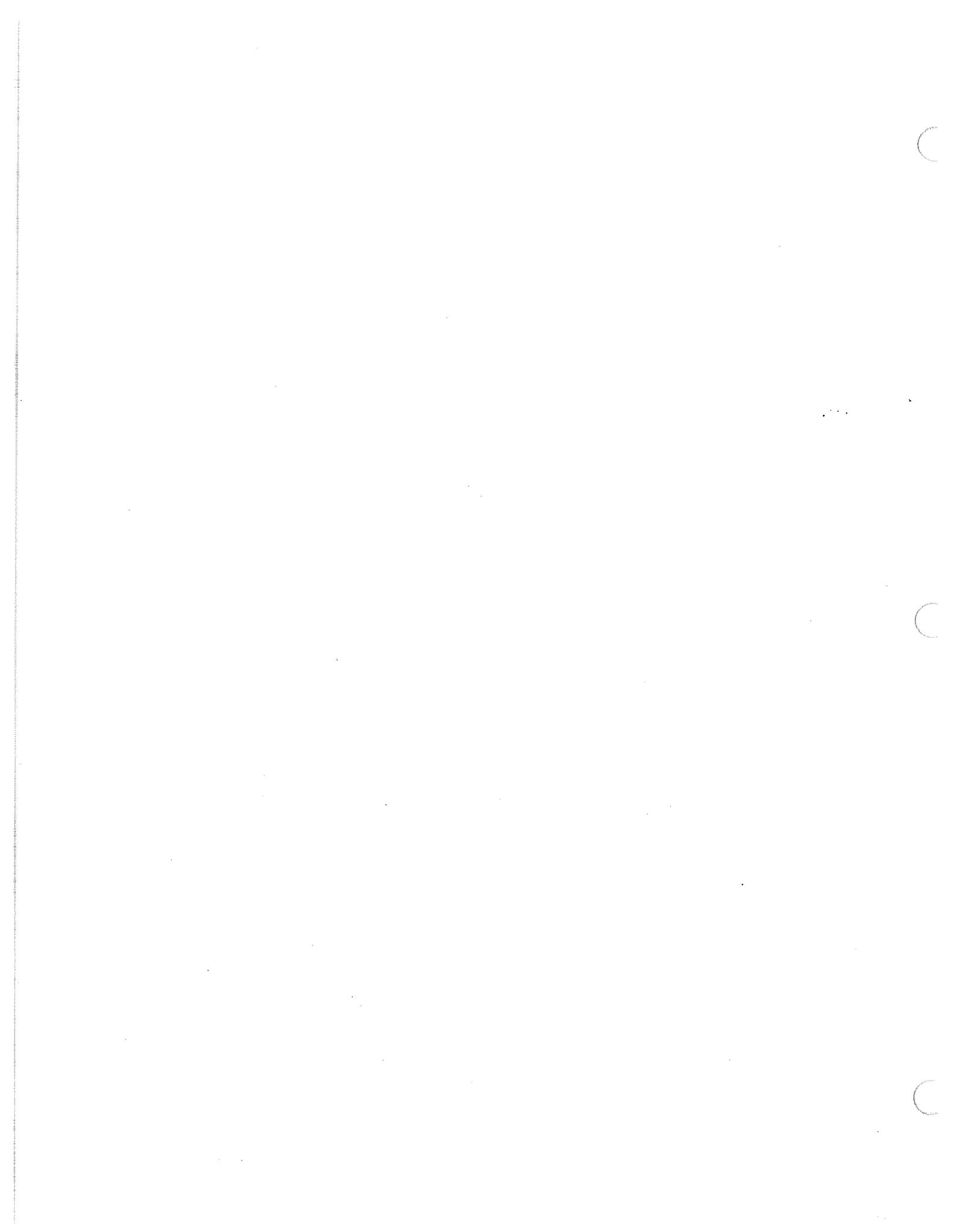
Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

- 3 Inf 1 September 26, 2012 Community Development Advisory Committee Meeting Minutes.
- 3 Inf 2 December 20, 2012 and January 24, 2013 Transportation Policy Advisory Committee Meeting Minutes.
- 3 Inf 3 January 16, 2013 Beaver Meadow Golf Course Advisory Committee Meeting Minutes.
- 3 Inf 4 January 22, 2013 Concord Community TV Board of Directors Meeting Minutes.
- 3 Inf 5 February 4, 2013 Concord Public Library Board of Trustee Meeting Minutes.
- 3 Inf 6 February 25, 2013 Parking Committee Meeting Minutes.
- 3 Inf 7 District Two Report from Colin Van Ostern.
- 3 Inf 8 Copy of communication from NH Department of Environmental Services confirming the appointment of Madeleine Mineau to the Upper Merrimack River Local Advisory Committee.
- 3 Inf 9 2013 Merrimack County Budget Hearing Notice.
- 3 Inf 10 Quarterly franchise fee payment from Comcast Cable.





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TJA

**Non-public meeting with legal counsel in accordance with
RSA 91-A:2 I (b) to be held at 6:15 p.m.**

City Council Meeting
Draft Minutes
February 11, 2013
City Council Chambers
7:00 p.m.

1. The Mayor called the meeting to order at 7:00 p.m.
2. Invocation by Pastor Joe Fisher, United Baptist Church.
3. Pledge of Allegiance.
4. Roll Call. Councilors Bennett, Blanchard, Bouchard, Mayor Bouley, Councilors Coen, DelloIacono, Grady Sexton, Keach, Kretovic, McClure, Nyhan, Patten, St. Hilaire, Shurtleff and Werner were present.
5. Approval of the January 14, 2013 meeting minutes.

Action: Councilor McClure moved approval of the January 14, 2013 meeting minutes. The motion was duly seconded and passed with no dissenting votes.

6. Agenda overview by the Mayor.

- Consent Agenda Items -

*Note: items listed as pulled from the consent agenda will
be discussed at the end of the meeting.*

Action: Councilor St. Hilaire moved approval of the consent agenda with items 17, 20, 28 and 29 moved to the end of the agenda for discussion. The motion was duly seconded and passed with no dissenting votes. Councilor Kretovic abstained from voting on item 32 on the consent agenda.

Items Tabled for a March 11, 2013 Public Hearing

7. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments.
8. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-9, Bus and Taxicab Stands, Schedule VII, Bus Stop – South Commercial Street/Constitution Ave; together with report from the Assistant City Planner.

9. Resolution appropriating the sum of \$1,735,000 including authorizing the issuance of bonds and notes for the Route 3 Corridor (North) Improvement Project – Phase 5 (Village Street, Penacook from the Boscawen Town Line to Stark Street) CIP #35; together with report from the City Engineer. (12-41) (1-38A;1-48)

From the City Manager

10. Positive Citizen Comments.
11. Council meeting date calendar.

Consent Reports

12. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,639.35 as provided for under the preauthorization granted by City Council.
13. Diminimus gifts and donations report from the Parks & Recreation Director requesting authorization to accept monetary gifts totaling \$3,878.15 as provided for under the preauthorization granted by City Council.
14. Concord Area Transit (CAT) quarterly progress and performance indicator reports from the Transportation Policy Advisory Committee (TPAC).
15. Report from the Traffic Operations Committee in response to a communication from Susan Ayer requesting consideration be given to improvements in pedestrian safety at the crosswalks on Loudon Road and Fort Eddy Road. (1Sus5)
16. Report from the Deputy City Manager – Development regarding the Overall Economic Development Performance (OEDP) Annual Report.
17. Semi-Annual Report of Contracted Solid Waste and Recycling Services from the General Services Director. *(Pulled from consent by Councilor McClure)*

Action: Item to be discussed at the end of the agenda.

18. Report from the City Treasurer recommending the adoption of a post-issuance compliance policy and procedures for tax-exempt obligations.
19. Report to Council on the FY2012 Comprehensive Annual Finance Report (CAFR) from the Assistant Finance Director.
20. Report from the Deputy City Manager – Finance on the recommendation from the Fiscal Policy Advisory Committee (FPAC) on the revised Fiscal Goals and new Fund Balance Policy. *(Pulled from consent by Councilor McClure)*

Action: Item to be discussed at the end of the agenda.

21. December Fiscal Year-to Date Financial Statements report from the Deputy City Manager – Finance.
22. Parking Committee report from the Deputy City Manager – Development recommending the City Manager be authorized to issue a RFQ for downtown marketing/communications to assist in the Downtown Complete Streets project.

Consent Resolutions

23. Resolution designating depositories for the City of Concord, New Hampshire for the Fiscal Year 2013; together with report from the City Treasurer.
24. Resolution relative to short term investment of excess funds.
25. Resolution adopting a cash management policy.
26. Resolution authorizing the City of Concord to request that the State of New Hampshire designate the Whitney Road corridor as an economic revitalization zone; together with report from the Deputy City Manager – Development.
27. Resolution authorizing the submittal of an application to the New Hampshire Housing Finance Authority for New Hampshire Community Planning Grant Funds to be utilized for the development of a new Penacook Village zoning district; together with report from the City Planner.
28. Resolution authorizing the City Manager or his designee to apply for unmatched grant funding through the New Hampshire Department of Safety Homeland Security Grants program for swift water rescue equipment; together with a report from the Fire Chief. *(Pulled from consent by Councilor McClure)*

Action: Item to be discussed at the end of the agenda.

29. Resolution authorizing the City Manager or his designee to apply for unmatched grant funding through the New Hampshire Department of Safety for community emergency response teams; together with a report from the Fire Chief. *(Pulled from consent by Councilor McClure)*

Action: Item to be discussed at the end of the agenda.

Consent Communications

30. Street closure request from the Concord Farmers Market Association requesting Capitol Street be closed to vehicular traffic on Saturdays, beginning June 1, 2013 through October 26, 2013 for the Concord Farmers Market.
31. Street closure request from InTown Concord for the 39th Annual Market Days Festival to be held Thursday, July 18, 2013 through Saturday, July 20, 2013.

Appointments

32. City Manager's proposed reappointments to the Zoning Board of Adjustment.
(*Nicholas Wallner, David Parker, James Monahan*)

****End of Consent Agenda****

33. **February 11, 2013 Public Hearings**

- A. Resolution repurposing \$150,000 from completed and unexpended City Hall roof project (CIP #65) to support additional improvements to the Green Street Community Center project (CIP #63); together with a report from the General Services Department. (1-8)

Action: City Manager Tom Aspell provided an overview:

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- B. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 14, Morals and Conduct; Article 14-2; Miscellaneous Police Regulations, Aggressive Panhandling; together with report from the Public Safety Board. (1-9) (*Public testimony received*)

Action: City Solicitor Jim Kennedy explained that a proposed amendment to the original ordinance was distributed to Council this evening. He asked that Council have a public hearing on this in conjunction with the ordinance that was provided last month. He explained that the revised one is a least restrictive ordinance than the one previously provided noting that this amendment is contained within the proposed aggressive panhandling ordinance but it more specifically addresses, for this Council's consideration, the panhandling of an individual from the occupant of a motor vehicle. He indicated that staff had various conversations in the city regarding panhandling and believes that this is a compromise or first step in addressing the panhandling issue in the City of Concord. He requested that Council make a motion to include this in the public hearing tonight. Police Chief John Duval indicated that in the last several months they have seen a dramatic increase of individuals soliciting, particularly in high volume areas at intersections. He noted that what's concerning for them in public safety is the location and the distracting nature of those activities. He stated that he feels that this amended draft ordinance will give them the tools that they need to address the safety not only for the motorists but for those soliciting.

Mayor Bouley stated that the advertised public hearing is on what Council received last month but staff is proposing a draft change that is less restrictive so they will be having one public hearing this evening. The Mayor asked the City Clerk to read the amended ordinance.

City Clerk Janice Bonenfant read the amended ordinance: "an ordinance amending the Code of Ordinances, Title I, General Code; Chapter 14, Morals and Conduct, specific to panhandling. 14-2-9 Intent of Ordinance, to provide for the free flow of vehicular traffic

on roadways and other public places in the city. The Council finds that solicitation of any occupant of a motor vehicle may interfere with the free and safe flow of vehicular traffic. By this ordinance, the Council intends to promote the health, Safety and welfare of the citizens traveling by vehicle in the city. 14-2-9.1 Definitions defines solicit/solicitation as the spoken, written, or printed word or such other acts or bodily gestures as are conducted in furtherance of the purposes of immediately obtaining money or any other thing of value; defines public place as any roadway, including a bridge, tunnel, driveway, parking lot or parking garage which is owned, leased, operated or controlled by or on behalf of the city. 14-2-9.2 Solicitation from any occupant of a motor vehicle prohibited, no person shall knowingly or recklessly solicit from any occupant of a motor vehicle that is on a roadway or other public place. 14-2-9.3 Penalty, a person found in violation of this section shall be guilty of a violation and may be fined not more than \$500.00. 14-2-9.4 Severability, if any provision of this section is declared invalid or unconstitutional for any reason, the remaining provisions shall be severable and shall continue in full force and effect. If passed, this ordinance shall take effect immediately.”

Mayor Bouley opened the public hearing.

Public Testimony

David Keller, Concord Coalition to End Homelessness Co-Chair, indicated that their real problem as a community is not that people are panhandling; the real problem is that there isn't more effective ways to support people who are this desperate. He stated that there are real solutions but they require a concerted effort of a whole community working together over time to embrace them. He indicated that the coalition supports a more carefully worded ordinance because they recognize the public safety problems provoked by aggressive panhandling. He noted that what they really support is a solution to the desperation that moves a few people to use this method to get a little money. He read the letter approved by the board of directors of the Concord Coalition to End Homelessness. In regards to the original proposed ordinance, they are supportive of a reasonable response to safety concerns and believe that the anti-panhandling ordinance, as originally written, is overly broad and subjective and they are concerned that it could lead to discrimination against people simply for being poor. They support the efforts to craft a much narrower ordinance, one which specifically targets behavior likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession. They also support an attempt to prevent the “knowing or reckless disruption of motor vehicle safety. (Entire letter on file at the City Clerk's Office)

Councilor Coen questioned as to how Mr. Keller received the backgrounds of the homeless individuals that he referenced. He further questioned whether they are indeed homeless, how many are homeless, and how many are addicted to drugs and alcohol. Mr. Keller responded that his point was not to assume that everyone that panhandles is homeless and that he is willing to assume that everyone who panhandles is desperate.

Councilor Werner asked whether the less restrictive ordinance meets Mr. Keller's support. Mr. Keller responded that there has been some conversations in the seats about

that and the feeling, that he is hearing without speaking officially for the coalition, is that it goes a very long way because it specifically addresses the motor vehicle issue which he felt from the very beginning was a public safety concern. He stated that the problems they had with what they felt were the subjective aspects of the original ordinance would make it very hard to enforce; making it not just a burden on panhandlers but also on the entire process including law enforcement, corrections, the courts. He stated that he feels that the revised ordinance is more clear and direct to the issue of motor vehicle safety and feels that this goes a long way in improving the ordinance.

Devon Chaffee, NH Civil Liberties Union Executive Director, thanked Police Chief Duval and Solicitor Kennedy for all the work on the proposed amendment. She stated that the amendment doesn't resolve the concerns of the NH Civil Liberties Union and doesn't focus on "aggressive" panhandling only but preserves the part of the original ordinance that prohibits any solicitation of a motor vehicle including individuals who are simply soliciting from the sidewalk. She noted that the City of Concord and the State of NH have a strong interest in protecting the safety of their citizens and this is why the state has strong laws that prohibit individuals from interfering with traffic and from engaging in threatening behavior in public spaces. She indicated that the draft anti-panhandling ordinance is broadly drafted and prohibits expression that poses no danger to drivers or to pedestrians and that the ordinance unfairly targets individuals who are asking for assistance based on the content of their speech; it targets only people that are asking for a handout not people who are asking for the time or directions. Ms. Chaffee stated that charitable solicitation is a form of expression that is protected by the United States Constitution and many federal courts have found that this free speech protection applies to both individuals soliciting funds for themselves as well as to charitable organizations. She indicated that the proposed panhandling ordinance places broad restrictions on the ability of individuals to exercise their free speech right to make charitable solicitations in public spaces; it would prohibit individuals from soliciting people in cars or standing on a sidewalk even when that solicitation does not interfere with traffic. She cited a case in Redondo, California and cited several RSA's in the State of NH. She stated that if the Council is intent on passing some solicitation restriction, she strongly urged them to narrow the prohibition on sidewalk solicitation of motor vehicles so that it is less restrictive of speech and more narrowly tailored to the purpose of promoting traffic. She noted that it is her opinion that the amendment that has been proposed tonight is not narrowly tailored and is far too restrictive of protective speech. (Entire public testimony on file at the City Clerk's Office)

Councilor Blanchard inquired whether the definition of panhandling includes lemonade stands and advertisement of carwashes by students. Ms. Chaffee responded that it does the way she understands that solicitation is defined in both the originally proposed ordinance as well as the proposed amendment. She stated that in the proposed amendment it's the "spoken, written or printed word or such other acts or bodily gestures as are conducted in the furtherance of the purposes of immediately obtaining money or any other thing of value". She stated that it's her opinion that those types of solicitations would be included under the definition.

Councilor Werner asked whether it is the position of their organization that existing laws are adequate and that the ordinances before Council this evening are unnecessary. Ms. Chaffee responded that she doesn't know whether they have a position on whether further ordinances are necessary to address the issue. She stated that they would be willing to consider alternative language that is narrowly tailored to address the public safety issue that is not so broadly framed as to reach these other types of conducts. Councilor Werner asked how she would approach a very narrow definition. She replied that she would start by looking at what NH law already prohibits and to have a conversation as to what is the conduct that is creating the problem.

Councilor Kretovic asked whether it could also be argued that people standing on the sidewalk with signs for carwashes and advertisements for businesses is also a public safety hazard because there are instances in which they are distracting and pose a safety hazard. She stated that while they have talked extensively about excessive panhandling they could in fact be limiting something that they also would have a concern in regard to. Ms. Chaffee noted that what this highlights is that this doesn't prohibit people from holding up signs on the side of the road which is part of the problem; the regulation is based solely on the content of that message and isn't what is called a content neutral approach to regulation. Councilor Kretovic questioned whether it would not be the difference of holding up a sign that says "will work for food" or a person holding up a sign that says "will work for food" and tapping on the side of a window of a car. Ms. Chaffee indicated that tapping on a window is not speech and is clearly conduct and depending on how it is written, this would be a restriction that they wouldn't have a concern with.

Councilor Keach questioned in regards to holding up a campaign sign. He noted that he does see this as a first amendment question and indicated that he is not particularly sympathetic with folks holding up the signs because he feels that there are a lot of resources in this community. He stated that he does worry about the restrictions and the first amendment.

Elliott Berry, NH Legal Assistance attorney, stated that a lot of other cities and towns are watching what the Council is doing here this evening and that they need to be really careful because it could cause a lot of havoc for a lot of poor and homeless people elsewhere. He stated that he feels that the problem with the initial ordinance is that, regardless of what Council's intention is, it punishes or threatens to punish too many innocent behaviors. He noted that he knows that it purports to deal with aggressive panhandling but no matter how meek or nonthreatening a person is, they could be prosecuted under the proposed ordinance; this clearly could apply to Girl Scouts and the Salvation Army. He indicated that one of the other major problems is that because of how broadly this could be enforced, it invests in a police officer an enormous amount of discretion about who or who they are not going to prosecute. He noted concerns with the ability of the poor and homeless appearing for court dates or being able to afford any fines. He stated that the proposed ordinance may be comforting to a lot of people who have asked for this ordinance but feels that it just adds crushing burdens to those subclasses of the panhandling community who are poor and homeless. He noted that he feels that the proposed amendment is a vast improvement and with a little more work it

could probably even meet constitutional requirements and urged Council to keep working on this.

Councilor Nyhan noted that he has heard that the ordinance that is being proposed this evening does not solve the problem or meet the expectations and that Council is wrestling with the issue of how do they protect those individuals who are offended and are threatened by solicitations and questioned as to what is Mr. Berry's answer is to this question. Mr. Berry responded that the key is to focus on behavior in which a reasonable person would feel that they are threatened with imminent risk of either assault or a crime against their property. Councilor Nyhan questioned in regards to those individuals who are threatened by the signs themselves, who don't like the words and don't like the message and who don't like to be asked for money or don't want to be approached. Mr. Berry responded that he understands the concerns but it is the price of freedom of speech. He thinks, except to the extent that holding signs does create an imminent threat to health and safety by virtue of interfering with motorists, the city's hands are tied by the Constitution.

Kevin Bloom, Concord resident, indicated that the problem that he has with the proposed ordinance is that he feels that it criminalizes speech. He noted his concerns with the fines associated with this.

Roy Schweiker, Concord resident, noted that he feels that they need to look at behavior rather than content. He stated that his feeling about this is that the Council needs to prohibit soliciting from people in active travel lanes. He noted his disagreement as to what a reasonable person is noting that consideration needs to be taken that there are categories of reasonable persons; one person may feel that someone is threatening and another bigger person may not feel as threatened by the same person. There cannot be one standard for what behavior is threatening, it has to be considered within the context of the person who's being solicited and the solicitor should take that into consideration. He referenced the process for buskers within the city in which they can only play instruments in four locations and have to sign up to do so. He questioned whether this could be a solution to the panhandling problem by identifying some safe locations in which people could panhandle. He added that if a panhandler is violating an ordinance he feels that law enforcement or social service agencies could inform the panhandler to move to another location and distribute to them a list of agencies that could help them.

David Frydman, Concord resident, noted that the amendment is much narrower and agrees with some of the other speakers as to what should be targeted is behavior and not speech and stated that public safety is clearly an important issue for any community. He indicated that he does have concerns with the proposed revised ordinance noting that he feels that it is quite broad. He noted that he respects the fact that Council is attempting to find a way to ensure public safety on the roadways and feels that it's best to do so based upon behavior.

Maggie Fogarty, Dover resident and employee within Concord, expressed her gratitude towards the staff for how they have listened to their concerns. She explained that the Concord Coalition on Homelessness hasn't seen the revised amendment or had any

discussions about it collectively so she cannot speak on their behalf but as somebody that has been involved in several of the conversations she wanted to acknowledge the great reach towards them and their concerns. She noted that they are very eager to continue to engage with the city fully in the upcoming plan to end homelessness which will address a number of the complex elements of this particular issue.

Councilor Coen questioned the direction that the committee may be going to help with the panhandling in the city. Ms. Fogarty responded that she imagines that with the individuals who comprise the steering committee and the stakeholders engagements that are planned, they will look at how to meet the unmet needs for shelter, for rental assistance, for security deposits, for mental healthcare, for substance abuse treatment so that the desperate needs that people have are visibly expressed in public places because those needs are being met.

Carl Soderstrom, Concord resident, noted that he has concerns with the proposed ordinance including the revised one. He explained that people will tend to gain their livelihood in the most peaceful fashion that they can and if they are deprived of a method of gaining their livelihood then they turn to options which are less peaceful; turning to options that are more violent.

Referencing earlier public testimony made, Councilor Nyhan asked what the thoughts are to having designated places to panhandle. Mr. Soderstrom replied that he has no thoughts to that at this time because he has not considered this option.

Carol Moore, Concord resident, indicated that she wants to be sure that the people who are panhandling and are mentally ill is a little more mentioned than it has been. She stated that many people go hungry because many people are too ill or too disabled, physically or mentally, to find their way to the best resources that the community has created. She feels that many of the people who behave in ways that are objectionable to us are out of it enough because they are mentally ill that they are not even aware of how distracting or inappropriate they are. She emphasized that mental illness is as an important issue to address as homelessness.

Councilor Keach questioned as to how to get information to the individuals that are hungry, letting them know that there are resources that exist. Ms. Moore responded that if they have no place to get treatment it doesn't matter how many places there are for resources because they are not going to find their way there.

Don Jewell, Concord resident, indicated that he questioned some of the individuals that are out doing this including: how much money they get in a day; what they do with the money; where do they eat; where do they get care and where do they sleep. He stated that some of them are disabled and can't work; others can't find work because they don't have documentation required; some stay at the First Congregational Church at night; they can shower at the YMCA from 7 to 8; can eat at the Friendly Kitchen. He noted that the money that they collect is for spending money and some spend it on tobacco, alcohol, at the laundromat, and other personal items. He agreed that vehicles having to stop to give

individuals money at the entrances and exits is a disruption to the flow of traffic and suggested they stand in the large parking lots.

Referencing written testimony received, Councilor Nyhan indicated that the correspondence states that there is an organized "ring" to solicit donations from Concord residents. He questioned whether Mr. Jewell came in contact with any such individuals. Mr. Jewell responded no and that he didn't get any sense of this.

Kevin Curdie, Concord resident, noted his concerns with individuals panhandling at certain locations such as intersections because of the potential for accidents. He stated that, this evening, he is getting the impression that everyone who panhandles is homeless but there are a number of individuals that he knows that aren't homeless and wishes that this wouldn't be looked upon as something that just homeless individuals incur. He noted that he doesn't appreciate walking downtown and having individuals asking him for money and would like to just walk anywhere without having someone asking him for money. He added that he hopes something can be done to ensure safety, not just for motor vehicle traffic, but the individuals that do it.

David, homeless individual, noted that before he became homeless he had an idea in his mind of what homelessness was and now has discovered a whole different view of homelessness. He stated that he feels that part of the issues here is the stigma involved in two words: homeless and panhandling. He indicated that when one talks about panhandling there is a vision of bums asking for change; it's a word in itself that brings negativity and visions of wrongdoing and making people uneasy. He noted to the Council that he is grateful for all the resources available in Concord. He said that it sounds like all of the issues that people worry about seem to be already covered by existing laws.

Councilor Nyhan clarified that the Councilors do not confuse the issue of homelessness and panhandling and that they do understand the difference.

There being no further public testimony, the Mayor closed the hearing.

- C. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, Article 15-8, Peddlers, Solicitors, Section 15-8-4.1, Registration of Solicitors – Requirements; together with report from the Legal Department in response to a communication from Pinnacle Security requesting the City of Concord repeal/modify existing ordinances prohibiting door to door solicitation. (7-9) (10-10) (11-37C; 11-40) *(Ordinance referred to the Public Safety Advisory Committee and the Legal Department for further review at the November 13, 2012 Council meeting)(Revised ordinance submitted; together with report from the Public Safety Board)(1-10)*

Action: There being no objection from the Council, the City Clerk read the titles for both items C and D.

City Manager Tom Aspell provided a brief overview of items C and D.

Mayor Bouley opened the public hearings for both items C and D. There being no public testimony, the Mayor closed both hearings.

- D. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Article 1-5, Fees, Fines, and Penalties, Schedule I, Solicitation Photo Identification Badge. (1-11)

Action: The public hearing for this item was taken with public hearing item C.

- E. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-8 Parking Time limited in Designated Spaces, North State (West side); together with report from the Parking Manager. (1-12)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- F. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 29.2, Public Capital Facilities Impact Fees Ordinance; Section 29.2-1-2, Assessment and Collection; together with report from the City Planner. (1-13)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- G. Resolution amending the official map so as to establish mapped lines of a future street for an extension of Whitney Road southerly to Sewalls Falls Road; together with report from the Assistant City Planner. (1-14)

Action: City Manager Tom Aspell provided a brief overview.

Councilor McClure pointed out that the vote at the Planning Board was 5 to 1 and asked for an elaboration on the concerns of the one person. Steve Henninger, Planning, responded that the one dissenting vote was in regards to the potential for the Merrimack River for eroding away additional areas of the bluff and ultimately threatening the potential roadway section. Councilor McClure noted that she is aware that this is a very environmentally sensitive area very close to the river and questioned as to what are the mitigation measures. Mr. Henninger replied that during the site planning and permitting for the resource recovery facility, they developed a surveyed engineered corridor that would be well set back from the river bluff. He noted that what they did run into with the bluff was where the existing crossing is which went through the entire permitting process for reconstruction of that crossing as well as the culvert for the brook. He stated that they are confident that they can successfully build the extension of Whitney Road. In terms of the alignment, Councilor McClure asked why the proposed road couldn't stay away from

the river on that northern section. Mr. Henninger responded because of where the existing road and utility lines are, the existing crossing of the brook is close to the river as well as the existing water line; there is a relatively narrow area between the brook and the river that this road follows right down through the middle.

Mayor Bouley opened the public hearing.

Public Testimony

Sean Winn, Operation Manager at Wheelabrator, Concord, indicated that they have a water line and utility line that runs through here and wants to ensure that easements are properly done for this.

There being no further public testimony, the Mayor closed the hearing.

- H. Resolution amending the official map so as to establish mapped lines of a future street for an extension of Old Suncook Road southerly from Manchester Street to Garvins Falls Road, and an extension of Integra Drive westerly to the proposed extension of Old Suncook Road; together with report from the Assistant City Planner. (1-15)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing.

Public Testimony

Rupert Dance, Manchester Street property owner-Freedom Cycle, noted his concern that this will have a major impact on his property the way this road is being conceived. His first concern is the layout itself from a safety point of view and the impact on the facility itself because the road comes very close to his building. He requested that the road comes in straighter. One of his other concerns is that it isolates a whole piece of property that cannot be used. He stated that the proposed road is very wide and would take a substantial piece of his property; decreasing the value of his property.

Councilor St. Hilaire asked if Mr. Dance owned the two buildings, the larger one and the smaller one on the other side of the proposed road. Mr. Dance responded that he did not own the small building stating that there is a triangular piece of land there that's been isolated and made unusable. He stated that the whole property is his land and the road is bifurcating his land. Councilor St. Hilaire stated that they are not taking it by eminent domain. Mr. Dance explained that the only way that he was able to build on that property was that he had to grant that right of way. City Manager Tom Aspell questioned whether Mr. Dance was stating that he wanted that back. Mr. Dance noted that he understands the city's desire to have it but he is asking them to consider straightening the road to avoid that "jog" so that it doesn't isolate that land. Mr. Aspell explained that when it came time for the approval of his site plan, the Planning Board asked him to leave the right of way for the future opening up and he had agreed, at that time, to do that. Mr. Dance

responded that they didn't ask. Mr. Aspell clarified that they did ask. Mr. Dance commented that he is asking that Engineering consider it.

Councilor Blanchard asked whether Mr. Dance had any idea when he constructed the buildings of where the road was going to intersect the property. Mr. Dance indicated that he was told that in order to build on this property that he had to grant some right of way. He stated that he was not aware that the final layout of it would be that close to the building and at the time it was indicated to him that the road would come straight and parallel to Old Suncook Road.

There being no further public testimony, the Mayor closed the hearing.

- I. Resolution amending the official map so as to establish the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue; together with report from the Assistant City Planner. (1-16)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing.

Public Testimony

Arnold Cohen noted that he feels that there is a mistake on the map in which it indicates that 26-1-5 is his property and pointed out that it's Steenbeke's property. He stated that he is by Gas Street. He indicated that others are losing right of ways but he is the only one in which the city is taking out and asked if the city could go around his property. He stated that he has land with a railroad building on it in which he has done work to restore it and doesn't think that it's fair that the city is condemning it now and he will not have any rights to rebuild or do anything with it noting that he feels that the city should wait until they are ready to take it and then negotiate with him when the road is going to be put in.

Mayor Bouley asked whether anyone from the city has told Mr. Cohen that the city was going to take his building. Mr. Cohen confirmed yes.

Councilor Keach questioned the current use of the property. Mr. Cohen responded that he is using it for storage purposes and to work on some of his vehicles. Councilor Keach asked if there is any reason that Mr. Cohen thinks that if the city ever did construct that road that he wouldn't receive the fair value compensation for that property.

Mayor Bouley asked whether Mr. Cohen attended the December 19th Planning Board public hearing. Mr. Cohen confirmed that he did.

Councilor Coen inquired as to how long ago Mr. Cohen purchased the property. Mr. Cohen responded that he believes it was seven years ago.

There being no further public testimony, the Mayor closed the hearing.

- J. Resolution amending the official map so as to eliminate the existing remnants of mapped lines of future streets located between Christian Avenue, Ormond Street and East Side Drive; together with report from the Assistant City Planner. (1-17)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- K. Resolution amending the official map so as to eliminate the existing remnants of mapped lines of future streets located between Old Turnpike Road, Manchester Street, Airport Road and Terrill Park Drive; together with report from the Assistant City Planner. (1-18)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- L. Resolution amending the official map so as to eliminate the mapped lines of future streets for the extension of Brookside Drive and Bow Street; together with report from the Assistant City Planner. (1-19)

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- M. Amended Hall Street Wastewater Plant License with Concord Power and Steam. (1Sus3)

Action: City Solicitor Jim Kennedy provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- N. Downtown Complete Streets Improvement Project (CIP#460). (1Sus4) (*Supplemental report submitted*) (*Supplemental report; together with public testimony from Robert Baker submitted*)

Action: City Manager Tom Aspell provided a brief overview.

City Engineer Ed Roberge provided an overview of his report and noted that there are three actions that he is looking for tonight: to accept the preliminary design layout looking at equally wide sidewalks – the layout includes street configuration and the parking scheme that is proposed; accept the preliminary design layout including the design layout of parking and the streetscape elements for the southern section of the street; to accept the closure of Phenix Avenue.

Gene McCarty, McFarland-Johnson Project Manager, described the existing typical section of Main Street; a four lane section with angled parking on both sides and the sidewalks on either side are eleven to twelve feet and a problematic double step curb that's on the west side that takes up about two feet. He noted that the proposed section is the balanced sidewalk approach which they are showing as minimum 18 ½ foot sidewalks on both sides of the street; a super two lane configuration which consists of two 15 foot lanes which would be shared between vehicles and bicycles; a six foot flush median; parallel parking primarily on the west side; angled parking primarily on the east side. He stated that they have to split the parking this way in order to achieve the goal of those 18 foot wide sidewalks. Mr. McCarty indicated that that this is pretty much the typical section that was presented to the Council by the PAC, this was their recommendation, but some of the dimensions have been refined a little bit. He highlighted some areas on the slide presentation to the Council.

Jonathan Law, Carol R. Johnson Associates, highlighted additional slides pointing out extended bump outs; a water feature; planter with a granite seat and pavers in front of the State House; signage; moving the clock tower from blocking the entrance into Eagle Square; potential locations for public art; gathering areas for people; crosswalks with colored pavers

Mr. McCarty added that, overall from the whole project, a total of eighteen parking spaces would be lost; those eighteen spaces are in that North Main Street section. He noted that within the design they have accommodated loading zones and the bus stops.

Mr. Law added that they also provided accommodation for handicapped accessible parking which is currently not out there today.

Referencing costs, Mr. McCarty indicated that they broke it down into four main elements: road costs; lighting costs; snow melt costs; amenities/landscaping costs. He said that everything presented on the surface level, everything that is on that plan right now, from a construction cost is a little over \$6 million which is within the budgeted amount. He noted that if they were just looking at the current budget and what's left, the \$840,000, based upon their estimate, would allow the city to provide the snow melt on North Main Street from Pleasant Street to the Loudon Road intersection on the sidewalk alone. He stated that if the Council wanted to go for the full amount and look at the entire roadway from Storrs to Loudon Road that will put them at an \$11 million cost.

Councilor St. Hilaire questioned whether there was an estimate for the snow melt, full road from Pleasant Street to Loudon Road. Mr. McCarty responded that the amount would be \$2.3 million for that stretch.

City Manager Tom Aspell questioned the cost of a snow melt system on just the sidewalks, both sides, from Storrs Street to Loudon Road. Mr. McCarty replied that the amount would be \$1.7 million.

Councilor St. Hilaire asked whether Council could receive a grid breaking down the sections of the costs.

Councilor Blanchard questioned whether there was a model of another city that has done their Main Street with two travel lanes; asking where they came up with the two travel lanes. Mr. McCarty responded that this was developed from the advisory committee. Councilor Blanchard inquired whether there are any plans for a public restroom. Mr. McCarty responded that they did not include one within the plans and that the costs did not include one.

Mayor Bouley opened the public hearing.

Public Testimony

Jim Rosenberg, Shaheen & Gordon Law Firm Vice President, noted that they have a concern with the plan for the closing of Phenix Avenue which goes to Low Avenue and to the back of their building in which they put a fairly significant investment into within the past few years to beautify that building and it is where all of their staff parks. He stated that, at present, along the current Phenix Avenue delivery trucks queue up here and they are concerned as to where those trucks are going to go if Phenix Avenue is closed. He indicated that they feel that, within the plan, there is no place for the delivery trucks to go noting that they may end up blocking access to Low Avenue which would create a safety issue.

Finis Williams, Attorney at 15 North Main Street, noted his concern of getting rid of the angled parking on the west side of North Main Street, indicating that with going with parallel parking they will lose eight or nine spaces in front of his office building. He noted that the other concern that he has with parallel parking is that it's harder to parallel park than it is to angle park and therefore may slow down traffic on North Main Street.

Roy Schweiker, Concord resident, noted his support of heating both the streets and the sidewalks from Loudon Road to Theatre Street. He noted that he feels that the city needs to take advantage of all the parking spaces they have and put diagonal parking on both sides. He noted that the city should leave Phenix Avenue as it is, don't spend any money on it and leave it outside the project limits at this time.

Byron Champlin, Chamber's Creative Concord Chair, joined by Tim Sink, Chamber of Commerce, noted that they support the broad outline of this design and feel that it's a positive step forward for the city and will significantly contribute to the vibrancy of the downtown. Mr. Champlin stated that they have offered to work with the city staff as they fine tune the aesthetics of the project and to provide feedback on the artistic and aesthetic aspects of it.

Andrew Hatch, Lotion and Potions, pointed out that parallel parking exists on Main Street and it is rare to see a parking space and rare to see a parking problem in terms of somebody getting in and out of that area. He thanked everybody involved in this and the effort and hours that have been put into debate. He noted that they all have to be realistic in the fact that they can't all get what they want. He pointed out that parking in the garage is underutilized and feels that as long as Council has gotten the message loud and clear that signage to parking, encouragement to parking, encouragement for pedestrians to think differently about the downtown will make this a successful endeavor.

Councilor Nyhan noted that it sounds like Mr. Hatch is supportive of this project and questioned as to what his primary apprehension is. Mr. Hatch noted that it's a fear of losing customers during the construction of this project.

Referencing the snow melt costs, Kevin Curdie questioned whether this is the cost to install it or to operate it. Mayor Bouley indicated that Council just received the costs this evening also.

There being no further public testimony, the Mayor closed the hearing.

February 11, 2013 Public Hearing Action

34. Resolution repurposing \$150,000 from completed and unexpended City Hall roof project (CIP #65) to support additional improvements to the Green Street Community Center project (CIP #63); together with a report from the General Services Department. (1-8)

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed 15 to 0 on a roll call vote with Councilors Bennett, Blanchard, Bouchard, Mayor Bouley, Councilors Coen, DelloIacono, Grady Sexton, Keach, Kretovic, McClure, Nyhan, Patten, St. Hilaire, Shurtleff and Werner voting yes.

35. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 14, Morals and Conduct; Article 14-2; Miscellaneous Police Regulations, Aggressive Panhandling; together with report from the Public Safety Board. (1-9) (*Public testimony received*)

Action: Councilor Shurtleff moved to send this item back to the City Solicitor to work on the issue panhandling. The motion was duly seconded.

Councilor Coen noted that if Council passed the proposed ordinance this evening at least they would be making steps towards the issue of panhandling and it would be a tool to be used in conjunction with all the other activities that agencies in the city would go forward with. He noted that his concern if they refer it back is that it will take months before coming back to Council. He noted that he would be in favor of passing an ordinance this evening.

Councilor Grady Sexton asked what Council would be asking the City Solicitor to do if they refer it back. Mayor Bouley noted that his goal would be to tighten up the language, to start the balance in which they have heard over the course of several months, as well as tonight, which is to not trample on anyone's first amendment rights and that they don't want to prohibit anybody from doing anything that they are constitutionally allowed to do. He stated that it's important to find a balance between the public safety issue as well as the rights of the individual.

Councilor Kretovic noted her agreement with the Mayor. She noted that the only concern that she had that is lingering is the number of organizations that came before the Council with presumptions on who the panhandlers are without a real census of who these people are. She put these organizations to the challenge to go out and find out who these people are, where they are from, etc.

Councilor Shurtleff asked whether it would be possible to set this issue down for a hearing next month. Mayor Bouley indicated that it is possible but asked to give a little bit of leeway to the Solicitor because it will be important to bring all the right interested parties together and is not sure whether this could be done in 30 days.

Councilor Bouchard hoped, that if the ordinance is referred back, that staff reaches out to the Department of Safety to find out if there are laws that the State Police should be enforcing on the on and off ramps that have not been enforced.

Councilor Patten noted his agreement with Councilor Bouchard's statement. He noted that he has filed a bill in the state about their portion of these off ramps and the panhandlers.

Mayor Bouley asked Councilor Patten to inform the City Solicitor what the bill is that he put in for.

Councilor Grady Sexton noted that she hopes that the City Solicitor would be able to take any drafts and run them by the groups that came forth this evening.

Councilor Shurtleff's motion passed on a voice vote.

36. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, Article 15-8, Peddlers, Solicitors, Section 15-8-4.1, Registration of Solicitors – Requirements; together with report from the Legal Department in response to a communication from Pinnacle Security requesting the City of Concord repeal/modify existing ordinances prohibiting door to door solicitation. (7-9) (10-10) (11-37C; 11-40) *(Ordinance referred to the Public Safety Advisory Committee and the Legal Department for further review at the November 13, 2012 Council meeting)(Revised ordinance submitted; together with report from the Public Safety Board)(1-10)*

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

37. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Article 1-5, Fees, Fines, and Penalties, Schedule I, Solicitation Photo Identification Badge. (1-11)

Action: Councilor St. Hilaire moved approval. The motion was duly seconded and passed with no dissenting votes.

38. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-8 Parking Time limited in Designated Spaces, North State (West side); together with report from the Parking Manager. (1-12)

Action: Councilor Grady Sexton moved approval. The motion was duly seconded and passed with no dissenting votes.

39. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 29.2, Public Capital Facilities Impact Fees Ordinance; Section 29.2-1-2, Assessment and Collection; together with report from the City Planner. (1-13)

Action: Councilor Grady Sexton moved approval. The motion was duly seconded and passed on a voice vote.

40. Resolution amending the official map so as to establish mapped lines of a future street for an extension of Whitney Road southerly to Sewalls Falls Road; together with report from the Assistant City Planner. (1-14)

Action: Councilor DelloIacono moved approval. The motion was duly seconded and passed with no dissenting votes.

41. Resolution amending the official map so as to establish mapped lines of a future street for an extension of Old Suncook Road southerly from Manchester Street to Garvins Falls Road, and an extension of Integra Drive westerly to the proposed extension of Old Suncook Road; together with report from the Assistant City Planner. (1-15)

Action: Councilor Nyhan moved approval. The motion was duly seconded.

Councilor Blanchard understands that Mr. Dance did agree to the easement for the road and questioned how close the city could come to a building to lay out a road asking whether there are setbacks. Steve Henninger, Planning Department, responded that in this instance the Planning Board reviewed and approved the site plan for Freedom Cycle and as part of that site plan, there is an area reserved for a future road on the site plan but there was no easement. He stated that the road will not impact the storage building and that the layout of the site plan was such that the access and circulation to the site would remain unmodified.

Councilor Patten questioned whether there was any way that the road could go straight. Mr. Henninger responded that it would require the taking of the Beefside Restaurant.

The motion to approve passed with no dissenting votes.

42. Resolution amending the official map so as to establish the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue; together with report from the Assistant City Planner. (1-16)

Action: Councilor Nyhan moved approval. The motion was duly seconded.

Councilor St. Hilaire moved to table this item. The motion was duly seconded.

Councilor Bouchard noted that she feels that the property owner brought up some valid concerns and feels that there are questions and issues to be addressed.

Councilor Nyhan indicated his agreement with Councilors St. Hilaire and Bouchard noting that one of the things that he heard from Mr. Cohen is confusion or misunderstanding as to what exactly this proposed road would do. He asked whether someone could reach out to Mr. Cohen and explain to him as to what exactly is being proposed and what impact it would have relative to his assessed value of his property and whether potential property acquisitions would take place.

Councilor St. Hilaire's motion to table passed on a voice vote.

43. Resolution amending the official map so as to eliminate the existing remnants of mapped lines of future streets located between Christian Avenue, Ormond Street and East Side Drive; together with report from the Assistant City Planner. (1-17)

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

44. Resolution amending the official map so as to eliminate the existing remnants of mapped lines of future streets located between Old Turnpike Road, Manchester Street, Airport Road and Terrill Park Drive; together with report from the Assistant City Planner. (1-18)

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

45. Resolution amending the official map so as to eliminate the mapped lines of future streets for the extension of Brookside Drive and Bow Street; together with report from the Assistant City Planner. (1-19)

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

46. Amended Hall Street Wastewater Plant License with Concord Power and Steam. (1Sus3)

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

47. Downtown Complete Streets Improvement Project (CIP#460). (1Sus4) *(Supplemental report; together with public testimony from Robert Baker submitted)*

Action: Councilor St. Hilaire moved to accept the report. The motion was duly seconded.

Councilor Kretovic noted that the first question she has relative to what staff is asking Council to accept as to preliminary design and street layout and whether this means they would be accepting the changes that they had incorporated in this design. City Engineer Ed Roberge responded that what they have presented tonight is the layout that allows them to advance the preliminary design. Relative to the bus stops, Councilor Kretovic indicated that according to this design they have removed the bus stop at the corner of Main Street and Pleasant Street and they have removed the bus stop in front of the Kennedy building. She

noted that both are popular bus stops and questioned where they have replaced these. Mr. Roberge indicated that it's important to note that while that detail may not be shown on the plans, through their discussions and their coordination with CAT and a TPAC advisory committee, making sure that those stops remain in the final design effort will be important. He stated that they have asked CAT if they could create new efficiencies or new locations and that process is still going on. Mr. Roberge added that staff recognizes the value of the Kennedy building stop and has been debating on the stop at Pleasant and Main. He stated that they are trying to maintain the general number and the general location of those stops today.

Councilor McClure noted that she wants to make sure she understands the so-called building zone in which the balanced sidewalk is eighteen feet on either side and questioned whether some buildings go in a bit and some buildings go out and so it can't be used as a straight eighteen feet all the way on either side. She inquired as to what is wrong with having variable width sidewalks. Mr. Law responded that they are variable widths and that is just a minimum width that they developed in the design.

Councilor DelloIacono asked whether the number of crosswalks had increased. Mr. Roberge responded that one crosswalk was reduced.

Councilor Coen noted that he feels that there would be a tremendous savings on maintenance cost in plowing for the city if the street and sidewalks were heated. He noted that the question would be what they would be saving by not having to plow that section of Main Street. Mr. Roberge noted that staff can detail that a little bit better noting that, if he correctly recalls in the project advisory committee deliberations, they had talked specifically about snow melt and how much a snow event would cost General Services to remove snow in the district and thinks that the amount was approximately \$82,000 per event.

Councilor St. Hilaire indicated that earlier he requested cost figures for snow melt and inquired whether it can also be broken down to get from Loudon Road to Theatre Street for both sidewalks as well as the road. He also asked for what the cost and the bond would be, what the incremental costs would be over the projected project; if they wanted to have heated roadways how much extra bond payment would that be and how does that compare with the maintenance cost for the road. He added that Attorney Rosenberg had some comments and asked if staff could work with him to see what they can work out regarding his concerns.

Councilor Nyhan noted that it seems like Council is being asked to make decisions about more definitive details on something that they don't have any additional information on.

Referencing the snow melt, Councilor Patten questioned whether they would be stopping at the intersection of Loudon Road and North Main Street. Mr. Roberge responded that they extend north one block, from Storrs to Storrs. Councilor Patten inquired whether it would be going down South Main Street towards The Draft. Mr. Roberge responded that to be correct. Councilor Patten questioned Eagle Square. Mr. Roberge indicated that resurfacing the square was a project kind of related to Main Street and they are going to do that work as part of this project. Councilor Patten indicated that he received comments from Warren Street merchants questioning as to why the side streets are excluded. Mr. Roberge responded that when they met with Concord Steam there is adequate capacity to heat a larger area but what

they would run into is where do they stop. He noted that what they want to do is provide stub connections so that they can expand in the future.

Councilor Bouchard noted that she feels that the snow melt is a very important feature to bring in shoppers to downtown and noted that she feels that Phenix Avenue needs to be reconsidered. In regards to the bus stops, she inquired whether it was a definitive yes that a bus stop stays at the Kennedy building. Mr. Roberge responded that it was a definitive yes. She asked why there was not a diagonal crossing at Pleasant and Main. Mr. McCarty responded that it's an efficiency for the cars. He added that one of the issues that they have with the signal is that today there are two lanes of traffic approaching that signal so there is two lanes of storage. He noted that, with only a single lane, the storage for people queued at that red light is going to get longer so they are trying to make sure they are optimizing the timing of that signal to get those cars cleared and reduce the delay as much as possible.

Councilor Nyhan asked that if it takes a minute to go on each leg of this and only 90 seconds to go diagonally, isn't it creating more time to cross the other side of the street. Mr. McCarty responded that the issue with the diagonal is that it has to have its own phase so that's an all red for all the approaches.

Mayor Bouley asked the Council to suspend the rules and consider holding the meeting beyond 11:00 p.m. in accordance with Rule 16 of the Council Rules. Councilor Bennett moved to hold the meeting beyond 11:00 p.m. The motion was duly seconded and passed on a voice vote.

Councilor Keach noted that he would like Phenix Avenue to be reviewed. He asked that if the Concord Steam project does not move forward, how would this impact the project. Mr. McCarty brought up the slide of Phenix Avenue indicating that what they are showing is that they would create this new plateau for this new park on the Main Street side and possibly maintain a walkway or stairs to provide that pedestrian access down to Low Avenue. He stated that they have gone beyond that now and have convinced themselves that they can retain that pedestrian access and make it accessible; there would have to be a series of ramps or they could do a series of tiers or terraces connected by the ramps and there wouldn't need to be the tall walls that people are concerned about. He noted that they have not developed those details but they can do that to make it accessible. In respect to Concord Steam, Mr. Law stated that is a bit of a conundrum but what they do is design a system with different technologies and different energy sources so that they institute and then really analyze the cost to drive that. Councilor Keach clarified that given the current condensation that is produced on Main Street that would not be enough to melt what they wanted to melt. That was indicated to be correct.

Councilor Kretovic asked whether Council could also receive the cost benefit analysis.

Councilor McClure inquired as to what would happen to the trees if there were heated sidewalks and/or streets. Mr. Law responded that it wouldn't affect their growing needs/cycle. In reference to Concord Steam going away, Councilor McClure asked whether other solutions could be priced out. Mr. Roberge responded that Councilor Kretovic's request for a cost benefit analysis would cover this. Referencing the loading trucks on Phenix Avenue, Councilor McClure indicated that she would feel more comfortable not

approving the third item until staff came back to Council with more information as to how this is going to be resolved. Mr. Roberge indicated that they looked at an option of instead of having a full bump out to maybe have a cut out for a truck that could be parallel to Main Street. He stated that they also looked at potentially modifying the bump out on Depot Street for a loading area here as well stating that it would almost serve the same noting that this seemed to be favorably received. He stated that they prefer that Council act on the elements this evening so they can continue developing the design but will certainly continue to coordinate with everybody that has made comment.

Referencing the costs, Mayor Bouley indicated that this was the first time that Council has seen these numbers and asked that they be available to the public. He noted that the Council has stressed over and over repeatedly that communication is going to be critical to the success of this project if it goes forth. Referencing Phenix Avenue, he noted that he is glad to hear that they are considering to pursue this and to look at all the options. Mayor Bouley indicated that he would like to add to the motion to take the issue of a roundabout at Main and Pleasant off the table. Councilor St. Hilaire accepted that as a part of his motion to accept the report.

The motion to accept the report and to take the issue of a roundabout at Main and Pleasant off the table passed with one dissenting vote.

Reports

48. Status report from the City Engineer on the Sewalls Falls Bridge Replacement Project, CIP #22). (1-49) *(Supplemental report submitted) (Communication from Elizabeth Szelog submitted)*

Action: City Engineer Ed Roberge provided a brief overview of his report.

Robert Faulkner, CHA Project Manager, explained that the project began back in 1999 with the NH DOT as a bridge replacement project and in the initial stages of that Part A preliminary design they evaluated several alternatives for the bridge's replacement and through the public process that's where the idea of possibly rehabilitating the bridge for vehicular traffic came to be. He stated that this Alternative H was the preferred alternative, to rehabilitate the existing bridge for one lane of traffic and build a sister bridge upstream for another lane of traffic. He indicated that one of the things that was not done under that NH DOT project was a detailed inspection and load rating of the existing truss to determine the extent of rehabilitation that would be necessary to support legal traffic loads. He explained that one of the steps that the city did when they took the project over in 2010 was to have them conduct that detailed inspection of load rating analysis and the results of that was that the extent of rehabilitation was much greater than originally envisioned.

Councilor Blanchard asked whether this deterioration had occurred over the ten year period. City Manager Aspell explained that the bridge is a constant maintenance issue for the city and does require maintenance on a regular basis and does continue to deteriorate as it gets older.

Councilor Kretovic moved to accept the report and recommend alternative 8. The motion was duly seconded.

Councilor McClure noted her support of the motion. She indicated that she does have some concerns from the community and as to how they are going to be handled as far as the final design: aesthetic and speed. She added that she would like to see some process whereby the community is involved as well as the Council.

Councilor Shurtleff noted his support of Councilor Kretovic's motion.

Mayor Bouley indicated that he received an email earlier indicating that it was felt that a public hearing should be held on this item. He stated that there have been several public meetings on this item in which the public was welcomed to speak at.

Councilor Kretovic's motion passed with no dissenting votes.

New Business

Unfinished Business

49. Resolution approving the granting of a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road, as approved by the Conservation Commission; together with report from the Conservation Commission. (6-17) (7-36B; 7-38) (8-53) (9-39)(10-31) (11-43) (12-42) (1-52) *(Action on this item tabled following a July 9, 2012 public hearing)*

Action: Item remains on the table.

Comments, Requests by Mayor, City Councilors

Councilor Kretovic indicated that the new bus schedules are out.

Councilor Nyhan thanked General Services for the job they did during the big snowstorm.

Councilor Keach indicated that he received an email in which someone suggested an alternative to the panhandling problem in which the city take surplus meters and install them around the city, paint them a certain color, and every coin that goes into the meters goes to a certain service within the community to support homeless shelters in the hopes to eliminate panhandling.

Mayor Bouley thanked General Services for a good job clearing the snow.

Comments, Requests by the City Manager

City Manager Aspell noted that the city has upgraded the internet speed at the library. He added that on Thursday, February 14th the city's new website will be going live.

Consideration of items pulled from the consent agenda for discussion

Items 17, 20, 28 and 29 have been pulled from the consent agenda for discussion.

17. Semi-Annual Report of Contracted Solid Waste and Recycling Services from the General Services Director. *(Pulled from consent by Councilor McClure)*

Action: Councilor McClure pointed out that complaints were up and questioned why and what the city is doing about it. She stated that she has spoken to the City Manager and he has indicated that future reports will have something about what the city is doing to satisfy or to remedy this.

Councilor McClure moved to accept the consent report. The motion was duly seconded and passed with no dissenting votes.

20. Report from the Deputy City Manager – Finance on the recommendation from the Fiscal Policy Advisory Committee (FPAC) on the revised Fiscal Goals and new Fund Balance Policy. *(Pulled from consent by Councilor McClure)*

Action: Councilor McClure moved to refer this item to the Fiscal Policy Advisory Committee for consideration at their February meeting and coming back to Council in March. The motion was duly seconded and passed on a voice vote.

28. Resolution authorizing the City Manager or his designee to apply for unmatched grant funding through the New Hampshire Department of Safety Homeland Security Grants program for swift water rescue equipment; together with a report from the Fire Chief. *(Pulled from consent by Councilor McClure)*

Action: Councilor McClure asked for more information as to why the city needs this boat and what the city has now compared to what is being proposed to purchase with this grant. Fire Chief Dan Andrus explained that the total grant amount is \$48,317.50 and what this buys is an equipment list that came to them by way of the State Fire Academy. He stated that what they are currently using is ice rescue equipment which is inappropriate and dangerous. He indicated that they sent seventeen people through swiftwater rescue courses and it became very apparent that they have trained people but their equipment cache lags behind. Councilor McClure noted that one of her cautions about this grant is that once they acquire things with grants and five to ten years later when they wear out, nobody knows that they were originally purchased with grant funds and all of a sudden there is a new expense in the budget. She referenced CIP #375 and indicated that there are Fire Department boats for acquisition in 2016 at the cost of \$25,000. She questioned whether the city will be needing those boats with the acquisition of the boat with the grant fund. Chief Andrus responded that they could possibly defer that for 2 or 3 years. Councilor McClure asked if he would anticipate not spending that \$25,000 until 2018. Chief Andrus replied that that is the hope that they are able to do that.

Councilor McClure moved approval. The motion was duly seconded.

Councilor Bennett read “the 2011 Hazard Mitigation Plan identifies flooding as the principal threat to the city” and questioned whether this was referencing the Merrimack River. Chief Andrus responded yes indicating that he believes that the plan was completed a year ago and the Council adopted the Hazard Mitigation Plan.

The resolution passed with no dissenting votes.

29. Resolution authorizing the City Manager or his designee to apply for unmatched grant funding through the New Hampshire Department of Safety for community emergency response teams; together with a report from the Fire Chief. *(Pulled from consent by Councilor McClure)*

Action: Councilor McClure indicated that she pulled this item for the same reason as item 28 in which they purchase things with grant funds and don't know that later when they need replacement. She asked if Administration could figure out a way so that these types of purchases are tagged so that future Councils understand that they were originally purchased with grant funds for both the training and the capital projects.

Councilor McClure moved approval. The motion was duly seconded and passed with no dissenting votes.

Councilor St. Hilaire moved to suspend the rules to consider items not previously advertised. The motion was duly seconded and passed with no dissenting votes.

Councilor St. Hilaire moved to accept the report from the City Solicitor dated February 11th which authorizes the releases the minutes for a non-public session held on March 9, 2009. The motion was duly seconded and passed with no dissenting votes.

Adjournment

The time being 11:38 p.m., Councilor Keach moved to adjourn the meeting. The motion was duly seconded and passed with no dissenting votes.

A true copy; I attest:

*Michelle Mulholland
Deputy City Clerk*

TAA

City Council Meeting Minutes

February 19, 2013

City Council Chambers 7:00 PM

Attendance: Mayor Bouley; Councilors Blanchard, Kretovic, McClure, Grady-Sexton, Werner, Dello Iacono, Coen, St. Hilaire, Bennett, Nyhan, White-Bouchard (late), and Keach (late).

Excused: Councilor Bennett was excused. Council Patten was absent.

The Mayor opened the session at 7:00 PM, called the role, and explained the evening is a “workshop session” of the City Council to review the out-years of the Capital Improvement Program (“CIP”). He noted that the Council would not be holding any public hearings or accepting public testimony on the CIP at this time.

The City Council then completed a review of the out years of the CIP, defined as FY2014 – FY2022, by program area.

Staff provided an overview of each program area, as appropriate. In depth discussion was held for the following topics:

Airport: Members of the City Council inquired about the status of a new terminal building for the airport (CIP #383). Staff explained that the US Federal Aviation Administration (“FAA”) has repeatedly informed the City that it would not support funding such a project as other projects related to operations and life / safety issues must first be completed. Discussion of the concept of selling “naming rights” for the airport also occurred, as well as the City Administration’s plans to issue a Request for Proposals (“RFP”) for a Fixed Base Operated for the airport later this year.

Bridges: City staff reported that, based on the City Council’s action on February 11, 2013, the anticipated cost of the Sewalls Falls Bridge Replacement (CIP #22) can be reduced from \$13.565 million to approximately \$10 million. This would reduce the City’s share for the project from \$2.7 million to \$2 million.

Downtown: Discussion occurred concerning Low Avenue (CIP #97). Specifically, members of the City Council asked if the project could be undertaken simultaneously with CIP #460 (Downtown Complete Streets). Staff explained that CIP #460 does not have adequate funds to finance CIP 97. The City Council also asked City Administration to explore options to cleanup and screen City Downtown Solid Waste District dumpsters located in Low Avenue.

Economic Development: City staff reported that the Allied Leather Tannery Redevelopment Project (CIP #508) would be updated for FY2014 due to the impending public/private partnership with Weston Solutions to redevelop the site. Specifically, Matt Walsh, Assistant for Special Projects, reported that design and construction of the anticipated public improvements to support the Weston Project would be approximately \$2 million in FY2014. Tentatively, improvements include: a new riverfront park, reconstruction / expansion of the Canal Street Municipal Parking Lot, improvements to Canal Street, as well as the potential renovation of “the former waterproofing building” into a new branch library. Mr. Walsh also explained that it is the

goal of City Administration to finance these improvements using Tax Increment Financing, impact fees, as well as potential trust funds and donations.

Golf: Staff explained that the Parks & Recreation Department and Golf Course Advisory Committee are working to develop a new, comprehensive CIP for the golf course. It is anticipated this will be presented to the City Council in March.

Fire Vehicles: A lengthy discussion occurred concerning the vehicle replacement program for the Fire Department. Council requested that the Fire Department provide an inventory of all vehicles (frontline and reserve), together with the date each vehicle was placed into service.

Information Technology: Discussion ensued concerning CIP #525 Telephone Replacement. Staff explained that in FY 2016, the current system will be 15 years old. However, the current telephone system is still operational and parts remain available for repairs.

Intersections: City staff reported that the cost estimate for Exit 16 Intersection (CIP #24) should be increased to \$750,000 as the current estimate has been carried for several years and is now outdated. Also, Whitney Road Intersection (CIP 30) should be increased to \$1.75 million per recent conversations with the NH Department of Transportation.

Parking: City staff informed the Council that CIP #433 Durgin Block Garage will need an additional \$1.9 million in funds in FY2015. Staff explained that these funds will be used for concrete deck repairs and will supplement funds appropriated in FY2013 for repairs to structural steel. Staff noted that repairs would be delayed until after completion of CIP #460 Downtown Complete Streets in the spring of 2015 in order to minimize parking impacts for downtown businesses and residents.

A lengthy discussion ensued concerning maintenance programs for the three City owned parking decks. While a formal plan exists for the Capital Commons Garage, the City Parking Manager informed the City Council that no such plan currently exists for the Firehouse and Durgin parking garages. After additional discussion, the City Council asked the Parking Division to develop a comprehensive maintenance plan for all parking facilities and to upload said program into the City's Capital Improvement Program.

Parks and Open Space: City staff reported that they are working on a comprehensive overhaul of CIP #557 Memorial Field Improvements which will be included in the upcoming budget later in May. It was also noted that budget for CIP #56 Rollins Park stone wall repointing should be increased to approximately \$50,000. Discussion of the new Multipurpose Building proposed in CIP 51 White Park in FY2016 and FY2017 ensued. Staff clarified that design funds will not be required as those services have been donated by the HL Turner Group. Staff also cautioned against moving the project forward until matching funds have been secured from the private sector.

Public Buildings: Discussion was held on several projects, with City Council providing the following direction:

- The Council confirmed that City Administration should not make any significant investments in the East Concord Community Center, as the facility will be sold and operations transferred to Dame School / new City Wide Community Center as that project moves forward.
- The Council also confirmed that the City will retain ownership of West Street Ward House and the City should make investments to preserve and renovate the building as needed.
- CIP #443 - New City-wide Community Center was briefly discussed, but no changes were made.
- CIP #68 – City Library was also discussed. Specifically, the Council recognized letter from the Library Trustees which asked that the new “main” library be advanced from FY2022 to FY2015. Councilor McClure moved to expedite \$2,250,000 in funds to acquire land for the project from FY2022 to FY2015. However, the motion failed for lack of a second.
- CIP #558 – City Hall Campus Renovation / Expansion was also discussed. City staff noted that the Council has had several informal discussions about the potential need for a City Hall Campus Master Plan. Staff noted that \$50,000 was previously appropriated in FY2008 but was cancelled in FY2009 due to the financial collapse. Staff suggested that if the Council wanted to pursue a study, it would appropriate to carry \$75,000 - \$100,000. No action was taken by the City Council.

Public Safety: Discussion occurred concerning the following projects:

- CIP #309 – Fire Protective Equipment. City Administration reported that it will likely move this project from FY2016 to FY2015. Members of the City Council questioned the Fire Department about the urgency for replacing this equipment and potential threat to employees’ safety. The Fire Chief explained that the equipment is critically important to the Department and is nearing the end of its useful life. He indicated replacement is a priority in order to prevent potential equipment failures. Based on testimony provided by the Fire Department, several members of the City Council expressed concern and suggested that the replacement should be expedited to FY2014.
- CIP #368 – Police Portable & Mobile Radio Replacement Program. Members of the Council inquired about the status of the program. Staff reported that new equipment has been purchased using a Grant as well as previously appropriated City funds. Discussion of future equipment replacement occurred, including potential deployment of microwave technology and new dispatch consoles.

- CIP #521 – Police Fire Arms Range Improvements. Discussion of the general condition of the facility and needed improvements occurred. It was noted that the current range is located in the Town of Pembroke on City owned property. Various alternatives to rehabbing the current range were discussed, including partnering with the State Police, other area police departments, and the National Guard. Members of the Council inquired about relocating the range from Pembroke to other municipally owned property within the City limits.

Solid Waste Management: Discussion of the Old Suncook Road Landfill ensued. Specifically, members of the City Council expressed concern about the aesthetic appearance of the landfill after the recent removal of trees and other vegetation.

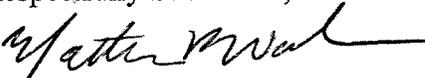
Street Rehabilitation: Brief discussion occurred concerning CIP #78 – Annual Highway Improvement Program. Staff noted that, ideally, the City should be spending approximately \$2-3 Million annually as opposed to current \$1.1 +/- million level. Discussion of how to better fund the annual highway program ensued, including potential availability of bonded funds as a new source of revenue to support the road program after the conclusion of CIP #35 – Route 3 North in FY2015.

Streets New Construction: A brief discussion ensued concerning CIP #18 – Storrs Street Extension North. Staff noted that funds carried in FY2013, but never appropriated, would likely be insufficient to acquire the final pieces of real estate required to connect Storrs Street to Constitution Avenue. Staff noted they would likely carry approximately \$750,000 - \$1 Million in FY2014 to complete this effort. Funds would be derived from the NEOCTIF District.

After additional discussion, it was the consensus of the City Council to hold a public hearing on the out years of the Capital Improvement Program during its April regular meeting.

The meeting adjourned at 9:20 PM.

Respectfully Submitted,



Matthew R. Walsh
Assistant for Special Projects

TAA

**The Frank Monahan Foundation
High School Basketball Summer League
at White Park**

The Frank Monahan Foundation
7 Samuel Dr
Concord, NH 03301
frankmonahanfoundation@gmail.com
310-621-3417

Proposal

The Frank Monahan Foundation along with Matt and Luke Bonner, is proposing to the City of Concord Parks and Recreation Department to establish a High School Basketball Summer League at White Park in Concord, NH operating from June 2013 through August 2013 with 12-16 high schools participating. The Frank Monahan Foundation is proposing to extend the current basketball court at White Park approximately 20-25 feet to build an additional basketball court for a total of 2 basketball courts under the lights. Through The Foundation, it will raise money to pay for the courts, new basketball backboards, referees, uniforms, league promotion, etc. We would like the use of the basketball court for this summer and would like to work with the city and community to explore adding another basketball court to the park. The Foundation would like to partner with the Concord Parks and Rec Department to help raise money for the City of Concord, NH parks.

Goal for The Frank Monahan Foundation Summer League

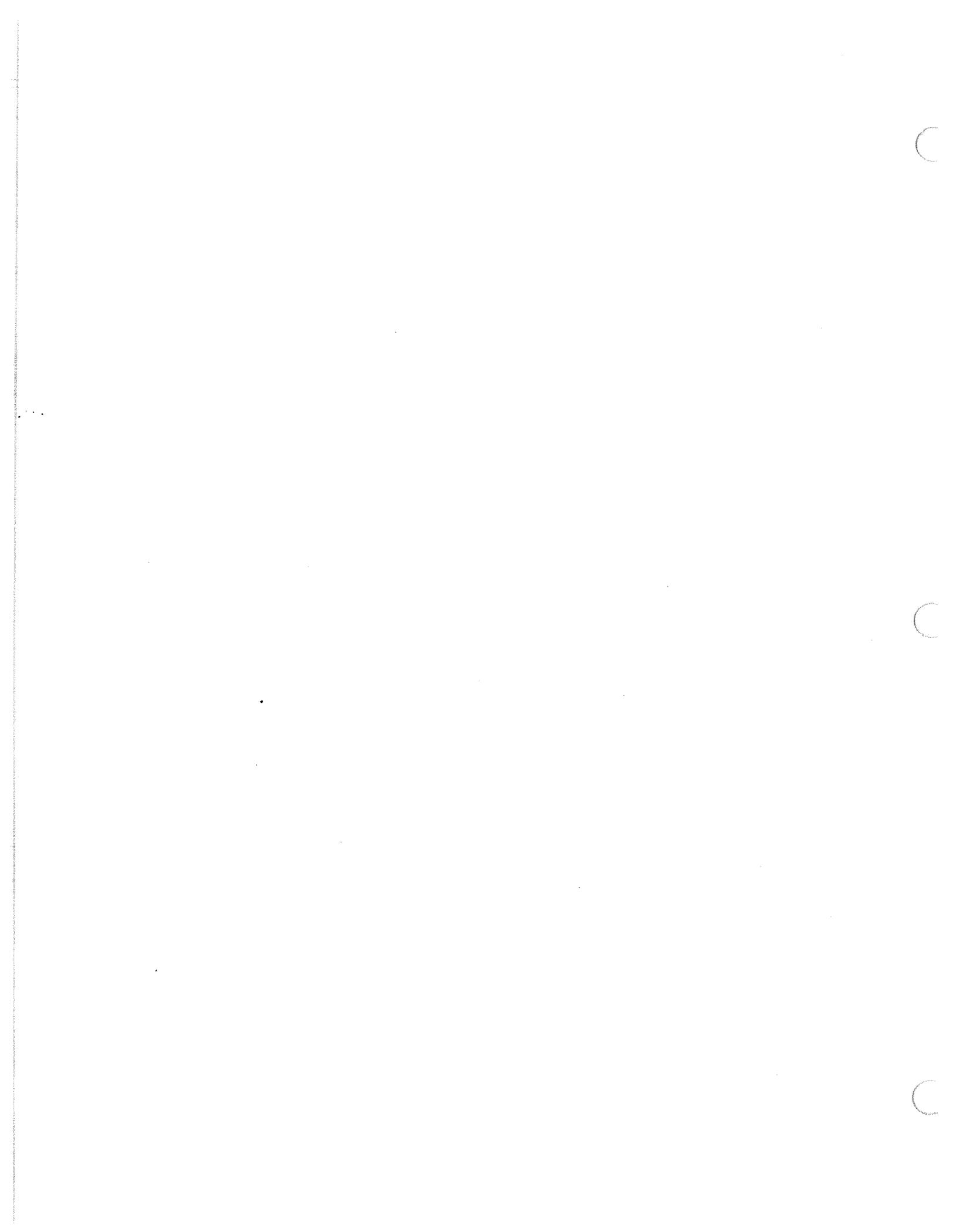
Our goal for the High School Summer League is to provide the City of Concord, NH with a high level summertime basketball league. Local high schools will be invited to compete with one another and put on incredible performances for local fans. Bringing together a diverse group of high school basketball teams for fans to watch for free will create a positive and fun platform to help strengthen the community spirit while in the confines of White Park. The Frank Monahan Foundation believes that through hard work, amazing basketball, and community support, this league will become one of the most respected and well-attended high school summer leagues in the state of New Hampshire.

About The Frank Monahan Foundation

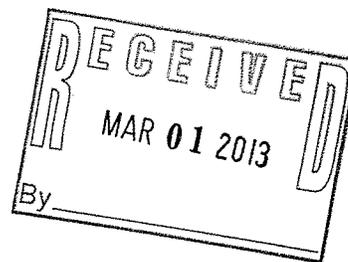
The Frank Monahan Foundation is a 501c3 Non-Profit Organization established in 2013 to support local schools and community programs to improve the lives of today's youth. The Foundation will provide an opportunity to have a direct and permanent impact on today's youth throughout New Hampshire. Its mission is dedicated to inspiring and motivating youth to take their education seriously, visualize their dreams and to make a difference in their community. To bring awareness that listening to your "Coach" or "Teacher" can help turn your dreams into a reality.

If you have any questions, please contact:

Marshall Crane – President/Founder of The Frank Monahan Foundation
310-621-3417
mcrane13@gmail.com



February 27, 2013



Mayor and City Council

41 Green St.

Concord, N.H. 03301

Dear Mayor Bouley and City Council,

My letter of concern is long overdue. It has to do with the lack of shelters at the bus stops for Concord Area Transit.

The shelters on Main St. near the Statehouse are beautiful and functional and give the impression that Concord really cares about the well-being of people waiting for the bus; HOWEVER, bus stops in other sections of town have absolutely NO shelters, and this is totally unacceptable for a town the size of Concord.

Shelters need not be as expensive and fancy as the ones on Main St., but they do need to provide some protection from the weather, which as I am sure you know, can be cold, wet and blustery. A few years ago I was driving on Industrial Park Dr. (which has some social service facilities which people need to access), and picked up a gentleman who was waiting at the bus stop. He was soaked in a nearly freezing rain. I thought then how little it would take to put up a small shelter for the folks who access these social service agencies. Just a little way down the same street is the Salvation Army Store; also no shelter at the bus stop there. There are many others scattered around town that are equally unprotected.

No, I am not a Concord resident, but I spent most of my working years there in agencies that assisted people in various ways. I presently come to Concord every day of the week to shop, volunteer, look after feral cats, keep various appointments, etc. I care very much about Concord and ALL of its residents. Having shelters at bus stops is one small way to see to the well-being of the residents in the town of which you are in charge. Please look into this matter and start efforts to provide the needed shelters.

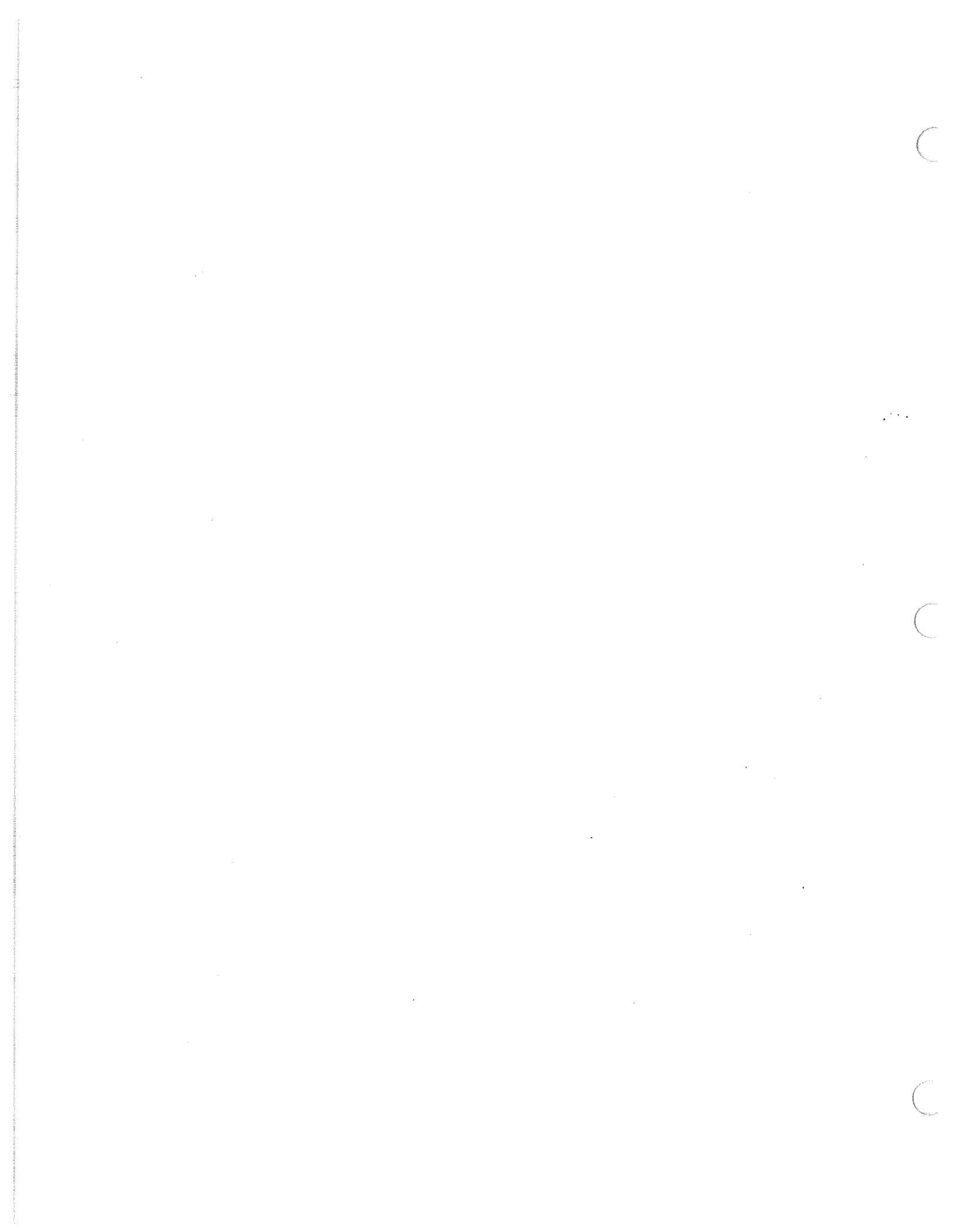
Sincerely,

A handwritten signature in cursive script that reads "Linda Rauter".

Mrs. Linda Rauter

51 Canterbury Rd.

Chichester, N.H. 03258

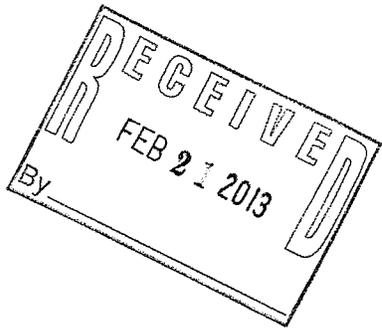


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Richard Y. Uchida
ruchida@haslaw.com
(603) 545-6168

HA

February 20, 2013



The Honorable James Bouley, Mayor
and Members of the Concord City Council
City of Concord
Concord City Hall
41 Green Street
Concord, NH 03301
Attention: Janice Bonenfant, Clerk

RE: 94 Manchester Street Property

Dear Mayor Bouley and Members of the Concord City Council:

I am writing on behalf of The Grappone Companies to request a rezoning of a portion of a property located at 94 Manchester Street. The Grappone Companies is the holder of an agreement to acquire that property. The property is currently occupied by an auto dealership facility. It is an 11 acre parcel that is transected by two zoning districts – the Highway Commercial (CH) zoning district to the front of the parcel and the Office Park Performance (OFP) zoning district to the rear of the parcel. I have enclosed a map of the property with the zoning districts highlighted on the map. The area in pink is the CH zoning district while the area in gray is the OFP zoning district.

As noted above, we propose to rezone the rear of the parcel from the OFP zoning district to the CH zoning district. The purpose of the zoning district amendment is two-fold. First, we would like to eliminate the transected nature of this property, as a matter of zoning. The transected nature of the property effectively prevents the rear of the property from being utilized, since the uses in the Highway Commercial district are largely different than the uses in the Office Park Performance zoning district. Second, The Grappone Companies is seeking property which is capable of housing a reasonably-sized motor vehicle dealership and repair facility. Without the rezoning of the additional acreage on this parcel, the property could not be used for a dealership of any meaningful size.

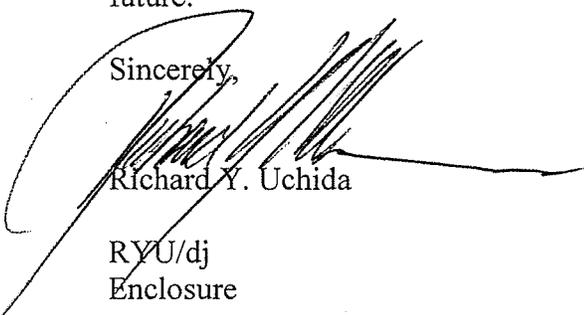
In seeking the rezoning, we are mindful of the impacts on the residential properties which front along Garvin Falls Road and back up to the rear of the 94 Manchester Street site. It is important to note that there is a 40' wide UNITIL utility easement which separates the

94 Manchester Street property from the rear of those residentially zoned properties. In addition, the current zoning ordinance requires extensive landscaping and buffering along the eastern side of that utility easement. This would move any development on the 94 Manchester Street parcel significantly away from the residential properties, and require meaningful screening in the form of berms, fencing, landscaping and other buffering tools required by the ordinance. Thus, the effect of the proposed amendment on adjacent residential neighborhood is not adverse. In addition, without the rezoning, a commercial office park or other OFP uses such as parking structures, manufacturing fabrication and assembly industries, research and testing laboratories, recreational facilities and school campuses could be developed if the rezoning request is not granted.

In proposing the rezoning, The Grappone Companies submits that there will be no adverse impacts on the City's economy, environment, municipal services or municipal facilities. It is consistent with the City's master plan and reflects the recent effort by the City to establish a new zoning district along Manchester Street to accommodate uses such as motor vehicle dealership and repair facilities. In fact, rezoning the entire property in a CH zoning district will enhance the ability of the parcel to be used productively, rather than effectively land-locking approximately 6-7 acres of the parcel to the rear.

We would appreciate it if the City Council would refer this matter to the City Planning Board. We look forward to further consideration of this proposed amendment in the future.

Sincerely,



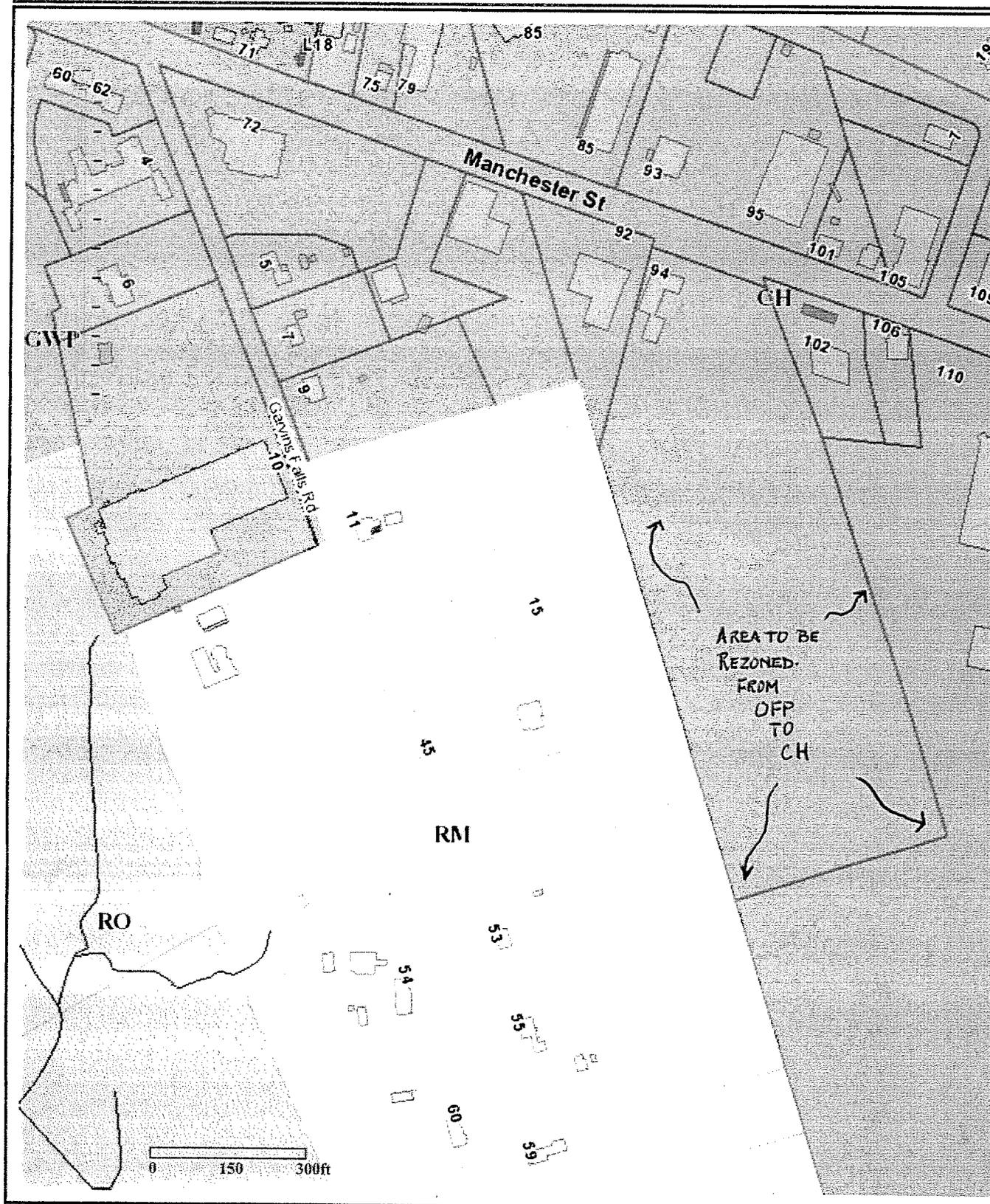
Richard Y. Uchida

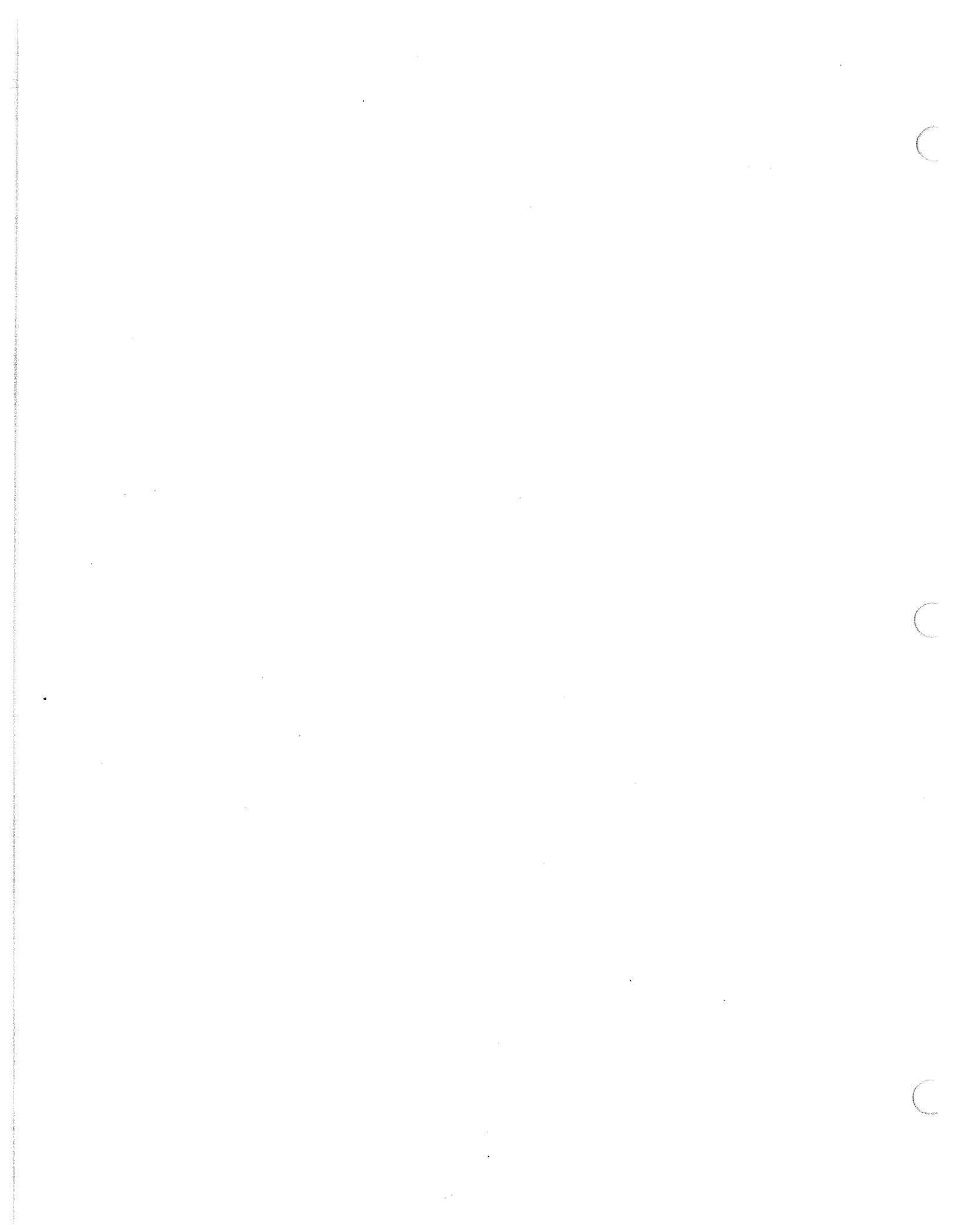
RYU/dj
Enclosure

Cc: Larry Haynes, Chief Operating Officer, The Grappone Companies
Allan Lord, The Grappone Companies
Christopher Nadeau, P.E., Nobis Engineering
Gloria McPherson, Planning Director
Carlos Baia, Deputy City Manager for Development

Concord GIS

Zoom In Zoom Out Full Extent Prev Extent Next Extent Pan Info





CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION Authorizing Annual Appraisal of Real Estate at Market Value per RSA 75:8-b

The City of Concord resolves as follows:

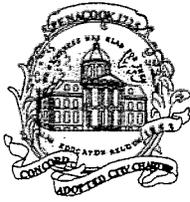
WHEREAS, the legislature has in RSA 75:8-b authorized any municipality with a population over 10,000 to annually appraise real estate at market value; and

WHEREAS, the legislature has established in RSA 75:8-b that the governing body shall hold two public hearings regarding the annual appraisal process at least 15 days, but not more than 60 days, prior to the governing body's authorization vote; and

WHEREAS, the City Council recognizes that assessments are constantly changing by neighborhood, type of property, and economic forces in varying amounts and that without annual adjustments to real estate assessments these changes may result in inequitable and unfair property taxation based upon the under or over assessment of properties when compared to market value; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Concord that:

1. The annual appraisal of real estate at market value pursuant to the provisions of RSA 75:8-b is hereby authorized.
2. This resolution takes effect April 1, 2013.



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

From: Kathryn H. Temchack, Director of Real Estate Assessments

Date: January 16, 2013

Subject: Authorization of Annual Appraisal at Market Value

Recommendation

Accept this report and set for public hearings in March and April the proposed resolution authorizing the Assessing Department to proceed with valuing all real estate at market value as of April 1, 2013.

Background

RSA 75:8-b requires municipalities with populations of over 10,000 who desire to appraise the municipality's real estate at market value, to receive authorization by a majority vote from the governing body. Prior to the governing body's vote, 2 public hearings must be held. The statute also requires the municipality to provide notification of changes to the assessed value prior to the issuance of the final tax bill. The notification may be an individual notice to the property owners, by public notice in a newspaper of general circulation, or by any other means deemed appropriate by the governing body. The City Council has voted to authorize the annual valuation of assessments since 2005.

Discussion

Since 2004, the Assessing Office has been assessing properties annually at market value.

Valuing properties at market value ensures good equity and fairness to all taxpayers so that all are paying only their fair share. Most property owners understand the yearly valuation system and recognize that the assessments shown on the January and March tax payment stubs represent the market value as of April 1st of the preceding year.

Since market values are constantly changing, and do not rise or fall at the same level for each city neighborhood (the Heights vs. Penacook vs. the South End), or type of property (residential vs. commercial vs. condominiums), making the appropriate adjustments each year to the property assessments is the right thing to do.

Ordinance No.
CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines, and Penalties.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by deleting Section 8-5-1, paragraph (a) Emergency Medical Services and inserting in its place the following new paragraph (a):

Chapter 8 - Fire

Section 8-5-1, Emergency Medical Service Charges

(a) Emergency Medical Services:

ALS intervention/no transport	\$153.00
Loaded miles	\$12.50
Oxygen	\$80.00
IV/drug therapy	\$180.00
Defibrillation	\$119.00
Immobilization/Splinting	\$69.00
Intubation	\$119.00

SECTION II: Amend the CODE OF ORDINANCES, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by adding to Section 13-5-5, Issuance of License and Fees (Food Service Establishment) the following new subsection:

Chapter 13 -- Public Health

Section 13-5-5, Issuance of License and Fees (Food Service Establishment)

Temporary food license for non-profit charitable organization special events.....\$35.00

Ordinance No.
CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines, and Penalties.

The City of Concord ordains as follows:

SECTION III: Amend the CODE OF ORDINANCES, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by adding to Section 26-1-6, Building Code (Building Permit Fees) the following new subsection:

Chapter 26 – Building Code

Section 26-1-6, Building Permit Fees
Change of Occupancy Fee for application.....\$50.00

SECTION IV: Amend the CODE OF ORDINANCES, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by deleting Section 26-16-4, Building Code (Fire Prevention Fee Schedule, Tents and air-supported structures) and replacing it with the following:

Chapter 26 – Building Code

Section 26-16-4, Fire Prevention Fee Schedule
Tents and air-supported structures:
More than 200 square feet in area and canopies greater than 400 square feet in area.....\$37.00

SECTION V: This ordinance shall take effect July 1, 2013.



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Brian G. LeBrun, Deputy City Manager - Finance
DATE: March 6, 2013
SUBJECT: Revision to Ordinance and Non-Ordinance Based Penalties, Fees and Charges

Recommendation

Set for public hearing at the April City Council meeting the attached *ordinance* revising certain penalties, fees and charges and changes for *non-ordinance based fees*. While most proposed penalty, fee and charge increases will be effective July 1, 2013, please see the attached detail for specific effective dates for each fee.

Summary Fee and Charge Discussion by Department

Please refer to the attachments for various summary and detail changes to the Penalty, Fee and Charge schedules. These fee schedules are available on the City web site preceding the public hearing and afterwards for general information.

Background

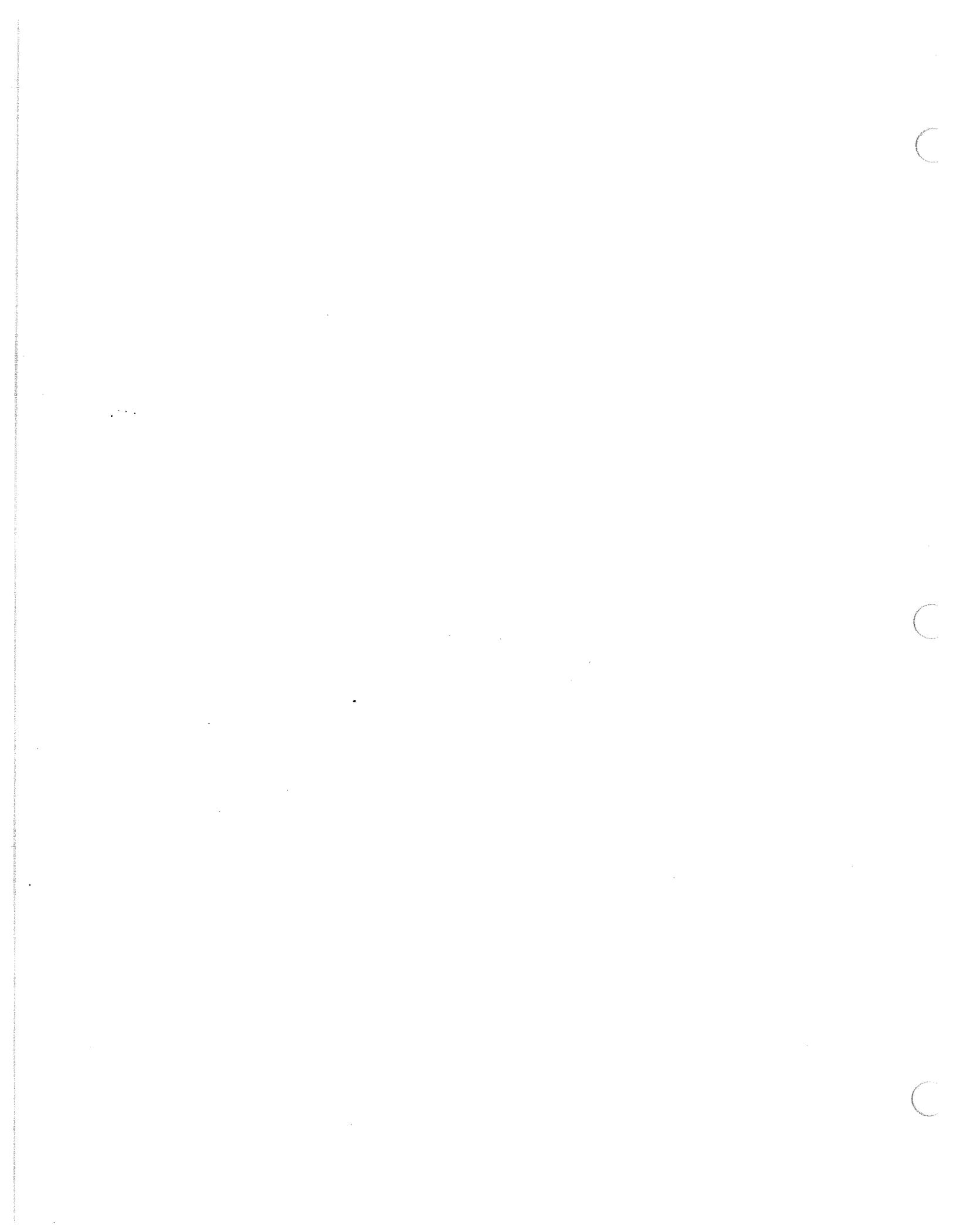
Updating fees has become an annual process with fee increases predominately based upon inflation and increased budgets. While non-ordinance based fees do not require a public hearing, in the interest of full disclosure, they are included within this process and report.

Understanding that many of the Fees, Fines and Penalties have reached a tipping point, for FY 2014, departments were advised to take a more strategic approach to raising rates for fees and penalties, for both ordinance and non-ordinance based items by only recommending increases for items that should be increased due to market conditions or other factors. All other items that are at market rate or not in need of an increase should remain at current levels.

Conclusion

The critical aspect of the process is to maintain responsible fees and charges that are adequate to support delivery of city services.

Thanks to all departments who contributed to this effort. And thanks to Carol Andersen for her effort in the assembly and evaluation of their information.



ORDINANCE BASED FEES, FINES & PENALTIES

DEPT	DEPT/NO, ENFORCING THE CODE	CODE ARTICLES & SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QTY PER MEASURE	UNIT OF MEASURE	LOGOS GL ACCT NO.	CURRENT FEE AMOUNT	INCREASE YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE	% OF INCREASE	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
Comm Dev.	Blgd. & Code Services	1-6-2	26-01-06-04-01	Fee for application	Building Code	1	each	11 50 44 3151 32301.000	NEW FEE	NEW FEE	50.00	0.00	0.00%	NEW FEE	The Change of Occupancy permit is similar to a building permit but is designed to be used for minor tenant fit-ups such as when one retail tenant moves out and another moves in and is only doing minor work to the space. This permit is a flat fee that helps defray our cost, and is not calculated by the sqft or cost of construction. It gives us a chance to inspect the space and correct any hazardous conditions that might have developed. It also allows us to issue an occupancy certificate should the tenant need it.

NON-ORDINANCE BASED FEES, FINES & PENALTIES

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QTY PER MEASURE	UNIT OF MEASURE	LOGOS GL ACCT NO.	CURRENT FEE AMOUNT	INCREASE YES OR NOT	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE	% OF INCREASE	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
City Clerk's Office	City Clerk's Office			Proposed charge is in accordance with RSA 457. Fee is for solemnizing persons joined in marriage by a minister or a justice of the peace.	Marriage Ceremonies	1	each	11 19 16 1 34023	40.00	YES	50.00	10.00	25.00%	4/11/2011	Proposed increase is in line with fees charged by other communities that perform marriage within the State of NH.

NON-ORDINANCE BASED FEES, FINES & PENALTIES

DEPT	DEPT DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QUANTITY PER MEASURE	UNIT OF MEASURE	LOGOS GL ACCT NO.	CURRENT FEE AMOUNT	INCREASE YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE	% OF INCREASE	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
General Services	Highway & Utilities			Off-duty hours Reconnect Fee	Off-duty hours Reconnect Fee	1	occurrence	7800 40 31 110 34023.000	194.50	YES	200.00	5.50	2.83%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Highway & Utilities			Painting Private Hydrant		1	each	7800 40 31 256 34019.000	63.00	YES	65.00	2.00	3.17%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Highway & Utilities			Fire flow test upon request		1	each	7800 40 31 256 34019.000	140.00	YES	144.00	4.00	2.86%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Highway & Utilities			FOREMAN CALL-IN (minimum)		1	occasion	7800 40 31 110 34023.000	194.50	YES	200.00	5.50	2.83%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Highway & Utilities			New Water, Sewer or Drain Services - MINIMUM		1	deposit	7800 40 31 110 34023.000	366.00	YES	377.00	11.00	3.01%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Highway & Utilities			New Water, Sewer or Drain Services - MAXIMUM		1	deposit	7800 40 31 110 34023.000	7,841.00	YES	8,076.00	235.00	3.00%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Highway & Utilities			Coring hole in CB or MH large (10" - 15")	Coring hole in CB or MH large (10" - 15")	1	coing	7800 40 31 110 34023.000	523.00	YES	538.00	15.00	2.87%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Admin			Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment)	set-up and delivery charge	1	each	7800 40 31 110 34023.000	83.50	YES	86.00	2.50	2.99%	4/9/2012	Recommended fee increase was based on labor related service
General Services	Admin			Hydrant Valve and Meter -SET-UP plus cost of water used	Temp Meter	1	multi component	7800 40 31 110 34023.000	83.50	YES	86.00	2.50	2.99%	4/9/2012	Recommended fee increase was based on labor related service

NON-ORDINANCE BASED FEES, FINES & PENALTIES

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QUANTITY PER MEASURE	UNIT OF MEASURE	LOGOS GL ACCT NO.	CURRENT FEE AMOUNT	INCREASE YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE	% OF INCREASE	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
General Services	Admin			Meter Test - Smaller than 3"	Meter Test Small Meter	1	each	7800 40 31 256 34019.000	78.00	YES	80.25	2.25	2.88%	4/9/2012	Recommended fee increase was based on labor related service
General Services	Admin			Meter Test - 3" and larger	Meter Test Large meter	1	each	7800 40 31 256 34019.000	182.00	YES	187.50	5.50	3.02%	4/9/2012	Recommended fee increase was based on labor related service
General Services	Admin			Backflow Prevention Device Test	Backflow prevention test	1	each	7800 40 31 130 34025.000	57.00	YES	58.75	1.75	3.07%	4/9/2012	Recommended fee increase was based on labor related service
General Services	Admin			Turning water on after non-payment	Reinstate Service After Termination	1	each	7800 40 31 130 34025.000	57.00	YES	58.75	1.75	3.07%	4/9/2012	Recommended fee increase was based on labor related service
General Services	Admin			Seasonal meter installation	Seasonal Meter Re-Set	1	each	7800 40 31 130 34025.000	68.00	YES	70.00	2.00	2.94%	4/9/2012	Recommended fee increase was based on labor related service
General Services	Highway & Utilities			Main line TV of sewer and drain lines		1	hour	7900 40 31 110 34031.000	161.00	YES	165.00	4.00	2.48%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step
General Services	Highway & Utilities			Lateral TV of sewer and drain lines		1	hour	7900 40 31 110 34031.000	106.50	YES	110.00	3.50	3.29%	4/9/2012	Fee increase recommendation was based on wage increases with the 0.5% Cola and 2.5% step

NON-ORDINANCE BASED FEES, FINES & PENALTIES

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QUANTITY PER MEASURE	UNIT OF MEASURE	LOGOS GL. ACCT NO.	CURRENT FEE AMOUNT	INCREASE YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE	% OF INCREASE	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
General Services	Arena			Ice Rentals - Hourly Prime Time Ice	Ice Rentals	1	hr.	7400 40 34 235 35031.003	247.00	YES	250.00	3.00	1.21%	4/9/2012	Recommendation was based on local market study conducted by General Services
General Services	Arena			Ice Rentals - Hourly Non-Prime Time Ice	Ice Rentals	1	hr.	7400 40 34 235 35031.003	179.00	YES	182.00	3.00	1.68%	4/9/2012	Recommendation was based on local market study conducted by General Services
General Services	Arena			High School Games Rate		1	hour	7400 40 34 235 35031.003	256.00	YES	262.00	4.00	1.55%	4/9/2012	Recommendation was based on local market study conducted by General Services
General Services	Arena			Facility Rentals - Non Ice Daily Rental	Other Facility Rentals	1	each	7400 40 34 235 35031.004	1,850.00	YES	1,875.00	25.00	1.35%	4/11/2011	Recommendation was based on local market study conducted by General Services
General Services	Arena			Parking Lot	Other Facility Rentals	6	months	7400 40 34 235 35031.004	950.00	YES	975.00	25.00	2.63%	4/9/2012	Recommendation was based on local market study conducted by General Services
General Services	Arena			Parking Lot	Other Facility Rentals	12	months	7400 40 34 235 35031.004	1,875.00	YES	1,900.00	25.00	1.33%	4/9/2012	Recommendation was based on local market study conducted by General Services
General Services	Arena			Parking Rental	Car	1	day	7400 40 34 235 35031.005	4.00	YES	5.00	1.00	25.00%	4/12/2010	Recommendation was based on local market study conducted by General Services
General Services	Arena			Stick & Puck	Daytime Stick & Puck	1	each	7400 40 34 235 35031.003	8.00	YES	9.00	1.00	12.50%	6/25/2007	Recommendation was based on local market study conducted by General Services
General Services	Arena			Parking Rental	Bus		Day	7400 40 34 235 35031.005	15.00	YES	20.00	5.00	33.33%	4/9/2012	Recommendation was based on local market study conducted by General Services
General Services	Arena			High School Tournament Rate	Ice Rentals	1	Hour	7400 40 34 235 35031.003	325.00	YES	330.00	5.00	1.54%	4/9/2012	Recommendation was based on local market study conducted by General Services

NON-ORDINANCE BASED FEES, FINES & PENALTIES

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QUANTITY PER MEASURE	UNIT OF MEASURE	LOGOS GL ACCT NO.	CURRENT FEE AMOUNT	INCREASE YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE	% OF INCREASE	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
Police	Police			Use of Concord Police officers for off-duty work. Police Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. PER OFFICER PER HOUR	SPEC DUTY ADMIN CHARGE - Extra Duty Fee	PER OFFICER PER HOUR		11 31 22 34 34024	61.00	YES	64.00	3.00	4.92%	4/9/2012	Increase related to NH Retirement System rate increase.
Police	Police			Use of Concord Police officers for off-duty work. Police Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. PER SUPERVISOR OFFICER PER HOUR	SPEC DUTY ADMIN CHARGE - Extra Duty Fee	PER SUPERVISOR PER HOUR		11 31 22 34 34024	68.00	YES	69.00	3.00	4.55%	4/9/2012	Increase related to NH Retirement System rate increase.





CITY OF CONCORD

3-13

TJA

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Matthew R. Walsh, Assistant for Special Projects

DATE: March 5, 2013

SUBJECT: Capital Improvement Program (CIP) Out Years

MRW

Recommendation:

- Hold a public hearing on the “out years” of the CIP (i.e. FY2014 – FY2022) at the City Council’s regular April meeting.

Background:

Municipalities are empowered by NH RSA 674:5 to create a Capital Improvement Program (CIP) for the purpose of planning for the orderly and coordinated implementation of capital investments in facilities, infrastructure, and equipment for a period of at least six (6) years. The City has been diligently preparing a Capital Improvement Program as part of the annual budget process since the early 1990s.

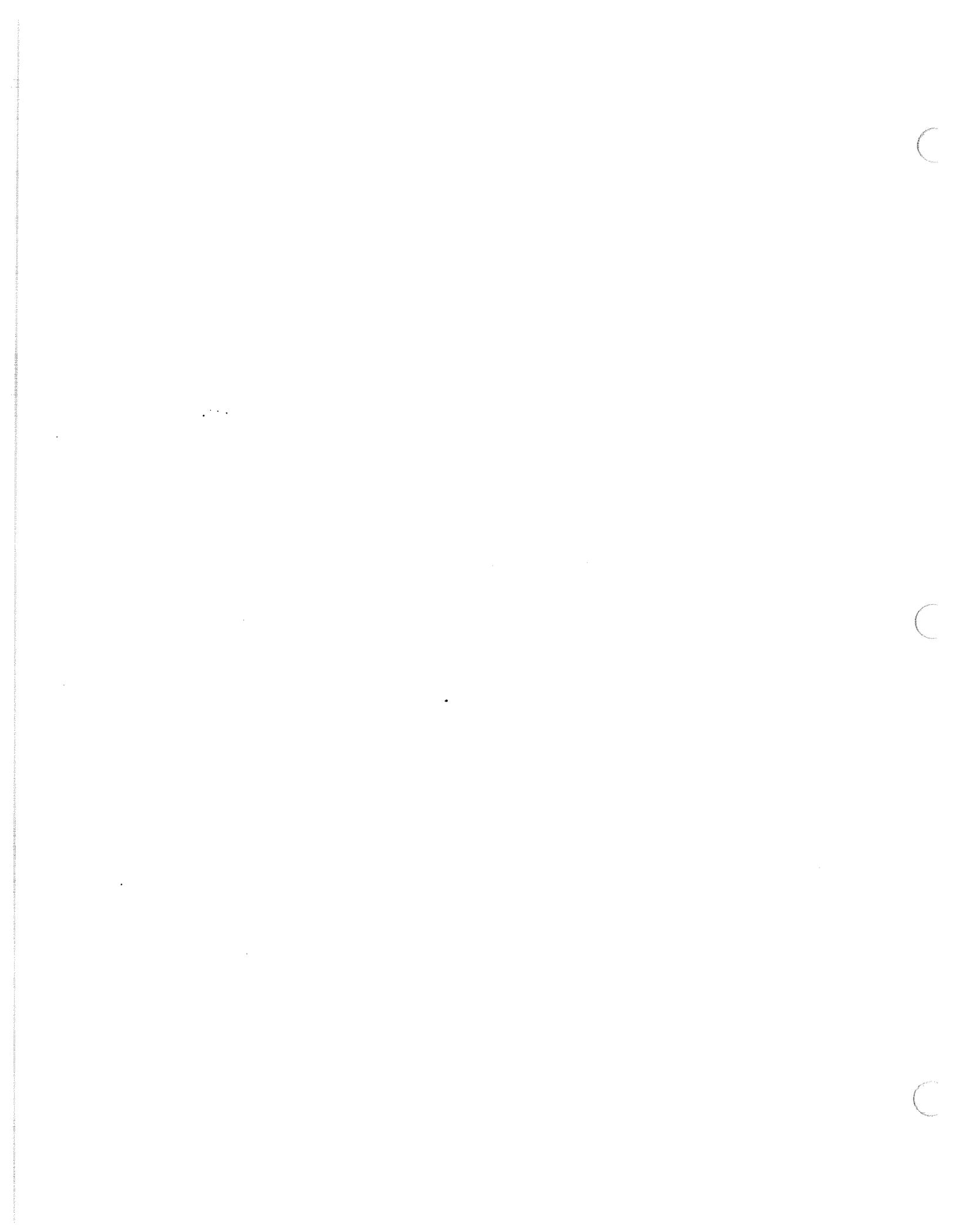
Since FY2011, the City has employed a 10 year planning horizon for preparation of the CIP. This approach allows the City to better schedule major capital expenditures in order to help avoid spikes in the City’s tax rate, as well as rates and charges assessed by the City’s various enterprise funds.

The current CIP was approved by the City Council in June 2012 as part of the FY2013 budget adoption process and extends to FY2022.

Discussion:

On February 19, 2013 the City Council held a workshop session to review the “out years” of the CIP (specifically FY2014 through FY2022). While the City Council provided input on various projects, no specific changes were made to any projects within the out years. It was also the consensus of the City Council to hold a public hearing on the out years of the CIP during its April 2013 regular meeting.

Attached is a summary of all projects currently in the CIP by program area as previously approved by the Council as part of the City’s FY2013 budget process. Minutes of the City Council’s February 19, 2013 workshop session were included separately within the Council’s March agenda package.



2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
<u>Airport</u>											
71 Runway Protection Zones Runways 17/35 & 12/30 - Property Acquisition											
Airport Capital Transfer	0	0	0	0	0	0	0	0	0	23,750	23,750
Other Federal	0	0	0	0	0	0	0	0	0	427,500	427,500
Other State	0	0	0	0	0	0	0	0	0	23,750	23,750
Subtotal	0	0	0	0	0	0	0	0	0	475,000	475,000
72 Pavement Preventative Maintenance											
Airport Capital Transfer	0	0	0	0	10,000	0	0	0	0	0	10,000
Airport G.O. Bonds	0	0	0	0	0	120,000	120,000	71,250	0	0	311,250
Other Federal	0	0	0	0	180,000	2,160,000	2,160,000	1,282,500	0	0	5,782,500
Other State	0	0	0	0	10,000	120,000	120,000	71,250	0	0	321,250
Subtotal	0	0	0	0	200,000	2,400,000	2,400,000	1,425,000	0	0	6,425,000
73 Construct Parallel Taxiway 12/30											
Airport Capital Transfer	0	55,000	55,000	0	0	0	0	0	0	0	110,000
Other Federal	0	990,000	990,000	0	0	0	0	0	0	0	1,980,000
Other State	0	55,000	55,000	0	0	0	0	0	0	0	110,000
Subtotal	0	1,100,000	1,100,000	0	0	0	0	0	0	0	2,200,000
75 General Airport Facility Repairs											
Airport Capital Close-out	21,028	0	0	0	0	0	0	0	0	0	21,028
Airport Capital Transfer	0	0	0	50,000	0	15,000	10,000	15,000	30,000	40,000	160,000
Airport G.O. Bonds	0	60,000	0	0	60,000	50,000	0	0	0	0	170,000
Subtotal	21,028	60,000	0	50,000	60,000	65,000	10,000	15,000	30,000	40,000	351,028

* Excluded from Budget Appropriation

**CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM**

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
77 Airport Snow Removal Equipment and Building Upgrade											
Airport Capital Transfer	11,500	0	20,950	0	0	0	0	0	17,000	0	49,450
Other Federal	207,000 *	0	378,000	0	0	0	0	0	306,000	0	891,000
Other State	11,500 *	0	20,950	0	0	0	0	0	17,000	0	49,450
Subtotal	230,000	0	419,900	0	0	0	0	0	340,000	0	989,900
383 Airport Terminal Building											
Airport G.O. Bonds	0	0	0	0	0	0	0	0	0	175,000	175,000
Other Federal	0	0	0	0	0	0	0	0	0	3,150,000	3,150,000
Other State	0	0	0	0	0	0	0	0	0	175,000	175,000
Subtotal	0	0	0	0	0	0	0	0	0	3,500,000	3,500,000
468 Reconstruct Taxiway A and Itinerant Ramp											
Airport Capital Transfer	0	0	12,500	0	0	0	0	0	0	0	12,500
Airport G.O. Bonds	0	0	0	125,000	100,000	0	0	0	0	0	225,000
Other Federal	0	0	225,000	2,250,000	1,800,000	0	0	0	0	0	4,275,000
Other State	0	0	12,500	125,000	100,000	0	0	0	0	0	237,500
Subtotal	0	0	250,000	2,500,000	2,000,000	0	0	0	0	0	4,750,000
471 Airport Fuel Farm											
Airport Capital Transfer	12,554	0	0	0	0	0	0	0	0	15,000	27,554
Other Federal	0	0	0	0	0	0	0	0	0	270,000	270,000
Other State	0	0	0	0	0	0	0	0	0	15,000	15,000
Subtotal	12,554	0	0	0	0	0	0	0	0	300,000	312,554

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
492 Runway Protection Zones Runways 17/35 & 12/30 - Obstruction Removal											
Airport Capital Transfer	0	11,400	0	0	0	0	0	0	0	0	11,400
Other Federal	0	205,200	0	0	0	0	0	0	0	0	205,200
Other State	0	11,400	0	0	0	0	0	0	0	0	11,400
Subtotal	0	228,000	0	0	0	0	0	0	0	0	228,000
514 Airport Terminal Building Parking Improvements											
Airport G.O. Bonds	0	0	0	0	0	0	0	0	0	320,000	320,000
Subtotal	0	0	0	0	0	0	0	0	0	320,000	320,000
534 Tie down Apron Expansion Phase II											
Airport Capital Transfer	0	0	0	0	0	0	0	0	65,000	42,750	107,750
Other Federal	0	0	0	0	0	0	0	0	1,170,000	769,000	1,939,000
Other State	0	0	0	0	0	0	0	0	65,000	42,750	107,750
Subtotal	0	0	0	0	0	0	0	0	1,300,000	854,500	2,154,500
536 Hangar Replacement											
Airport Capital Transfer	0	0	0	0	0	0	0	0	0	81,500	81,500
Other Federal	0	0	0	0	0	0	0	0	0	1,477,000	1,477,000
Other State	0	0	0	0	0	0	0	0	0	81,500	81,500
Subtotal	0	0	0	0	0	0	0	0	0	1,640,000	1,640,000
Total Airport	263,582	1,388,000	1,769,900	2,550,000	2,260,000	2,465,000	2,410,000	1,440,000	1,670,000	7,129,500	23,345,982

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
<u>Arena</u>											
64 Arena Facility Improvements											
Arena Capital Outlay	15,500	0	0	0	25,000	0	0	0	0	0	40,500
Arena Capital Transfer	0	50,000	50,000	0	0	0	0	0	0	0	100,000
Arena G.O. Bonds	0	0	0	0	75,000	0	50,000	250,000	60,000	0	435,000
Subtotal	15,500	50,000	50,000	0	100,000	0	50,000	250,000	60,000	0	575,500
Total Arena	15,500	50,000	50,000	0	100,000	0	50,000	250,000	60,000	0	575,500

Bridges

22 Sewalls Falls Bridge Replacement/Rehabilitation Project

General G.O. Bonds	0	2,713,032	0	0	0	0	0	0	0	0	2,713,032
Other Federal	0	10,852,128	0	0	0	0	0	0	0	0	10,852,128
Subtotal	0	13,565,160	0	0	0	0	0	0	0	0	13,565,160

361 Hooksett Turnpike Bridge

General G.O. Bonds	0	0	0	0	0	149,800	0	0	0	0	149,800
Other State	0	0	0	0	0	599,200	0	0	0	0	599,200
Subtotal	0	0	0	0	0	749,000	0	0	0	0	749,000

478 North Pembroke Road Bridge (NH DOT 183/156) - Replacement/Rehabilitation

General Donations	0	0	0	0	114,150	0	0	0	0	0	114,150
General Highway Reserve	0	0	0	0	38,050	0	0	0	0	0	38,050
Other State	0	0	0	0	608,800	0	0	0	0	0	608,800
Subtotal	0	0	0	0	761,000	0	0	0	0	0	761,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
498 Birchdale Road Bridge Replacement											
General G.O. Bonds	0	0	0	0	0	149,800	0	0	0	0	149,800
Other State	0	0	0	0	0	599,200	0	0	0	0	599,200
Subtotal	0	0	0	0	0	749,000	0	0	0	0	749,000
518 Bridge System Maintenance/Repairs											
General Capital Outlay	0	0	135,000	0	0	0	0	0	0	0	135,000
Subtotal	0	0	135,000	0	0	0	0	0	0	0	135,000
Total Bridges	0	13,565,160	135,000	0	761,000	1,498,000	0	0	0	0	15,959,160
<u>Cemeteries</u>											
50 Cemetery Improvements/Expansion											
Cemetery Donations	0	0	0	0	0	0	0	0	0	35,000	35,000
General Capital Transfer	0	0	0	0	0	0	40,000	0	0	0	40,000
General G.O. Bonds	0	40,000	0	45,000	65,000	70,000	0	100,000	0	0	320,000
Other State	0	0	0	45,000	0	0	0	0	0	0	45,000
Subtotal	0	40,000	0	90,000	65,000	70,000	40,000	100,000	0	35,000	440,000
Total Cemeteries	0	40,000	0	90,000	65,000	70,000	40,000	100,000	0	35,000	440,000
<u>Community Planning/Implementation</u>											
506 Historical Surveys											
Other Federal	35,000 *	35,000	35,000	35,000	35,000	0	0	0	0	0	175,000
Subtotal	35,000	35,000	35,000	35,000	35,000	0	0	0	0	0	175,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
507 Basin Street Brownfield Redevelopment Plan											
Other Federal	0	0	0	60,000	0	0	0	0	0	0	60,000
Subtotal	0	0	0	60,000	0	0	0	0	0	0	60,000
Total Community Planning/Implementation	35,000	35,000	35,000	95,000	35,000	0	0	0	0	0	235,000
<u>Downtown</u>											
97 Low Avenue Improvements											
General Capital Transfer	0	0	0	0	0	0	0	0	50,000	0	50,000
General G.O. Bonds	0	0	0	0	0	0	0	0	0	350,000	350,000
Subtotal	0	0	0	0	0	0	0	0	50,000	350,000	400,000
281 Eagle Square Renovations											
General G.O. Bonds	175,000	0	0	0	0	0	0	0	0	0	175,000
Subtotal	175,000	0	0	0	0	0	0	0	0	0	175,000
Total Downtown	175,000	0	0	0	0	0	0	0	50,000	350,000	575,000
<u>Economic Development</u>											
43 Garvins Falls											
General G.O. Bonds	0	0	0	0	0	0	0	0	0	3,000,000	3,000,000
Sewer G.O. Bonds	0	0	0	0	0	0	0	0	0	1,275,000	1,275,000
Water G.O. Bonds	0	0	0	0	0	0	0	0	0	875,000	875,000
Subtotal	0	0	0	0	0	0	0	0	0	5,150,000	5,150,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
508 Former Allied Leather Tannery Complex Redevelopment Project											
Other Tax Increment Financing	0	120,000	1,000,000	0	0	0	0	0	0	0	1,120,000
Subtotal	0	120,000	1,000,000	0	0	0	0	0	0	0	1,120,000
Total Economic Development	0	120,000	1,000,000	0	0	0	0	0	0	5,150,000	6,270,000
Fire Vehicles											
4 Apparatus Replacement											
General Capital Close-out	22,091	0	0	0	0	0	0	0	0	0	22,091
General Capital Transfer	0	0	40,000	0	0	0	80,000	0	0	0	120,000
General Fire Equipment Reserve	160,000	0	0	0	0	0	0	0	0	0	160,000
General G.O. Bonds	480,000	500,000	40,000	500,000	525,000	550,000	450,000	0	50,000	60,000	3,155,000
Subtotal	662,091	500,000	80,000	500,000	525,000	550,000	530,000	0	50,000	60,000	3,457,091
Total Fire Vehicles	662,091	500,000	80,000	500,000	525,000	550,000	530,000	0	50,000	60,000	3,457,091
Golf											
107 Beaver Meadow Club House and Buildings											
Golf Capital Transfer	0	0	20,000	0	15,000	0	10,000	10,000	0	0	55,000
Golf G.O. Bonds	0	0	0	25,000	0	0	0	0	200,000	0	225,000
Subtotal	0	0	20,000	25,000	15,000	0	10,000	10,000	200,000	0	280,000

* Excluded from Budget Appropriation

**CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM**

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
235 Golf Course Grounds Improvements											
General G.O. Bonds	0	0	60,000	0	0	0	0	0	0	0	60,000
Golf Capital Transfer	0	10,000	10,000	0	10,000	0	25,000	0	40,000	0	95,000
Golf G.O. Bonds	0	100,000	0	100,000	0	100,000	0	50,000	30,000	0	380,000
Subtotal	0	110,000	70,000	100,000	10,000	100,000	25,000	50,000	70,000	0	535,000
Total Golf	0	110,000	90,000	125,000	25,000	100,000	35,000	60,000	270,000	0	815,000
GSD Vehicles											
121 Equipment Replacement Program											
General Equip Replace Reserve	160,000	0	0	0	0	0	0	0	0	0	160,000
General G.O. Bonds	550,000	600,000	600,000	540,000	700,000	800,000	900,000	1,000,000	1,050,000	1,100,000	7,840,000
Sewer G.O. Bonds	420,000	45,000	250,000	60,000	80,000	35,000	115,000	150,000	150,000	0	1,305,000
Water G.O. Bonds	32,000	133,000	0	0	110,000	60,000	125,000	60,000	150,000	0	670,000
Subtotal	1,162,000	778,000	850,000	600,000	890,000	895,000	1,140,000	1,210,000	1,350,000	1,100,000	9,975,000
512 Emergency Vehicle Repairs											
General Capital Outlay	15,000	25,000	25,000	26,000	27,000	28,000	29,000	30,000	32,000	35,000	272,000
Subtotal	15,000	25,000	25,000	26,000	27,000	28,000	29,000	30,000	32,000	35,000	272,000
Total GSD Vehicles	1,177,000	803,000	875,000	626,000	917,000	923,000	1,169,000	1,240,000	1,382,000	1,135,000	10,247,000

*Excluded from Budget Appropriation

**2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM**

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
Information Technology & Communications											
2 Information System Replacement/Upgrade Program (IS)											
Arena Capital Transfer	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
General Capital Close-out	427	0	0	0	0	0	0	0	0	0	427
General Capital Transfer	128,000	192,000	115,500	92,100	131,100	154,500	92,100	92,040	92,100	154,500	1,243,940
Golf Capital Transfer	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Parking Capital Transfer	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Sewer Capital Transfer	18,000	21,000	17,760	9,440	20,160	15,840	14,160	9,440	14,160	15,840	155,800
Water Capital Transfer	12,000	30,000	11,840	14,160	13,440	23,760	9,440	14,160	9,440	23,760	162,000
Subtotal	165,427	250,000	152,100	122,700	171,700	201,100	122,700	122,640	122,700	201,100	1,632,167
130 Multi-Function Photocopy Machine											
General Capital Transfer	13,500	28,500	5,500	28,400	23,000	14,000	30,500	6,000	38,500	0	187,900
Subtotal	13,500	28,500	5,500	28,400	23,000	14,000	30,500	6,000	38,500	0	187,900
297 Geographic Information Systems (GIS)											
General Capital Close-out	110	0	0	0	0	0	0	0	0	0	110
General Capital Outlay	0	90,000	90,000	125,000	0	0	0	0	0	0	305,000
General Capital Transfer	3,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	31,000
General G.O. Bonds	0	0	0	0	0	50,000	0	0	0	0	50,000
Sewer Capital Transfer	3,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	31,000
Water Capital Transfer	3,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	31,000
Subtotal	9,110	100,500	100,500	135,500	10,500	60,500	10,500	10,500	10,500	0	448,110

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
302 Enterprise-wide Information Systems Applications											
Arena G.O. Bonds	0	0	0	0	3,000	0	0	0	0	0	3,000
General Capital Transfer	33,000	0	0	0	0	0	0	0	0	0	33,000
General G.O. Bonds	0	0	0	0	103,000	0	0	0	0	0	103,000
Golf G.O. Bonds	0	0	0	0	3,000	0	0	0	0	0	3,000
Parking G.O. Bonds	0	0	0	0	3,000	0	0	0	0	0	3,000
Sewer G.O. Bonds	0	0	0	0	36,500	0	0	0	0	0	36,500
Water G.O. Bonds	0	0	0	0	36,500	0	0	0	0	0	36,500
Subtotal	33,000	0	0	0	185,000	0	0	0	0	0	218,000
477 Library Equipment Replacement											
General Capital Transfer	28,000	0	0	24,000	25,000	0	10,000	0	25,000	0	112,000
Subtotal	28,000	0	0	24,000	25,000	0	10,000	0	25,000	0	112,000
482 Asset Management											
Water Capital Transfer	0	0	20,000	0	90,000	0	0	0	0	0	110,000
Subtotal	0	0	20,000	0	90,000	0	0	0	0	0	110,000
525 Telephone System Replacement Program											
Arena Capital Transfer	0	0	0	3,000	0	0	0	0	0	0	3,000
General Capital Transfer	0	0	0	200,000	0	0	0	0	0	0	200,000
Golf Capital Transfer	0	0	0	3,000	0	0	0	0	0	0	3,000
Parking Capital Outlay	0	0	0	4,000	0	0	0	0	0	0	4,000
Sewer Capital Transfer	0	0	0	20,000	0	0	0	0	0	0	20,000
Water Capital Transfer	0	0	0	20,000	0	0	0	0	0	0	20,000
Subtotal	0	0	0	250,000	0	0	0	0	0	0	250,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
Total Information Technology & Communications	249,037	379,000	278,100	560,600	505,200	275,600	173,700	139,140	196,700	201,100	2,958,177
Intersections											
24 Exit 16, Mountain Road, Shawmut Street Roundabout Project											
General G.O. Bonds	0	0	0	500,000	0	0	0	0	0	0	500,000
General Impact Fees Traf Dist 2	0	0	0	100,000	0	0	0	0	0	0	100,000
Subtotal	0	0	0	600,000	0	0	0	0	0	0	600,000
30 Signalization Project - Hoit Road and Whitney Road Intersection											
General Impact Fees Traf Dist 1	0	0	0	0	200,000	0	0	0	0	0	200,000
Subtotal	0	0	0	0	200,000	0	0	0	0	0	200,000
31 Signalization Project - Broadway/West Street Intersection (McKee Square)											
General G.O. Bonds	0	0	0	0	0	800,000	0	0	0	0	800,000
General Impact Fees Traf Dist 3	0	0	0	0	100,000	0	0	0	0	0	100,000
Subtotal	0	0	0	0	100,000	800,000	0	0	0	0	900,000
34 Signalization of North Main Street and Storrs Street											
General G.O. Bonds	0	0	0	0	0	0	200,000	500,000	0	0	700,000
General Impact Fees Traf Dist 3	0	0	0	0	0	0	5,000	0	0	0	5,000
Subtotal	0	0	0	0	0	0	205,000	500,000	0	0	705,000
267 Signalization Project - South Main/Broadway Street											
General G.O. Bonds	0	0	0	0	0	0	0	250,000	0	0	250,000
Subtotal	0	0	0	0	0	0	0	250,000	0	0	250,000

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
283 Traffic Signals and Traffic Operations Improvements											
General G.O. Bonds	0	0	0	0	0	100,000	0	150,000	0	0	250,000
General Impact Fees Traf Dist 3	200,000	40,000	0	0	0	0	0	0	0	0	240,000
General Transportation Imprvmt	0	50,000	175,000	120,000	0	0	0	0	0	0	345,000
Subtotal	200,000	90,000	175,000	120,000	0	100,000	0	150,000	0	0	835,000
500 South Fruit Street, Memorial Field Access Drive Signalized Intersection											
General G.O. Bonds	0	0	0	0	0	0	0	0	0	50,000	50,000
Other State	0	0	0	0	0	0	0	0	0	50,000	50,000
Subtotal	0	0	0	0	0	0	0	0	0	100,000	100,000
519 Manchester Street/Old Turnpike Road Intersection Improvements											
General G.O. Bonds	0	115,000	0	0	0	0	0	0	0	0	115,000
General Impact Fees Traf Dist 4	0	85,000	0	0	0	0	0	0	0	0	85,000
Subtotal	0	200,000	0	0	0	0	0	0	0	0	200,000
520 Intersection Safety Improvements											
General G.O. Bonds	0	0	0	0	0	0	0	0	30,000	0	30,000
Subtotal	0	0	0	0	0	0	0	0	30,000	0	30,000
541 Regional Drive/Chenell Drive Intersection Improvements											
General G.O. Bonds	0	0	0	0	0	0	0	0	425,000	0	425,000
General Impact Fees Traf Dist 4	0	0	0	0	0	0	0	75,000	0	0	75,000
Subtotal	0	0	0	0	0	0	0	75,000	425,000	0	500,000

* Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
550 Roundabout Maintenance											
General Capital Outlay	0	0	0	0	0	50,000	50,000	0	0	0	100,000
Subtotal	0	0	0	0	0	50,000	50,000	0	0	0	100,000
Total Intersections	200,000	290,000	175,000	720,000	300,000	950,000	255,000	975,000	455,000	100,000	4,420,000
<u>Other Vehicles</u>											
530 Golf Course Equipment											
Golf Capital Outlay	0	25,000	30,000	30,000	25,000	0	25,000	25,000	50,000	25,000	235,000
Golf G.O. Bonds	0	0	0	0	0	95,000	0	0	0	0	95,000
Subtotal	0	25,000	30,000	30,000	25,000	95,000	25,000	25,000	50,000	25,000	330,000
Total Other Vehicles	0	25,000	30,000	30,000	25,000	95,000	25,000	25,000	50,000	25,000	330,000
<u>Parking</u>											
403 Vehicle Replacement											
Parking Capital Outlay	0	30,000	0	0	0	0	0	40,000	0	0	70,000
Subtotal	0	30,000	0	0	0	0	0	40,000	0	0	70,000
432 Parking Garage Repair - Firehouse Block Garage											
Parking Capital Transfer	0	0	50,000	0	0	0	0	0	60,000	0	110,000
Parking G.O. Bonds	160,000	0	0	0	0	0	0	0	0	0	160,000
Subtotal	160,000	0	50,000	0	0	0	0	0	60,000	0	270,000

*Excluded from Budget Appropriation

**CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM**

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
433 Parking Garage Repair - Durgin Block Garage											
Parking Capital Close-out	116	0	0	0	0	0	0	0	0	0	116
Parking Capital Outlay	0	50,000	0	0	0	0	0	0	0	0	50,000
Parking Capital Transfer	0	0	0	0	0	0	0	0	60,000	0	60,000
Parking G.O. Bonds	1,410,000	0	0	0	0	0	0	0	0	0	1,410,000
Subtotal	1,410,116	50,000	0	0	0	0	0	0	60,000	0	1,520,116
529 Parking Garage Repair - Capital Commons Garage											
Parking Capital Transfer	0	0	0	0	0	60,000	0	0	0	0	60,000
Subtotal	0	0	0	0	0	60,000	0	0	0	0	60,000
Total Parking	1,570,116	80,000	50,000	0	0	60,000	0	40,000	120,000	0	1,920,116
<u>Parks and Open Space</u>											
51 White Park											
General Capital Close-out	37	0	0	0	0	0	0	0	0	0	37
General Capital Outlay	0	0	0	0	0	0	85,000	0	0	0	85,000
General Capital Transfer	10,000	0	0	0	0	0	0	0	0	0	10,000
General Donations	0	0	0	80,000	325,000	90,000	0	0	0	0	495,000
General G.O. Bonds	0	0	0	0	325,000	90,000	0	125,000	125,000	0	665,000
Subtotal	10,037	0	0	80,000	650,000	180,000	85,000	125,000	125,000	0	1,255,037
52 Keach Park											
General Capital Outlay	0	0	0	0	0	0	0	0	20,000	0	20,000
General G.O. Bonds	0	0	0	20,000	0	75,000	0	75,000	0	0	170,000
Subtotal	0	0	0	20,000	0	75,000	0	75,000	20,000	0	190,000

* Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
54 Russell Martin Park											
General G.O. Bonds	0	0	0	0	0	0	0	0	400,000	425,000	825,000
Subtotal	0	0	0	0	0	0	0	0	400,000	425,000	825,000
55 Rolfe Park											
General Capital Transfer	0	0	0	0	0	0	0	65,000	0	0	65,000
General G.O. Bonds	0	0	0	0	0	0	0	75,000	0	0	75,000
General Impact Fees Rec Dist 3	0	0	0	0	0	0	0	100,000	0	0	100,000
Subtotal	0	0	0	0	0	0	0	240,000	0	0	240,000
56 Rollins Park											
General Capital Transfer	0	0	0	0	0	0	0	0	25,000	0	25,000
General G.O. Bonds	0	0	0	15,000	0	100,000	75,000	75,000	700,000	0	965,000
Subtotal	0	0	0	15,000	0	100,000	75,000	75,000	725,000	0	990,000
57 Gustaf H. Lehtinen Park											
General Capital Transfer	0	0	50,000	0	0	0	0	0	0	0	50,000
Subtotal	0	0	50,000	0	0	0	0	0	0	0	50,000
59 Terrill Park											
General Donations	0	0	0	0	0	0	60,000	850,000	475,000	0	1,385,000
General G.O. Bonds	0	0	0	0	0	0	0	475,000	850,000	0	1,325,000
General Impact Fees Rec Dist 3	10,000	0	0	0	0	0	0	0	0	0	10,000
General Impact Fees Rec Dist 4	0	0	0	0	0	0	60,000	0	0	0	60,000
Subtotal	10,000	0	0	0	0	0	120,000	1,325,000	1,325,000	0	2,780,000

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
60 Kiwanis (Waterfront) Park											
General G.O. Bonds	0	0	0	0	0	80,000	0	0	0	0	80,000
General Impact Fees Rec Dist 4	0	0	0	0	0	0	0	0	0	100,000	100,000
Subtotal	0	0	0	0	0	80,000	0	0	0	100,000	180,000
322 Picnic Shelters											
General Capital Transfer	0	0	0	0	5,000	5,000	5,000	0	0	0	15,000
Subtotal	0	0	0	0	5,000	5,000	5,000	0	0	0	15,000
352 Open Space Protection											
Other Trust	500,000 *	500,000	500,000	500,000	500,000	0	0	0	0	0	2,500,000
Subtotal	500,000	500,000	500,000	500,000	500,000	0	0	0	0	0	2,500,000
358 Garrison Park											
General G.O. Bonds	0	0	0	0	0	0	0	0	175,000	65,000	240,000
General Impact Fees Rec Dist 2	0	0	0	0	0	0	0	0	100,000	0	100,000
Subtotal	0	0	0	0	0	0	0	0	275,000	65,000	340,000
359 Merrill Park											
General Capital Transfer	0	15,000	0	0	0	0	0	0	0	0	15,000
General G.O. Bonds	0	0	0	30,000	0	0	0	60,000	0	0	90,000
Subtotal	0	15,000	0	30,000	0	0	0	60,000	0	0	105,000
360 Kimball Park											
General G.O. Bonds	0	0	0	0	0	0	0	0	200,000	0	200,000
Subtotal	0	0	0	0	0	0	0	0	200,000	0	200,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
515 Winter Recreational Opportunities at Beaver Meadow Golf Course											
General G.O. Bonds	0	0	0	40,000	0	0	0	0	0	0	40,000
General Impact Fees Rec Dist 1	0	0	0	0	42,000	0	0	0	0	0	42,000
Subtotal	0	0	0	40,000	42,000	0	0	0	0	0	82,000
528 Pocket Parks											
General Capital Outlay	0	0	0	0	0	0	0	0	0	15,000	15,000
General G.O. Bonds	0	0	0	0	0	0	0	0	0	185,000	185,000
Subtotal	0	0	0	0	0	0	0	0	0	200,000	200,000
557 Memorial Field Facilities Improvements											
General Capital Outlay	10,000	0	0	0	0	0	0	0	0	0	10,000
General Capital Transfer	0	0	30,000	0	0	0	0	0	0	0	30,000
General Donations	0	0	50,000	200,000	0	0	0	0	0	0	250,000
General G.O. Bonds	0	100,000	125,000	200,000	175,000	100,000	0	100,000	0	0	800,000
Subtotal	10,000	100,000	205,000	400,000	175,000	100,000	0	100,000	0	0	1,090,000
Total Parks and Open Space	530,037	615,000	755,000	1,085,000	1,372,000	540,000	285,000	2,000,000	3,070,000	790,000	11,042,037
Public Buildings											
63 City Wide Recreation Facility Improvements											
General Capital Transfer	0	116,500	0	0	13,000	0	0	0	0	0	129,500
General G.O. Bonds	45,000	90,000	125,000	60,000	145,000	182,000	0	0	300,000	0	947,000
Subtotal	45,000	206,500	125,000	60,000	158,000	182,000	0	0	300,000	0	1,076,500

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
65 Repair/Renovate/Preserve City Hall											
General Capital Close-out	1,328	0	0	0	0	0	0	0	0	0	1,328
General Capital Transfer	0	24,000	0	35,000	0	0	25,000	0	20,000	30,000	134,000
General G.O. Bonds	500,000	0	70,000	160,000	100,000	0	0	175,000	0	0	1,005,000
Subtotal	501,328	24,000	70,000	195,000	100,000	0	25,000	175,000	20,000	30,000	1,140,328
68 Library Building Renovation/Construction											
General G.O. Bonds	0	0	0	0	0	0	0	0	0	2,250,000	2,250,000
Subtotal	0	0	0	0	0	0	0	0	0	2,250,000	2,250,000
276 Public Properties Condition Report and Renovation Plan											
General Capital Transfer	0	0	0	75,000	0	0	0	0	0	0	75,000
Subtotal	0	0	0	75,000	0	0	0	0	0	0	75,000
323 COMF Improvements											
General Capital Transfer	0	12,000	0	0	20,000	0	0	20,000	0	0	52,000
General G.O. Bonds	30,000	22,000	35,000	30,000	30,000	60,000	40,000	40,000	50,000	30,000	367,000
Sewer Capital Transfer	0	0	0	0	10,000	0	0	0	0	0	10,000
Sewer G.O. Bonds	15,000	11,500	17,500	15,000	15,000	20,000	20,000	20,000	25,000	15,000	174,000
Water Capital Transfer	0	0	0	0	10,000	0	0	0	0	0	10,000
Water G.O. Bonds	15,000	11,500	17,500	15,000	15,000	20,000	20,000	20,000	25,000	15,000	174,000
Subtotal	60,000	57,000	70,000	60,000	100,000	100,000	80,000	100,000	100,000	60,000	787,000
407 Roof Rehabilitation on City Buildings											
General G.O. Bonds	0	0	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
Subtotal	0	0	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION	FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
408 East Concord Community Center	General Capital Transfer	0	0	0	0	30,000	0	0	0	0	0	30,000
	General G.O. Bonds	0	0	0	45,000	0	0	0	0	0	0	45,000
	Subtotal	0	0	0	45,000	30,000	0	0	0	0	0	75,000
443 City-Wide Community Center	General Donations	215,000 *	0	1,100,000	0	0	0	0	0	0	0	1,315,000
	General G.O. Bonds	650,000 *	0	9,125,000	0	0	0	0	0	0	0	9,775,000
	General Impact Fees Rec Dist 1	0	0	25,000	0	0	0	0	0	0	0	25,000
	General Impact Fees Rec Dist 2	0	0	25,000	0	0	0	0	0	0	0	25,000
	General Impact Fees Rec Dist 3	0	0	25,000	0	0	0	0	0	0	0	25,000
	General Impact Fees Rec Dist 4	0	0	25,000	0	0	0	0	0	0	0	25,000
	Other Federal	0	0	475,000	0	0	0	0	0	0	0	475,000
	Other Trust	10,000	0	0	0	0	0	0	0	0	0	10,000
	Subtotal	875,000	0	10,800,000	0	0	0	0	0	0	0	11,675,000
535 Emergency Facilities Repairs	General Capital Outlay	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
	Subtotal	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
551 Library Buildings Maintenance	General Capital Transfer	15,000	10,000	5,000	50,000	30,000	0	50,000	30,000	20,000	20,000	230,000
	General G.O. Bonds	0	0	0	0	0	140,000	0	0	0	0	140,000
	Subtotal	15,000	10,000	5,000	50,000	30,000	140,000	50,000	30,000	20,000	20,000	370,000

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
558 City Hall Campus Renovation / Expansion											
General G.O. Bonds	0	0	0	0	0	0	0	0	1,000,000	8,000,000	9,000,000
Subtotal	0	0	0	0	0	0	0	0	1,000,000	8,000,000	9,000,000
Total Public Buildings	1,521,328	322,500	11,095,000	560,000	493,000	497,000	230,000	380,000	1,515,000	10,435,000	27,048,828
<u>Public Safety</u>											
230 Opticom Replacement											
General Capital Outlay	0	0	0	0	0	0	0	0	0	45,000	45,000
General Capital Transfer	0	12,500	0	12,500	0	12,500	0	0	0	0	37,500
Subtotal	0	12,500	0	12,500	0	12,500	0	0	0	45,000	82,500
252 Fire Facility Renovation											
General G.O. Bonds	0	0	0	820,000	165,450	0	0	0	50,000	0	1,035,450
Subtotal	0	0	0	820,000	165,450	0	0	0	50,000	0	1,035,450
305 Fire Replace Portable Radios											
General Capital Transfer	0	0	0	190,000	190,000	0	0	0	0	0	380,000
Subtotal	0	0	0	190,000	190,000	0	0	0	0	0	380,000
309 Fire Protective Equipment											
General Capital Outlay	0	0	0	0	0	70,000	0	0	0	0	70,000
General Capital Transfer	0	0	0	0	0	0	0	70,000	0	0	70,000
General G.O. Bonds	0	0	0	500,000	0	0	70,000	0	0	0	570,000
Subtotal	0	0	0	500,000	0	70,000	70,000	70,000	0	0	710,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION	FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
335 Thermal Imaging												
	General Capital Transfer	0	30,000	0	0	0	0	30,000	30,000	0	0	90,000
	Subtotal	0	30,000	0	0	0	0	30,000	30,000	0	0	90,000
368 Police Portable & Mobile Radio Replacement Program												
	General Capital Close-out	39	0	0	0	0	0	0	0	0	0	39
	General G.O. Bonds	100,000	100,000	0	0	0	0	0	0	0	0	200,000
	Subtotal	100,039	100,000	0	0	0	0	0	0	0	0	200,039
370 Police Officers Ballistic Vest Replacement Program												
	General G.O. Bonds	0	0	0	75,000	0	0	0	0	0	0	75,000
	Subtotal	0	0	0	75,000	0	0	0	0	0	0	75,000
375 Fire Department Boats												
	General G.O. Bonds	0	0	0	25,000	0	0	0	0	0	0	25,000
	Subtotal	0	0	0	25,000	0	0	0	0	0	0	25,000
376 Hose Replacement												
	General Capital Outlay	0	0	0	0	0	15,000	0	0	0	0	15,000
	General Capital Transfer	0	15,000	15,000	0	0	0	0	0	0	0	30,000
	Subtotal	0	15,000	15,000	0	0	15,000	0	0	0	0	45,000
484 Police Station Building Rehabilitation												
	General Capital Outlay	0	25,000	0	0	0	0	0	0	0	0	25,000
	General Capital Transfer	0	0	0	10,000	0	0	0	0	0	0	10,000
	General G.O. Bonds	0	225,000	0	0	0	0	0	0	0	0	225,000
	Subtotal	0	250,000	0	10,000	0	0	0	0	0	0	260,000

*Excluded from Budget Appropriation

**CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM**

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
490 Microfilm Conversion to Digital Format											
General Capital Transfer	0	35,000	0	0	0	0	0	0	0	0	35,000
Subtotal	0	35,000	0	0	0	0	0	0	0	0	35,000
521 Police Firearms Range Improvements											
General G.O. Bonds	0	40,000	50,000	50,000	0	0	0	0	0	0	140,000
Subtotal	0	40,000	50,000	50,000	0	0	0	0	0	0	140,000
527 Cardiac Monitor Replacement Program											
General G.O. Bonds	0	200,000	0	0	0	0	0	0	0	0	200,000
Subtotal	0	200,000	0	0	0	0	0	0	0	0	200,000
555 Handgun Replacement											
General Capital Transfer	0	32,000	0	0	0	0	0	0	0	0	32,000
Subtotal	0	32,000	0	0	0	0	0	0	0	0	32,000
Total Public Safety	100,039	714,500	65,000	1,682,500	355,450	97,500	100,000	100,000	50,000	45,000	3,309,989
<u>Sewer Collection</u>											
91 Sanitary Sewer Main Rehabilitation and Construction											
Sewer Capital Transfer	70,000	70,000	25,000	55,000	30,000	50,000	35,000	50,000	30,000	30,000	445,000
Sewer G.O. Bonds	0	0	315,000	0	200,000	0	175,000	0	225,000	400,000	1,315,000
Water Capital Transfer	0	0	1,500	0	0	0	0	0	0	0	1,500
Subtotal	70,000	70,000	341,500	55,000	230,000	50,000	210,000	50,000	255,000	430,000	1,761,500

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
275 Pump Station Renovations											
Sewer G.O. Bonds	0	0	50,000	0	160,000	0	50,000	200,000	25,000	110,000	595,000
Sewer Mountain Green Reserve	0	0	0	0	0	0	0	0	40,000	0	40,000
Subtotal	0	0	50,000	0	160,000	0	50,000	200,000	65,000	110,000	635,000
410 TV Video Inspection COBRA Unit											
Sewer Capital Transfer	0	0	0	0	0	0	15,000	0	0	0	15,000
Sewer G.O. Bonds	0	80,000	0	0	0	0	0	80,000	0	0	160,000
Subtotal	0	80,000	0	0	0	0	15,000	80,000	0	0	175,000
Total Sewer Collection	70,000	150,000	391,500	55,000	390,000	50,000	275,000	330,000	320,000	540,000	2,571,500
<u>Sewer Treatment</u>											
89 Hall Street WWTP Odor Control											
Sewer Capital Transfer	0	40,000	0	0	0	0	0	0	0	0	40,000
Sewer G.O. Bonds	0	0	225,000	1,725,000	0	40,000	1,000,000	0	0	0	2,990,000
Subtotal	0	40,000	225,000	1,725,000	0	40,000	1,000,000	0	0	0	3,030,000
104 Hall Street WWTP Renovations											
Sewer Capital Close-out	382	0	0	0	0	0	0	0	0	0	382
Sewer Capital Outlay	12,000	0	0	10,000	0	0	0	0	0	0	22,000
Sewer Capital Transfer	0	0	0	30,000	0	25,000	0	0	0	0	55,000
Sewer G.O. Bonds	70,000	970,500	3,840,000	1,650,000	2,205,000	520,000	100,000	1,700,000	1,625,000	2,375,000	15,055,500
Sewer Investment Fee Reserve	170,000	0	0	0	0	0	0	0	0	0	170,000
Subtotal	252,382	970,500	3,840,000	1,690,000	2,205,000	545,000	100,000	1,700,000	1,625,000	2,375,000	15,302,882

* Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
245 Recurring Plant & Pump Station Capital Outlay											
Sewer Capital Outlay	50,000	51,500	53,000	54,500	56,000	58,000	59,500	61,500	63,500	65,500	573,000
Subtotal	50,000	51,500	53,000	54,500	56,000	58,000	59,500	61,500	63,500	65,500	573,000
466 Penacook WWTP Renovations											
Sewer Capital Outlay	20,000	0	0	0	0	20,000	20,000	0	0	0	60,000
Sewer G.O. Bonds	126,500	52,500	145,000	250,000	110,000	0	0	950,000	150,000	550,000	2,334,000
Subtotal	146,500	52,500	145,000	250,000	110,000	20,000	20,000	950,000	150,000	550,000	2,394,000
Total Sewer Treatment	448,882	1,114,500	4,263,000	3,719,500	2,371,000	663,000	1,179,500	2,711,500	1,838,500	2,990,500	21,299,882

Sidewalks and Streetscapes

17 Sidewalk, Bikeway and Streetscape Improvements

General Donations	0	25,000	0	0	0	215,000	0	0	0	0	240,000
General Highway Reserve	0	0	0	120,000	0	60,000	0	60,000	0	120,000	360,000
General Transportation Imprvmt	0	0	0	176,000	0	176,000	0	200,000	0	200,000	752,000
Subtotal	0	25,000	0	296,000	0	451,000	0	260,000	0	320,000	1,352,000

380 Neighborhood Safety Improvements

General Donations	0	25,000	0	0	0	0	0	0	0	0	25,000
General G.O. Bonds	0	40,000	0	0	0	0	0	0	0	0	40,000
Other State	0	0	0	100,000	0	100,000	0	150,000	0	0	350,000
Subtotal	0	65,000	0	100,000	0	100,000	0	150,000	0	0	415,000

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
460 Downtown Streetscape Improvements											
General Donations	0	0	0	0	500,000	500,000	0	0	0	0	1,000,000
General G.O. Bonds	0	0	0	170,000	386,000	18,000	0	0	0	0	574,000
Other Federal	0	0	0	680,000	3,544,000	2,072,000	0	0	0	0	6,296,000
Subtotal	0	0	0	850,000	4,430,000	2,590,000	0	0	0	0	7,870,000
501 Bicycle Signage Master Plan											
Other Federal	0	25,000	0	0	0	0	0	0	0	0	25,000
Subtotal	0	25,000	0	0	0	0	0	0	0	0	25,000
543 Merrimack River Greenway Trail Project											
General Donations	0	0	0	0	0	0	0	0	0	200,000	200,000
General G.O. Bonds	0	0	0	0	0	0	0	0	0	200,000	200,000
Other State	0	0	0	0	0	0	0	0	0	1,600,000	1,600,000
Subtotal	0	0	0	0	0	0	0	0	0	2,000,000	2,000,000
Total Sidewalks and Streetscapes	0	115,000	0	1,246,000	4,430,000	3,141,000	0	410,000	0	2,320,000	11,662,000
Solid Waste Management											
344 Reclamation Facility											
Solid Waste Capital Transfer	0	0	0	0	0	75,000	0	0	0	0	75,000
Subtotal	0	0	0	0	0	75,000	0	0	0	0	75,000

*Excluded from Budget Appropriation

**CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM**

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
381 Old Landfill Reuse											
General G.O. Bonds	0	0	0	75,000	100,000	6,700,000	0	0	0	0	6,875,000
General Impact Fees Rec Dist 4	15,000	25,000	0	0	0	0	0	0	0	0	40,000
Solid Waste Capital Transfer	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
Solid Waste G.O. Bonds	250,000 *	0	0	0	0	0	0	0	0	0	250,000
Subtotal	285,000	45,000	20,000	95,000	120,000	6,720,000	20,000	20,000	20,000	20,000	7,365,000
411 Solid Waste Improvements											
Solid Waste Capital Transfer	0	25,000	0	0	0	0	0	0	0	0	25,000
Subtotal	0	25,000	0	0	0	0	0	0	0	0	25,000
447 Landfill Condensation Remediation											
Solid Waste Capital Outlay	0	15,000	15,000	15,000	18,000	18,000	18,000	18,000	20,000	22,000	159,000
Solid Waste Capital Transfer	0	0	0	0	20,000	0	0	0	0	0	20,000
Subtotal	0	15,000	15,000	15,000	38,000	18,000	18,000	18,000	20,000	22,000	179,000
483 Transfer Station Modifications											
Solid Waste G.O. Bonds	80,000 *	750,000	0	0	0	0	0	0	0	0	830,000
Subtotal	80,000	750,000	0	0	0	0	0	0	0	0	830,000
Total Solid Waste Management	365,000	835,000	35,000	110,000	158,000	6,813,000	38,000	38,000	40,000	42,000	8,474,000
<u>Storm Sewer</u>											
83 Storm Sewer Master Plan Implementation											
General G.O. Bonds	0	0	0	0	1,090,000	927,000	890,000	784,000	1,000,000	1,740,000	6,431,000
Subtotal	0	0	0	0	1,090,000	927,000	890,000	784,000	1,000,000	1,740,000	6,431,000

* Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
479 Storm water Enterprise Mechanism											
General Capital Outlay	0	0	0	50,000	0	0	0	0	0	0	50,000
Subtotal	0	0	0	50,000	0	0	0	0	0	0	50,000
Total Storm Sewer	0	0	0	50,000	1,090,000	927,000	890,000	784,000	1,000,000	1,740,000	6,481,000
<u>Street Corridor Improvements</u>											
19 Loudon Road (Rte. 9) Corridor Improvements											
General G.O. Bonds	0	152,500	0	0	900,000	0	750,000	0	0	0	1,802,500
Other Federal	0	1,372,500	0	0	0	0	0	0	0	0	1,372,500
Subtotal	0	1,525,000	0	0	900,000	0	750,000	0	0	0	3,175,000
35 Route 3 Corridor (North)											
General Capital Close-out	74,225	0	0	0	0	0	0	0	0	0	74,225
General G.O. Bonds	2,120,000	2,350,000	0	0	0	0	0	0	0	0	4,470,000
General Impact Fees Traf Dist 1	26,000	0	0	0	0	0	0	0	0	0	26,000
General Transportation Imprvmt	174,000	0	0	0	0	0	0	0	0	0	174,000
Subtotal	2,394,225	2,350,000	0	0	0	0	0	0	0	0	4,744,225

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
36 Manchester Street Reconstruction											
General G.O. Bonds	0	0	0	0	0	0	0	2,250,000	3,550,000	0	5,800,000
General Highway Reserve	0	0	130,000	0	0	0	0	0	0	0	130,000
Other State	0	0	0	0	0	0	0	1,670,000	0	0	1,670,000
Sewer Capital Transfer	0	0	0	0	0	0	0	14,000	0	0	14,000
Sewer G.O. Bonds	0	0	0	0	0	0	0	0	170,000	0	170,000
Water G.O. Bonds	0	0	0	0	0	0	0	0	110,000	0	110,000
Subtotal	0	0	130,000	0	0	0	0	3,934,000	3,830,000	0	7,894,000
435 Neighborhood Traffic Improvements											
General Capital Outlay	0	25,000	0	0	0	25,000	0	0	0	25,000	75,000
Subtotal	0	25,000	0	0	0	25,000	0	0	0	25,000	75,000
503 Eastman Street Streetscape Improvements											
General Impact Fees Traf Dist 2	0	0	0	90,000	0	0	0	0	0	0	90,000
Other State	0	0	0	360,000	0	0	0	0	0	0	360,000
Subtotal	0	0	0	450,000	0	0	0	0	0	0	450,000
Total Street Corridor Improvements	2,394,225	3,900,000	130,000	450,000	900,000	25,000	750,000	3,934,000	3,830,000	25,000	16,338,225
Street Rehabilitation											
78 Annual Highway Improvement Program											
General Capital Close-out	10,127	0	0	0	0	0	0	0	0	0	10,127
General Highway Reserve	1,100,000	1,100,000	1,081,600	1,447,200	1,735,000	2,013,600	2,245,000	2,462,000	2,757,300	3,169,500	19,111,200
Subtotal	1,110,127	1,100,000	1,081,600	1,447,200	1,735,000	2,013,600	2,245,000	2,462,000	2,757,300	3,169,500	19,121,327

*Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
Total Street Rehabilitation	1,110,127	1,100,000	1,081,600	1,447,200	1,735,000	2,013,600	2,245,000	2,462,000	2,757,300	3,169,500	19,121,327
<u>Streets New Construction</u>											
18 Storrs Street Extension, North & South											
General G.O. Bonds	0	0	0	0	0	0	2,200,000	2,750,000	0	0	4,950,000
Other Tax Increment Financing	430,000 *	0	0	0	0	0	0	0	0	0	430,000
Subtotal	430,000	0	0	0	0	0	2,200,000	2,750,000	0	0	5,380,000
39 Old Loudon Road Relocation											
General G.O. Bonds	0	0	0	0	0	0	0	750,000	0	0	750,000
Subtotal	0	0	0	0	0	0	0	750,000	0	0	750,000
40 Langley Parkway											
General Donations	0	0	0	80,000	1,665,000	0	0	0	0	0	1,745,000
General G.O. Bonds	0	0	0	0	3,335,000	3,000,000	0	0	0	0	6,335,000
General Impact Fees Traf Dist 3	0	0	0	170,000	0	0	0	0	0	0	170,000
Subtotal	0	0	0	250,000	5,000,000	3,000,000	0	0	0	0	8,250,000
Total Streets New Construction	430,000	0	0	250,000	5,000,000	3,000,000	2,200,000	3,500,000	0	0	14,380,000
<u>Water Distribution System</u>											
84 Clean & Line Water Mains											
Water Capital Transfer	20,000	0	20,000	0	20,000	0	20,000	0	20,000	0	100,000
Water G.O. Bonds	0	600,000	0	900,000	0	650,000	0	1,040,000	0	700,000	3,890,000
Subtotal	20,000	600,000	20,000	900,000	20,000	650,000	20,000	1,040,000	20,000	700,000	3,990,000

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
85 Water Main Replacement											
Water Capital Close-out	29,711	0	0	0	0	0	0	0	0	0	29,711
Water Capital Outlay	0	0	0	0	0	0	0	20,000	0	0	20,000
Water Capital Transfer	0	20,000	0	20,000	0	20,000	0	0	0	20,000	80,000
Water G.O. Bonds	2,270,000	0	1,500,000	0	1,530,000	0	1,900,000	0	2,470,000	0	9,670,000
Subtotal	2,299,711	20,000	1,500,000	20,000	1,530,000	20,000	1,900,000	20,000	2,470,000	20,000	9,799,711
86 Water Main Construction											
Water G.O. Bonds	0	1,300,000	1,000,000	0	1,500,000	0	1,200,000	600,000	0	0	5,600,000
Subtotal	0	1,300,000	1,000,000	0	1,500,000	0	1,200,000	600,000	0	0	5,600,000
124 SCADA Instrumentation Improvements											
Water Capital Transfer	25,000	0	0	25,000	0	0	25,000	0	0	25,000	100,000
Subtotal	25,000	0	0	25,000	0	0	25,000	0	0	25,000	100,000
244 Meter Improvements											
Water Capital Transfer	101,000	104,000	101,000	104,000	81,000	70,000	73,000	76,000	100,000	125,000	935,000
Subtotal	101,000	104,000	101,000	104,000	81,000	70,000	73,000	76,000	100,000	125,000	935,000
347 Water Storage Tank Repairs											
Water G.O. Bonds	50,000	40,000	25,000	30,000	20,000	100,000	0	0	4,000,000	0	4,265,000
Subtotal	50,000	40,000	25,000	30,000	20,000	100,000	0	0	4,000,000	0	4,265,000
448 Hydrant and Valve Replacement Program											
Water Capital Outlay	52,500	54,200	56,000	57,000	61,000	63,000	63,000	63,000	65,000	68,000	602,700
Subtotal	52,500	54,200	56,000	57,000	61,000	63,000	63,000	63,000	65,000	68,000	602,700

* Excluded from Budget Appropriation

2013-2022
CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
451 Leak Detection											
Water Capital Transfer	0	0	0	0	30,000	0	0	0	0	0	30,000
Subtotal	0	0	0	0	30,000	0	0	0	0	0	30,000
Total Water Distribution System	2,548,211	2,118,200	2,702,000	1,136,000	3,242,000	903,000	3,281,000	1,799,000	6,655,000	938,000	25,322,411
<u>Water Treatment</u>											
88 Water Production Plant Upgrades											
Water G.O. Bonds	160,000	470,000	550,000	360,000	200,000	2,400,000	200,000	1,000,000	300,000	10,250,000	15,890,000
Water Investment Fee Reserve	140,000	0	0	0	0	0	0	0	0	0	140,000
Subtotal	300,000	470,000	550,000	360,000	200,000	2,400,000	200,000	1,000,000	300,000	10,250,000	16,030,000
114 Penacook Lake Dam and Spillway Rehabilitation											
Water Capital Transfer	0	0	0	0	0	0	0	75,000	0	0	75,000
Water G.O. Bonds	0	0	0	0	0	0	0	0	0	2,000,000	2,000,000
Subtotal	0	0	0	0	0	0	0	75,000	0	2,000,000	2,075,000
254 Emergency/Unanticipated Capital Equipment Replacement											
Water Capital Outlay	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Subtotal	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
321 Water Conservation, Supply Study and Rate Study and Master Plan Update											
Water G.O. Bonds	0	0	90,000	0	0	0	0	200,000	0	0	290,000
Subtotal	0	0	90,000	0	0	0	0	200,000	0	0	290,000

*Excluded from Budget Appropriation

CAPITAL IMPROVEMENT PROGRAM
DETAIL PROJECT LISTING BY PROGRAM

PROJECT NUMBER AND DESCRIPTION

FUND/TYPE	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Ten Years
332 Facility Security Measures											
Water Capital Outlay	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Water Federal	20,000 *	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
Subtotal	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
345 Reopen Well Supply at Pump Station 2											
Water G.O. Bonds	0	0	0	0	150,000	0	1,500,000	0	0	0	1,650,000
Subtotal	0	0	0	0	150,000	0	1,500,000	0	0	0	1,650,000
372 Pump Station Improvements											
Water G.O. Bonds	75,000	0	75,000	250,000	0	0	0	500,000	1,200,000	0	2,100,000
Subtotal	75,000	0	75,000	250,000	0	0	0	500,000	1,200,000	0	2,100,000
Total Water Treatment	450,000	545,000	790,000	685,000	425,000	2,475,000	1,775,000	1,850,000	1,575,000	12,325,000	22,895,000
Grand Total	14,315,175	28,914,860	25,876,100	17,772,800	27,479,650	28,131,700	17,936,200	24,567,640	26,954,500	49,545,600	261,494,225

*Excluded from Budget Appropriation

Beis 3-14
2/28/13

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION TO APPROPRIATE THE SUM OF EIGHTEENTHOUSAND DOLLARS (\$18,000) FOR THE PURCHASE AND INSTALLATION OF SEVEN SELF-OPERABLE LIFTS AND ACCESSORIES TO BE LOCATED AT EACH OF THE COMMUNITY'S SEVEN SWIMMING POOLS.

The City of Concord resolves as follows:

- WHEREAS,** the City of Concord's community pools are currently equipped with manually operated lifts; and
- WHEREAS,** the American's With Disabilities Act of 1990 contained a Safe Harbor Clause that was eliminated in 2010, now requiring each of the lifts to be self-operable prior to the start of the 2013 pool season; and
- WHEREAS,** \$30,000 was approved as a supplemental appropriation for this purpose in Fiscal Year 2012; and
- WHEREAS,** an additional \$18,000 is needed to fully complete this project in accordance with ADA requirements; and
- WHEREAS,** the Director has identified the need to begin work on this project; and
- WHEREAS,** this appropriation is for a purpose not included in the FY2013 adopted budget, therefore Section 37 of the City Charter requires a two thirds roll call vote of the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of.....\$18,000
be and is hereby appropriated as follows:
General Capital Projects Fund
General Services
FY2013 City Wide Recreation Facility Improvements-CIP #63.....\$18,000
- 2) The sum of.....\$18,000
be and is hereby available for use as follows:
General Capital Projects Fund
General Services
FY2013 City Wide Recreation Facility Improvements-CIP #63
Self-Insurance Reserve\$18,000

- 3) Sums as appropriated shall be expended under the direction of the City Manager.
- 4) The useful life of the improvements is expected to be in excess of five (5) years.
- 5) This resolution shall take effect upon its passage.



CITY OF CONCORD

TA

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Earle M. Chesley, P.E., Director, General Services

DATE: February 20, 2013

SUBJECT: Appropriating the sum of \$18,000; and authorize its expenditure, for the purchase of seven transport devices for self-operable lifts to be located at each of the community's swimming pools.

Recommendation

The Department recommends the Mayor and City Council set for public hearing an appropriation in the sum of \$ 18,000 for the purchase seven transport devices for self-operable lifts to be located at each of the community's swimming pools.

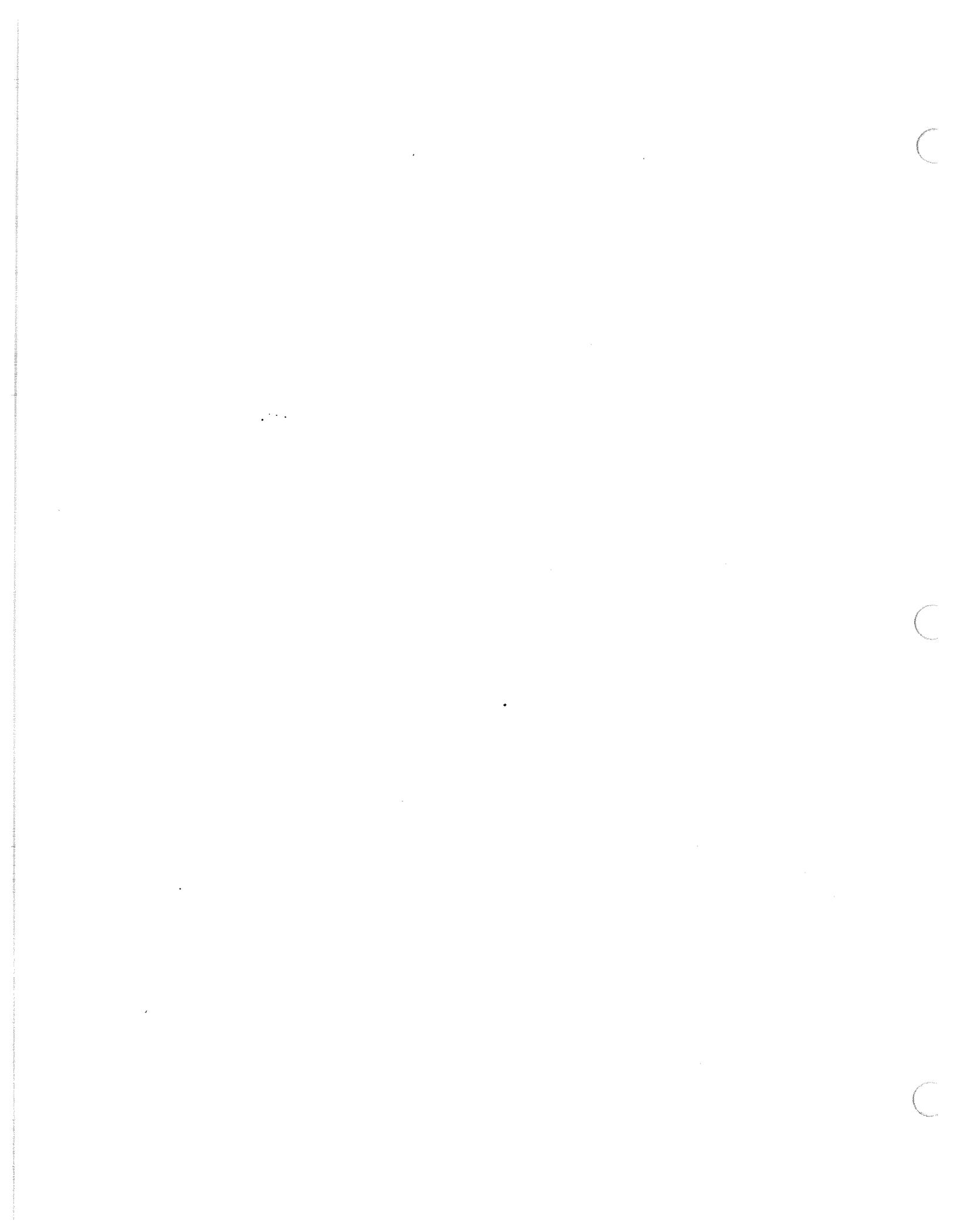
Background

The American Disability Act passed in 1990 contained a Safe Harbor Clause which provided some relief for municipally owned and operated swimming pools. The Safe Harbor Clause was eliminated in 2010. While each of the community's seven swimming pools are equipped with manually operated lifts, the regulations now require each of these lifts to be self operable prior to the start of the pool season. At their regularly scheduled March, 2012, meeting, the Mayor and City Council, after conducting a public hearing, appropriated \$ 30,000 for the purchase and installation of seven self-operable lifts to be installed at each pool.

Discussion

Subsequent to City Council's action, the U. S. Department of Justice temporarily suspended the rule that would have required installation of the devices at the pools prior to their opening for the summer 2012 season. Consequently, the project was delayed. The U. S. Department of Justice has since reinstated the rule requiring the installation of the devices prior to this year's summer season. During the interim period, staff noted that each device weighs just over one hundred pounds. These lifts are to be installed daily and stored in the pool house each night. In order to move the device effectively, it is recommended to purchase seven transport devices; one for each pool.

Cc Brian LeBrun, Deputy City Manager Finance
James Kennedy, Esq., City Solicitor
Dave Gill, Director of Parks and Recreation



Ordinance No.
CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES; Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places; Schedule I, by deleting the following:

<i>Street</i>	<i>Side Restricted</i>	<i>From</i>	<i>To</i>
District #5 Road	Both	150' West of Dimond Road To include all Paved areas of Roadway	50' South on Dimond Road

SECTION II: This ordinance shall take effect upon its passage.



CITY OF CONCORD

TAA

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: David Florence, Parking Manager
Downtown Parking Committee

DATE: February 28, 2013

SUBJECT: Referral to Parking Committee – District #5 Road

Recommendation

Review and accept this report regarding changing the current parking restrictions at the end of District #5 Road.

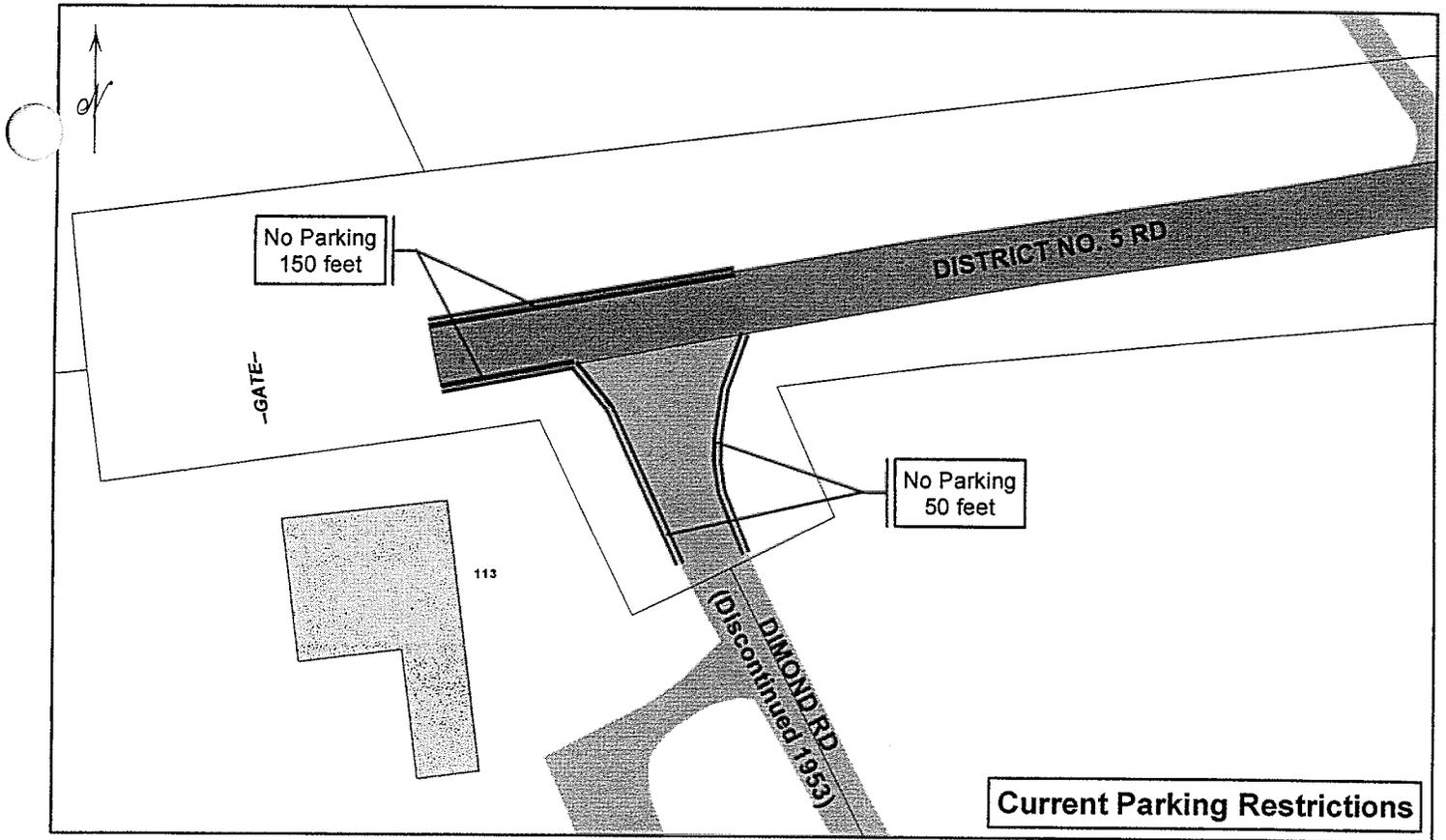
Background

The Parking Committee in 2005 recommended the installation of a no parking zone at the end of District #5 Road to facilitate a bus turn around. Discussions at the Committee centered around the cities ownership of 150 feet of property west of the intersection with the old Dimond Road and 50 feet south of the intersection and the prohibition of parking to facilitate Concord School District bus turnaround.

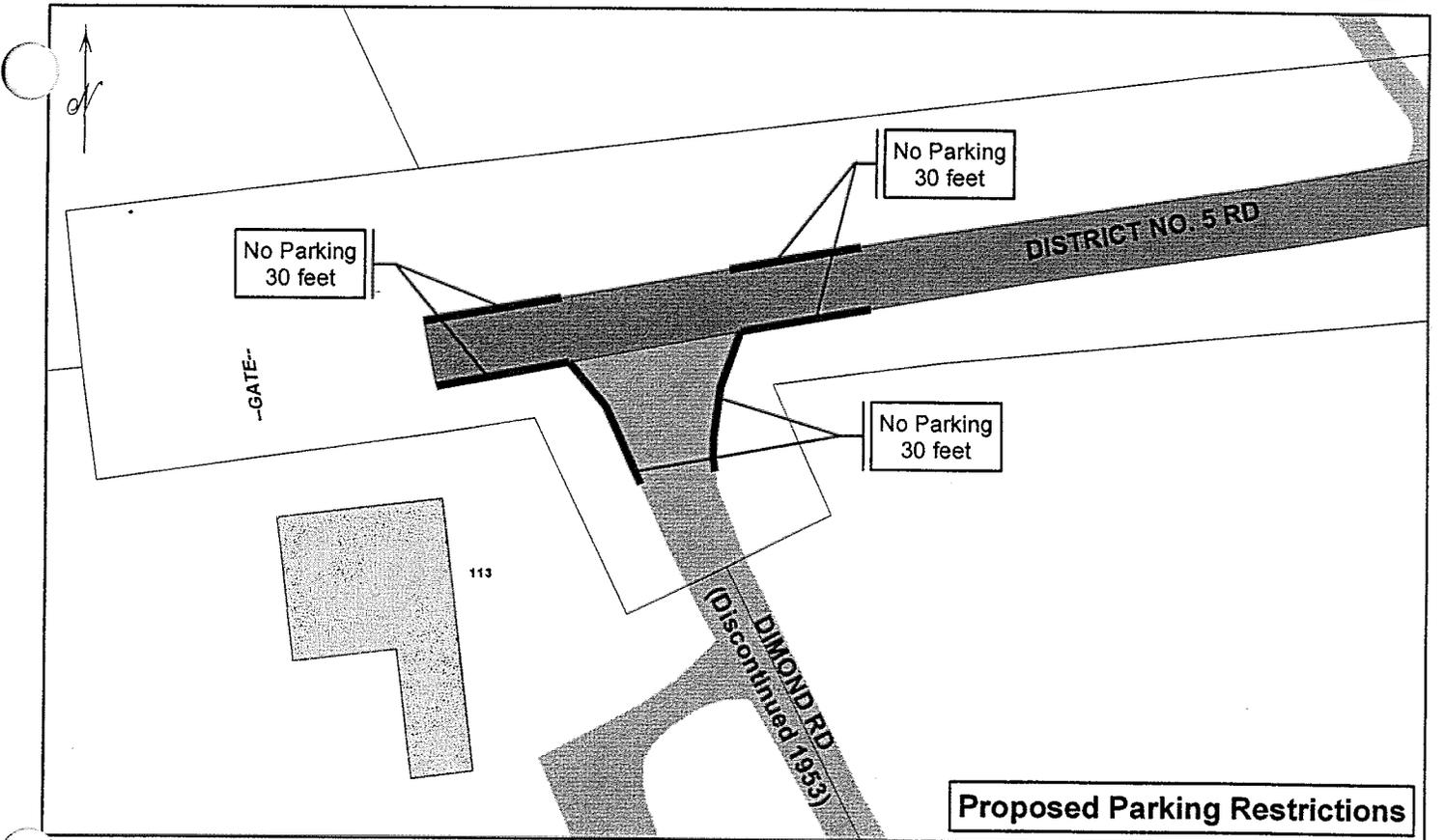
Discussion

The Parking Committee recently was asking to review this ordinance as conditions that were present during its implementation have changed. Currently the Concord School District does not have any students in this area and therefore do not operate a bus and the West End Farm Trail has come online for public use.

The Parking Committee voted unanimously to recommend the deletion of the current ordinance #2626 which prohibits parking 150' west of and 50' south of the intersection of District 5 Road and old Dimond Road. The Committee further recommends the posting of "no parking" signs at the intersection which can be done 30' from the intersection without an ordinance.



Current Parking Restrictions



Proposed Parking Restrictions



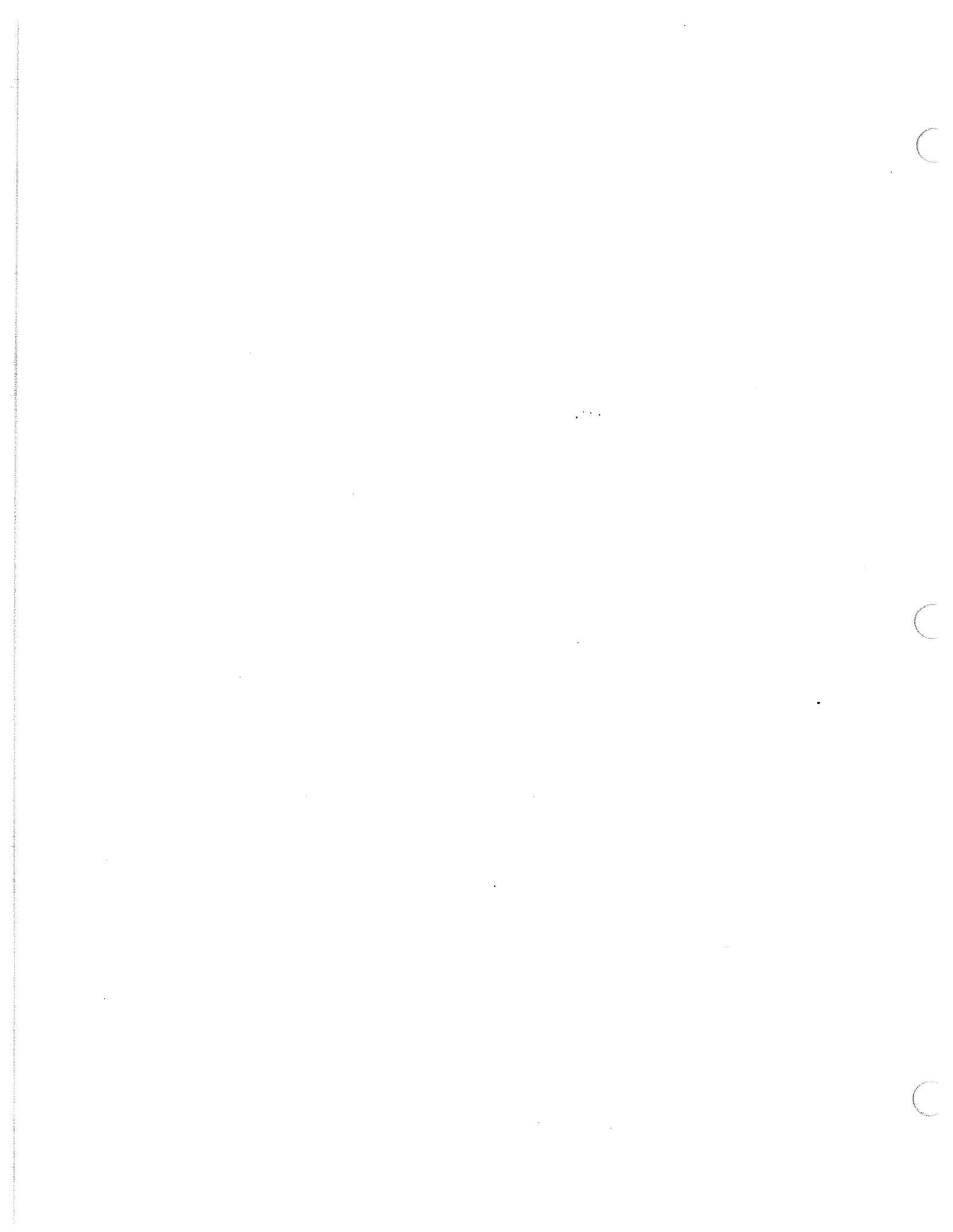
District No. 5 Road

Proposed Parking Restrictions

City of Concord, New Hampshire
 March 4, 2013

Legend

- | | | |
|----------------------|-------------------|------------------|
| Current Restriction | Property Boundary | Paved Road |
| Proposed Restriction | Building | Unpaved Driveway |



CITY OF CONCORD

In the year of our Lord two thousand and thirteen

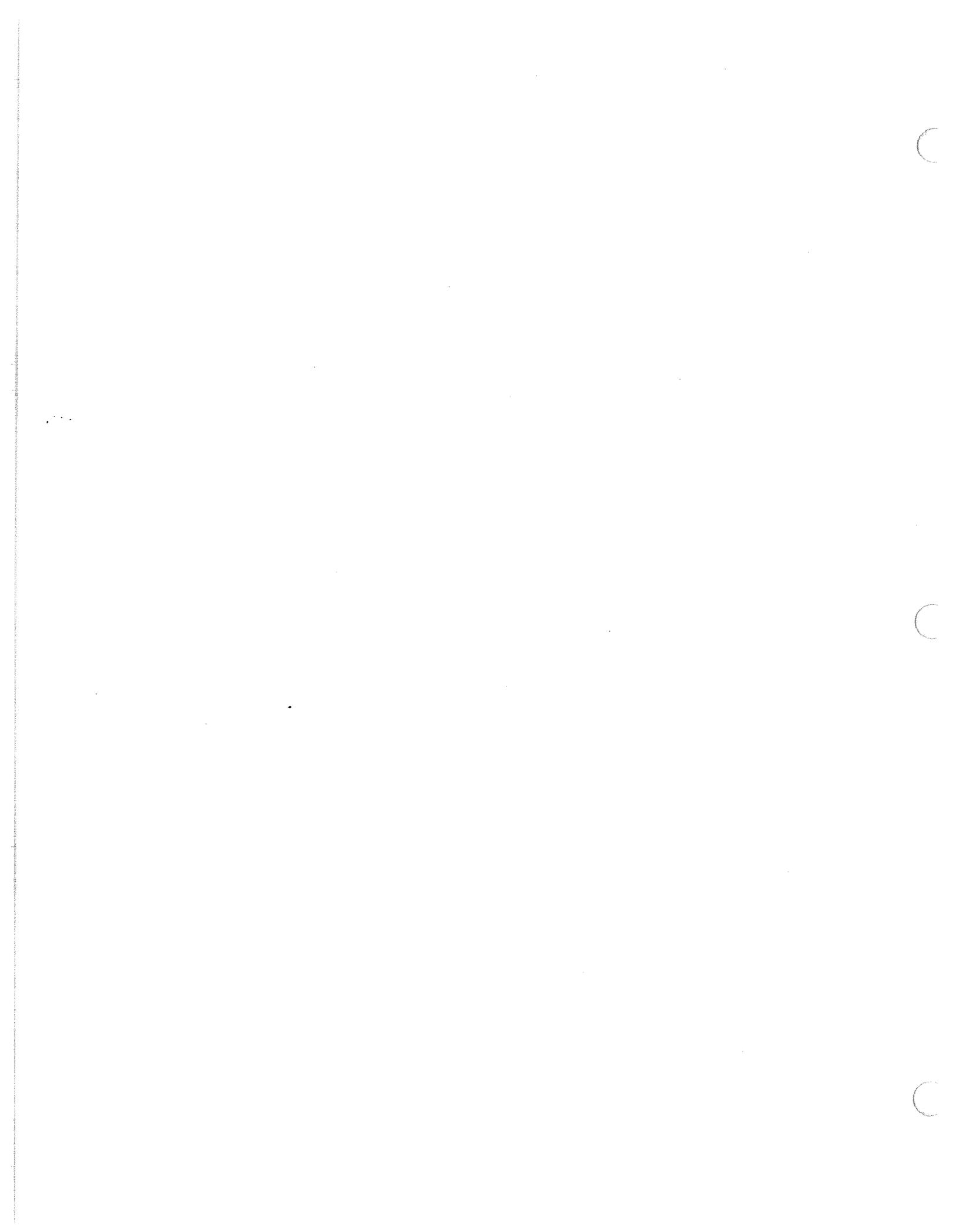
AN ORDINANCE amending the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, by adding the following:

Street	Side Restricted	From	To
Whitney Road	Both	Hoit Road (US 4)	400' southerly

SECTION II: This ordinance shall take effect upon its passage.





CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Robert J. Mack, PE, PTOE, Traffic Engineer

DATE: February 20, 2013

SUBJECT: Report from Engineering Services with a recommendation to amend the Code of Ordinances to prohibit parking along a portion of Whitney Road.

Recommendation

Accept this report and set a public hearing to amend the Code of Ordinances to prohibit parking along both sides of Whitney Road from Hoit Road (US Route 4) to a point 400 feet southerly.

Background

In a letter to City Council dated October 29, 2012, Richard Uchida of Hinckley Allen Snyder LLP, on behalf of Interchange Development, LLC and Drake Petroleum Company, Inc., requested consideration of a no parking zone on Whitney Road in an area to be developed for a convenience store and service station. The proposed development is located on the southeast corner of the Hoit Road (US Route 4)/Whitney Road intersection. On October 17, 2012, the Planning Board granted site plan approval with condition that City Council establishes a no-parking restriction along both sides of Whitney Road near the site frontage. The proposed parking restriction was considered and endorsed by the Parking Committee on January 28, 2013.

Discussion

A locus plan of streets surrounding the proposed service station/convenience store development is attached and illustrates the limits of the proposed parking restriction. A copy of the proposed site plan and off-site improvements is also attached. The proposed site will be accessed by two driveways on Whitney Road: a two-way full-access driveway at the southern end of the site located opposite the existing driveway to Concord Crossing; and a right-turn exit-only driveway at the northern end of the site closer to Hoit Road. Off-site improvements include the addition of left-turn lanes, bicycle shoulders and space for future sidewalk in the vicinity of the site frontage along Whitney. There are currently no parking restrictions along Whitney Road.

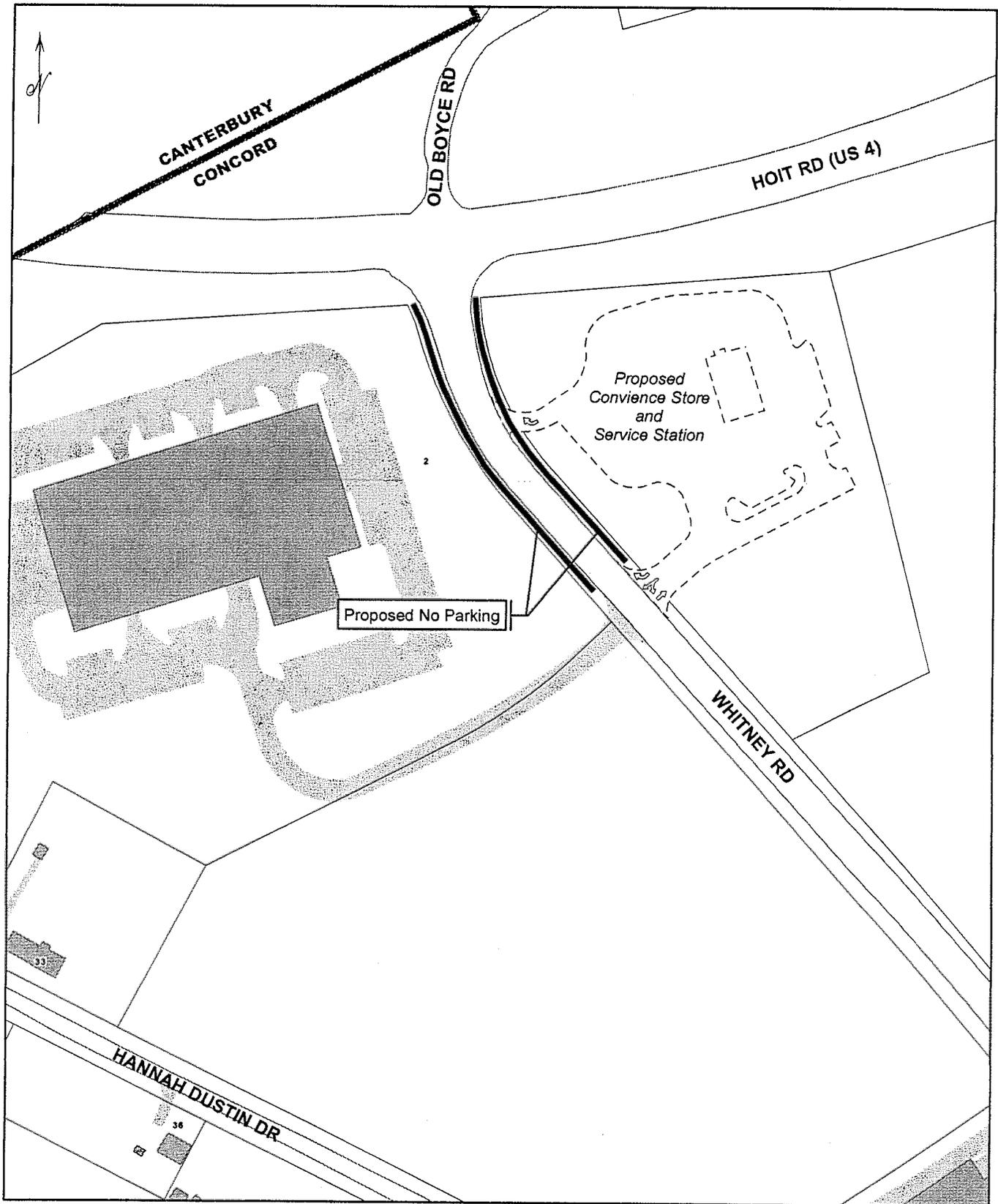
In addition to the gasoline fueling service and convenience store, the site offers truck-fueling pumps as well as a drive-through window for coffee/donut purchases. A concern of

the Planning Board was that some truck drivers might choose to park along Whitney Road and walk into the convenience store rather than park within the site. Such parking along Whitney Road would be deleterious to traffic operation and safety in the area between the Hoit Road intersection and the southerly site driveway. As such, the Planning Board added a condition to its October 17, 2012 site plan approval to prohibit parking along both sides of Whitney Road from Hoit Road (US Route 4) to the southerly site driveway/Concord Crossing driveway intersection, a distance of about 400 feet. Installation of the requisite No Parking signage is part of the development's approved off-site improvement plan and is of no cost to the City.

RJM/rjm

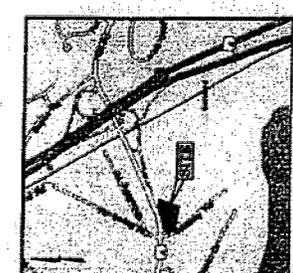
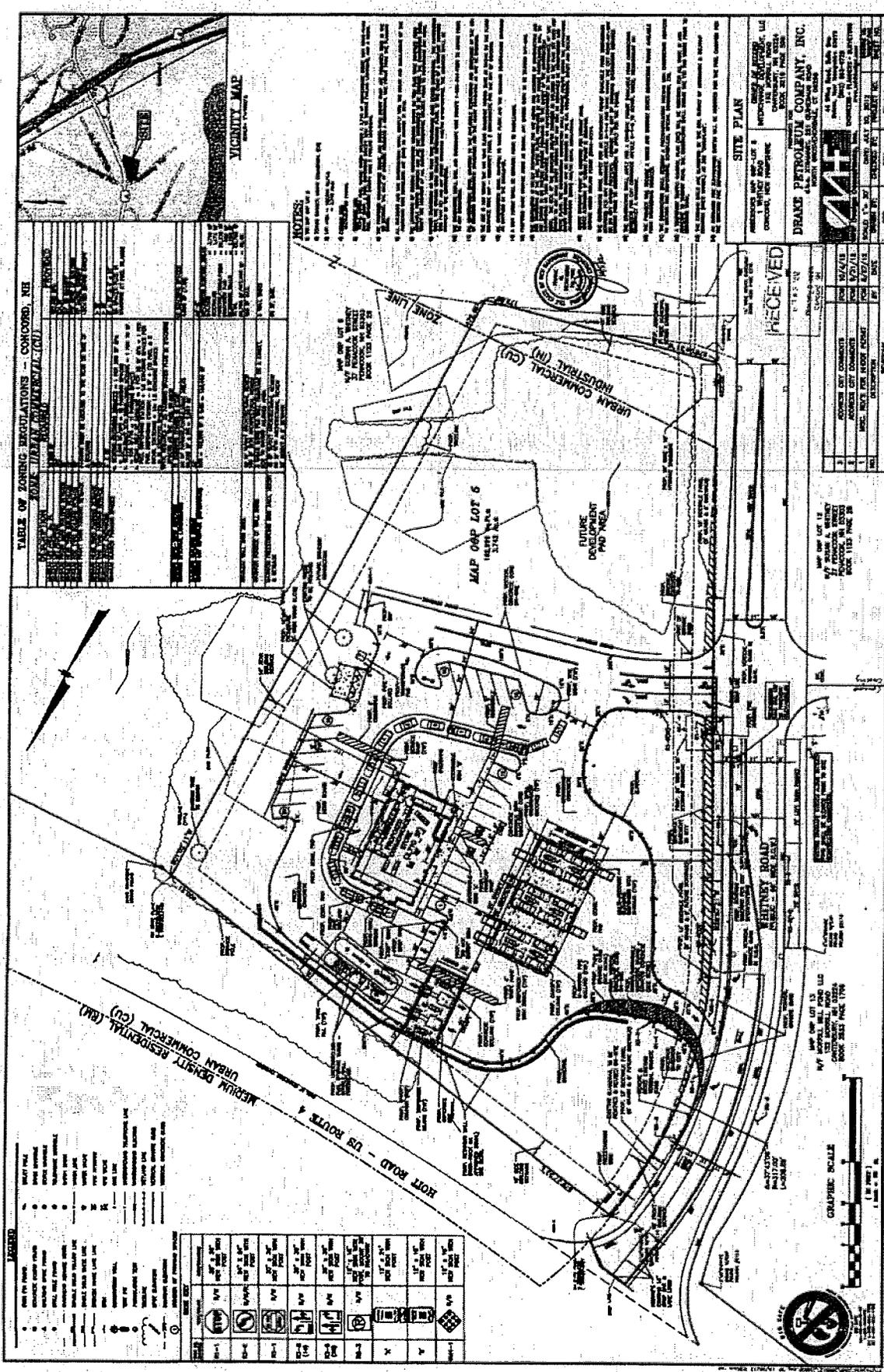
Attachment: Proposed Parking Restriction Map
Proposed Drake Petroleum, Inc. Site Plan

cc: Parking Committee
John Duval, Police Chief
Ed Roberge, City Engineer
Laura Aibel, Associate Engineer
Gloria McPhearson, City Planner
Carlos Baia, Deputy City Manager – Development
Richard Uchida, Hinckley Allen Snyder



Whitney Road
Proposed Parking Restrictions
 City of Concord, New Hampshire
 February 20, 2013

Legend			
	Proposed Restriction		Driveways & Parking
	Property Boundaries		Buildings
			Sidewalk



SITE PLAN

DRAKE PETROLEUM COMPANY, INC.
 400 WASHINGTON ST., CONCORD, NH 03301

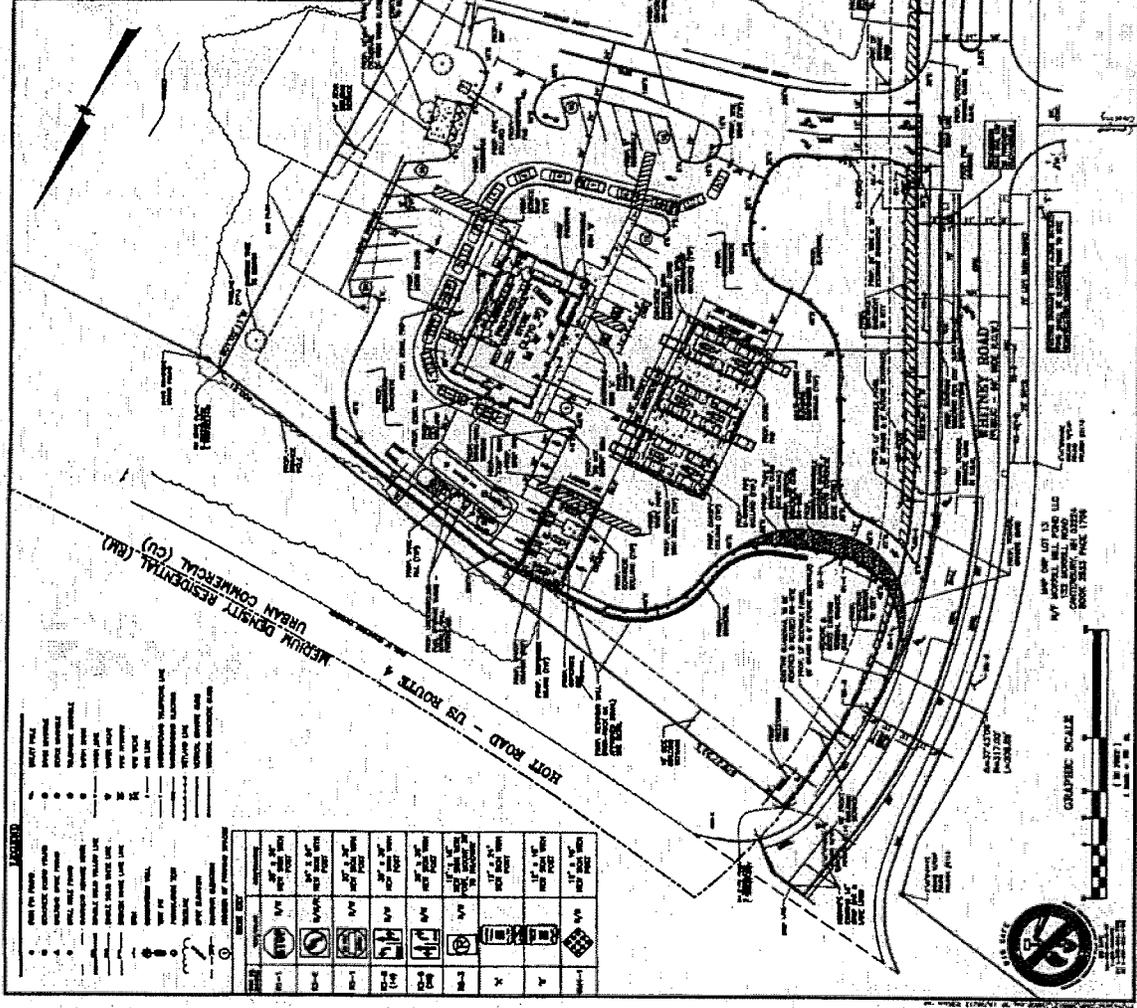
RECEIVED

DATE: 10/15/13
 TIME: 10:30 AM

CONCORD ZONING DEPARTMENT
 100 WASHINGTON ST., CONCORD, NH 03301

TABLE OF ZONING REGULATIONS - CONCORD, NH
URBAN COMMERCIAL (CU)

USE	PERMITTED	RESTRICTIONS
OFFICE BUILDINGS	YES	
RETAIL STORES	YES	
RESTAURANTS	YES	
BARBERSHOPS	YES	
DRUG STORES	YES	
BOOK STORES	YES	
REPAIR SHOPS	YES	
AMUSEMENT PLACES	YES	
SALES OFFICES	YES	
LABORATORIES	YES	
PRINTING PLANTS	YES	
RESEARCH AND DEVELOPMENT BUILDINGS	YES	
WAREHOUSES	NO	
INDUSTRIAL PLANTS	NO	
MANUFACTURING PLANTS	NO	
POWER PLANTS	NO	
STORAGE YARDS	NO	
INDUSTRIAL USES	NO	
RECREATION	NO	
RESIDENTIAL	NO	
CHURCHES	NO	
SCHOOLS	NO	
HOSPITALS	NO	
OFFICIAL USES	NO	
UTILITIES	NO	





CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: David Florence, Parking Manager
Downtown Parking Committee

DATE: February 28, 2013

SUBJECT: Referral to Parking Committee – Whitney Road

Recommendation

Review and accept this report regarding the creation of a “no parking zone” on Whitney Road.

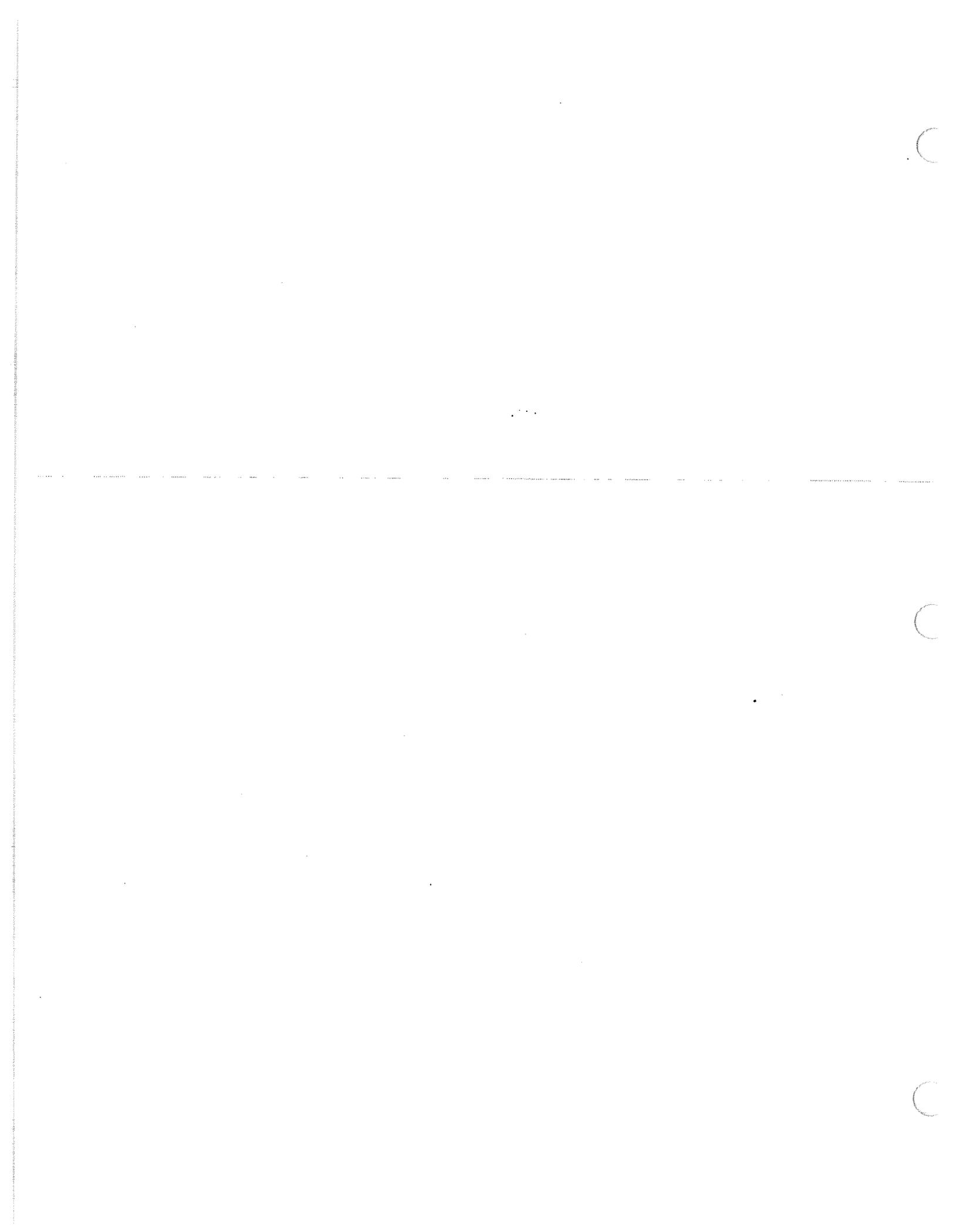
Background

The Parking Committee received a referral from Mr. Richard Uchida on behalf of Interchange Development, LLC and Drake Petroleum Company, Inc requesting a no parking zone on Whitney Road. This request was part of a City of Concord Planning Board approval for the development of a convenience store and service station.

Discussion

On January 28, 2013 the Parking Committee heard testimony from the City of Concord Traffic Engineer Rob Mack. Mr. Mack reviewed a Cite Plan for a convenience station on Whitney Road. The Planning Board has approved the plan, contingent to an ordinance change that would ban parking for 400 feet on both sides of Whitney Rd from the intersection of Route 4.

Mr. Mack indicated that the “no parking zone” would become effective upon construction. The Parking Committee unanimously recommended approval. This ordinance will be presented to the City Council by report from the Traffic Engineer.



CITY OF CONCORD

In the year of our Lord two thousand and thirteen

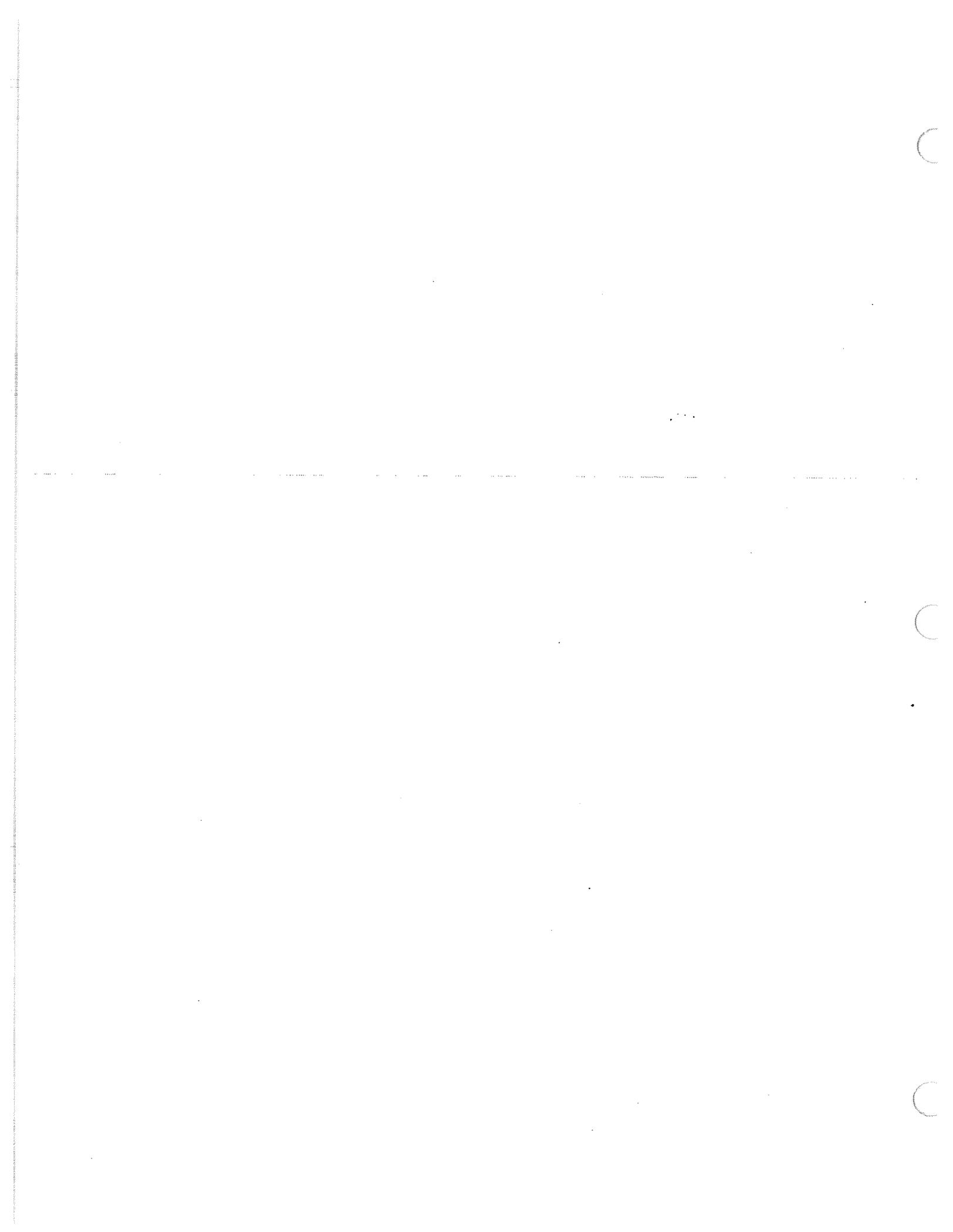
AN ORDINANCE amending the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, by adding the following:

Street	Side Restricted	From	To
Bradley Street	Both	Penacook Street	Northerly end of Bradley Street

SECTION II: This ordinance shall take effect upon its passage.





CITY OF CONCORD

TJA

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Robert J. Mack, PE, PTOE, Traffic Engineer

DATE: February 20, 2013

SUBJECT: Report from Engineering Services with a recommendation to amend the Code of Ordinances to prohibit parking and designate a one-way restriction along a portion of Bradley Street north of Penacook Street.

Recommendation

Accept this report and set a public hearing to amend the Code of Ordinances to:

1. Prohibit parking along both sides of Bradley Street from Penacook Street northerly to the end of the street at Kimball Park; and
2. Create a one-way northbound traffic restriction along Bradley Street from the intersection with both the Boys & Girls Club and Rite Aid driveways northerly to the end of the street at Kimball Park.

Background

The Boys & Girls Club of Concord plans to redevelop its site on Bradley Street to include a building expansion as well as improvements to parking and traffic circulation for users of both the club as well as Kimball Park. The proposed redevelopment plan includes the reconstruction of the cul-de-sac portion of Bradley Street northerly of Penacook Street to provide improved vehicle, bicycle and pedestrian access to the site and the park. On August 15, 2012, the Planning Board granted site plan approval with condition that City Council establishes a no-parking restriction along both sides of Bradley Street north of Penacook Street as well as restricts the northerly portion of Bradley Street to a one-way northbound direction adjacent to the Boys & Girls Club parking area. The proposed parking restriction was considered and endorsed by the Parking Committee on January 28, 2013.

Discussion

A locus plan of streets surrounding the proposed Boys & Girls is attached and illustrates the limits of the proposed parking and one-way restrictions. Presently, the roughly 500-foot long segment of Bradley Street north of Penacook Street is a cul-de-sac street that provides access to a 13-space parking area adjacent to Kimball Park; access to a small parking lot

adjacent the Boys & Girls Club; access to a rear driveway to the Rite Aid site; and on-street parking for public use.

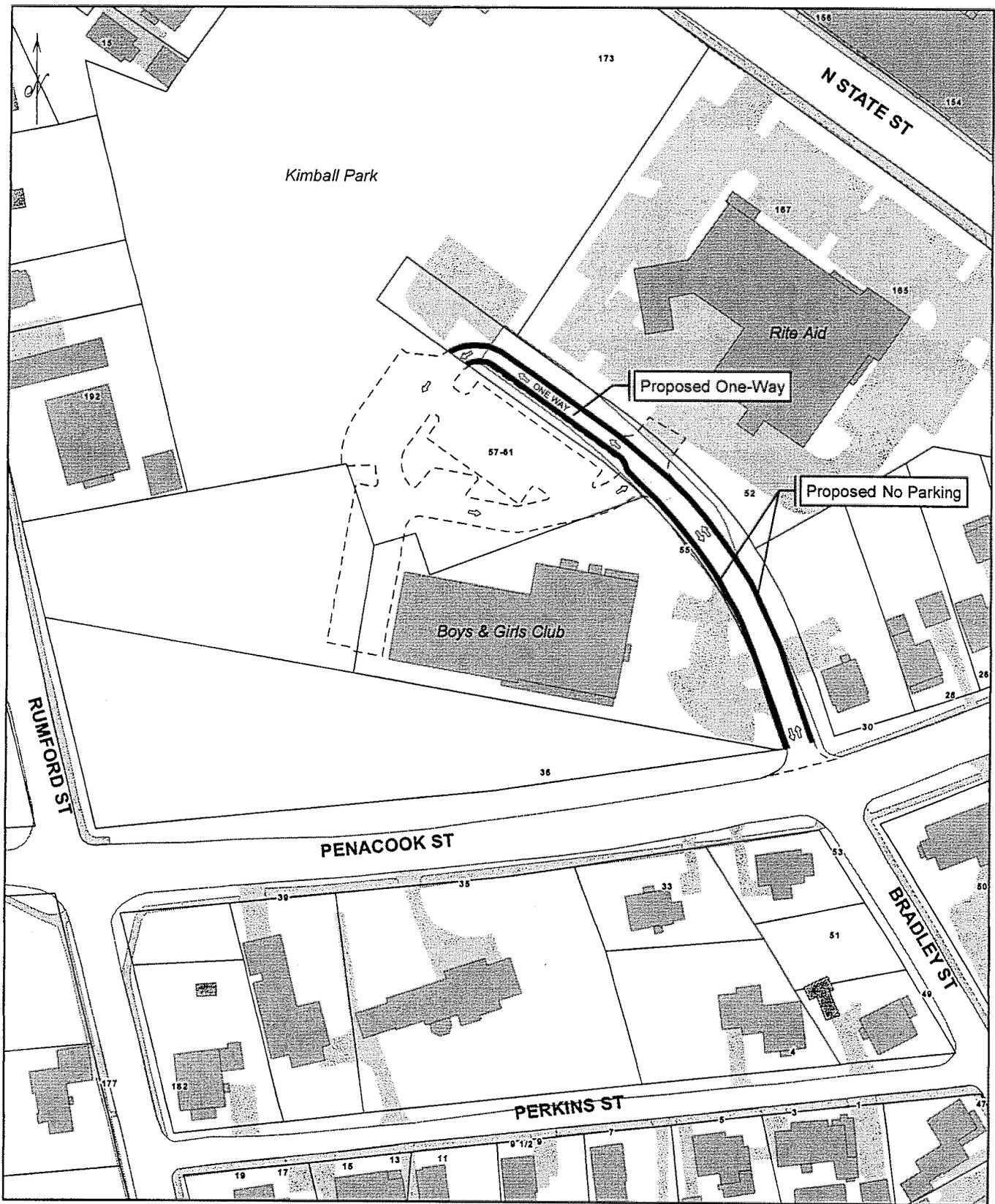
The proposed site redevelopment is illustrated on the attached site plan. Bradley Street will be reconstructed to provide a 22-foot wide two-way street from Penacook Street to the joint intersection of the proposed site parking exit drive and the rear access drive to Rite Aid. North of this point, Bradley Street becomes a 16-foot wide one-way road which develops a one-way counterclockwise circulation through the proposed parking area at the Boys & Girls Club. The proposed lane widths along Bradley Street do not accommodate parking. The proposed parking lot provides 45 spaces, 9 of which are dedicated to Kimball Park visitors, although it is anticipated that visitors to both the club and the park will share the entire lot. An 8-foot wide multi-use paved path will be constructed along the east side of Bradley Street and is wide enough to accommodate both bicycle and pedestrian travel, making Bradley Street 'complete street' compliant.

The Planning Board granted site plan approval on August 15, 2012 with conditions that City Council establishes a no-parking restriction along both sides of Bradley Street north of Penacook Street as well as restrict the northerly portion of Bradley Street to a one-way northbound direction adjacent to the Boys & Girls Club parking area. The proposed parking restriction was considered and endorsed by the Parking Committee on January 28, 2013. Installation of the requisite No Parking and One-Way signage is part of the development's approved off-site improvement plan and is of no cost to the City.

RJM/rjm

Attachments: Proposed Parking Restriction Map
Proposed Boys & Girls Club Site Plan

cc: Parking Committee
John Duval, Police Chief
Ed Roberge, City Engineer
Laura Aibel, Associate Engineer
Gloria McPhearson, City Planner
Carlos Baia, Deputy City Manager – Development
Richard Uchida, Hinkley Allen Snyder



Bradley Street

Proposed Parking and One-Way Restrictions
 City of Concord, New Hampshire
 February 20, 2013

Legend	
	Proposed Restriction
	Property Boundaries
	Driveways & Parking
	Buildings
	Sidewalk



NOT ISSUED FOR CONSTRUCTION

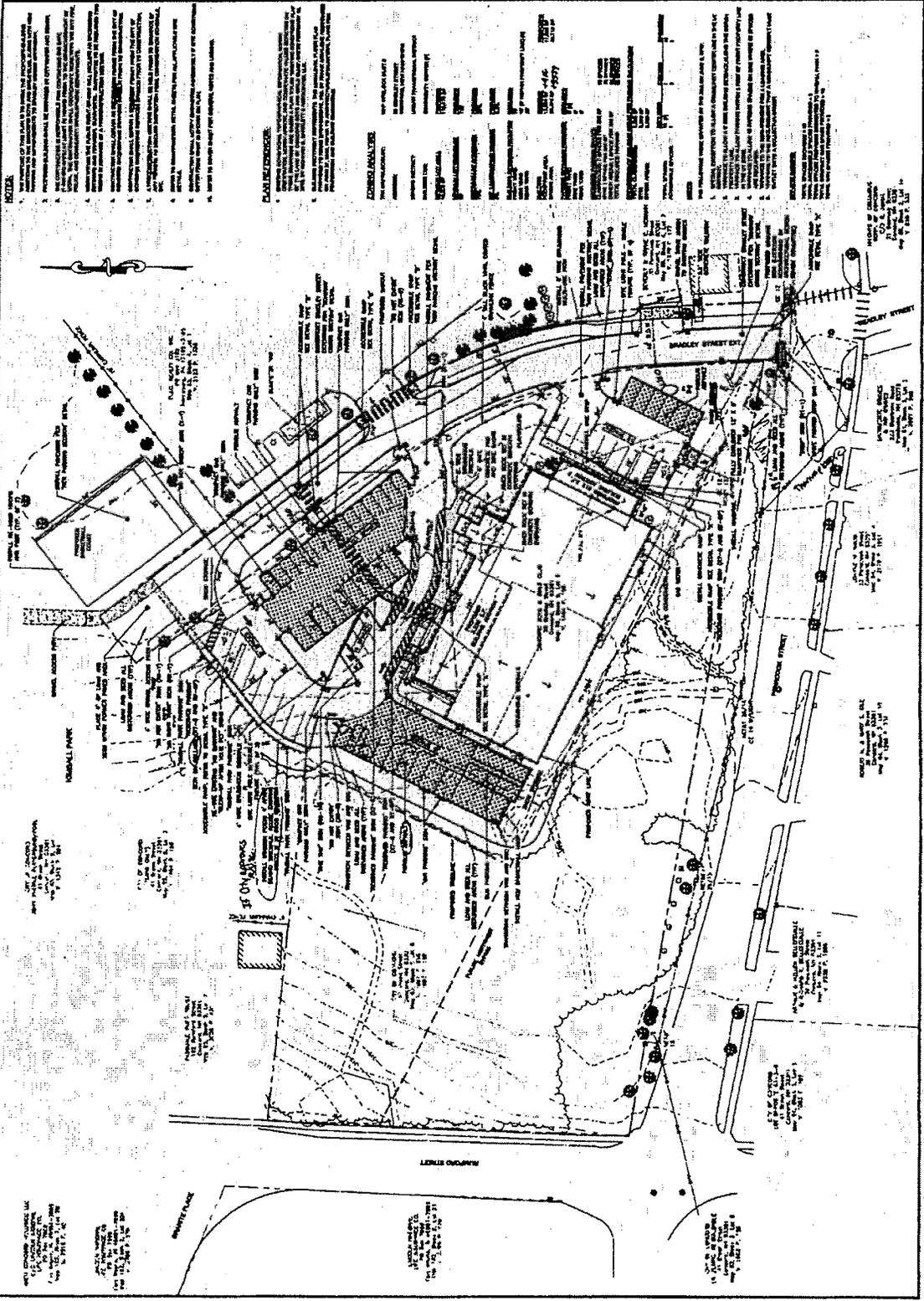
CONCORD BOYS AND GIRLS CLUB
68 BRADLEY STREET
CONCORD, NEW HAMPSHIRE

DATE	JUNE 20, 1977
PROJECT NO.	10723-01
CONTRACT NO.	10723-01
CONTRACTOR	...
DESIGNER	...
SCALE	AS SHOWN

RECEIVED
JUN 21 1977
PLANNING DIVISION
CONCORD, NH

PROPOSED
SITE PLAN

SHEET
C-2
OF 11



Concord Boys & Girls Club
Bradley Street
PL. April 4, 1977

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Section 17-4-3, One-Way Streets, Schedule VI.

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Section 17-4-3, One-Way Streets; Schedule VI, by adding the following:

Street	From	To	Direction of Travel
Bradley Street	270' north of Penacook Street	Northerly end of Penacook Street	North

SECTION II: This ordinance shall take effect upon its passage.





CITY OF CONCORD

TJA

REPORT TO MAYOR AND THE CITY COUNCIL

DATE: February 27, 2013
FROM: Thomas J. Aspell, Jr., City Manager
SUBJECT: Citizen Comments

Recommendation:

Recommend City Council accept this report.

Background:

Attached for your information are citizen comments received during the past month.

/ss

Attachments

February 4, 2013

Three Dogs Realty, LLC
21 Maple Street
Center Barnstead, NH 03225

Mr. Carlos P. Baia
Deputy City Manager-Development
41 Green Street
Concord, NH 03301

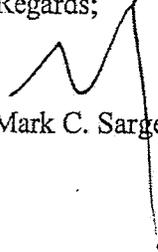
Re: North State Street Redevelopment

Dear Carlos;

My wife and I own property at 214 North State Street out of which I run my land surveying business. I have been meaning to send you a note on the construction that took place this past summer and fall along that portion of North State that I travel everyday, and in front of our building. We are very pleased with the improved streetscape and believe the design was well thought out and enhances the image of the City our clients observe traveling between 393 and our office.

Kudos to Frank Merrill's crew also, although traffic backed up in front of the office, for a good portion of the fall, they always made sure we were able to get out of our driveway and were always very friendly and courteous.

Regards;



Mark C. Sargent



Weare Police Department

144 North Stark Highway
Weare, New Hampshire 03281
603-529-7755 Fax 603-529-0606



Gregory C. Begin
Chief of Police

Lieutenant James J. Carney
Operations Commander

February 8, 2013

Chief John F. Duval
Concord Police Department
35 Green Street
Concord, N.H. 03301

Re: Officer Robert Fallon

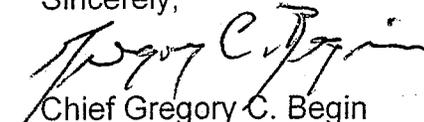
Dear Chief Duval:

I write this letter, albeit somewhat overdue, to recognize and compliment the assistance provided to this department by Officer Robert Fallon of the Concord Police Department. During a recent criminal matter that occurred in Weare involving the attempted homicide of an individual by the use of a motor vehicle (St. v. Robert Pond), the victim required emergency transportation to Concord Hospital. Investigative officers at the scene recognized a need for a "police watch" of the victim for his safety, and Officer Fallon was assigned. I have since been informed that Officer Fallon provided further necessary assistance to this department by collecting the victim's information, and providing additional useful information concerning a telephone call made to the victim while he was in the Emergency Room and in the presence of Officer Fallon. It should also be noted that Officer Fallon patiently stayed with the victim for quite some time until a representative from Weare Police could arrive.

Please take a moment to personally thank Officer Fallon for the level of professional assistance that he rendered. As this case draws to a close, it was impressed upon me that Rob was a big help and considered to be very professional with the assistance he provided. Kindly place a copy of this letter into his personnel file.

Thank you very much.

Sincerely,


Chief Gregory C. Begin
Weare Police Department

GLC/221

RECEIVED

FEB 13 2013

CONCORD, N.H. POLICE
DEPARTMENT

**City of Concord – Collections Department
Customer Comment Cards Survey**

Results based on total comment cards received for February 2013

I received services related (circle all that apply): Total comment cards completed:

Motor Vehicle (2)	Property Taxes (0)	Utility Payments (0)	Misc. Billing (0)
----------------------	-----------------------	-------------------------	----------------------

Our staff was:	courteous (2)	knowledgeable (2)	professional (2)
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Other: Personable

Our service was:	courteous (1)	knowledgeable (1)	professional (1)
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Other:

Comments and suggestions:

1. I think a note with the mailed registrations would have helped one to understand why we had a Grappone flier included.
2. Eva did a great job! Always a pleasure.

Results based on total surveys received for January 2013

*City of Concord – City Clerk’s Office
Customer Service Survey*

I received services related to (circle all that apply): (Total surveys completed: (8)

City Council	Elections	Vital Records	Dog Licensing
()	()	(7)	()

Voter Registration	UCC Filings	Other: <u>General Information</u>
()	()	(1)Bus Passes

Were you greeted promptly and friendly?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	()	(8)	

Was your wait for service reasonable?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	()	(8)	

Was the staff person knowledgeable?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	()	(8)	

Was your transaction complete and accurate?

(Worst)	1	2	3	4	5	6	7	(Best)
	()	()	()	()	()	()	(8)	

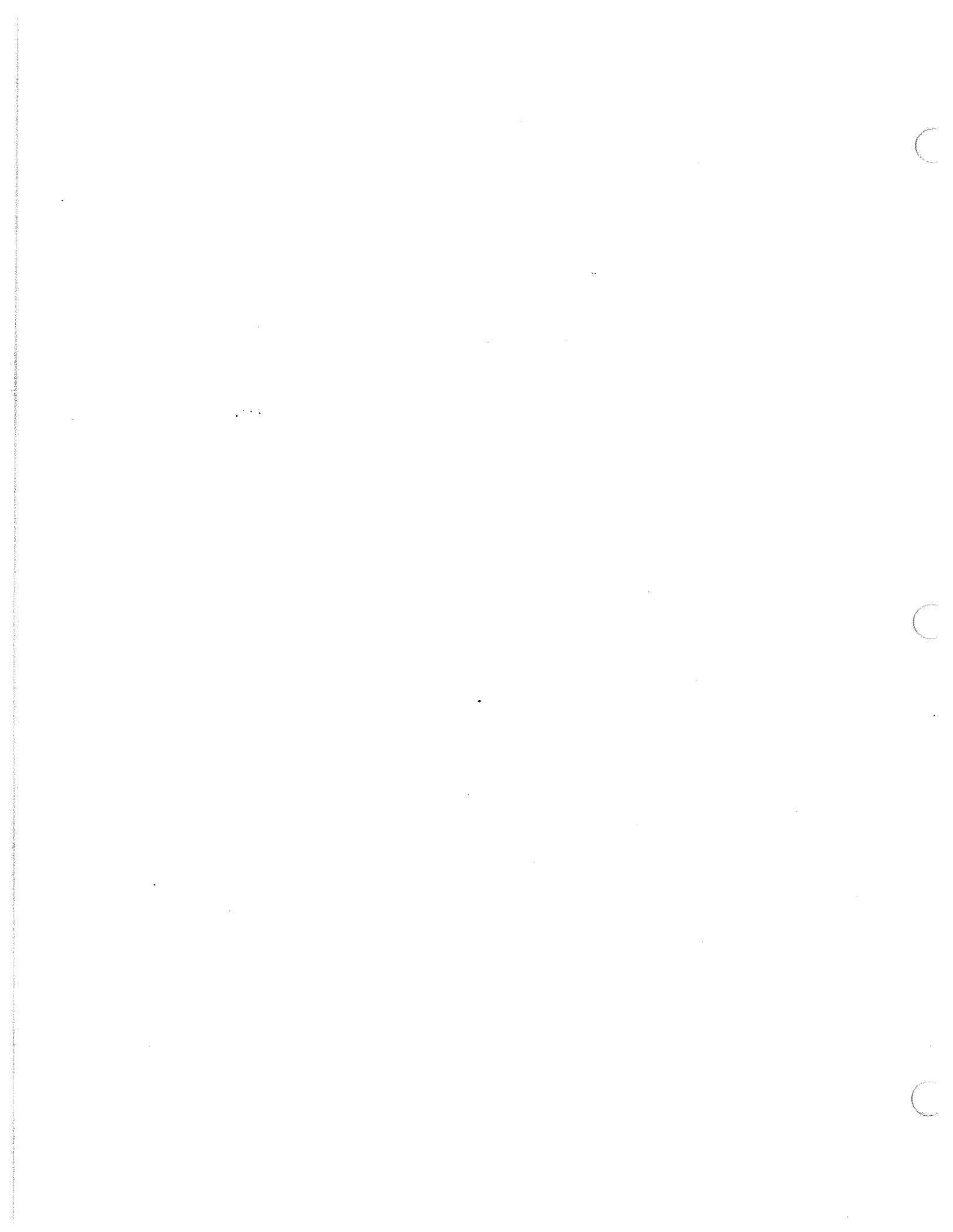
Comments and suggestion

“Always so friendly and kind!”

“Keep up the good work.”

“Very good.”

No suggestions for improving customer service, but one suggestion....”Free candy.”



CITY COUNCIL MEETING CALENDAR

Revised 2/28/2013 ^{TCA}

March 2013

Monday, March 11	7:00 PM	Regular City Council Meeting
Monday, March 18	7:00 PM	Reserved for Recessed Council Meeting, if necessary

April 2013

Monday, April 8	7:00 PM	Regular City Council Meeting
Monday, April 15	7:00 PM	Reserved for Recessed Council Meeting, if necessary

May 2013

Monday, May 13	7:00 PM	Regular City Council Meeting
Monday, May 20	7:00 PM	Reserved for Recessed Council Meeting, if necessary

June 2013

Monday, June 10	7:00 PM	Regular City Council Meeting
Monday, June 17	7:00 PM	Reserved for Recessed Council Meeting, if necessary

July 2013

Monday, July 8	7:00 PM	Regular City Council Meeting
Monday, July 15	7:00 PM	Reserved for Recessed Council Meeting, if necessary

August 2013

Monday, August 12	7:00 PM	Regular City Council Meeting
Monday, August 19	7:00 PM	Reserved for Recessed Council Meeting, if necessary

September 2013

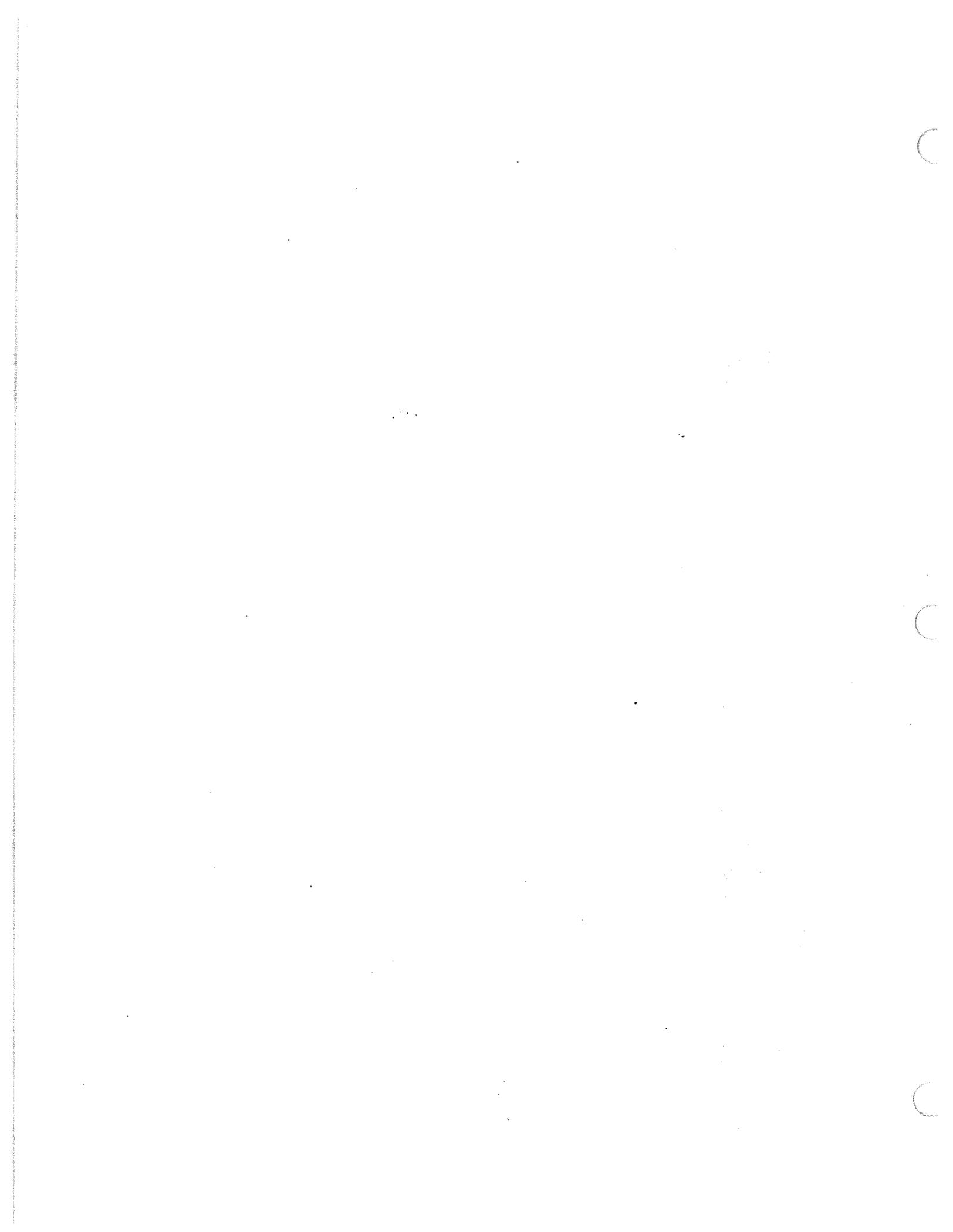
Monday, September 9	7:00 PM	Regular City Council Meeting
Monday, September 16	7:00 PM	Reserved for Recessed Council Meeting, if necessary

October 2013

Tuesday, October 15	7:00 PM	Regular City Council Meeting
Monday, October 21	7:00 PM	Reserved for Recessed Council Meeting, if necessary

November 2013

Tuesday, November 12	7:00 PM	Regular City Council Meeting
Monday, November 18	7:00 PM	Reserved for Recessed Council Meeting, if necessary





3-21
TAA

City of Concord, New Hampshire
CONCORD PUBLIC LIBRARY
45 GREEN STREET • 03301-4257

PATRICIA A. IMMEN
LIBRARY DIRECTOR
603-225-8670

TO: Honorable Mayor and City Council
FROM: Patricia A. Immen, Library Director
RE: Authorization to Accept Monetary Gifts Totaling **\$3,592.15** as
Provided for Under the Preauthorization Granted by City Council
DATE: February 27, 2013

Recommendation

It is recommended that City Council approve the acceptance and expenditure of the gifts to the Concord Public Library cited below for the purpose indicated:

Donor	Amount	Purpose
Concord Public Library Patrons	\$402.50	Fees paid by patrons to replace lost and damaged library materials from 01/30/2013 through 02/27/2013
Concord Library Book Sale	\$884.65	Revenue from sale of used and donated books, audio materials and videos from 1/30/2013 through 2/27/2013
New Hampshire Charitable Foundation	\$1,805.00	Annual grant in support of the Foundation Resource Collection.
Concord Public Library Foundation	\$500.00	For purchase of books in honor of this year's Elizabeth Yates Award recipient
TOTAL	\$3,592.15	

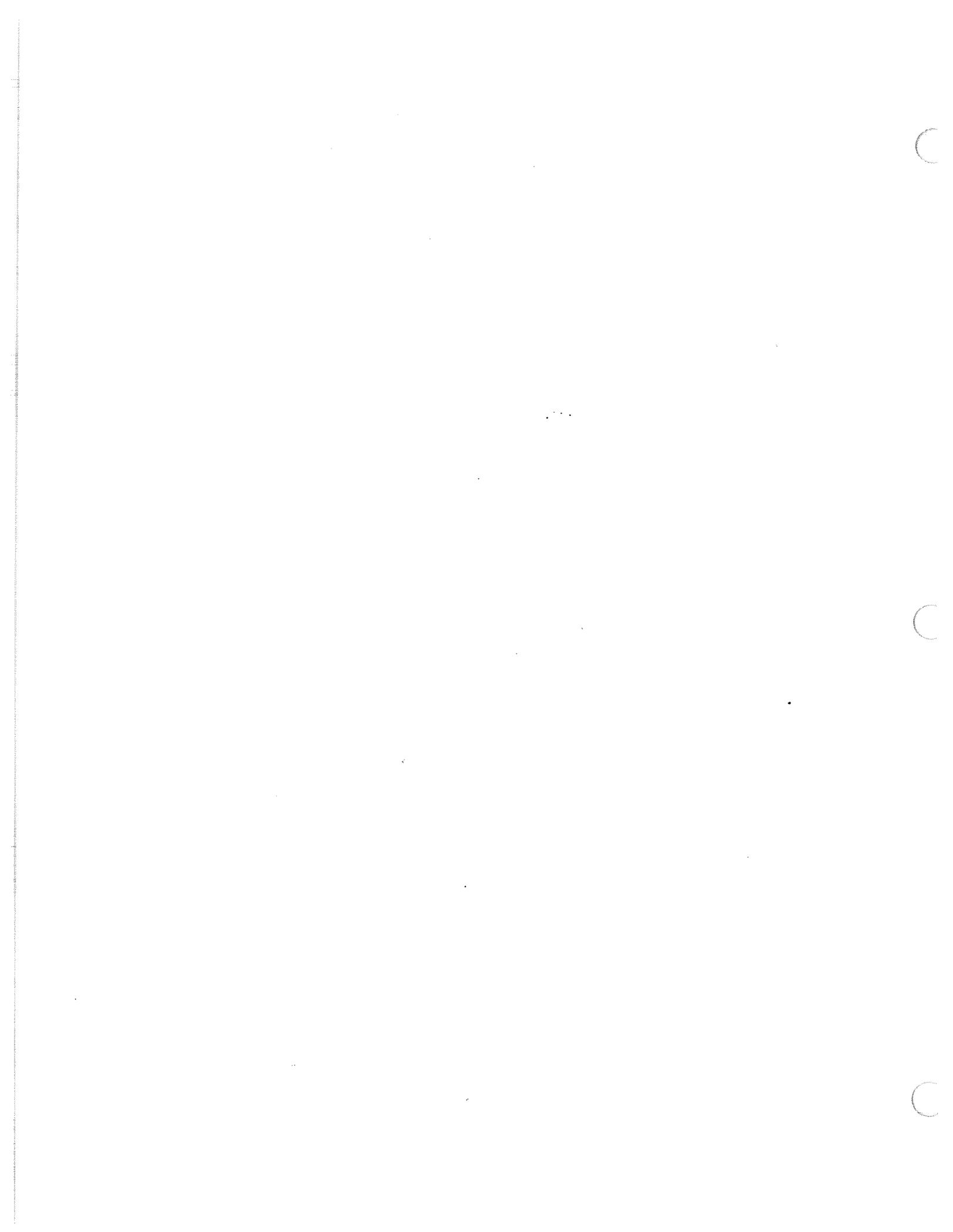
Background

1. Funds are requested to be expended under the authority established pursuant to Resolution #8120, adopted December 10, 2007.
2. The purpose of the gifts listed above is consistent with, and presents no conflict or obstacle to, the accomplishment of City Council goals, the Code of Ordinances, or the operating functions of the Concord Public Library.
3. No City match is required.
4. Funds have been received by the City of Concord, except as noted.
5. A letter of thanks on behalf of the City Council and the citizens of the City of Concord has been sent to donors listed above.

Discussion

Upon the City Council's approval of this report the materials indicated above will be ordered and placed in the Library's collection.

Cc: City Manager
Deputy City Manager for Finance
Controller
City Clerk



TAA



CITY OF CONCORD

Report to Council, Recommendation From FPAC

FROM: Brian LeBrun – Deputy City Manager Finance

DATE: March 1, 2013

SUBJECT: FPAC Recommendation on Fiscal Policy Statement and adoption of Fund Balance Policy

Recommendation

Accept and approve this revised report on the Proposed Fiscal Policy Statement for FY2012-13 and Fund Balance Policy as recommended by the Fiscal Policy Advisory Committee from their February 28, 2013 meeting.

Background

The City's Fiscal Policy Advisory Committee (FPAC) regularly reviews the City's fiscal goals as established in its Fiscal Policy Statement and makes recommendations for revision. The last Fiscal Policy Statement update was approved by City Council in February 2012.

Discussion

The recommended changes to the Proposed Fiscal Policy Statement for 2012-13 are attached. Additions are underlined and deletions are shown with strikethrough. Also included is a clean copy of the new proposed statement along with additional changes as recommended by FPAC at its February 28, 2013 meeting.

The FY 2012-13 goals revision recommends more significant changes including rewording, consolidation and renumbering of many of the goals. Additionally, based on recommendations from the City's independent auditing firm Melanson Heath and CO, PA, presented here is a new fund balance policy. This policy addresses the City's fund balance goals, categories and capital spending priorities in one comprehensive document. References to fund balances in the FY 2012-13 proposed Fiscal Policy Statement have been removed and a note added to reference the new Fund Balance Policy. This fund balance policy is to be used in conjunction with the City's Fiscal Policy statement.

CONCORD CITY COUNCIL

ADOPTED PROPOSED FISCAL POLICY STATEMENT GOALS FOR 2011-2012-2012-2013

A. FINANCIAL STRATEGIC PLAN

Goal A1 In accordance with City Council priorities, develop a strategic financial plan.

a. FPAC proposed updates to City Council by December 31 annually.

b. City Council approves updates by February 28 annually.

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B. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

Goal B1 Complete Consolidated Annual Financial Report (CAFR) and apply for Government Finance Officers Association (GFOA) award for excellence in achievement by December 31.

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C. BUDGETARY AND FINANCIAL MANAGEMENT

Goal B1C1 Examine multi-year budgeting as a concept for streamlining the budget preparation process. There should be no loss in quality of the budget process or adverse financial impacts as a result of moving to multi-year budgeting. Prepare multi-year budget to coincide with off cycle of State budget.

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Goal B2C21 Adhere to Recommended Practices for State and Local Government as approved by the Government Finance Officers Association (GFOA) where applicable. Periodically, the City Administration should report to the Fiscal Policy Advisory Committee on progress and compliance. Comply with Government Finance Officers Association GFOA best practices where applicable.

D. CAPITAL IMPROVEMENTS

Goal C1D1 Fund and utilize capital reserve funds when available and appropriate to help provide a stable programmed approach to funding high priority capital needs when available.

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Goal C2D2 Sustain general fund supported capital expenditures at least at the level of 3% of general fund expenditures and continue to focus on necessary rebuilding, repair and maintenance. Commit 3% of General Fund Appropriations towards CIP Capital Improvement Plan.

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Goal ~~C3D3~~ Continue the annual Council Capital Improvement Program review process as a useful and meaningful tool for long-range planning. Council needs the opportunity to review and address the longer range projects in the CIP (i.e., the year 2-10 projects). Annually, prepare a ten year Capital Improvement Plan and consider future O&M operation and maintenance costs as part of the projection.

Goal ~~C4D4~~: Whenever possible and practical restore and continue a street restoration and repair reserve funded through a dedicated tax millage sufficient to fund an ongoing street restoration and repair program. Explore funding alternatives for the annual pavement program.

Goal ~~C5~~ In the capital planning process and plan, identify and consider costs to future generations through the use of life cycle and total cost of ownership concepts.

~~D. E. CASH MANAGEMENT~~

Goal ~~D1E1~~ Aggressively pursue collection of property taxes and other bills for services provided by the City. All available legal means should be used to collect from those who are delinquent. all other receivables due the City.

~~F.E. DEBT MANAGEMENT~~

Goal ~~E1F1~~ As a general guideline appropriations for long term debt service, excluding self supporting debt, shall not exceed 10% of the total expenditures of the City general fund. Limit General Fund debt service expenditures to no more than 10% of total appropriations

Goal ~~E2F2~~ The City should be cognizant of its higher than average debt burden and shall continue to offset its impact through rapid payback. An average payback of greater than 70% in 10 years shall be targeted at current debt levels. Increased debt levels shall be offset by correspondingly accelerated payback. Manage debt burden to 70% payoff within 10 years.

~~G.F. EMPLOYEE COMPENSATION AND BENEFITS~~

Goal ~~F1G1~~ Historically, the biggest factors forcing budget growth are increases in employee compensation and increased benefits costs. The City should have a compensation and benefit program that: (a) reflects the value of work performed by our employees; (b) includes incentives for superior job performance; (c) compares favorably with the compensation and benefits paid for similar work in the private and public sectors, and (d) considers the ability of the community to pay. Both our employees and the public must understand the mutual respect that such a policy warrants. Review

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compensation plan every 3-5 years for comparability to other municipalities and the private sector.

G Goal G2 Create an incentive program to reward high achieving employees that are not covered as part of a collective bargaining agreement. Recipients should be no more than 5% of non-contractual work force and amounts shall be no more than 2% of employee's annual salary.

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Goal F2G3 Continue the municipal policy on wage and salary increases which evaluates the increased cost of health insurance and other benefits as a part of the total compensation package. Reduce the annual escalation of health insurance benefit costs by getting the employees and retirees to bear an equitable portion of annual premium increases and consider the cost of Health Insurance. Retirement and other related benefits when determining wage increases for both contractual and non-contractual employees.

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Goal F3G4 Implement GASB 45 Other Post Employment Benefits accounting principles within the City's Comprehensive Annual Financial Report (CAFR) and pursue the appropriate benefit and financing arrangements and find ways to reduce the obligation. Review retiree health insurance cost structure.

GH. WATER AND SEWER ENTERPRISE, SPECIAL REVENUE AND OTHER FUNDS MANAGEMENT

Goal G4H1 Maintain financially self-supporting enterprise funds with healthy financial positions, credibility and accountability through reliable management of operating results.

Goal G2H2 Maintain water and sewer infrastructure, plant and facilities, and financial management, (and conduct financial, plant and facilities management) using best, proven industry-wide practices to assure to assure regulatory compliance, system reliability and to minimize the risk of infrastructure failure.

Goal G3H3 Assure Maintain rate stability by and avoiding large rate increases.

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Accomplish this, in part, by attaining and maintaining over time operating, capital and rate stabilization reserves of 25%¹, 25%², and 10%³, respectively.

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Goal G4H63 Support planned economic development to attract and retain businesses through competitive rates and fees.

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Goal G5H74 Water: Promote water conservation.

¹ 25% operating expenses less debt service and pay as you go capital. Approximately \$600,000.

² 25% of debt service or no less than \$500,000.

³ Rate stabilization reserve - 10% of operating revenue or no less than \$500,000.

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Goal H85 Other Funds. Other special revenue funds and trust funds shall only be used to support intended expenditures, i.e. Cemetery Perpetual Care and General Maintenance, Cemetery Flowers and Library Books and those created specifically for the purpose of supporting general capital and maintenance expenditures

Goal H6 Every attempt shall be made to allocate General Fund overhead costs to enterprise and special revenue funds on a fair and consistent basis.

H.I. FUND BALANCES

~~Goal H11 General Fund.~~ By FY 2015~~2017~~, the City should achieve and thereafter maintain an Unassigned fund balance of at least 15% of general fund appropriations~~achieve and maintain an unassigned General Fund, fund balance of 17.5% of operating expenses. See separate Fund Balance, Reserves and CIP Spending Priority Policy~~

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~~Goal I2~~ Maintain a balanced General Fund budget so that current revenues equal or exceed current appropriations and overlay.

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~~Goal H2I3 Enterprise and Special Revenue Funds.~~ Maintain reserve levels as a percentage of operating budget expenses, including debt service and capital outlay, as follows:

~~The enterprise funds should target working capital reserves that are the following percentages of total budget, including debt service and capital expenditures: (a) 1)~~

~~Water & Sewer — see Goal G330%~~

~~; (b) 2) Golf Course — 5%; %~~

~~3) (c) Arena — 10%~~

~~; and (d) 4) Parking — 10%~~

~~5) Airport — 10%. The Fiscal Policy Advisory Committee should review these target levels for possible updating in connection with the fiscal 2011-2012 goal review.~~

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~~Goal H3 General Fund.~~ Having achieved a balanced budget in FY 2010, going forward, maintain a balanced General Fund budget such that current revenues equal or exceed current appropriations and overlay.

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I.J. MUNICIPAL SERVICES AND REVENUES

~~Goal H-J1~~ City Administration shall employ best efforts to control or reduce the rate of growth in net General Fund non-capital expenditures taking into account the rate of growth of Concord's population and assessable property, general price increases, and the long term growth of revenues. Promote efforts to reduce expense growth for all City expenses.

Goal IJ2 Promote efforts to increase revenues and find new revenue sources wherever possible.

~~Goal I2-IJ3~~ Promote competitiveness with both the public and private sector in the delivery of its services. Benchmarking should be promoted for all city services.

Assess aspects of municipal operations for which privatization could reduce municipal costs.

J. OTHER FUNDS MANAGEMENT

Goal J4 Evaluate the impact of subsurface utilities and other entities on road maintenance and repairs, and recover all costs that can be fairly allocated to those utilities/entities.

~~Goal J5 Goal J1~~ Ensure that all other funds, including the Golf Course, Arena, Parking, Airport, Engineering Inspections and Conservation Property Management are fully self-sufficient, including capital expenses. Manage revenues, expenses and find other ways, as reasonably necessary to achieve this goal.

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Review impact fee coverage and the application of the impact fee ordinance.

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~~Goal KJ56~~ Explore the possibility of developing endowment funding or selected sponsorship for activities, such as Human Services, library and recreation programs and facilities.

~~Goal KJ67~~ Consider an entrepreneurial approach to enhancing revenues. This should be done without detracting from the provision of public services to the City. It should generate a reasonable annual return on investment and expose the City to minimal financial risk.

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~~Goal KJ78~~ ~~Annually/periodically,~~ conduct a thorough review of the City's fees and charges and recommend changes to the City Council as necessary.

~~Goal KJ89~~ Seek payments in-lieu-of taxes from charitable institutions, and other governmental agencies that benefit from or receive city services. ~~Goal J2~~ ~~Parking Fund.~~ Use the Parking Fund exclusively for parking and parking related expenses.

~~Goal J3 — Other Funds. Other special revenue funds and trust funds should not be used to balance municipal budgets while providing for trust indentures that permit or require expenditures to meet budgetary requirements such as Cemetery Perpetual Care and General Maintenance, Cemetery Flowers and Library Books and those created specifically for the purpose of supporting general capital and maintenance expenditures.~~

~~K. — REVENUE DIVERSIFICATION AND FUND TRANSFERS~~

~~Goal K1 — Allocate a portion of enterprise activity costs to user fees as a preferred way of assuring that the property tax exempt state and federal governments and non-profit organizations pay their fair share of certain municipal costs.~~

~~Goal K2 — General Fund administrative services and costs shall be allocated to enterprise and other similar activities such as parking and airport.~~

~~a) The Water, Sewer, Everett Arena, Beaver Meadow Golf Course, Airport Fund and Parking Meter funds should reimburse the general fund for administrative overhead costs at a level no less than that established by the budget based formula used since 1992.~~

~~b) The impact of subsurface utilities on road maintenance costs should be objectively evaluated by the administration. Subsurface utilities should reimburse the general fund for capital street repair costs which can be fairly allocated to the presence of subsurface utilities in our streets.~~

~~c) Other funds such as the Engineering Inspection, Solid Waste and Conservation Property Management should be periodically evaluated for the purpose of considering the viability of these and similar funds making a contribution to the overall administrative burden shouldered by the General Fund~~

~~Goal K3 — Explore opportunities for development of other enterprise fund activities.~~

~~Goal K4 — Continue to review impact fee coverage and the application of the impact fee ordinance.~~

~~Goal K5 — Explore the possibility of developing endowment funding or selected sponsorship for activities, such as Human Services, library and recreation programs and facilities.~~

~~Goal K6 — Consider an entrepreneurial approach to enhancing revenues. This should be done without detracting from the provision of public services to the City. It should generate a reasonable annual return on investment and expose the City to minimal financial risk.~~

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Goal K7 ~~At least biannually, City Council should conduct a thorough review of the City's fees and charges to determine the sufficiency of the fee and charge rates and consider the adequacy of the current schedule of fees and charges. Market analysis and Activity Based Costing should play a role in this endeavor.~~

Goal K8 ~~Seek payments in lieu of taxes from charitable agencies and other governmental agencies that benefit from or receive city services. In the absence of obtaining such payments, the City should pursue methods of receiving payments for general government service whenever possible and practical.~~

~~L~~ LK. TAX RATE MANAGEMENT

Goal L2K1 ~~Maintain a long-range tax rate management policy that strives to match budget growth to real tax base growth and further strives to reduce expenditures as well as increase revenues that limits tax rate growth to near CPI level plus real new growth in property valuation.~~

Goal L2K2 ~~The annual municipal tax rate target should be proposed by the City Manager to the Fiscal Policy Advisory Committee for eventual recommendation to and adoption by the City Council no later than the regular February City Council meeting. Tax rate target for the upcoming fiscal year budget should be recommended to City Council no later than the February FPAC Fiscal Policy Advisory Committee (FPAC) meeting.~~

~~Revised 7/11/2012~~

~~Revised 1/21/2012~~

~~Revised 4/22/2010~~

~~Revised 8/9/06~~

~~Updated 5/31/05~~

~~Revised 4/12/04~~

~~Revised 01/2003~~

~~Revised 2/2002~~

~~Revised 12/2000~~

~~Revised 11/1999~~

~~Revised 11/1998~~

~~Revised 12/1997~~

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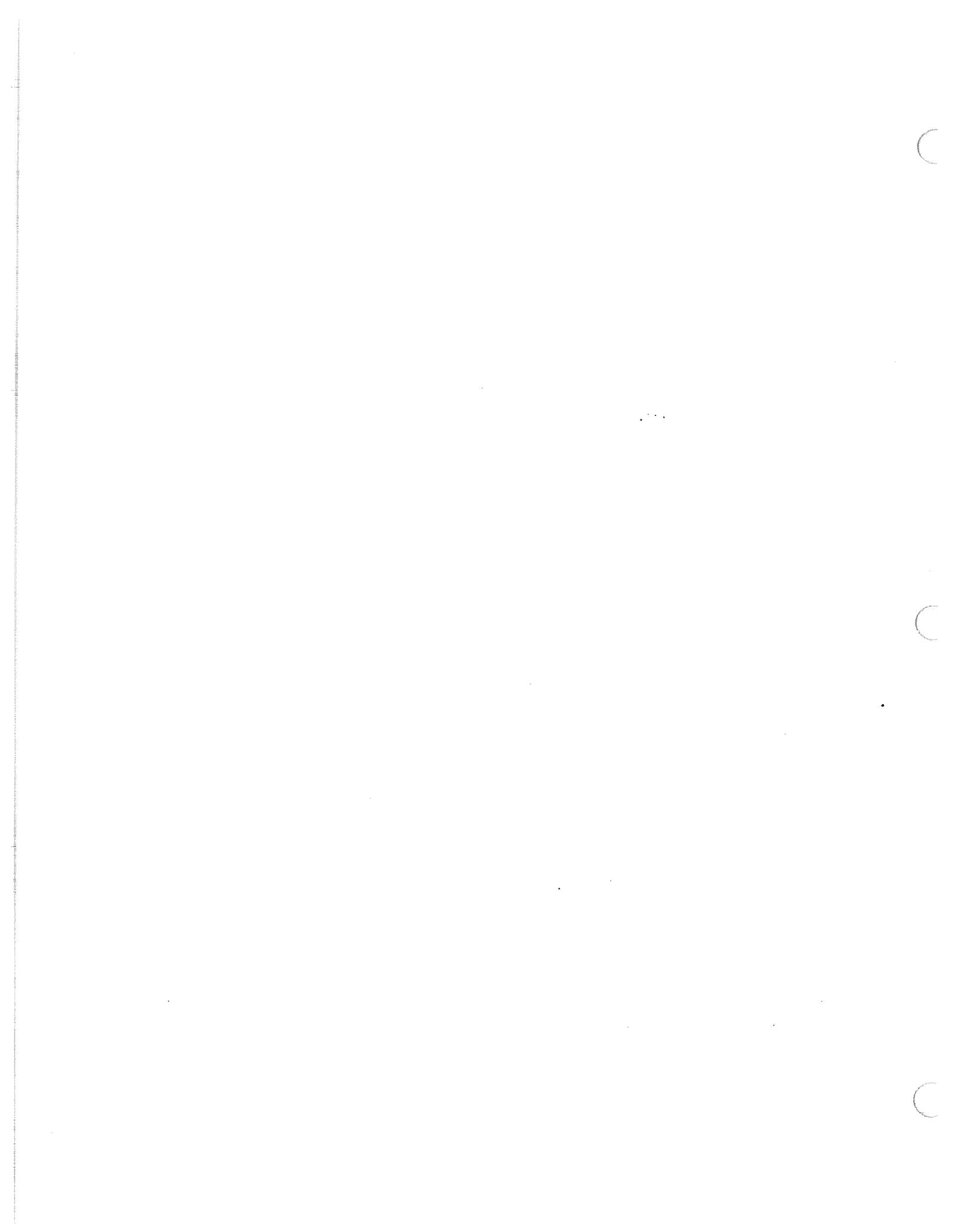
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CONCORD CITY COUNCIL

PROPOSED FISCAL GOALS FOR 2012-2013

A. FINANCIAL STRATEGIC PLAN

Goal A1 In accordance with City Council priorities, develop a strategic financial plan.

B. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

Goal B1 Complete Consolidated Annual Financial Report (CAFR) and apply for Government Finance Officers Association (GFOA) award for excellence in achievement by December 31.

C. BUDGETARY AND FINANCIAL MANAGEMENT

Goal C1 Comply with Government Finance Officers Association best practices, where applicable.

D. CAPITAL IMPROVEMENTS

Goal D1 Fund and utilize capital reserve funds when available and appropriate to help provide a stable programmed approach to funding high priority capital needs.

Goal D2 Commit 3% of General Fund Appropriations towards Capital Improvement Plan.

Goal D3 Annually, prepare a ten year Capital Improvement Plan and consider future operation and maintenance costs as part of the projection.

Goal D4: Whenever possible and practical restore and continue a street restoration and repair reserve funded through a dedicated tax millage sufficient to fund an ongoing street restoration and repair program. Explore funding alternatives for the annual pavement program.

E. CASH MANAGEMENT

Goal E1 Aggressively pursue collection of property taxes and all other receivables due the City.

F. DEBT MANAGEMENT

Goal F1 Limit General Fund debt service expenditures to no more than 10% of total appropriations

Goal F2 Manage debt burden to 70% payoff within 10 years.

G. EMPLOYEE COMPENSATION AND BENEFITS

Goal G1 Historically, the biggest factors forcing budget growth are increases in employee compensation and increased benefits costs. The City should have a compensation and benefit program that: (a) reflects the value of work performed by our employees; (b) includes incentives for superior job performance; (c) compares favorably with the compensation and benefits paid for similar work in the private and public sectors, and (d) considers the ability of the community to pay. Both our employees and the public must understand the mutual respect that such a policy warrants. Review compensation plan every 3-5 years for comparability to other municipalities and the private sector.

Goal G2 Create an incentive program to reward high achieving employees that are not covered as part of a collective bargaining agreement. Recipients should be no more than 5% of non-contractual work force and amounts shall be no more than 2% of employee's annual salary.

Goal G3 Reduce the annual escalation of health insurance benefit costs by getting the employees and retirees to bear an equitable portion of annual premium increases and consider the cost of Health Insurance, Retirement and other related benefits when determining wage increases for both contractual and non-contractual employees.

Goal G4 Review retiree health insurance cost structure and reduce obligations as necessary.

H. ENTERPRISE, SPECIAL REVENUE AND OTHER FUNDS MANAGEMENT

Goal H1 Maintain financially self-supporting enterprise funds with healthy financial positions.

Goal H2 Maintain infrastructure, plant and facilities, and financial management, using best proven industry-wide practices to assure regulatory compliance, system reliability and minimize the risk of infrastructure failure.

~~Goal H3 Maintain rate stability and avoid large rate increases. Accomplish this, in part, by attaining and maintaining over time operating, capital and rate stabilization reserves of 25%¹, 25%² and 10%³ respectively.~~

Goal H4 Support planned economic development to attract and retain businesses through competitive rates and fees.

Goal H5 Water: Promote water conservation.

¹ ~~25% operating expenses less debt service and pay-as-you-go capital. Approximately \$600,000.~~

² ~~25% of debt service or no less than \$500,000.~~

³ ~~Rate stabilization reserve 10% of operating revenue or no less than \$500,000.~~

Goal H6 Other Funds. Other special revenue funds and trust funds shall only be used to support intended expenditures, i.e. Cemetery Perpetual Care and General Maintenance, Cemetery Flowers and Library Books and those created specifically for the purpose of supporting general capital and maintenance expenditures

Goal H7 Every attempt shall be made to allocate General Fund overhead costs to enterprise and special revenue funds on a fair and consistent basis.

I. FUND BALANCES

Goal I1 ~~General Fund. By FY 2017, achieve and maintain an unassigned General Fund, fund balance of 17.5% of operating expenses. See separate Fund Balance, Reserves and CIP Spending Priority Policy~~

Goal I2 ~~Maintain a balanced General Fund budget so that current revenues equal or exceed current appropriations and overlay.~~

Goal I3 ~~Enterprise and Special Revenue Funds. Maintain reserve levels as a percentage of operating budget expenses, including debt service and capital outlay, as follows:~~

- ~~1) Water & Sewer 30%~~
- ~~2) Golf Course 5%~~
- ~~3) Arena 10%~~
- ~~4) Parking 10%~~
- ~~5) Airport 10%~~

J. MUNICIPAL SERVICES EXPENDITURES AND REVENUES

Goal J1 ~~Promote Focus~~ efforts to reduce expense growth for all City expenses.

Goal J2 ~~Promote Focus~~ efforts to increase revenues and find new revenue sources wherever possible.

Goal J3 Promote competitiveness with both the public and private sector in the delivery of its services. Benchmarking should be promoted for all city services. Assess aspects of municipal operations for which privatization could reduce municipal costs.

Goal J4 Evaluate the impact of subsurface utilities and other entities on road maintenance and repairs, and recover all costs that can be fairly allocated to those utilities/entities.

Goal J5 Review impact fee coverage and the application of the impact fee ordinance.

Goal J6 Explore the possibility of developing endowment funding or selected sponsorship for activities, such as Human Services, library and recreation programs and facilities.

- Goal J7 Consider an entrepreneurial approach to enhancing revenues. This should be done without detracting from the provision of public services to the City. It should generate a reasonable annual return on investment and expose the City to minimal financial risk.
- Goal J8 Periodically, conduct a thorough review of the City's fees and charges and recommend changes to the City Council as necessary.
- Goal J9 Seek payments in-lieu-of taxes from charitable institutions, and other governmental agencies that benefit from or receive city services.

K. TAX RATE MANAGEMENT

- Goal K1 Maintain a tax rate management policy that limits tax rate growth to near CPI level plus real new growth in property valuation.
- Goal K2 Tax rate target for the upcoming fiscal year budget should be recommended to City Council no later than the February Fiscal Policy Advisory Committee (FPAC) meeting.

- Revised 7/11/2012
- Revised 1/21/2012
- Revised 4/22/2010
- Revised 8/9/06
- Updated 5/31/05
- Revised 4/12/04
- Revised 01/2003
- Revised 2/2002
- Revised 12/2000
- Revised 11/1999
- Revised 11/1998
- Revised 12/1997



City of Concord
New Hampshire

OPERATING POLICIES & PROCEDURES

City of Concord, NH

DEPARTMENT OF FINANCE

Title

**FUND BALANCE, RESERVES AND
CIP SPENDING PRIORITY POLICY**

Major Classification

DEPUTY CITY MANAGER - FINANCE

Original Effective Date

Revision – No. & Date

Procedure No.

Page No

**Upon Council
Approval**

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I. PURPOSE

This policy establishes the requirements for prudent care and management of City funds, provides for the proper execution of the City's fund balance to ensure the financial stability of the City, and codifies the spending priority of capital project revenues.

II. ACCOUNTABILITY

The City Manager and Deputy City Manager/Finance in conjunction with the City's Fiscal Policy Advisory Committee and City Council, shall oversee compliance of this policy.

III. DEFINITIONS

A. GASB Statement No. 54 – Governmental Accounting Standards Board Statement No. 54 as it relates to governmental fund balance reporting.

B. Fund Balance Classifications

1. Non-spendable – Portion of fund balance that cannot be spent because the balance is (a) not in spendable form or (b) legally or contractually required to be maintained intact. (example: inventory or permanent funds)
2. Restricted – Constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws/regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation. (example: debt covenants or grant funds)
3. Committed – Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority (Concord City Council). These funds cannot be used for any other purposes unless the same authority removes or changes the specified use by a similar action. The action to commit or remove/change the specific purpose should occur prior to the end of the reporting period, but any amount subject to the constraint may be determined in the subsequent period.
4. Assigned – Amounts that are constrained with the intent to use for specific purposes but are neither restricted nor committed. Intent should be expressed by (a) the governing body itself, (b) a committee, budget or finance, or (c) an official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.
5. Unassigned – This is the residual classification for the General Fund. This represents amounts that have not been restricted, committed, or assigned to a specific purpose. The General Fund should be the only fund that reports a positive unassigned fund balance.

 <p>City of Concord New Hampshire</p>	OPERATING POLICIES & PROCEDURES <i>City of Concord, NH</i> DEPARTMENT OF FINANCE			
	<i>Title</i> FUND BALANCE, RESERVES AND CIP SPENDING PRIORITY POLICY			
	<i>Major Classification</i> DEPUTY CITY MANAGER - FINANCE			
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IV. POLICY

A. Requirements –

1. General Fund

- a. Unassigned fund balance – It is the policy of the City to achieve and maintain a general operating fund unassigned fund balance level of 17.5% of operating expenses by June 30, 2015.
- b. Assigned fund balance – Upon adoption of this policy, the City Council authorizes the City Manager to assign fund balance for a specific purpose; so long that said purpose is in keeping with this policy, the wishes of the City Council and its Fiscal Policy Advisory Committee, and is in the best interest of the City.
 - i. Utilization of Assigned fund balance will be presented to the City Council for action during the fiscal year immediately following the fiscal year of assignment.
 - ii. Any assigned fund balance not acted upon and/or utilized for the specific purpose for which the City Manager assigned will lapse to unassigned fund balance on June 30 of the fiscal year immediately following the fiscal year of assignment.
- c. Balanced Budget – It is the policy of the City Council to annually adopt a General fund operating budget such that current revenues equal or exceed current appropriations, overlay and war service credits.

2. Water and Sewer enterprise funds

- a. Operating fund reserves – It is the desire of the City to maintain financially self-supporting Water and Sewer Funds with rate stability and to avoid large rate increases. Therefore, it is the policy of the City to, over time, achieve and maintain operating, capital and rate stabilization reserves of:
 - i. Operating – 25% of operating expenses less debt service and pay as you go capital, approximately \$600,000
 - ii. Capital – 25% of debt service or no less than \$500,000
 - iii. Rate Stabilization – 10% of operating revenue or no less than \$500,000.

3. Other enterprise and Special revenue funds

- a. Operating fund reserves – It is the desire of the City to maintain financially self-supporting Other Enterprise and Special Revenue Funds with healthy financial



City of Concord
New Hampshire

OPERATING POLICIES & PROCEDURES

City of Concord, NH

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positions. Therefore it is the policy of the City to, over time, achieve and maintain working capital reserves of:

- i. Golf fund – a minimum of 5% of operating expenses including debt service and capital outlay
- ii. Arena fund – a minimum of 5% of operating expenses including debt service and capital outlay
- iii. Parking fund – a minimum of 10% of operating expenses including debt service and capital outlay
- iv. Airport fund – a minimum of 10% of operating expenses including debt service and capital outlay.

4. All funds

- a. CIP Spending priorities – It is the policy of the City to adopt spending priorities for capital projects approved by the City Council. Unless otherwise determined by the Deputy City Manager/Finance or the City Manager to be in the best interest of the City, expenditures for capital projects shall be spent according to the following funding hierarchy order:
 - i. Bonds/notes – expenditures as they relate to long term financing of a project will have the highest priority and be spent first.
 - ii. Grants and awards – expenditures as they relate to revenues from grants or other awards that are not intended to be paid back to the grantor shall have the second highest spending priority and shall be spent second.
 - iii. Capital Reserves – expenditures as they relate to revenues derived from capital reserve funds shall have the third highest spending priority and shall be spent third.
 - iv. Cash or Capital Transfers – expenditures as they relate to revenues derived from operating budget transfers shall have the lowest spending priority and shall be spent only after all available funds have been expended for the intended purpose.
 - v. Dependent funding sources – while it is understood that certain bonds/notes/grants/awards may have certain spending limitations or city matches attached to it, these funds shall be spent to their greatest extent possible to maximize the utilization of the funds in the above order.



City of Concord
New Hampshire

OPERATING POLICIES & PROCEDURES
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V. SIGNATURE

Approved by:

City Council

Thomas J. Aspell, Jr. City Manager

Date

Date

VI. REVISIONS

Action	Section(s)	Date	By
Original	All	Upon CC approval	BGL

DRAFT



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Edward L. Roberge, PE, City Engineer

DATE: February 24, 2013

SUBJECT: Report from the City Engineer on the status of capital projects managed by the Engineering Services Division.

Recommendation

Accept this report from the City Engineer on the status of capital projects managed by the Engineering Services Division.

Background

As a follow-up to the report requested by City Administration in 2011, below is a detailed summary report outlining the status of capital projects managed by the Engineering Services Division and what is to be expected during the 2013 construction season.

Current Projects Active (Fiscal Year Approved)

CIP19 Loudon Road Corridor Improvements (2011/2014)

As the Council is aware, following notice in April 2012 by NH Department of Transportation (NHDOT) and Federal Highway Administration (FHWA) that the Loudon Road Corridor Improvement project was determined eligible for Highway Safety Improvement Program (HSIP) funding (90% Federal/10% Local), staff has developed concept plans and has been working closely with the City Manager's office to reach out to Loudon Road business leaders to inform them of the pending project. Concept plans have been reviewed with NHDOT, the Traffic Operations Committee (TOC), and the Transportation Policy Advisory Committee (TPAC).

Engineering staff is developing a detailed public review program to consider the project and if approved by Council, final design will begin in late 2013 with construction expected in the 2014 season. Construction will follow the anticipated water main replacement project (CIP85) scheduled for the 2013 season.

CIP22 Sewalls Falls Bridge Reconstruction – Design (2012)

Final design of the bridge project began in early 2012 and continues. The initial phase of the design included a detailed bridge inspection and structural evaluation which was

concluded by a series of public review meetings including City Council, Concord Heritage Commission, NHDOT Cultural and Natural Resource Review meetings, and a project public review meeting. Final reports have been submitted to both FHWA and NHDOT.

City Council reviewed detailed reports and the final staff recommendation at its meeting in February 2013 and selected the replacement alternative as the best alternative to move forward with. Staff is working closely with the consultant design team, NHDOT, FHWA, and the resource review agencies to complete the environmental evaluation documents. Agency review will continue through early 2013 with the goal of receiving approval to begin final design of the replacement alternative.

Comments made by the public at the meetings request that the City consider developing some sort of public design review program to consider replacement bridge design alternatives. Staff will work closely with the consultant design team and our project partners to develop a program where Council hears public comment on the new bridge design.

CIP35 US Route 3 Corridor (North) Improvements – Phase 4a (2011), Phase 4b (2012)

Construction was substantially completed in December 2012 in the Phase 4a (Palm Street to Call Street) and Phase 4b (Call Street to Penacook Street) project areas. Minor punch list items as well as finish course pavement and final pavement markings are expected in the 2013 construction season.

CIP35 US Route 3 Corridor (North) Improvements – Phase 5 Design (2013)

Engineering staff completed the design of the Phase 5 project area (Boscawen Town Line to Stark Street) which included 5 public review meetings throughout 2012 culminating in a final public review meeting in January 2013. At its meeting in January 2013, City Council accepted the staff report outlining the design elements preferred by the public including intersection improvements to the Village Street/Meter Street/Lilac Street intersection, a roundabout at the Village Street/Washington Street intersection, and a future traffic signal at the Village Street/Canal Street intersection. Additionally, Council accepted a proposal to relocate overhead utilities within the Penacook Village area and complete necessary bridge improvements and set a resolution appropriating funds to complete those improvements for a March 2013 public hearing. If approved, staff will issue utility relocation/replacement and bridge improvement contracts in 2013. Due to the extensive nature of the utility relocation effort and bridge improvements, staff expects that the work will be completed throughout 2013 and the streetscape improvements along the US Route 3 corridor would be deferred until the 2014 construction season.

CIP40 Langley Parkway – Phase 3 Traffic and Environmental Impact Study (2011)

The traffic and environmental feasibility study is underway to determine the project-related impacts of the Langley Parkway – Phase 3 project. Engineering staff continues to work with Vanasse Hangen Brustlin, Inc. (VHB), the City's transportation planning consultant, on the project. Extensive traffic modeling with the regional traffic model, through the assistance of NHDOT, was completed; and conceptual design of corridor alignment and intersections is underway, including coordination with Concord Hospital, Lincoln Financial and area residents. The project study is expected to continue through early 2013, concluding with a presentation to City Council in mid- to late-2013.

CIP59 Terrill Park Snow Dump Relocation (2012)

Understanding that use of Terrill Park as a winter snow dump is not in the best interest of the park, City Council appropriated funds to expand an existing easement to City property on Terrill Park Drive for a more appropriate use as a winter snow dump. Engineering staff completed survey and site design and met with the property owner who holds the current easement. A successful negotiation was completed and final site design and permitting is underway. It is anticipated that the Terrill Park Drive site will be ready for snow storage in winter 2013/2014. With the snow dump relocated from Terrill Park, Parks and Recreation staff can coordinate the use of the site and install a rectangular playing field for use in 2014.

CIP73 Concord Airport – Design Parallel Taxiway 12/30 (2012)

The City submitted a grant to NHDOT Bureau of Aeronautics for the design of the parallel taxiway to runway 12/30 in April 2011. The grant was received in late summer 2012 and preliminary design commenced. In fall 2013, Federal Aviation Administration (FAA) reduced the flight approach minimums to the airport, thus requiring a Runway Safety Determination Study to be completed before proceeding to final design of the taxiway project. In early 2013, the study was completed and 60% design plans for the Taxiway B project were recently submitted to federal, state and local agencies for review. Construction is expected to begin in late 2013.

CIP84 Water Main Cleaning and Lining Project – Hopkinton Road/Saw Mill Road (2013)

Final design is nearly complete on the Hopkinton Road/Saw Mill Road water main improvement project programmed for construction in the FY2014 CIP. If approved, bidding is expected in early 2014 for construction throughout the year.

CIP85 Water Main Replacement – Loudon Road – Phase 2 Construction (2013)

The project design was completed by Engineering staff in mid-2012 and advertised for bidding. Where only one bid was received, staff recommended disqualifying the only bid and rebidding the project in early 2013. The project is a continuation from the previous Loudon Road water main replacement and includes the construction of 4,500 linear feet of water main on Loudon Road from East Side Drive to Old Loudon Road. Work is expected to begin in spring 2013 and continue throughout the construction season. As was done in previous phases, work will take place at night between the hours of 6:00 PM to 7:00 AM.

CIP 91 Sewer Improvement Project (2013)

The design to clean and line portions of sanitary sewer main on Village Street, Elm Street, Washington Street, Merrimack Street, Webster Place and 1,700 feet of storm drain on North State Street was completed in early 2013. Bidding is expected in early 2013 with construction to follow in late summer 2013. The Village Street work needs to be completed prior to the Penacook Village road and streetscape improvements scheduled in 2014.

CIP283 Traffic Signal Improvement Project – Pleasant/Warren/Fruit Improvements (2013)

The study and design of upgraded traffic signal equipment and intersection operational improvements was begun by staff in mid-2012. Survey base mapping and traffic study have been compiled and an informational meeting with school district staff was held in September 2012. Staff has developed conceptual alternatives for potential intersection improvements to conform with the 'complete streets' aspect of the city's Comprehensive

Transportation Policy. Options are being presented to TOC and TPAC in February 2013. Note also that development of this project is cognizant of the CIP380 improvements to Warren Street noted previously. Construction of improvements is anticipated in late summer 2013.

CIP283 Traffic Signal Improvement Project – Signal Coordination Improvements (2014)

Currently proposed for FY2014 are signal hardware and signal coordination improvements at select intersections north and south of the downtown area. If approved, work includes improvements at the North Main/Bouton/I-393 intersection including needed replacement of signal control cabinet and electronic equipment, installation of video detection and pedestrian crossing signal improvements. Also pending approval is a traffic signal coordination enhancement study to be performed by staff along the Manchester Street/Water Street/N. Main Street signalized corridor from Old Turnpike Road to Storrs Street/Perley Street. The objective of the coordination study is to optimize/update traffic operation patterns along the corridor using existing control equipment.

CIP297 GIS – Tax Mapping Project – Phase 2 (2012)

Similar to the Phase 1 project, Engineering staff has teamed with Planning and Assessing Division staff to complete the remapping of the City's tax maps. The second phase of the project will focus on the northwest side of Concord (generally west of I-93 and to the north of Penacook Street). Engineering and Assessing staff is currently reviewing plans and right-of-way references in order to locate a number of right-of-way and property bounds with survey-grade GPS (global positioning system). This will allow the new digital tax map to be tied directly into state-plane coordinates for the most accurate map quality. Mapping development will continue through a mid-2013 delivery date.

CIP380 – Neighborhood Safety Improvements - Warren Street Improvements (2014)

In conjunction with the Pleasant/Warren/Fruit intersection improvement project, additional survey along Warren Street was gathered to prepare a survey base plan for the Warren Street Safe Routes to School Improvements Project. Although not programmed in the CIP until FY2014, the streetscape improvements are targeted to provide better crosswalk control along this heavy pedestrian oriented corridor. City staff has been coordinating with Concord School District in this jointly funded project. If approved, staff will begin design in mid-2013 for construction following the close of school in 2014.

CIP460 – Downtown Complete Streets Improvement Project (2013/2014)

In June 2012, City Council was notified by FHWA that Concord had been awarded the competitive TIGER grant for the design and construction of the Downtown Complete Streets Improvement Project. Shortly thereafter, the Mayor appointed a Project Advisory Committee (PAC) who through late 2012 deliberated project design alternatives which culminated in a final report accepted by City Council on November 26, 2012.

Since then, staff has been working closely with the project design team and preliminary design continues. Council recently accepted a preliminary design report outlining a preferred roadway layout and streetscape elements and design will continue through mid-2013. Given the tight project schedule, final design approval by FHWA is expected by late June 2013 with advertising and bidding to follow shortly thereafter. The TIGER grant requires construction to be underway no later than September 2013.

CIP518 – Bridge System Maintenance Project (2012)

With concern of an aging bridge inventory, Engineering staff introduced a bridge maintenance program in the CIP several years ago to better manage and plan to care for the City's bridge assets. Staff recently met with representatives of NHDOT, various municipalities, and UNH Technology Transfer Center to discuss a means to incorporate automated municipal bridge permitting into the state's bridge rating system. A contract was issued to McFarland-Johnson to compile existing bridge design information which will be used to determine cost estimates to comply with current bridge standards and programmed into the CIP program.

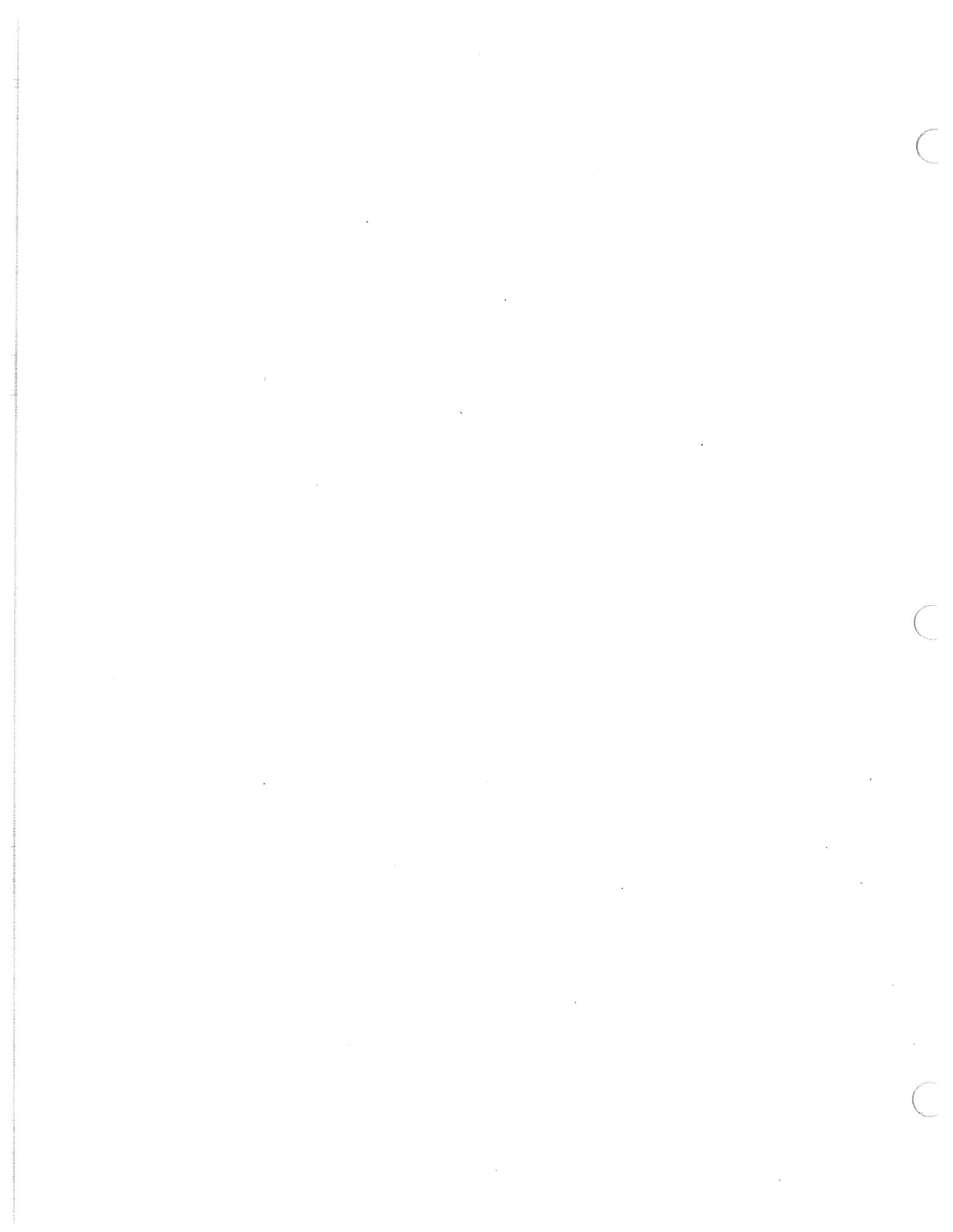
CIP519 Intersection Improvement Project – Manchester Street/Old Turnpike Road (2012)

Detailed ground and topographic survey was completed along the Manchester Street/Old Turnpike Road intersection project area and preliminary design by Engineering staff is underway. Staff is coordinating traffic and highway alignment of the intersection improvement project with the NHDOT Preliminary Design and Traffic Bureaus. A preliminary design report on intersection improvement options is expected in early to mid-2013.

Given the potential for private development in an adjacent property off of Manchester Street, staff will recommend that the construction of the intersection improvements be deferred in the CIP in order to coordinate both public and private development efforts.

elr/E

cc: Carlos Baía, Deputy City Manager - Development
Martha Drukker, Associate Engineer
Rob Mack, Traffic Engineer
Jeff Warner, Project Manager/Civil Engineer
Phil Bilodeau, Deputy Director of General Services



3-24

12A



CITY OF CONCORD

Report to Council, Recommendation From FPAC

FROM: Brian LeBrun – Deputy City Manager Finance
DATE: February 28, 2013
SUBJECT: Report on FY 2014 Proforma Model

Recommendation

Accept this report on the General Fund Proforma Model for FY 2014 - 2018.

Background

Each year City Administration has prepared the General Fund Proforma Model in advance of the upcoming fiscal year's budget presentation. This model presents the initial expense and revenue projections as well as a tax rate increase for next tax year. The report also identifies the dollar amount of changes necessary to the budget in process in order to meet a certain level of tax rate increase.

Discussion

The February 2013 General Fund Proforma Model was distributed to FPAC and discussed at its February 28th meeting. The report projects a 9.34% tax rate increase for Fiscal Year 2014 and similar increases for FY 2015-18. Included in this model are projections of revenue and expense changes in all categories of the City's General Fund budget. The expense and revenue assumptions and actual projected dollar amounts can be found on the attached spreadsheets.

A few of the cost/revenue drivers to this model are:

- 1) New Hampshire State Retirement rate increase represents a 21-27% cost increase (depending on the employee Group) or about \$1 million dollars to the City's budget. These rates are anticipated to remain high for the foreseeable future as the retirement system deals with its unfunded liability.
- 2) Health insurance and other insurance benefits (beneflex) which is the second highest expense category in the budget is projected to increase in future years at an annual average rate of approximately 10%. Current year projection for expense change is 5% due to the uncertainty of open enrollment changes in the spring. This, along with all

other expense and revenue projections will be revised as the actual budget is prepared before presentation to the City Council.

- 3) Transfers out to the Solid Waste Fund continue to climb in the out years in order to support that fund. The Solid Waste Advisory Committee and City Council will need to consider revisions to the current Pay as you throw bag prices in order to mitigate the general fund transfer.
- 4) Debt service also continues to climb in future years as the City approves more and more capital bonded projects. Currently, each \$1 million of bonded projects increases debt service costs in the first year of approximately \$80,000 in the first year.
- 5) Revenues overall are remaining stagnant.
- 6) Motor Vehicle Registrations – increasing slightly but no major gains.
- 7) State revenues – remaining flat.
- 8) Transfers from trust reserves will be reduced in FY 2014 and more in future years.

In addition to increasing expenses and flat revenues, new real growth in assessed valuation is projected to remain at or around .25% for the foreseeable future.

The result of these items is an ongoing need to manage expenditures including debt service costs with only a small amount of real growth and a stagnant revenue stream.

cc: City Manager

General Fund Pro Forma
Fiscal Year 2014

FUND	FY11 Budget	FY12 Budget	FY13 Budget	FY14 Projection	FY15 Projection	FY16 Projection	FY17 Projection	FY18 Projection
EXPENSES								
Compensation	22,699,478	23,290,665	23,575,265	24,286,643	25,258,109	26,394,724	27,846,433	29,377,987
Retirement	2,813,548	3,065,981	3,466,006	4,332,508	4,765,758	5,242,334	5,714,144	6,228,417
Benefit	6,022,470	6,082,170	6,624,540	6,955,767	7,512,238	8,263,451	9,089,796	9,998,776
Fringe Benefits	2,016,898	2,117,361	2,177,296	2,286,161	2,400,469	2,508,490	2,646,457	2,792,012
Allocated Costs	(988,180)	(613,890)	(605,080)	(619,783)	(654,455)	(680,633)	(718,068)	(757,561)
Supplies	2,174,185	2,275,550	2,393,770	2,489,521	2,589,102	2,692,666	2,786,909	2,898,385
Outside Services	1,851,010	1,858,809	1,979,619	2,058,804	2,141,156	2,226,802	2,304,740	2,396,930
Miscellaneous	1,137,590	1,119,430	1,243,130	1,292,855	1,344,569	1,396,352	1,447,295	1,505,186
Utilities	1,164,670	1,086,375	1,176,045	1,234,847	1,296,590	1,361,419	1,423,490	1,500,965
Insurance	414,348	432,306	462,892	490,666	525,012	567,013	595,364	625,132
Retiree Health Insurance Costs*	650,000	2,484,610	2,382,240	2,501,352	2,701,460	2,971,606	3,268,767	3,595,643
Transfers Out - Solid Waste	1,410,000	1,410,000	1,410,000	1,410,000	1,572,800	1,675,080	1,675,080	1,675,080
Capital Outlay	230,500	197,070	165,080	350,000	262,500	275,625	289,406	303,877
Transfers Out	787,593	864,115	724,520	900,000	945,000	992,250	1,041,863	1,093,956
OP&B - Transfers Out Trust				300,000	1,700,000	1,600,000	1,750,000	2,000,000
Debt Service	4,500,000	4,544,206	4,513,110	4,775,608	5,039,512	5,298,582	5,554,893	5,814,696
	47,733,015	50,914,738	51,692,433	54,935,448	58,849,810	62,237,762	66,722,371	71,049,483
Expenses								
Debt Service as a Percentage of Total Expenditures	9.5%	8.9%	8.7%	8.7%	8.5%	9.1%	8.3%	8.2%
*Note: Accounting change detailed in the FY12 City Council Budget Book								
REVENUE								
MV Registrations	4,900,000	5,200,000	5,300,000	5,406,000	5,514,120	5,651,973	5,878,052	5,995,613
Ambulance Service Charge	1,300,000	1,300,000	1,300,000	1,300,000	1,326,000	1,326,000	1,352,520	1,352,520
Fees & Charges-Programs, Services & Products	1,899,000	1,936,094	1,896,496	1,936,466	1,994,560	2,054,397	2,116,029	2,179,509
Fines, Penalties & Costs	1,097,500	773,500	722,000	729,220	729,220	729,220	736,512	736,512
Franchise Fee	970,000	790,000	790,000	790,000	790,000	790,000	744,600	759,492
Intergovernmental-Federal	20,000	95,000	135,500	101,625	101,625	101,625	629,554	642,145
Intergovernmental-Local	569,661	590,048	617,210	617,210	617,210	617,210	128,418	109,155
Intergovernmental-State	171,357	126,000	125,900	125,900	125,900	125,900	756,590	756,590
Highway Block Grant - State	866,210	867,017	756,590	756,590	756,590	756,590	1,907,000	1,907,000
Boats and Health Tax - State	1,880,000	1,880,000	1,907,000	1,907,000	1,907,000	1,907,000	1,907,000	1,907,000
Investment Income	147,500	98,380	60,000	60,000	60,000	61,200	67,320	69,340
Grants and Permits	1,027,265	1,062,184	1,008,482	1,008,482	1,028,652	1,059,511	1,091,297	1,113,122
Miscellaneous-Donations	10,000	10,300	5,700	5,700	5,814	6,105	6,532	6,663
Misc-Miscellaneous	170,980	146,600	151,200	151,200	154,224	157,308	160,455	163,664
MIHS Share of Retiree Health Insurance		1,157,240	1,057,900	1,057,900	1,057,900	1,057,900	1,057,900	1,057,900
Retiree Share of Health Insurance		506,340	516,320	516,320	516,320	526,646	537,179	537,179
Capital Contributions		26,610	25,250	25,250	25,250	25,250	25,250	25,250
Other Financing Sources								
Other Taxes	563,364	613,993	624,912	624,912	631,161	637,473	637,473	637,473
Transfers-In Other	1,207,228	1,253,170	1,453,590	1,453,590	1,482,662	1,512,315	1,512,315	1,512,315
Transfers-In Trust	472,710	956,910	604,550	513,868	334,014	334,014	350,715	359,482
Use of Fund Balance/Retained Earnings								
Expenses less Non-Property Tax Revenue	16,665,665	19,355,906	19,027,232	19,027,232	19,098,221	19,377,637	19,695,710	19,920,925
Revenue	32,627,350	31,558,832	32,691,833	35,906,215	39,751,589	43,860,125	47,026,661	51,128,557
Overlay								
Service Credits		317,000	247,774	247,774	247,774	247,774	247,774	247,774
Amount to be Raised by Taxes		276,108	267,089	267,089	267,089	267,089	267,089	267,089
		32,151,940	33,206,696	36,423,078	40,266,452	44,374,988	47,541,724	51,643,420
Property Taxes								
Proprietary Revenue less Expense	30,627,350	31,558,832	32,691,833	32,691,833	32,691,833	32,691,833	32,691,833	32,691,833
DRM New Tax Calc.		32,140,224	33,115,207	33,115,207	33,115,207	33,115,207	33,115,207	33,115,207
Assessed Value per \$1,000, net of exemptions	3,654,974	3,687,004	3,632,101	3,632,101	3,632,101	3,632,101	3,632,101	3,632,101
Property Tax Rate per \$1,000 of Assessed Value	8.19	8.72	8.67	8.67	8.67	8.67	8.67	8.67
Percentage Change over Prior Year		9.34%	9.34%	9.34%	9.34%	9.34%	9.34%	9.34%
Tax Rate Times A-1, per \$1,000		32,150,675	33,224,314	36,419,136.20	40,266,452	44,374,988	47,541,724	51,643,420
		(3,203,939)	(3,847,316)	(4,108,536)	(3,847,316)	(3,166,737)	(4,101,696)	(4,101,696)

3-25

TJA



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: David Gill, Parks and Recreation Director

DATE: February 27, 2013

SUBJECT: Update Capital Improvement Plan for Beaver Meadow Golf Course

Recommendation

Review and accept report.

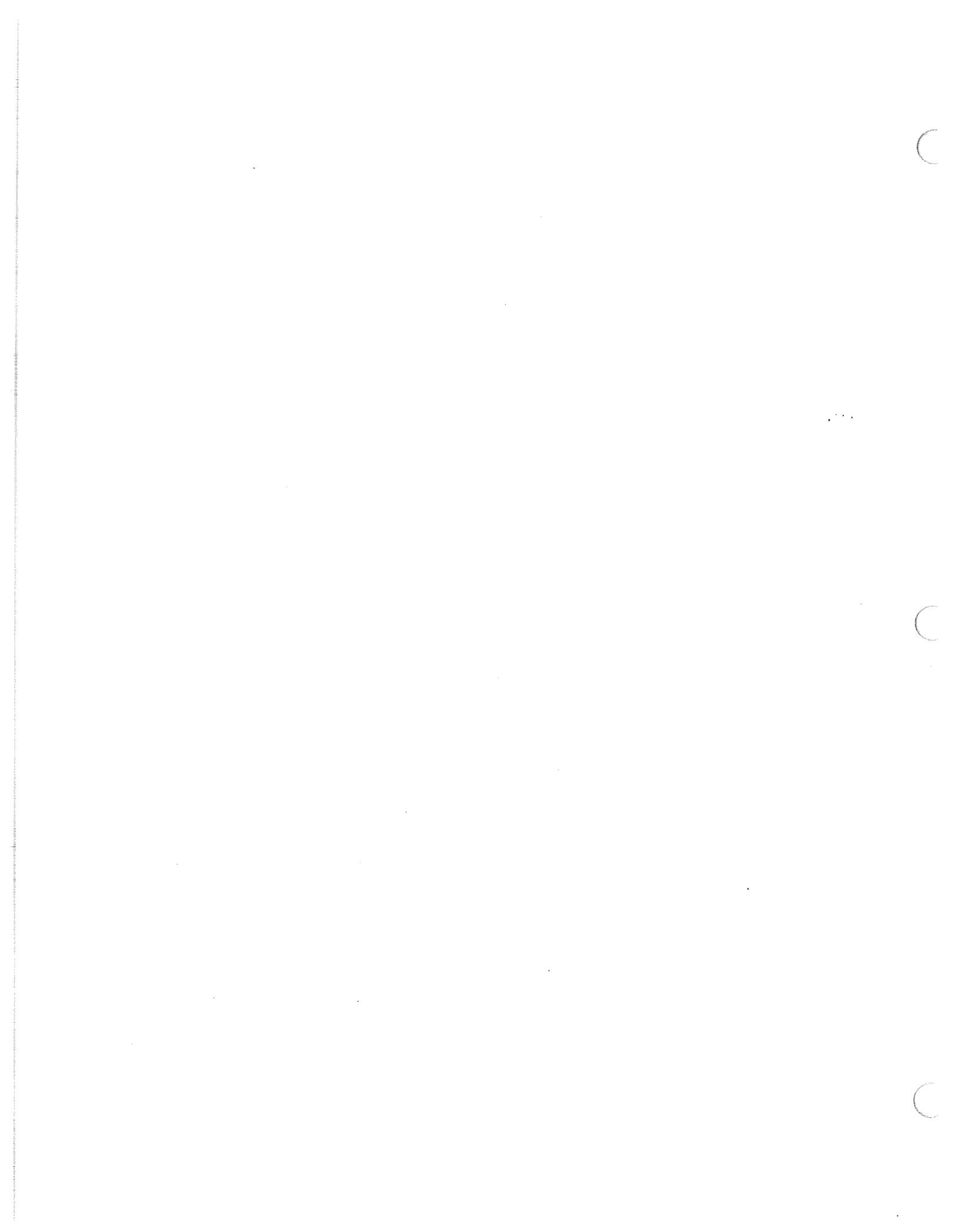
Background

Last fall the Beaver Meadow Golf Course Advisory Committee formed a subcommittee chaired by Advisory Member Dick Holden to develop a Capital Improvement Plan for the Golf Course. The committee spent many meetings looking at everything from age of equipment, past condition reports and at new technologies that will help improve the operation of the course. The attached plan provides a road map for staff to follow, especially as the fund improves financially.

Discussion

The Subcommittee presented their recommendations to the entire Golf Course Advisory Board at their January 2013 meeting and was unanimously approved. The committee recommends City Council tasks staff to update the CIP plan that is presented in this report.

The committee also recognizes several of their FY14 recommendations will require more in depth review from City Staff and would like Council to task City Staff with developing business plans for the Golf Simulator and Range Ball Machine as they create the FY14 budget. These plans would look at buying vs. leasing and any new operating expenses and new revenue possibilities. The committee would like to highlight their main focus for FY14 was revenue enhance opportunities to help improve the fund's position while the FY14 CIP focused on course improvements.



1/1/2013		BMGC 5 Year Needs and Improvement Plan													
CAPITAL FUNDING															
Rating	Project Description	Total Identified	Cost	FY14	FY15	FY16	FY17	FY18	FY19	FY20					
A	Cart Paths	at \$18.25 per foot based on 1000 linear feet													
		From 1 Green to 2 nd Ladies tee	\$ 20,000		\$ 20,000										
		16 from Start to 150 yard marker	\$ 20,000		\$ 20,000										
		12 Green area around Bell													
		Subtotal	\$ 40,000												
A	Irrigation														
		New Pump Station w/Building, Central Contr	\$ 150,000			\$ 150,000									
A	Equipment														
		Out front Rough Mower	\$ 35,000			\$ 35,000									
		Rotary Topdresser	\$ 12,500	\$ 12,500											
		Spray Rig	\$ 45,000				\$ 45,000								
		Utility Vehicle	\$ 25,000			\$ 25,000									
		Aerator	\$ 25,000				\$ 25,000								
		Tri-Plex Greens Mower	\$ 25,000						\$ 25,000						
		Subtotal	\$ 167,500						\$ 25,000						
A	Buildings														
		Clubhouse													
		HVAC upgrade to 3 zone	\$ 10,000				\$ 10,000								
		Pro Shop Windows	\$ 10,000				\$ 10,000								
		Simulator	\$ 60,000	\$ 60,000											
		Cosmetic Upgrade	\$ 20,000	\$ 20,000											
		Patios													
		Improved Awnings and Shade Structures													
		or 3 Season Room	\$ 40,000												
		Subtotal	\$ 140,000						\$ 40,000						
A	Drainage														
		16 Fairway	\$ 10,000												
		14 Fairway	\$ 10,000												
		10 Fairway	\$ 10,000												
		2 Fairway	\$ 10,000												
		15 Fairway	\$ 10,000												
		Subtotal	\$ 50,000						\$ 50,000						

1/1/2013		BMGC 5 Year Needs and Improvement Plan		Cost	FY14	FY15	FY16	FY17	FY18	FY19	FY20
A	Driving Range										
		Ball Dispenser w/Building	\$ 20,000	\$ 20,000							
		Teaching Area	\$ 10,000	\$ 10,000							
		Expand left to trees	\$ 10,000	\$ 10,000							
		Subtotal	\$ 40,000								
	Greens										
A		9 Green	\$ 100,000					\$ 100,000			
B		4 Green	\$ 100,000								\$ 100,000
		Subtotal	\$ 200,000								
B	Bunkers										
		New Complete \$10,000 each	\$ 40,000		10,000		10,000	10,000	10,000		
		Should expand to 4 Sets of Tees over Time									
	Buildings										
B		Maintenance Barn									
C		Outing Structure								150,000	
		3 Season capable of holding 150 people	\$ 150,000								
C	Parking Lot									60,000	
		Grind and Pave	\$ 60,000								
		TOTAL CAPITAL IDENTIFIED	\$ 1,037,500	132,500	135,000	185,000	200,000	50,000	23,500	100,000	
		BMGC 5 Year Needs and Improvement Plan									
	OPERATIONAL FUNDING										
	Project Description										
A	Tee Boxes										
		Improve Tee Appearance									
		Fix/Eliminate Worn Cart areas									
		Utilize field stone curbing like #14									
		#1 tee and green	\$ 5,000	\$ 5,000							
		Centralize tee Accessories									
		3&8 a high Priority	\$ 5,000	\$ 5,000							



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Daniel L. Andrus, Fire Chief

DATE: February 27, 2013

SUBJECT: Council Report on Fire Department Vehicles

Recommendation

The Fire Department requests that the City Council accept this report.

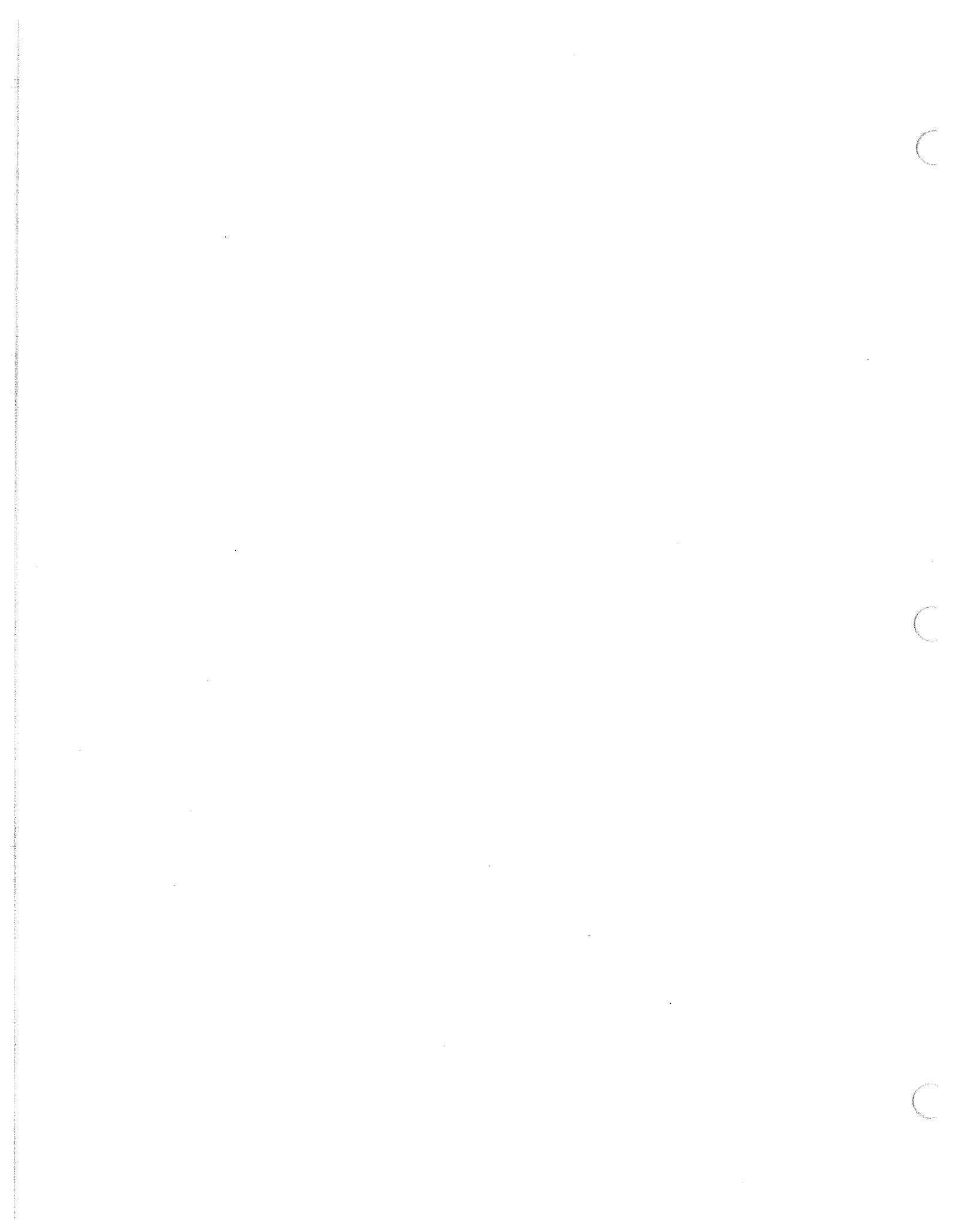
Background

The Council met on February 19, 2013 to discuss the Capital Improvement Program. Some questions were asked on the Fire Department vehicle inventory. The attached document is submitted to provide information on the size and composition of the Fire Department fleet. The fleet is diverse, ranging from the customary fire suppression vehicles to several pieces of non-automotive equipment. The fleet reflects the department's diverse mission in fire suppression, emergency medical services, fire prevention and safety education, technical rescue, and administrative support.

The Fire Department works closely with the Equipment Services Division of the General Services Department to replace vehicles when their age and condition pose problems for safe operation and before maintenance costs become prohibitive. Engines are replaced at ten year intervals, ambulances at five year intervals, ladder trucks at ten year intervals and most staff vehicles at eight year intervals. Vehicles which are no longer in front line service are refurbished and used as replacements when front line vehicles are out of service for repairs or during major emergencies when additional units are needed at the scene or for station coverage. The department's vehicle inventory contributes to its emergency response capability and was a critical component in the recent upgrade in the City's fire protection rating.

Discussion

The Fire Department will continue to report significant developments in the vehicle inventory and the progress of capital improvement program acquisitions.



**CONCORD FIRE DEPARTMENT
VEHICLE INVENTORY**

	ID #	Year	Make and Model	Assigned as/to
ENGINES	541	2002	Seagrave	Engine 4
	551	2003	Freight Liner	Engine 5
	570	2008	HME	Engine 7
	571	1996	E One	Engine 3 (Reserve)
	511	2002	Seagrave	Engine 6 (Reserve)
LADDERS	501	2002	E One	Tower 1
	502	1988	E One	Ladder 2 (Reserve)
AMBULANCES	544	2008	Chevrolet C4500	Ambulance 4
	554	2012	Ford F 450	Ambulance 5
	577	2008	Chevrolet C4500	Ambulance 7
	542	2003	Freight Liner	Ambulance 2 (Reserve)
	572	2002	Freight Liner	Ambulance 3 (Reserve)
FORESTRY UNITS	553	2003	Ford F350	Forestry 4
	580	2008	Ford F350	Forestry 5
	581	2008	Ford F350	Forestry 7
SHIFT COMMANDER	539	2011	Ford Expedition	Car 4
	500	2003	Ford Expedition	Car 14 (Reserve)
TANKER	556	1997	Freight Liner	Tanker 1
RESCUE	514	2006	International	Rescue 1
FIRE PREVENTION	531	2003	Ford Expedition	Fire Marshal
	536	2006	Chevrolet Impala	Asst. Fire Marshal
FIRE ALARM AND TRAFFIC	561	2012	Ford F 450	Pick Up
	562	2008	International	Bucket Truck
HEADQUARTERS STAFF	537	2007	Ford Impala	Fire Chief
	538	2008	Ford Explorer	Deputy Fire Chief
	534	2004	Ford Expedition	Bureau Commander
	532	2004	Ford Expedition	Operations Support
	561	2003	Ford F350	Utility 1

**CONCORD FIRE DEPARTMENT
VEHICLE INVENTORY**

	ID #	Year	Make and Model	Assigned as/to
BOATS		1998	Zodiac Inflatable	Boat 1
		2007	Achilles Inflatable	Boat 5
		2010	Zodiac Bayrunner	Boat 7
TRAILERS	296	2002	Trailer	Manor Station
	315	1960	Upback Trailer	COMF
	316	1958	Test Gun Trailer	COMF
	322	1984	Military Foam Trailer	COMF
	324	1994	Cable Reel Trailer	Manor Station
	327	2007	Boat Trailer	Heights Station
	338	1998	Boat Trailer	Manor Fire Station
	583	2011	Boat Trailer	Central Fire Station
	582	2005	Light Trailer	Manor Station



CITY OF CONCORD

TJA

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Kathryn H. Temchack, Director of Real Estate Assessments

DATE: February 26, 2013

SUBJECT: Report of the Tax Exemption Committee on adoption of a Solar Exemption and revisions to the Existing Elderly and Blind Exemptions & Veteran Credits

Recommendation

Accept this report adopting the Tax Exemption Policy Committee's recommendation not to amend the income limits for the elderly exemptions for the 2013 tax year; not amend the current elderly exemption amounts, current veteran credits, the blind exemption; and not adopt a solar exemption.

Background

The Tax Exemption Policy Committee met on Friday, January 18, 2013 and again on Friday, February 22, 2013. The January meeting was devoted to receiving information on adopting the solar exemption from Councilor Rob Werner chair of the Concord Energy and Environment Committee and member Jonathan Gregory. Jonathan is the operations manager for SunRay Solar a local company that seeks to advance the implementation of sustainable solar energy systems across NH. At the February meeting Councilor Werner, Jonathan Gregory, and Kathryn Temchack submitted follow-up to questions from the January meeting on the solar exemption request.

The crux of the solar exemption request was the assumption that the properties that added a solar energy system would increase in value and if the exemption deduction was the amount of the installation cost that the value increase would negate the exemption amount and the city's total assessed value would be assessment neutral. However, Councilor Werner and Jonathan Gregory and the assessor could not find any market data here in NH that supports that claim. Because the exemption would not be assessment neutral and would be downshifted to other property owners the Tax Exemption Committee voted not to recommend adopting the solar exemption.

The Tax Exemption Committee also reviewed information submitted to them from the Director of Real Estate Assessments regarding existing exemption and credit amounts for the elderly, blind and veterans and the income and asset thresholds for the elderly exemptions. In addition the committee reviewed a spreadsheet depicting information from other communities regarding the elderly, blind and veteran credits.

The committee voted not to recommend any changes to the existing criteria or amounts for any exemptions or credits this year.

The current exemption and credit criteria and reductions are explained and outlined below:

Exemptions:

Exemptions are deductions from assessed values prior to calculating property taxes. For example if the final assessment is \$275,000 for a property owner eligible for the \$118,420 elderly exemption the tax bill would be calculated as follows:

$$\begin{array}{r} \$275,000 \\ -\$118,420 \\ \hline \$156,580 / \$1,000 = 156.58 \times \$25.68 \text{ tax rate} = \$4,020.97 \text{ final tax bill} \end{array}$$

Elderly: Presently, the income levels are \$32,800 for single persons and \$45,000 for married/civil union property owners; the asset level for both is \$90,000(not including the value of the person's residence). The exemption amounts are: Age 65-74/ \$72,818; Age 75-79/ \$118,420 and Age 80 and older/\$202,124.

Blind: No change. Presently, the blind exemption is \$120,234.

Credits:

Credits are deducted from the calculated tax bill. In the example shown earlier if the property owner is eligible for the veteran's tax credit of \$150.00 the final tax bill would be:

$$\begin{array}{r} \$4,020.97 \text{ Tax bill after exemption} \\ -\$ 150.00 \text{ Veteran tax credit} \\ \hline \$3,870.97 \text{ Final Tax Bill} \end{array}$$

Veteran's Tax Credit: No change. Presently the tax credit is \$150.00.

Totally & Permanently Disabled Veteran Credit: No change. Presently, the tax credit is \$2,000.00 the maximum allowed by law.

Widow of Veteran Killed During Active Duty: No change. Presently, the tax credit is \$2,000.00 the maximum allowed by law.

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR UP TO ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) IN COMMUNITY DEVELOPMENT INVESTMENT PROGRAM TAX CREDITS FROM THE NH COMMUNITY DEVELOPMENT FINANCE AUTHORITY

The City of Concord resolves as follows:

WHEREAS, in accordance with CIP #460 "Downtown Complete Streets Project", the City desires to make various infrastructure and streetscape improvements to North and South Main Street in order to improve pedestrian safety as well as support economic development initiatives within the City's Central Business District;

WHEREAS, the estimated total cost of this project is \$7,850,000; of which \$4,710,000 will be supported by a TIGER Grant from the US Department of Transportation;

WHEREAS, the remaining \$3,140,000 in matching funds for the TIGER grant will be raised by the City and the private sector, with each raising \$1,570,000, respectively;

WHEREAS, the City, in partnership with the Greater Concord Chamber of Commerce, desires to apply for up to \$1,500,000 in tax credits from the NH Community Development Finance Authority's Community Development Investment Program to support the "private sector" portion of required matching funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

1. The City Manager is hereby authorized to apply for up to \$1,500,000 in tax credits from the NH Community Development Finance Authority's Community Development Investment Program.
2. This resolution shall take effect upon passage.



CITY OF CONCORD

T&A

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Matthew R. Walsh, Assistant for Special Projects *MRW*
DATE: February 26, 2013
SUBJECT: Downtown Complete Streets Project Tax Credit Application

Recommendation:

- Accept the following report; and,
- Approve the attached consent resolution authorizing the City Manager to apply for up to \$1,500,000 in Community Development Improvement Program Tax Credits from the NH Community Development Finance Authority for the Downtown Complete Streets Project.

Background:

Each spring, the NH Community Development Finance Authority holds its annual application round for Community Development Improvement Program Tax Credits. Traditionally, the State has \$5 million in tax credits available. Municipalities and nonprofit organizations are eligible to apply for an allocation of tax credits in order to leverage community / economic development and housing initiatives, programs, and projects. Organizations which successfully secure an allocation of credits have the responsibility of selling the credits to business in order to convert the credits to cash to support their projects. Historically, tax credit awards are typically in the range of \$25,000 - \$1 million. This year, applications are due on April 19th. Local organizations which have previously benefited from this program include Red River Theatres, the League of NH Craftsmen, the Capitol Center for the Arts, as well as the Friendly Kitchen.

Discussion:

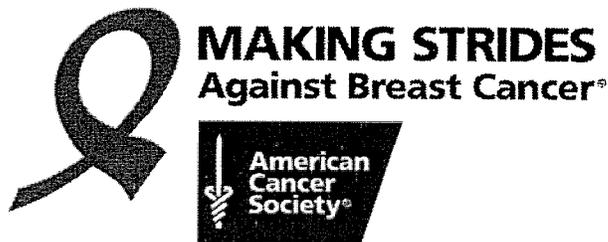
City Administration, in partnership with the Greater Concord Chamber of Commerce, is seeking authorization to apply for up to \$1.5 million in tax credits to support the Downtown Complete Streets Project (CIP #460). If awarded, the tax credits would be used to support the \$1.57 million "private share" of the TIGER grant match for the project.

The Greater Concord Chamber of Commerce is supporting this effort by financing the cost of hiring a consultant to draft the application, gathering letters of support for the application, as well as spearheading the effort to sell the tax credits in the event the application is successful.

Awards will be announced in mid-July.

3-29

TSB



January 18, 2013

Janice Bonenfant, City Clerks Office
City of Concord
41 Green St.
Concord, NH 03301

Dear Members of the Concord City Council:

The 2013 Making Strides Against Breast Cancer event will take place in Concord at Memorial Field on Sunday, October 20th. For the past 20 years this event has enjoyed tremendous support from the Concord community, both in fundraising and in logistical assistance. We have been particularly helped over the years by the Concord Police, General Services and the Memorial Field grounds crew in making our event a safe and pleasant experience for the thousands of people who participate in this non-competitive fundraising walk.

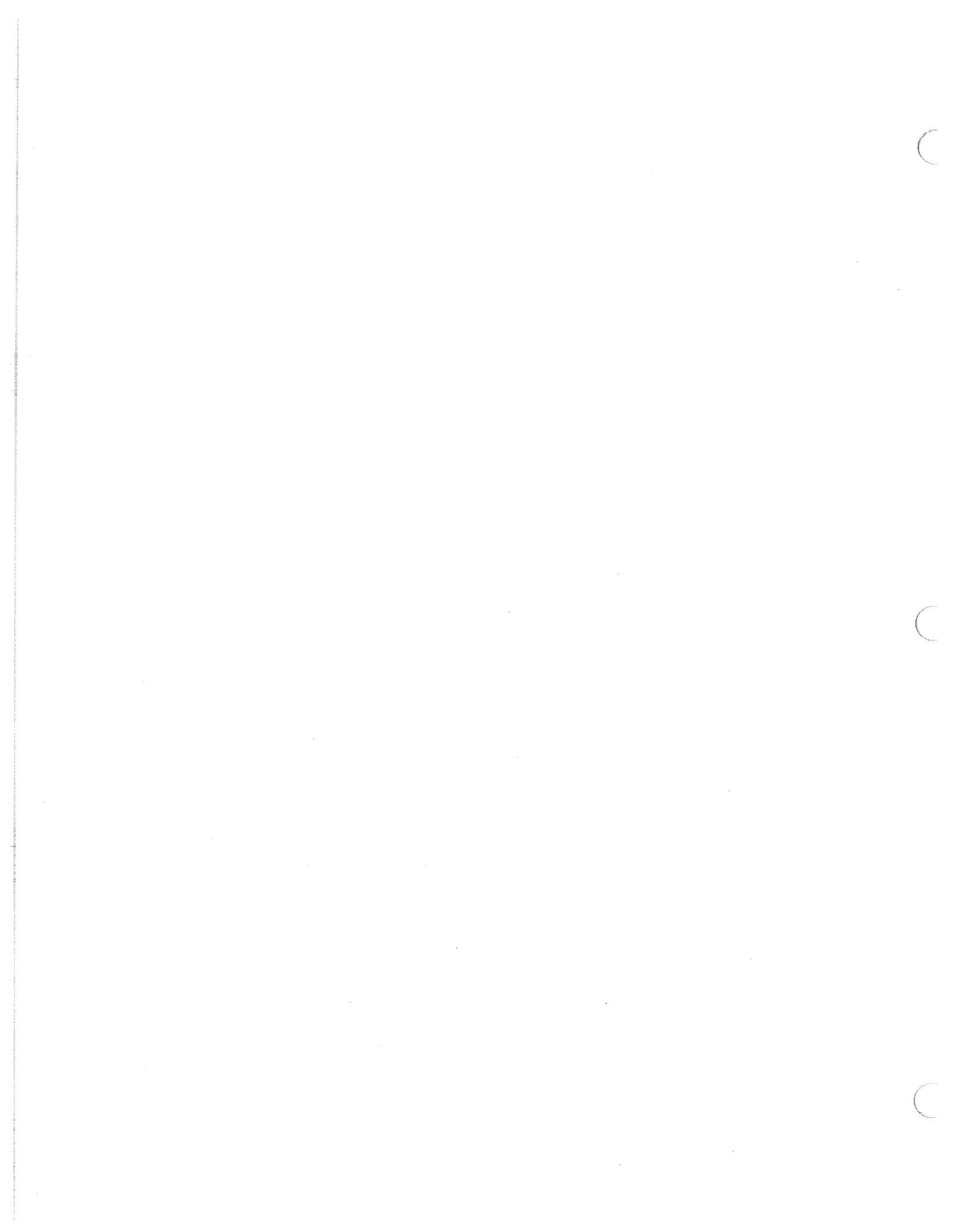
We respectfully request permission from the City Council for our customary road closure for the event again this year: Southbound Fruit St., between Pleasant St. and Clinton St., from 10:00 AM to 3:00 PM and Westbound Clinton St. from Princeton St. to Silk Farm Rd. from 12:30 PM to 2:00 PM and finally northbound Fruit Street from 1- 1:30 PM on Sunday October 20th, 2013. Members of our planning committee will meet with Sgt. Michael Pearl and The General Services Department to ensure we have a proper police detail that day to assist with the road closure and crowd/traffic issues. If you have any questions regarding this request, I can be reached at 603-340-1151 or mare@concordstrides.com

Thank you very much.

Sincerely,

Mare C. Shea

Mare C. Shea
Volunteer Director of Logistics,
Making Strides Against Breast Cancer - Concord, NH





February 25, 2013

REPORT TO MAYOR AND CITY COUNCIL

1/2A

FROM: Kim Murdoch, NAMIWalks NH
National Alliance on Mental Illness - NH, P: 369.7889, E: walks@naminh.org

SUBJECT: Temporary Street Closure for 11th Annual NAMIWalks NH

Recommendation:

Recommend approval of street closings for the 11th Annual NAMIWalks NH fundraising and awareness event.

Background:

This request has been granted numerous times over the past several years; the start/finish location at the NH Hospital Soccer Fields and 5K downtown walk route are unchanged from 2012.

Discussion:

The 11th Annual NAMIWalks NH event will be held Sunday, October 6, 2013; Walk commences promptly at 10:30 am. NAMI-NH requests temporary closure of the following streets at the time they are impacted by the active Walk route.

The following streets are part of the NAMIWalks NH 5K route:

1. Starting on South Fruit Street from soccer fields at NH Hospital campus.
2. North on Warren Street to Liberty Street.
3. West on Liberty Street to Centre Street.
4. North on Centre Street to N. Spring Street.
5. West on N. Spring Street to Maple Street.
6. North on Maple Street to North State.
7. East on North State Street to Pleasant Street.
8. South on Pleasant Street to State of NH campus.
9. Follow State of NH campus roads to finish location at soccer fields.

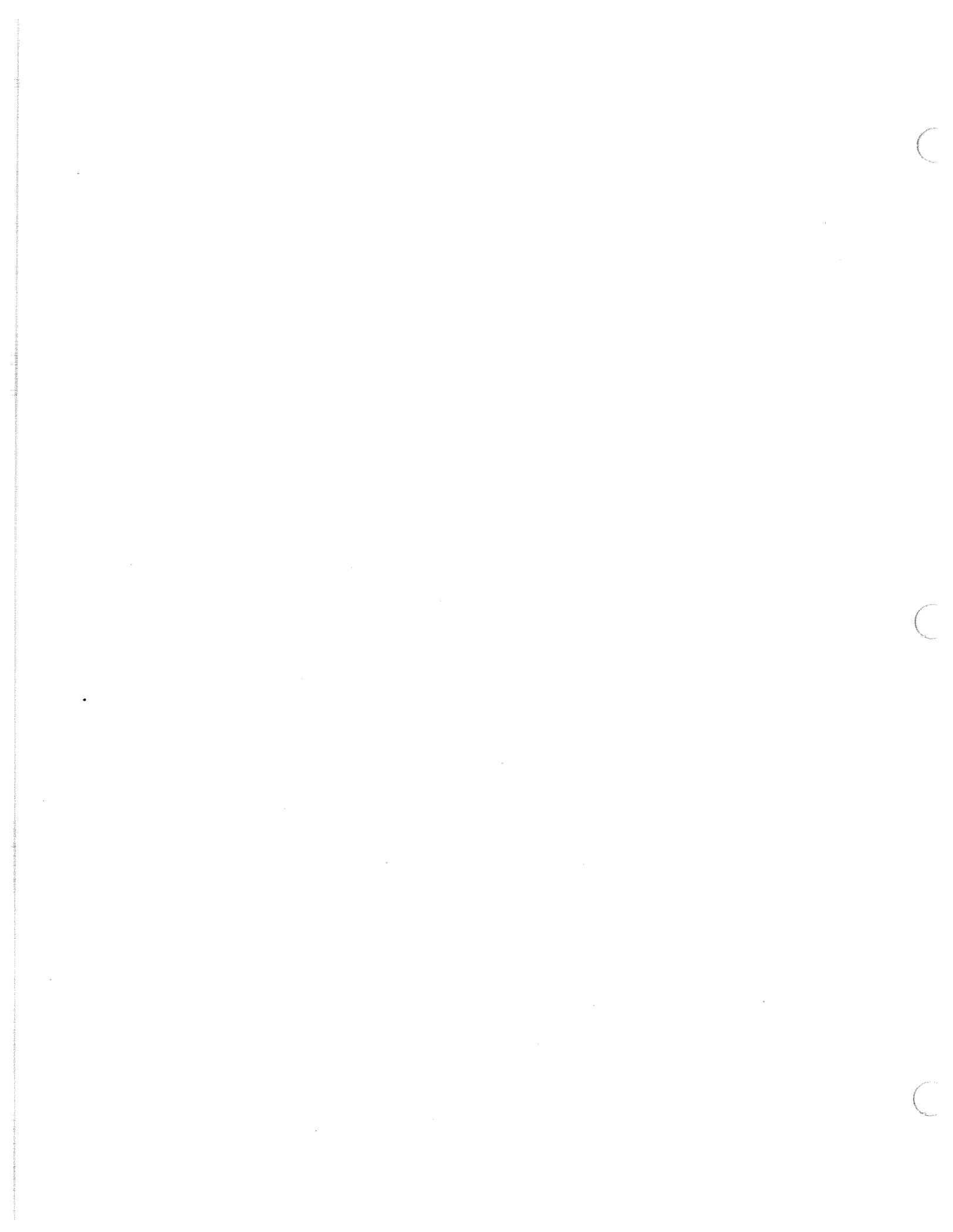
The 2012 NAMIWalks NH event was a great success, raising both awareness and funds to support the approximately 254,000 adults and 55,000 children in NH who will be affected by mental illness this year.

NAMI-NH will continue working with all appropriate City Departments to ensure all proper procedures, licensing, and other requirements will be in compliance.

Thank you for your consideration in this matter; please don't hesitate to contact me with any questions.

Respectfully,

Kim Murdoch
NAMIWalks NH



3-31

Mayor James Bouley and the City Council
City Clerk's Office
Green Street
Concord, New Hampshire 03301

AAA

RE: Street Closure Request

Mayor James Bouley and the Honorable City Council:

The New Hampshire Law Enforcement Officers' Memorial Committee will be holding the 21st Annual Memorial Ceremony on Friday May 17, 2013 beginning at 10:00 am. The Ceremony will be held on the southeast corner of the Legislative Office Building on the corner of Capitol and North State Streets.

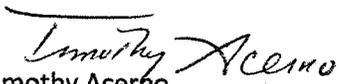
The location of the Memorial on the corner of Capitol and North Main Streets makes it impossible to conduct the Annual Memorial Ceremony without closing some City of Concord Streets. On behalf of the Memorial Committee, we would respectfully request permission from the City of Concord, the City Council and the Concord Police Department for the following city streets to be closed:

- Capitol Street from Green Street to North State Street
- North State Street from School Street to Center Street
- The placement of a detour sign at North State and School Streets advising access to the Department of Justice and to block the Capitol Street access from the Department of Justice parking lot
- The placement of a barricade on Park Street at the intersection with Main Street

The Memorial Ceremony is scheduled to begin at 10:00 am. If the requested street closures are granted the committee recommends the time of closure should be from 6:00 am to 1:00 pm. This would provide sufficient time to close the streets to prevent parking in the designated area, appropriate time for the Committee to set up for the event, conduct the event and to clean up after the event has concluded. I have been a member of the Committee since its inception and have been involved in the previous 20 annual ceremonies. This event has been well received and successful and I am not aware of any problems or complaints from the residents or visitors to the City of Concord. Permit Applications have been submitted to the State of New Hampshire, Bureau of General Services and to Code Administration for the City of Concord.

Please contact me should you have any questions concerning this request through either New Hampshire Fish and Game Department, 271-3129 or my personal cell 496-2697.

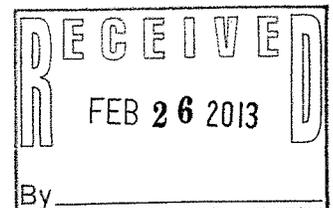
Thank you,

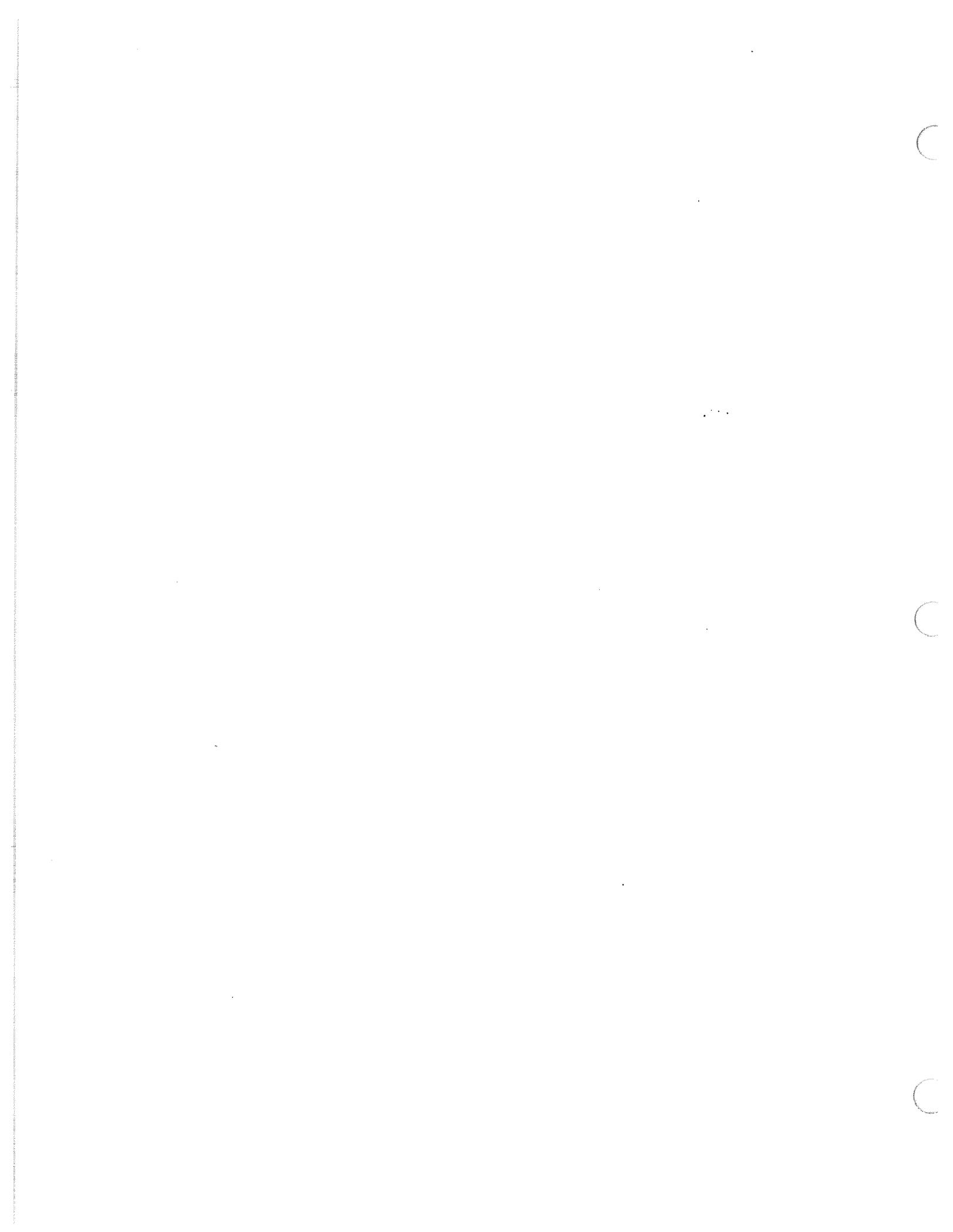

Timothy Acerno
Chair, NHLEOM Committee

cc: Chief John F. Duval
Chief of Police, Concord Police

Eugene A. Blake
Health and Licensing Officer

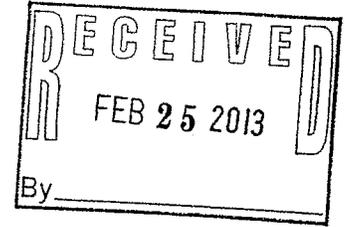
File







3-32



February 12, 2013

Eugene Blake
City of Concord
41 Green Street
Concord, NH 03301

Dear Mr. Blake,

The Concord Food Co-op is seeking permission from the City of Concord to close South Main Street between Pleasant Street and Hills Ave, on Saturday May 11, 2013. This request is being submitted so that the Co-op can host our fifth annual public event, *Spring Into Healthy Living*. To allow time for the set up of two 40x60 tents, we are requesting that the street be closed at 3 AM and reopened at approximately 4 PM.

Additional details regarding this event are as follows:

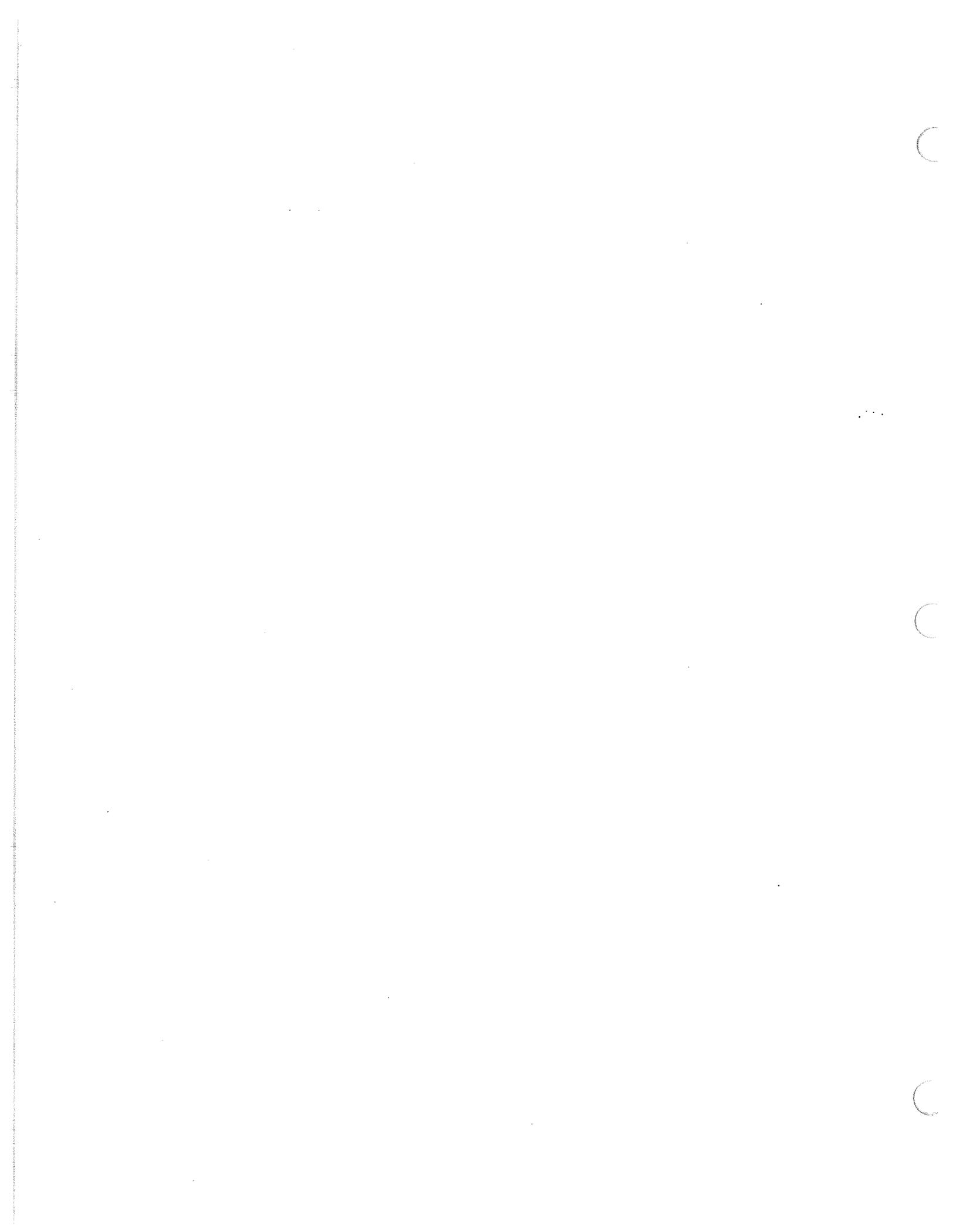
- Free and open to the public.
- Public event hours 10 AM-2 PM
- 4000 anticipated spectators
- No products sold- free food samples
- 100 vendors. No fees collected
- Non- alcohol event
- Live band
- Children entertainment (exp. Petting zoo, creation station)

The co-op will work with all appropriate City Departments to secure required permits and will comply with all rules and regulations to host a safe public event.

Should you have any further questions, please do not hesitate to contact me at 225-6840 or pharris@concordfoodcoop.coop.

Thanking you in advance for your assistance.

Paula Harris
General Manager
Concord Food Cooperative
24 South Main St.
Concord NH 03301



CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION Authorizing Annual Appraisal of Real Estate at Market Value per
RSA 75:8-b

The City of Concord resolves as follows:

WHEREAS, the legislature has in RSA 75:8-b authorized any municipality with a population over 10,000 to annually appraise real estate at market value; and

WHEREAS, the legislature has established in RSA 75:8-b that the governing body shall hold two public hearings regarding the annual appraisal process at least 15 days, but not more than 60 days, prior to the governing body's authorization vote; and

WHEREAS, the City Council recognizes that assessments are constantly changing by neighborhood, type of property, and economic forces in varying amounts and that without annual adjustments to real estate assessments these changes may result in inequitable and unfair property taxation based upon the under or over assessment of properties when compared to market value; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Concord that:

1. The annual appraisal of real estate at market value pursuant to the provisions of RSA 75:8-b is hereby authorized.
2. This resolution takes effect April 1, 2013.



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

From: Kathryn H. Temchack, Director of Real Estate Assessments

Date: January 16, 2013

Subject: Authorization of Annual Appraisal at Market Value

Recommendation

Accept this report and set for public hearings in March and April the proposed resolution authorizing the Assessing Department to proceed with valuing all real estate at market value as of April 1, 2013.

Background

RSA 75:8-b requires municipalities with populations of over 10,000 who desire to appraise the municipality's real estate at market value, to receive authorization by a majority vote from the governing body. Prior to the governing body's vote, 2 public hearings must be held. The statute also requires the municipality to provide notification of changes to the assessed value prior to the issuance of the final tax bill. The notification may be an individual notice to the property owners, by public notice in a newspaper of general circulation, or by any other means deemed appropriate by the governing body. The City Council has voted to authorize the annual valuation of assessments since 2005.

Discussion

Since 2004, the Assessing Office has been assessing properties annually at market value.

Valuing properties at market value ensures good equity and fairness to all taxpayers so that all are paying only their fair share. Most property owners understand the yearly valuation system and recognize that the assessments shown on the January and March tax payment stubs represent the market value as of April 1st of the preceding year.

Since market values are constantly changing, and do not rise or fall at the same level for each city neighborhood (the Heights vs. Penacook vs. the South End), or type of property (residential vs. commercial vs. condominiums), making the appropriate adjustments each year to the property assessments is the right thing to do.

CITY OF CONCORD

2-8
3-33(10)
3-34

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking; Section 18-1-9, Bus and Taxicab Stands, Schedule VII.

The City of Concord ordains as follows:

SECTION I: Amend the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking; Section 18-1-9, Bus and Taxicab Stands, Schedule VII, by adding the following:

<u>STREET</u>	<u>FROM</u>	<u>TO</u>
South Commercial Street, west side	30' north of Constitution Avenue	65' northerly

SECTION II: This ordinance shall take effect on passage.



CITY OF CONCORD

4/2A

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Stephen L. Henninger, Assistant City Planner
DATE: January 23, 2013
SUBJECT: Amending Bus Stops on City Streets for the Concord Area Transit (CAT) System

Recommendation

The City Council is requested to review and adopt the attached ordinance adding a new bus stop on S. Commercial Street in Schedule VII, Bus and Taxicab Stands.

Discussion

The Friendly Kitchen has requested the addition of a bus stop at the intersection of S. Commercial Street and Constitution Avenue for patrons of the facility. The Planning Board approved site plan shows a location for the bus stop at the intersection of S. Commercial Street and Constitution Avenue. Service at this location is outbound (eastbound) only by the Crosstown Route.

The proposed bus stop location was found acceptable by the Traffic Operations Committee at its January 16th meeting. TPAC – Public Transit Committee is scheduled to review this proposed stop at its next meeting and a supplemental report will be forthcoming. The City Engineering Division and Concord Area Transit have reviewed and approved the proposed bus stop location.

Please add the following bus stops:

<u>STREET</u>	<u>FROM</u>	<u>TO</u>
South Commercial Street, west side	30' north of Constitution Ave.	65' northerly

Cc: CAT Executive Director
General Services Director
Parking Manager
City Engineer

BM 1-29-1^{A-4}
3-33(c)
3-35

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION APPROPRIATING THE SUM OF ONE MILLION, SEVEN HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$1,735,000) INCLUDING AUTHORIZING THE ISSUANCE OF BONDS AND NOTES FOR THE ROUTE 3 CORRIDOR (NORTH) IMPROVEMENT PROJECT – PHASE 5 (CIP #35)

PAGE 1 OF 2

The City of Concord resolves as follows:

- WHEREAS,** the 2013-2022 Capital Improvement Plan (CIP) includes a phased, multi-year capital project to improve the Route 3 Corridor (North) from Penacook Street to the Boscawen Town Line; and
- WHEREAS,** the FY2013 work plan identifies this project as CIP #35 and includes the design and construction of roadway and streetscape improvements in Phase 5, the area of the corridor on Village Street from Stark Street to the Boscawen Town Line; and
- WHEREAS,** the scope of work previously authorized by the City Council was limited to roadway and streetscape improvements and where the City Council is now considering relocating overhead utilities to underground locations within the Penacook Village area, completing repairs to the Contoocook River Bridge, and completing final paving in previous project areas, total costs of which are estimated at \$2,275,000; and
- WHEREAS,** previously appropriated funds for this project that are available will be used to offset the total costs of the work considered above requiring the estimated \$1,735,000 in supplemental project funds; and
- WHEREAS,** the City Engineer has identified the need to commence the construction of these improvements; and
- WHEREAS,** RSA 33:9 mandates that a two-thirds vote of all members of the City Council is required to pass a bond resolution, which shall be taken by roll call vote.

CITY OF CONCORD

In the year of our Lord two thousand and thirteen

RESOLUTION APPROPRIATING THE SUM OF ONE MILLION, SEVEN HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$1,735,000) INCLUDING AUTHORIZING THE ISSUANCE OF BONDS AND NOTES FOR THE ROUTE 3 CORRIDOR (NORTH) IMPROVEMENT PROJECT – PHASE 5 (CIP #35)

PAGE 2 OF 2

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) The sum of.....\$1,735,000
be and is hereby appropriated and authorized for use as follows:
General Capital Projects Fund
Engineering Services Division
Bonds and Notes
FY2013 Route 3 Corridor (North) Improvements - CIP #35\$1,735,000
- 2) Revenue for this project is available as follows:.....\$1,735,000

General Capital Projects Fund
Engineering Services Division
Bonds and Notes\$1,735,000
- 3) In order to meet said expenditure the City Treasurer, with approval of the City Manager, is authorized to issue up to One Million, Seven Hundred Thirty-Five Thousand Dollars (\$1,735,000) in bonds and notes of the City of Concord under the Municipal Finance Act.
- 4) The discretion of the fixing of dates, maturities, rates of interest, form and other details of such bonds and notes, and providing for the sale, is hereby delegated to the City Treasurer.
- 5) Sums as appropriated shall be expended under the direction of the City Manager.
- 6) The useful life of the improvements is expected to be in excess of twenty (20) years.
- 7) This resolution shall take effect upon its passage.



CITY OF CONCORD

TAA

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Edward L. Roberge, PE, City Engineer

DATE: January 28, 2013

SUBJECT: Resolution appropriating \$1,735,000 including authorizing the issuance of bonds and notes for the US Route 3 Corridor (North) Improvement Project (CIP35).

Recommendation

Accept this report and set the accompanying appropriation resolution for a public hearing on March 11, 2013.

Background

At its January 14, 2013 meeting, City Council accepted a staff report recommending additional improvements to the US Route 3 Corridor Improvement Project including relocation of aerial utilities underground, completing necessary repairs to the Contoocook River Bridge, and completing final paving in previous project areas. In that, Council requested that staff prepare a report outlining the project financial status and prepare an appropriation resolution for their consideration. City Council also acknowledged that if the additional work was accepted, an adjusted project schedule to complete this work in the 2013 construction season and defer the roadway and streetscape improvements in the Phase 5 project area to 2014 is to be expected.

Discussion

Since its approval by City Council on June 25, 2007, construction has been completed through the Phase 4 project areas on the multi-year, phased project (Borough Road to Penacook Street). The FY2013 program year includes completion of Phase 5, the project area consisting of Village Street from Stark Street to the Boscawen Town Line.

As the Council will recall, staff submitted a report at the October 11, 2011 meeting outlining the project progress and fiscal condition to that date. As summarized in the report, given increases in costs of Phase 3 and the added major culvert and retaining wall work, only a partial Phase 3 contract was awarded with available FY2010 funds. At the time of the report, total costs for the Phase 4A (FY2011) and Phase 4B (FY2012) project areas were not known but Council acknowledged that given that this project was part of a multi-phase program, funds for future phases would be used for the current work.

There was a sharp increase in construction costs when the Phase 4A/4B project was bid exceeding the current project appropriations. The project continued with the understanding that an eventual catch-up appropriation would be required given the extent of costs and completion of the extra work. At this point in the project, both major culverts and retaining wall construction has been completed and the corridor is substantially complete through Phase 4B (Penacook Street). All appropriated funds from Phase 1 to Phase 4B (FY2008-FY2012) have been spent or encumbered. There is about \$540,000 that remains unencumbered in project funds that are available for the upcoming projects.

Below is a detailed summary of the major factors that contributed to the project fiscal condition noted above.

- In 2008, Phase 1 construction cost \$347.50/LF and increased to \$403.02/LF in Phase 2. With additional budget closeout funds added to the Phase 2 project in FY2009 to cover anticipated increases in construction costs, the project was balanced through Phase 1 and Phase 2. The FY2010 (Phase 3) appropriation was some \$775,000 less than what was requested to complete Phase 3 in its entirety. Phase 3 construction cost \$2,511,505 (\$436.78/LF) where \$1,700,000 was appropriated. This did not include costs for the culvert replacement/rehabilitation projects outlined below nor did it include the general fund portion of the Elgland property acquisition. The original Phase 4 was split into two phases and while the two construction appropriations totaled \$3,124,432, construction cost for the Phase 4A/4B improvements was \$3,164,313 (\$585/LF). Project appropriations have not kept up with construction costs through Phase 4.
- The Rattlesnake Brook Culvert Replacement and the 296 North State Street (Palm Street) Culvert Rehabilitation projects were so significant that separate projects were created and advertised. With respect to Rattlesnake Brook, total costs for site survey, permitting, environmental assessment, construction, and inspection was about \$380,000. Costs to complete the rehabilitation of the 296 North State Street (Palm Street) culvert, including a structural assessment, permitting, rehabilitation of the culvert, adjacent property improvements, and inspection was about \$349,000.

As intended, project fund balances for completed work to date have been applied against the available project funds leaving an unencumbered fund balance of about \$540,000. These funds will be used in the upcoming Penacook area of the project.

As outlined at the January Council meeting, costs for the relocation of overhead utilities to underground locations on Village Street from Coral/Washington Street to north of the Contocook River Bridge is estimated at \$1,500,000. Additionally, costs to complete necessary repairs to the Contocook River Bridge are estimated at \$350,000, and the cost to complete final paving in the Phase 4 project area is \$425,000. This work totals \$2,275,000. The attached appropriation resolution refers to these estimated project costs and the use of unencumbered project funds for a total appropriation of \$1,735,000. If accepted and appropriated, this work would be completed in the 2013 construction season and completion of the Penacook Village roadway and streetscape improvements would be deferred to the 2014 construction season.

Below is a summary of project status and appropriation to complete the remaining work.

Project Program/Costs with Additional Work Alternatives

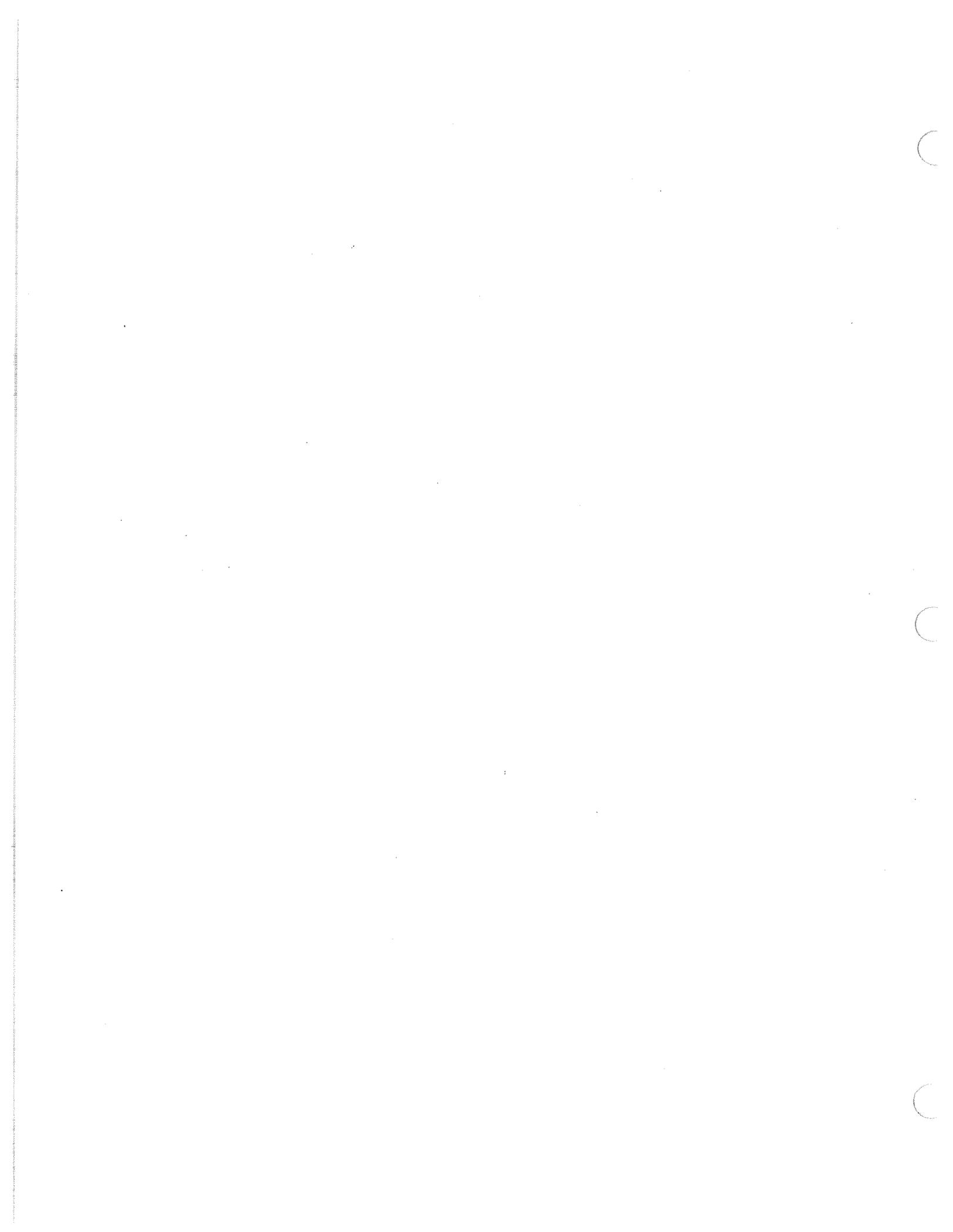
<u>Program Year</u>	<u>Project Description</u>	<u>Cost</u>
FY2013	Utility Relocation to Underground	\$1,500,000
FY2013	Village Street Bridge Repairs	\$ 350,000
FY2013	Final Overlay – Phase 4A/4B	<u>\$ 425,000</u>
	Total:	\$2,275,000
	Less:	<u>\$ 540,000</u> (fund balance)
	<u>Total Project Funds Needed in FY2013:</u>	<u>\$1,735,000</u>

<u>Program Year</u>	<u>Project Description</u>	<u>Cost</u>
FY2014	Phase 5 Road/Streetscape Construction	\$2,200,000
FY2015	Phase 6 Road/Streetscape Construction	\$2,500,000

Therefore, it is recommended that the City Council accept this report and set the accompanying appropriation resolution for a public hearing on March 11, 2013.

elr/E

cc: Tom Aspell, City Manager
Carlos Baia, Deputy City Manager
Brian LeBrun, Deputy City Manager
Matt Walsh, Assistant for Special Projects
Rob Mack, Traffic Engineer
Jeff Warner, Project Manager
Chris Theriault, Engineering Technician I



TA



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Edward L. Roberge, PE, City Engineer

DATE: February 25, 2013

SUBJECT: Downtown Complete Streets Improvement Project (CIP #460)

Recommendation

Accept this report summarizing preliminary design costs associated with the Downtown Complete Streets Improvement Project (CIP #460).

Background

At its January 14, 2013 meeting, City Council accepted a staff report and endorsed a street layout design and preliminary streetscape design elements presented on that date. Additionally, City Council requested details on preliminary design costs outlined at the public presentation.

Discussion

The presentation provided by staff and the consultant design team at the January 2013 meeting was quite brief and the purpose of presenting limited cost details at that time was to indicate whether the preliminary design concepts that had been presented to the public were within the project budget or not. The presentation on project costs was limited to four categories including roadway/sidewalk, lighting, snow melt, and amenities/landscaping. Those categories were further compared as base condition (no snow melt), budget (sidewalk snow melt from Pleasant to Loudon/Centre), and full condition (full roadway/sidewalk snow melt from Loudon/Centre to Storrs). The chart below represents the cost information provided to Council at the public meeting.

Conceptual Cost Estimates

<u>Elements</u>	<u>Base</u>	<u>Budget</u>	<u>Full</u>
Roadway/Sidewalk	\$4,110,000	\$4,110,000	\$ 4,110,000
Lighting	\$ 800,000	\$ 800,000	\$ 800,000
Snow Melt	\$ 0	\$ 840,000	\$ 4,960,000
Amenities/Landscaping	<u>\$1,130,000</u>	<u>\$1,130,000</u>	<u>\$ 1,130,000</u>
	\$6,040,000	\$6,880,000	\$11,000,000

With roadway/sidewalk, lighting, and streetscape amenities/landscaping generally fixed through the base, budget, and full project condition, Council requested additional project cost information on the snow melt system including details on costs to provide snow melt service through varied areas within the overall project area, costs and debt service to bond the construction if Council selected an alternative that exceeds the project budget, and a comparison of the project cost-benefit to each alternative considered.

Below is a project cost matrix related to the snow melt system. Costs have been broken down by segment and detailed as sidewalk only or sidewalk and roadway inclusive. Additionally, eight (8) project scenarios have been presented for consideration including four alternatives for sidewalk only systems and four alternatives for full sidewalk and roadway systems. Corresponding first year of annual debt service to bond any additional funding not included in the grant project budget is indicated.

Snow Melt Segment Costs

<u>Segment</u>	<u>Sidewalk Only</u>	<u>Sidewalk and Roadway</u>
Centre Street to Pleasant Street	\$846,000	\$2,304,000
Pleasant Street to Hills Avenue	\$228,000	\$ 720,000
Hills Avenue to Theatre Street	\$318,000	\$ 648,000
Theatre Street to Storrs Street	\$366,000	\$1,320,000

<u>Project Scenarios</u>	<u>Cost</u>	<u>Annual Debt Service¹ (Bond Amount)</u>
A. Sidewalk Only – Centre to Pleasant	\$ 846,000	\$0 (Within Budget)
B. Sidewalk Only – Centre to Hills	\$1,074,000	\$0 (Within Budget ²)
C. Sidewalk Only – Centre to Theatre	\$1,392,000	\$40,000 (\$492,000)
D. Sidewalk Only – Centre to Storrs	\$1,758,000	\$70,000 (\$858,000)
E. Sidewalk/Road – Centre to Pleasant	\$2,304,000	\$120,000 (\$1,404,000)
F. Sidewalk/Road – Centre to Hills	\$3,024,000	\$170,000 (\$2,124,000)
G. Sidewalk/Road – Centre to Theatre	\$3,672,000	\$230,000 (\$2,772,000)
H. Sidewalk/Road – Centre to Storrs	\$4,992,000	\$330,000 (\$4,092,000)

Initial project budgets included \$900,000 for the sidewalk snow melt system. As noted below, roadway/sidewalk and streetscape amenities/landscaping material costs could be modified to afford expansion of the snow melt system based on priorities that Council may establish. For example, there may be a desire to compromise on items such as hardscape materials, amenities, landscaping, etc. in order to construct more snow melt system. In this case, if stamped asphalt was used for the traversable median where granite cobbles are now specified, the savings could be upwards to \$120,000. As the project design continues to develop, better detail on costs can be provided to Council.

¹ First year of annual debt service on bond payment amount based on 3% interest rate for 20 years.

² Project budget includes \$900,000 for snow melt system. Roadway/sidewalk or streetscape amenities/landscaping materials could be modified to allow project budget to support expanded snow melt system.

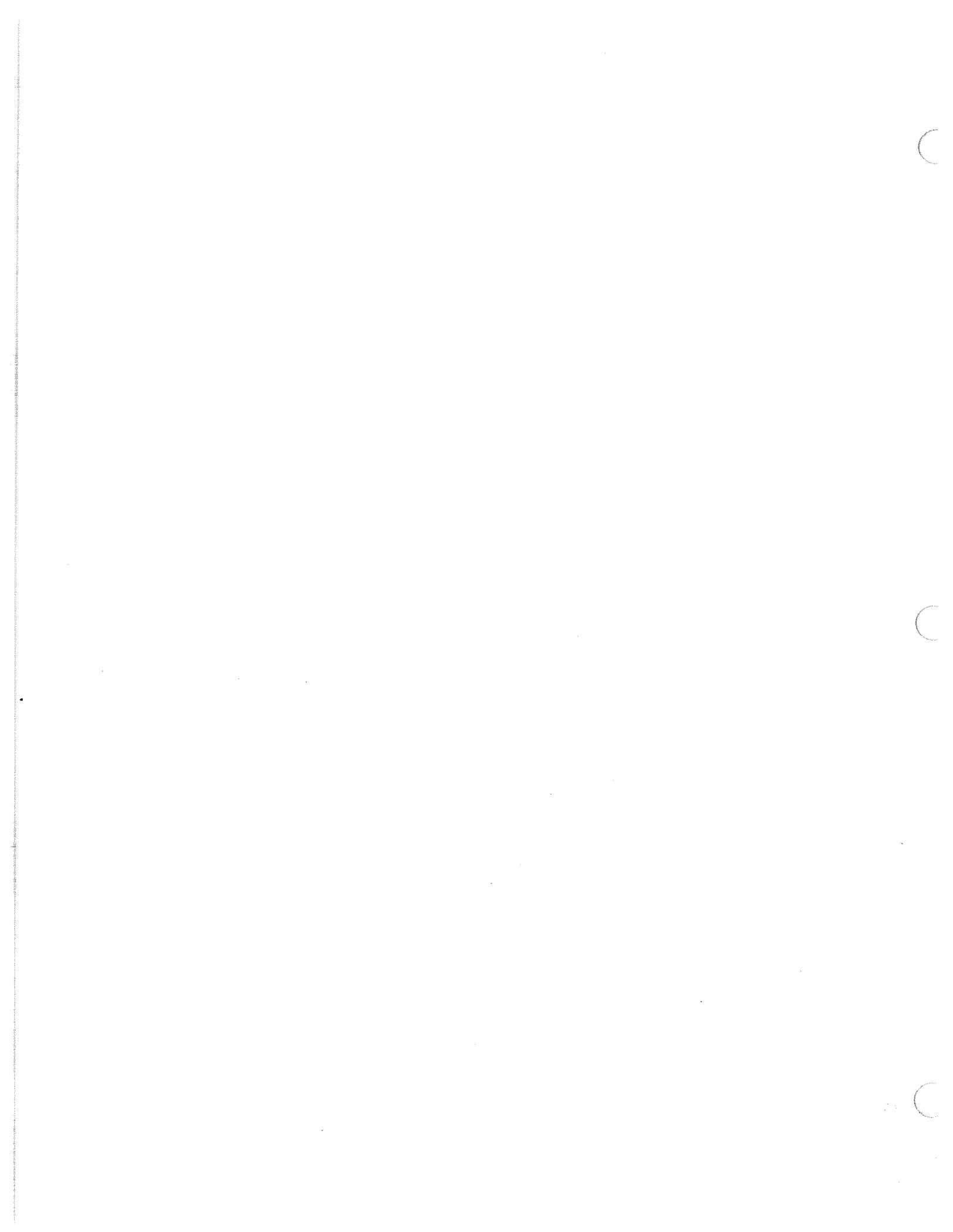
The above outlines the capital costs for constructing the snow melt system. Based on coordination and partnering with Concord Steam Company, the system is predicated upon utilizing waste energy from the new Concord Steam plant proposed in the south end. Since the new co-generation plant will produce significant heat from electric generating turbines, the project proposes to use heated plant cooling water as energy for the snow melt system and return cooled water to the Steam plant. Energy to generate the heated water and pump it through the snow melt system is part of the plant infrastructure and therefore is little to no cost to the City. The use of the waste energy is a benefit to Concord Steam and allows the plant to reduce system infrastructure on site. It is expected that once the system is in place, a nominal amount for system maintenance and operation will be required to run the system. Those costs are estimated at about \$5,000 annually.

Without the cooperative arrangement and mutual benefit with Concord Steam, it will be costly to develop infrastructure to generate the energy to supply a snow melt system with alternative energy sources. Systems energized by natural gas, geothermal wells, wood chip boilers or other energy sources will require considerable capital investment and operating costs. Capital costs for power systems could range from \$2,000,000 to \$6,000,000 with annual operating costs ranging from \$40,000 to \$500,000, making the system not sustainable. Comparative systems in this country all seem to rely on cooperative arrangements with power plant generators or ideal geothermal conditions.

With respect to cost-benefit analysis, the TIGER grant application included extensive review of project costs and benefits. Part of that analysis demonstrated clear savings in annual maintenance costs with infrastructure in a state of good repair and annual savings on snow plowing and removal in the downtown district. Annual cost savings was estimated at about \$30,000 for snow plowing and removal within the immediate project area. It is clear that with any alternative other than the waste steam energy, the cost-benefit payoff would be a much longer term than contemplated or not met at all.

/elr

cc: Matt Walsh, Assistant for Special Project
Gloria McPherson, City Planner
Chip Chesley, General Services Director
Phil Bilodeau, General Services Deputy Director
Denise Taschereau, Fiscal Supervisor
Gene McCarty, Project Manager, McFarland-Johnson



CITY OF CONCORD

In the year of our Lord two thousand and twelve

RESOLUTION RESOLUTION APPROVING THE GRANTING OF A CONSERVATION EASEMENT TO THE SOCIETY FOR THE PROTECTION OF NEW HAMPSHIRE FORESTS (SPNHF) ON APPROXIMATELY 114 ACRES OF LAND SOUTHERLY AND EASTERLY OF GULLY HILL ROAD, AS APPROVED BY THE CONSERVATION COMMISSION.

The City of Concord resolves as follows:

WHEREAS, on April 12, 2004, the City adopted the provisions of RSA 36-A re-establishing the Concord Conservation Commission with the power to acquire in the name of the City, subject to the approval of the local governing body, by gift, purchase, grant, bequest, devise, lease, or otherwise, the fee in such land or water rights, or any lesser interest, development right, easement, covenant, or other contractual right including conveyances with conditions, limitations or reversions, as may be necessary to acquire, maintain, improve, protect, or limit the future use of or otherwise conserve and properly utilize open spaces and other land and water areas within the City; and

WHEREAS, between 2007 – 2010 the City acquired approximately 114 acres southerly of Gully Hill Road including parcels 110/6/9, 110/6/10, 110/6/11, 110/6/12, 114/1/8, 114/1/3, 114/1/6 and 110/6/14 for open space purposes, with funds available in the Conservation Trust Fund; and

WHEREAS, this land includes agricultural land of statewide and local importance and is also located within the floodplain of the Merrimack River; and

WHEREAS, the property is leased to local farmers and is currently in agricultural use, the lease revenues will be used to assist maintenance of the parcel, or otherwise be placed in the Conservation Fund; and

WHEREAS, the Master Plan 2030 includes the following goals: "To preserve prime and significant agricultural soils for agricultural uses, and to encourage the retention and diversification of agricultural uses within the City"; and

WHEREAS, the Conservation Commission, under the provision of RSA 36-A, conducted a public hearing after which the Conservation Commission members voted unanimously in the affirmative to recommend the conveyance of a conservation easement in the name of the City of Concord to the SPNHF on the above-cited parcels, as a means of ensuring the permanent protection and stewardship of said parcels; and for which the Conservation Commission intends to pay the standard SPNHF one-time stewardship fee for the acceptance and long-term monitoring of the conservation easement in the amount of \$10,000, from the Conservation Trust Fund property management account, as appropriated in the Fiscal Year 2012 budget;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord that:

- 1) This resolution shall be effective upon its passage.

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CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: CONCORD CONSERVATION COMMISSION

DATE: May 28, 2012

SUBJECT: Resolution approving the granting of a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road, as approved by the Conservation Commission.

Recommendation

Authorize the City Manager to grant a conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road.

Background

In 2004, the Conservation Commission and the SPNHF began a dialogue about protecting the prime farmland south of Gully Hill Road which belonged to the Bartlett Family Trust, the Keith G. Richard Trust, and the Towle Special Trust. The preservation of the Bartlett dairy farm on Josiah Bartlett Road was also part of this discussion. SPNHF took the lead on discussions with the Bartletts about the family farm, while the Commission proceeded to contact the Bartletts, Keith Richard, and the Towles, regarding the possible acquisition of approximately 114 acres of land southerly of Gully Hill Road and northerly of Terrill Park. The land contains important agricultural soils, is located in the floodplain with extensive frontage along the Merrimack River and is within close proximity to downtown Concord. The Commission began negotiations with the property owners in 2007, and purchased the southerly 40 acres from Keith G. Richard Trust. Mr. Richard conditioned the sale of his land on a lease back to allow him to continue farming the property.

In 2007, the Towle Special Trust sold its property, which was an undivided half interest in the 29 acres at the northern edge of this area, to Jeffrey S. Larrabee, who approached the Commission in September 2008 about selling his interest in this parcel. In March of 2009, the City purchased the 29 acres from Mr. Larrabee and the Bartlett family, who each owned a half interest in the parcel. The tillable acreage was then leased back to the Bartlett family.

At that time the City also secured an option to purchase the balance of the Bartlett lands (45+/- acres) in the future. The Bartlett family is in its fourth generation of dairy farming in Concord on Josiah Bartlett

Road, and they also conditioned the future sale of the remaining 45 acres on the lease back of the agricultural land. In 2010, the City purchased the remaining 45 acres from the Bartlett family and entered into a long term lease with the Bartletts to allow them to continue farming the land.

The Conservation Commission held a public hearing on August 11, 2010, and voted unanimously to convey a conservation easement on the all of the city-owned open space land southerly of Gully Hill Road and to pay the stewardship fee of \$10,000 from funds available in the Conservation Trust Fund, to the SPNHF for the granting of the conservation easement. The \$10,000 stewardship fee and any closing costs would be paid for from the funds available on deposit in the Conservation Trust Funds, as appropriated for land protection projects in the fiscal year 2012 budget.

The City Council discussed the conveyance of the conservation easement during the public hearing in 2010 for the acquisition of the Bartlett property. The Council decided to authorize the purchase of the land but asked the Conservation Commission to work with SPNHF to develop a draft conservation easement that the Council would vote on at a later date.

Proposed Conservation Easement

The City now owns all of the agricultural/floodplain land southerly of Gully Hill Road and northerly of Terrill Park. This land was identified in the Master Plan as a priority area for protection due to its prime agricultural soils, substantial wetlands, valuable wildlife habitat, location within the floodplain, and the potential for trails and access to the river for outdoor recreation. Because the property is such an important natural and recreational resource for the City, the Commission agreed that it would benefit from the added level of protection that conservation easement would offer.

The conservation easement would ensure that the prime agricultural soils as well as the natural and recreational resources are protected in perpetuity. SPNHF would assume the responsibility of the land stewardship for the property. If the easement is conveyed, the City would pay a one-time stewardship fee of \$10,000 to SPNHF as a contribution towards the stewardship responsibilities. These responsibilities include annual monitoring to make sure the property is being managed in a way that is consistent with the terms of the easement. Conservation easements have been conveyed to SPNHF on the City-owned agricultural lands off of West Portsmouth Street and Locke Road. A fact sheet published by SPNHF with answers to commonly asked questions and concerns regarding conservation easements has been included in this report for your review.

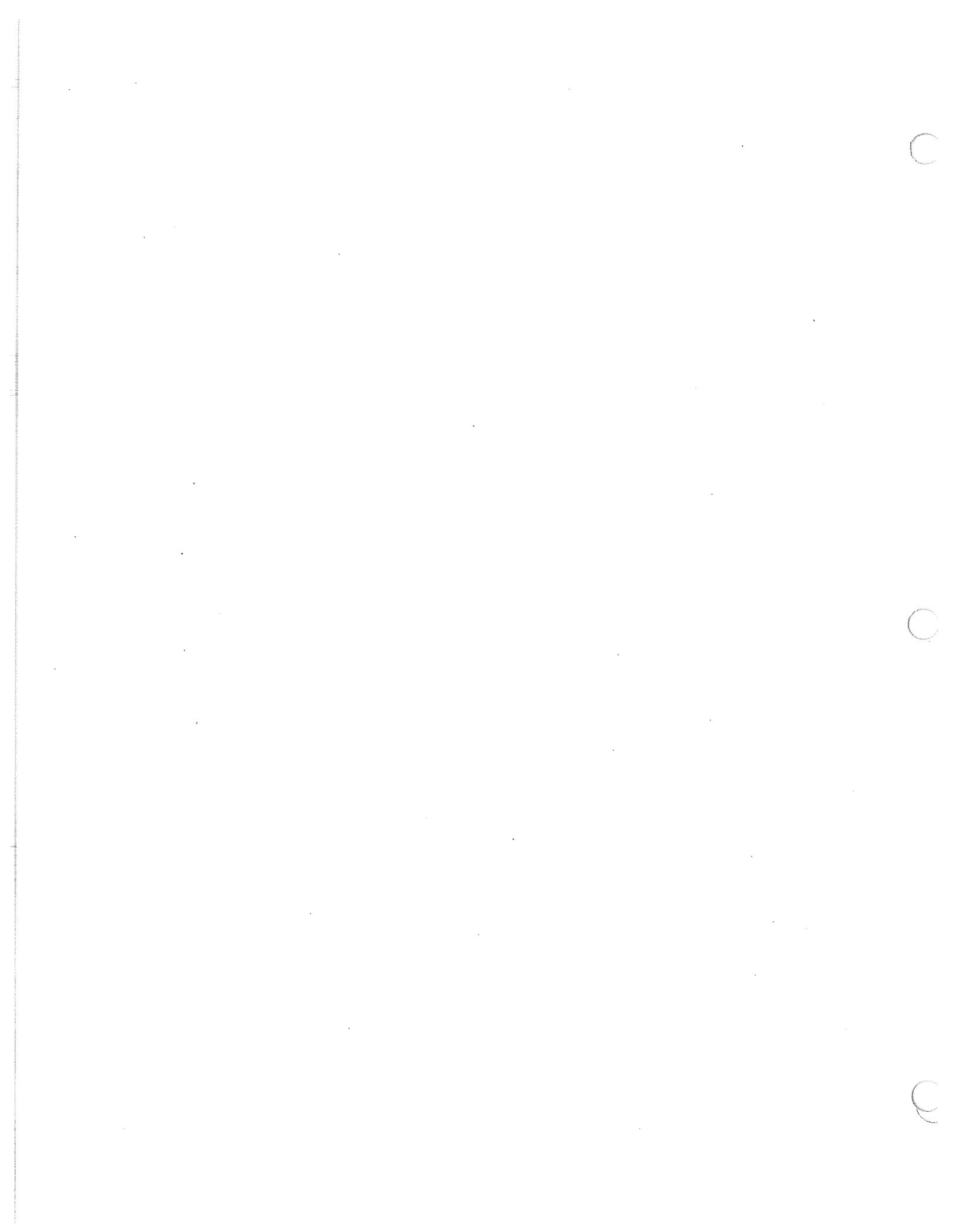
The Commission has worked with SPNHF to develop a proposed conservation easement for the property. The easement includes the standard language that prohibits development and further subdivision of the property and restricts the use of the land for industrial and commercial purposes. The easement would permit agricultural, forestry, and passive non-motorized recreational uses and other uses that would not be detrimental to the conservation purposes of the easement. The easement also includes specific language to addresses the following areas in more detail:

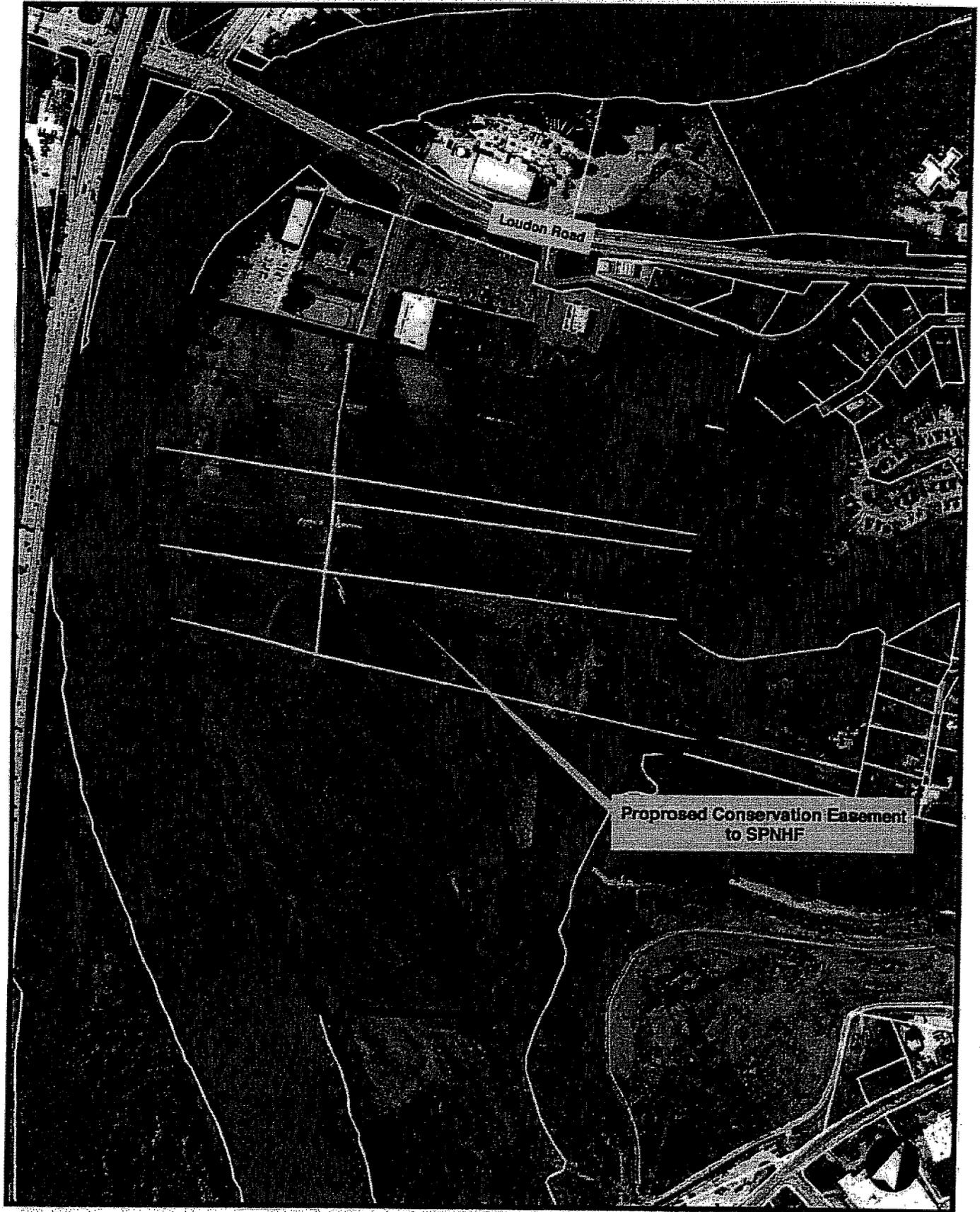
- **Public Events** - The City may hold public events on the property. The event could include the installation of temporary shelters, tents, staging, utilities such as electric power, and provide for the parking of vehicles and the installation of temporary sanitation facilities such as chemical toilets. The easement restricts the length of any one event to 10 days.

- Construction of Shared-Use Path - The City may construct and maintain a paved 12-foot wide shared use path together with a boardwalk and associated drainage improvements within the easement area. The easement would restrict the location of the trail to an area between 250 feet and 50 feet from top of the bank of the Merrimack River at the time of construction.
- Construction of Small Parking Area - The City may construct a small parking area (8,000 sq. ft. or less) to support the recreational users of the property.
- Construction of Recreational Amenities – Trails, kiosks, docks, boardwalks and bridges may all be constructed on the property.
- Buffer to the Merrimack River – The easement provides for a 75-foot protective buffer to the Merrimack River. The natural vegetation existing within 75 feet of the top of the bank along the Merrimack River will need to remain undisturbed. The vegetation within the buffer can be thinned or pruned to open up scenic view of the river or to manage the health of the vegetation. The buffer can also be disturbed to accommodate the construction and maintenance of recreational trails.
- Installation of Temporary Structures - Agricultural or forestry related structures and temporary structures related to special events may be located within an area that is outside of the 250-foot shoreland setback and the 50 foot buffer to jurisdictional wetland areas (See attached map). The City may also permit the installation of temporary agricultural structures such as hoop houses, provided that the total impervious surface does not exceed 100,000 sq. ft. and that the impervious coverings be installed no earlier than October 15 of each year and removed no later than June 1.
- Maintenance of Existing Roads - The City would be able to continue to maintain, repair, improve, and use all roads which exist on the property today. New roads would need to be located outside the 50-foot wetland buffer and the 75-foot vegetative buffer to the Merrimack River at the time of construction.

Summary

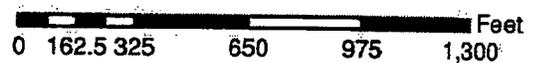
The recommendation is to authorize the City Manager to grant conservation easement to the Society for the Protection of New Hampshire Forests (SPNHF) on approximately 114 acres of land southerly and easterly of Gully Hill Road. The Conservation Commission will pay for the \$10,000 stewardship fee and any closing costs from the funds available on deposit in the Conservation Trust Funds, as appropriated for land protection projects in the fiscal year 2012 budget.

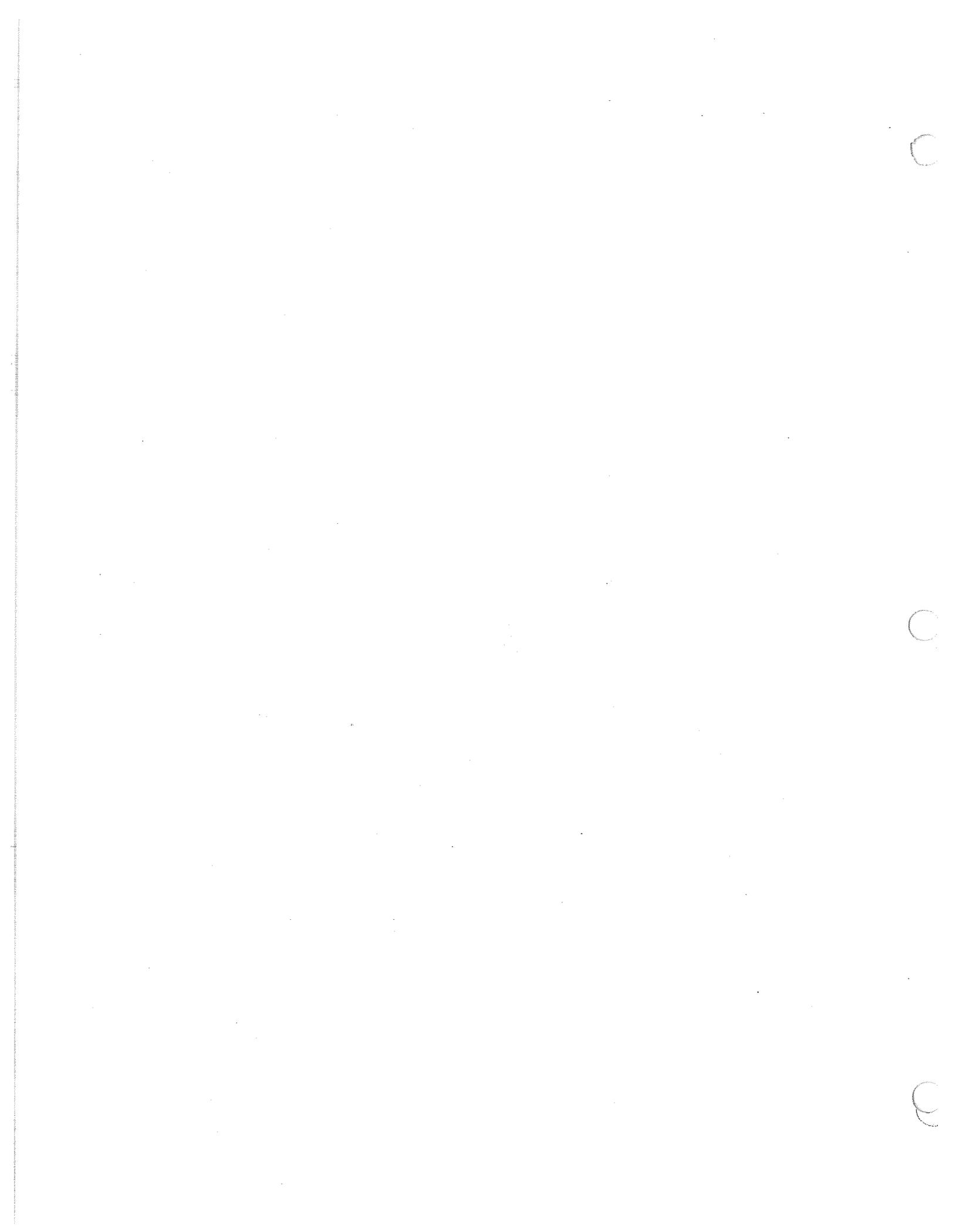




Proposed Conservation Easement to SPNHF

Proposed Easement Area, 114 acres southerly of Gully Hill Road







CONSERVATION EASEMENT

QUESTIONS AND ANSWERS

One of the best ways you, as landowner, can protect the important natural features of your land is to place a conservation easement on your property.

A conservation easement provides permanent protection from land use that could damage or destroy its scenic, recreational, ecological, and natural resources.

Each easement is drafted to reflect the natural resources of the land, the personal needs of the landowners, and the objectives of the organization or agency that holds the easement.



What is a conservation easement?

A conservation easement deed is a permanent, legally binding agreement between a landowner and a qualified conservation organization or public agency that restricts use of the land to protect its significant natural features. In New Hampshire this is authorized by RSA 477:45-47.

Who owns the land when a conservation easement is placed on a property?

As a landowner, you continue to own and have the right to manage your land while giving up the right to engage in certain intensive uses of the property. You will continue to be responsible for paying the local property taxes on the parcel.

Who can hold conservation easements?

According to New Hampshire state law, conservation easements can be held by a qualified non-profit conservation organizations or public agencies and municipalities able to ensure that the property is protected in perpetuity. Private groups such as the Forest Society, the NH Audubon Society, The Nature Conservancy, and local land trusts are equipped to receive and enforce conservation easements. Public agencies such as town conservation commissions, county conservation districts, the NH Department of Fish and Game and the NH Division of Forests and Lands also hold conservation easements.

What uses are permitted on conservation easement land?

Typically, conservation easements held by the Forest Society allow the landowner to continue to use the land for agriculture, forestry, non-commercial outdoor recreation, wildlife habitat management and all other uses that are compatible with the conservation goals for the property and not specifically prohibited by the easement terms.

What uses are prohibited on conservation easement land?

Conservation easements generally prohibit subdivision and development, commercial and industrial activities, except agriculture and forestry, mining and excavating, filling or disturbance of wetlands, and disposal of man-made waste or hazardous materials.

Can landowners request specific permitted uses on the property?

When you work out the details of the easement with the easement holder, you should try to anticipate as many future needs and possibilities for the land as possible. Specific exceptions may allow an additional house lot on the property or the right to build and maintain roads and buildings. Sometimes landowners put conservation easements on only a portions of their property reserving full development options for the balance of their land.

Does the easement grant any rights to the easement holder?

The conservation organization that holds the easement has the right to enter the property to monitor its condition and the obligation to enforce the easement, in court if necessary, to ensure that the terms are upheld and the natural resources are protected.

What is an executory interest?

An executory interest is a secondary or backup easement in the land held by another conservation organization. The executory interest holder is responsible for ensuring that the primary easement holder monitors the property and enforces the terms of the easement. If the primary holder fails to enforce the easement for any reason, the backup holder can take enforcement action to restore the property and can even take over the easement from the grantee. As a landowner you may choose which organization is the primary easement holder and the executory interest holder.

The Forest Society pioneered the use of conservation easements in New Hampshire in the early 1970's. Today the Forest Society is responsible for protecting more than one million acres throughout the state.

Our land agents are trained and experienced in crafting easements, in cooperation with landowners and their advisors. Please call us if you have any questions regarding conservation easements.



How are conservation easements monitored and enforced?

The Forest Society knows that the best way to prevent problems over conservation easements is to maintain a positive relationship and good communication with the landowners. The conservation organization that holds the easement has the authority and obligation to ensure that the natural resources are protected in perpetuity. Easement holders are responsible for regularly inspecting the site to make sure the property is maintained in compliance with the easement. If activities on the land violate the agreement, the easement holder may take action to halt the damaging activity.

Does granting a conservation easement give the public access to my property?

No, generally donated conservation easements do not automatically give the public any rights to enter or use protected property. Most easements let the landowner decide to allow public access. However, if an easement is purchased, guaranteed public access for pedestrian recreation may be required.

Do easements restrict my ability to sell, convey by will, or give my land in the future?

No, you may sell or convey the land to a different owner at any time at any price. Conservation easements run with the land forever, so all future owners will be required to follow the easement terms.

Will I be asked to donate Money?

To help cover the costs of insuring your wishes for the future of your land, the Forest Society requests a donation to the Easement Stewardship Endowment. This money provides funds for monitoring the property and for any legal expenses that may be necessary to enforce the terms of the easement.

What costs are involved with easements?

Conservation easements may involve expenses for items such as legal fees, survey and appraisal costs or other professional services. The Forest Society may charge fees for the service of easement drafting and baseline documentation preparation.

Are there financial benefits to donating a conservation easement?

Yes, by donating a conservation easement you may benefit in several possible ways. Consult a qualified professional to find out how these possibilities apply in your personal situation.

Federal income taxes:

If you donate some or all of the value of the conservation easement to a qualified organization, you may be eligible to take a federal income tax deduction for the value of the charitable gift. To be deductible for federal income tax purposes the easement must meet certain standards established by the federal government.

Federal Estate Taxes:

When a conservation easement is placed on a property, it typically lowers the property's value for federal estate tax purposes and may decrease estate tax liability. Therefore, easements may help heirs avoid being forced to sell off land to pay estate taxes and enable land to stay in the family. Under certain situations, conservation easements can be granted after the death of the landowner and still provide estate tax benefits.

Federal Gift Taxes:

The IRS requires recipients to pay taxes on gifts over a certain value. If you want to give your land to your children without requiring them to pay taxes on your gift, you may need to give the land in installments to stay below the taxable value level. Conservation easements may help to reduce the value of your property, making it possible for you to give all of your land to your children more quickly.

Local Property Taxes:

Conservation easements usually reduce property value, which, in turn, may reduce property tax assessment. If your land is already enrolled in the Current Use Assessment Program, you would probably not see any further reduction in property taxes as the result of granting a conservation easement. If your land is not eligible for the Current Use Program because it is less than 10 acres, you may wish to apply for a Conservation Restriction Assessment and may see a reduction in your local property tax.

CITY OF CONCORD

1-9
2-33 (B)
2-35
3-38

In the year of our Lord two thousand and thirteen.

AN ORDINANCE amending the CODE OF ORDINANCES, Title I, General Code; Chapter 14, Morals and Conduct; Article 14-2; Miscellaneous Police Regulations.

The City of Concord ordains as follows:

SECTION I: amending the CODE OF ORDINANCES, Title I, General Code; Chapter 14, Morals and Conduct, Article 14-2; Miscellaneous Police Regulations, by adding Section 14-2-9, Aggressive Panhandling, as follows:

14-2-9 Aggressive Panhandling

Intent of Ordinance. This Ordinance is adopted in order to protect persons from threatening, intimidating or harassing behavior, to keep public places safe for use by all members of the community and to maintain and preserve public places where all of the community can interact in a peaceful manner. This Ordinance is also intended to provide for the free flow of pedestrian and vehicular traffic on streets and sidewalks in the City. The Council finds that aggressive acts associated with solicitation tend to interfere with the free flow of pedestrian and vehicular traffic and intimidate persons in public places, and can lead to disruption and disorder in public places. The Council further finds that solicitation in certain public places is inconsistent with the use of those places, is inherently intimidating, targets persons who are captive audiences as persons are not able to simply move on if they do not wish to speak to the person soliciting. Solicitation in proximity to bank entrances or check-cashing businesses or automated teller machines is inherently intimidating and should be restricted. By this Ordinance, the Council intends to promote the health, safety and welfare of the citizens and visitors to the City.

14-2-9.1 Definitions

For purposes of this ordinance, the following definitions apply:

A. Solicit/Solicitation: The spoken, written, or printed word or such other acts or bodily gestures as are conducted in furtherance of the purposes of immediately obtaining money or any other thing of value.

B. Aggressive Manner:

(1) Knowingly or recklessly makes any physical contact with or touches another person, or approaches within an arm's length of the person, except with the person's consent; in the course of the solicitation;

(2) Knowingly or recklessly follows the person being solicited, if that conduct is:

(a) likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or

(b) likely to intimidate the person being solicited into responding affirmatively to the solicitation;

(3) Knowingly or recklessly continues to solicit within five feet of the person being solicited after the person has made a negative response, if continuing the solicitation is:

(a) likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or

(b) likely to intimidate the person being solicited into responding affirmatively to the solicitation;

(4) Knowingly or recklessly blocks the safe or free passage of the person being solicited or requires the driver of a vehicle to take evasive action to avoid physical contact with the person making the solicitation;

(5) Knowingly or recklessly uses words:

(a) likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or

(b) likely to intimidate the person into responding affirmatively to the solicitation; or

(6) Knowingly or recklessly approaches the person being solicited in a manner that is:

(a) likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or

(b) likely to intimidate the person being solicited into responding affirmatively to the solicitation.

- C. Automated Teller Machine: A device, linked to a financial institution's account records, which is able to carry out transactions, including but not limited to account transfers, deposits, cash withdrawals, balance inquiries, and mortgage and loan payments.
- D. Automated Teller Machine Facility: The area comprised of one or more automated teller machines, and any adjacent space which is made available to banking customers after regular banking hours.
- E. Banking Organization: All banks, trust companies, private bankers, savings banks, industrial banks, safe deposit companies, savings and loan associations, mutual and guaranty savings banks; cooperative banks; building and loan associations; credit unions; other financial institutions organized and operating under the banking laws of the State of New Hampshire; small loan companies; first mortgage bankers and brokers; second mortgage home loan lenders; motor vehicle sales finance companies; retail sellers of motor vehicles; debt adjusters; and mortgage servicers and investment companies as defined in the Rules of the New Hampshire Banking Department.
- F. Parking Garage and Lots: As defined in Article 4-7 of the Municipal Code - City-Owned Parking Facilities.
- G. Public Place: Any area or building owned, leased, operated or controlled by or on behalf of any government, municipality, public authority or public corporation in the City which is generally accessible by the public, including but not limited to any street, including the sidewalk portion thereof, skyway, bridge, tunnel, park, playground, recreation area, cemetery, school or school grounds, building, facility, driveway, parking lot or parking garage, and the doorways and entrances to buildings and dwellings.

14-2-9.2 Panhandling On Public Property

A. No person shall knowingly or recklessly solicit in an aggressive manner in a public place.

B. No person shall knowingly or recklessly solicit within 20 feet of an automated teller machine or an entrance or exit of an automated teller machine facility during the time the automated teller machine is available for customers' use; or within 20 feet of an

entrance or exit to a banking organization or a licensed casher of checks during its business hours.

C. No person shall knowingly or recklessly solicit when either the person soliciting or the person being solicited is in a bus shelter or at a bus stop.

D. No person shall knowingly or recklessly solicit in a parking garage or facility.

E. No person on a sidewalk or alongside a roadway shall knowingly or recklessly solicit from any occupant of a motor vehicle that is on a street or other public place.

14-2-9.3 Penalties

A. A first violation of this section shall be a fine of \$75.

B. A second violation of this section within one year from the date of the first conviction shall be a fine of \$150.

C. A third violation and every violation thereafter within one year from the date of the second conviction may be a class A misdemeanor and, notwithstanding RSA 651:2, shall be fined not less than \$250 and not more than \$500 AND imprisoned not more than ninety (90) days.

14-2-9.4 Severability

If any provision of this section is declared invalid or unconstitutional for any reason, the remaining provisions shall be severable and shall continue in full force and effect.

SECTION II: This ordinance shall take effect upon its passage.



CITY OF CONCORD

120

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Councilor Amanda Grady Sexton, Chair, Public Safety Board

DEATE: December 28, 2012

SUBJECT: Report from the Public Safety Board on adopting a panhandling ordinance.

Recommendation

Accept this report on a recommendation from the Public Safety Board to direct Administration to adopt a panhandling ordinance and set a date for a public hearing.

Background

On December 17, 2012, the Public Safety Board met to discuss whether it is appropriate for the City to adopt an ordinance regarding aggressive panhandling. During the meeting, Police Chief John Duval, discussed safety issues associated with panhandling at traffic intersections and other places and circumstances where safety may be an issue with panhandling activity. The Board voted unanimously to recommend that the City Council adopt a panhandling ordinance to address the safety concerns.

The Legal Department has drafted a panhandling ordinance which is attached to this report.



CITY OF CONCORD

In the year of our Lord two thousand and thirteen

AN ORDINANCE amending the CODE OF ORDINANCES, Title I, General Code; Chapter 14, Morals and Conduct; Article 14-2; Miscellaneous Police Regulations.

The City of Concord ordains as follows:

SECTION I: amending the CODE OF ORDINANCES, Title I, General Code; Chapter 14, Morals and Conduct, Article 14-2; Miscellaneous Police Regulations, by adding Section 14-2-9, Panhandling/Solicitation, as follows:

14-2-9 Intent of Ordinance

This Ordinance is intended to provide for the free flow of vehicular traffic on roadways and other public places in the City. The Council finds that solicitation of any occupant of a motor vehicle may interfere with the free and safe flow of vehicular traffic. By this Ordinance, the Council intends to promote the health, safety and welfare of the citizens traveling by vehicle in the City.

14-2-9.1 Definitions

For purposes of this Article, the following definitions apply:

- A. Solicit/Solicitation: The spoken, written, or printed word or such other acts or bodily gestures as are conducted in furtherance of the purposes of immediately obtaining money or any other thing of value.
- B. Public Place: Any roadway, including a bridge, tunnel, driveway, parking lot or parking garage which is owned, leased, operated or controlled by or on behalf of the City.

14-2-9.2 Solicitation From Any Occupant of A Motor Vehicle Prohibited

No person shall knowingly or recklessly solicit from any occupant of a motor vehicle that is on a roadway or other public place.

14-2-9.3 Penalty

A person found in violation of this section shall be guilty of a violation and may be fined not more than \$500.00.

14-2-9.4 Severability

If any provision of this section is declared invalid or unconstitutional for any reason, the remaining provisions shall be severable and shall continue in full force and effect.

SECTION II: This ordinance shall take effect upon its passage.

CITY OF CONCORD

In year of our Lord two thousand thirteen

RESOLUTION Amendment of the Official Map so as to establish the Mapped Lines of a Future Street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

The City of Concord resolves as follows:

WHEREAS, pursuant to enabling statutes, the City has established an Official Map as well as adopted an ordinance creating a process for mapping the lines of future streets; and

WHEREAS, mapping the lines of future streets reserves a corridor for a street to be constructed at a future time by restricting the issuance of building permits for buildings or structures within the mapped lines of future streets; and

WHEREAS, the adopted Master Plan 2030 recommends the creation of a roadway network to serve the southern Opportunity Corridor. The Opportunity Corridor Study and the 2030 Master Plan includes an extension of Storrs Street from the Intersection of Theatre Street and Storrs Street southerly under the Manchester Street Bridge to Gas Street, and then southerly to Langdon Avenue; and

WHEREAS, the City of Concord contributed over 1 million dollars in 1997-8 to the I-93 Exit 13 NH Department of Transportation improvement project to widen the Manchester Street Bridge to accommodate this planned roadway; and

WHEREAS, the Planning Board held a public hearing on December 19, 2012, after notifying the affected property owners on the planned new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue and accepted testimony, and

WHEREAS, the future street is intended to be constructed as an urban street to support the redevelopment of the southern Opportunity Corridor.

WHEREAS, the Planning Board voted unanimously to forward a request to the City Council that the Board be authorized pursuant to Section 16-3-6, Mapping of Future Streets, of the Code of Ordinances, to prepare and certify a plan of the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

Resolution No.

CITY OF CONCORD

In year of our Lord two thousand thirteen

RESOLUTION Relative to the Establishment of the Mapped Lines of a Future Street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

Page 2

NOW, THERFORE, BE IT RESOLVED by the City Council of Concord that:

- 1.) The Planning Board be, and hereby is authorized to prepare and certify a plan of the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.
- 2.) This resolution shall take effect upon its passage.



CITY OF CONCORD

120

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Stephen Henninger, Assistant City Planner

DATE: December 20, 2012

SUBJECT: Amendment to Mapped Lines of Future Streets – Storrs Street South

Recommendation

The Planning Board, after holding a public hearing on December 19, 2012, voted unanimously to forward the proposed revision of mapped lines of future streets to the City Council. The Board is requesting that the City Council direct the Planning Board to certify the mapped line of a future street pursuant to Article 16-3-6 Mapping of Future Streets, of the Code of Ordinances, and RSA 674:11, Amendments to Official Map, for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue.

Prior to directing the Planning Board to certify the mapped street, the City Council will need to hold its own public hearing, send notice of the hearing by certified mail "to all owners over whose lands the proposed streets will cross," and publish the hearing notice in the newspaper.

Please see the attached map showing the location of the proposed 50' wide mapped line of future streets extending from the intersection of Theatre Street and Storrs Street, southerly adjacent to the NH main line railroad line, underneath the Water Street Bridge to Gas Street, then southerly from Gas Street to Langdon Avenue.

Background

This new road extending through the old Boston and Maine railroad yards southerly to the South Concord Industrial park has been planned for many decades. The yards and the South Concord Industrial park have languished as an underused and deteriorating brownfields site since prior to the 1960's.

The area has been begun a turnaround and several new developments have been completed including a new maintenance facility and headquarters for Concord Coach (an inter-city

bus company), Evolution Rock (a fitness center and climbing gym), and renovations to the J & S Leasing property.

The construction of Concord Steam Power Plant and cogeneration facility southerly of Langdon Avenue is planned for construction in 2013.

The City facilitated the extension of this new road in 1998-9 by increasing the length of the Water Street Bridge as part of the I-93 Exit 13 reconstruction project to allow for one bay under the bridge for the NH Main Line Railroad and one-bay for the Storrs Street extension at a cost of 1.3 million dollars.

The City has acquired the rights to develop Langdon Avenue as a public street from South Main Street to the NH Main Line Railroad (B & M Rail Line). A small amount of additional right-of-way in front of the Concord Coach facility still needs to be secured. A recent condominium subdivision of the J& S Property has preserved a corridor for the future road north from Langdon Avenue.

Master Plan

The Planning Board in 1993, as part of the Year 2010 Master Plan Update, adopted a Future Transportation Plan showing the southerly extension of Storrs Street from Theatre Street (Chandler Street) to the vicinity of Allison Street and South Main Street.

In the "The South Concord Redevelopment Area Study – A Small Area Master Plan" adopted by the Planning Board in 1997, the current alignment shown on the attached plan was developed.

The Concord Opportunity Corridor Master Plan prepared in April of 2005 reaffirmed the location and alignment of the southerly extension of Storrs Street and the recommendations of the South Concord Redevelopment Area Study.

In the current Master Plan 2030, the Planning Board reaffirmed the location and purpose of the southerly extension of Storrs Street to facilitate the redevelopment within the southern segment of the Opportunity Corridor.

Analysis

The proposed new mapped street has been referred for decades as the southerly extension of Storrs Street. Based on E-911 mapping and addressing conventions, when this street is developed a new street name will need to be selected. In this report we will continue to identify this proposed street as the southerly extension of Storrs Street.

The southern extension of Storrs Street has a well-defined beginning, middle and end. The starting point at the intersection of Storrs Street and Theatre Street is anchored at an existing four way intersection, falls between two large industrial scale buildings, and is the

ideal location from a grade standpoint to connect back to Storrs Street. The Merrimack River bluffs along South Main Street are on average about 26' above the grade of the plain below the bluff. Langdon Avenue is located at a low point in the bluffs and has 5-6% slopes on both approaches on South Main Street and on Langdon Avenue. Other connecting points between the two locations would require significant grade changes and impacts to existing buildings. Full access at Gas Street will be a design consideration given the available right-of-way for Gas Street, grade of Gas Street at South Main Street, and site distance at the South Main Street/Gas Street intersection. The underpass designed specifically for the future road under the Water Street Bridge is the only feasible location for the street between South Main Street and the NH Main Line Railroad. This section of the NH Main Line Railroad has been designated as one of five high speed rail corridors in the country with service proposed from Boston to Montreal. New at-grade rail crossings of this line are unlikely to be approved.

The corridor could be completed in two independent phases, one section from Theatre Street to Gas Street, and the second section from Gas Street to Langdon Avenue. Improvements to Langdon Avenue and the intersection of Langdon Avenue and South Main Street will be needed to support redevelopment in the southern section.

The following properties would be affected by the proposed mapped line of future streets.

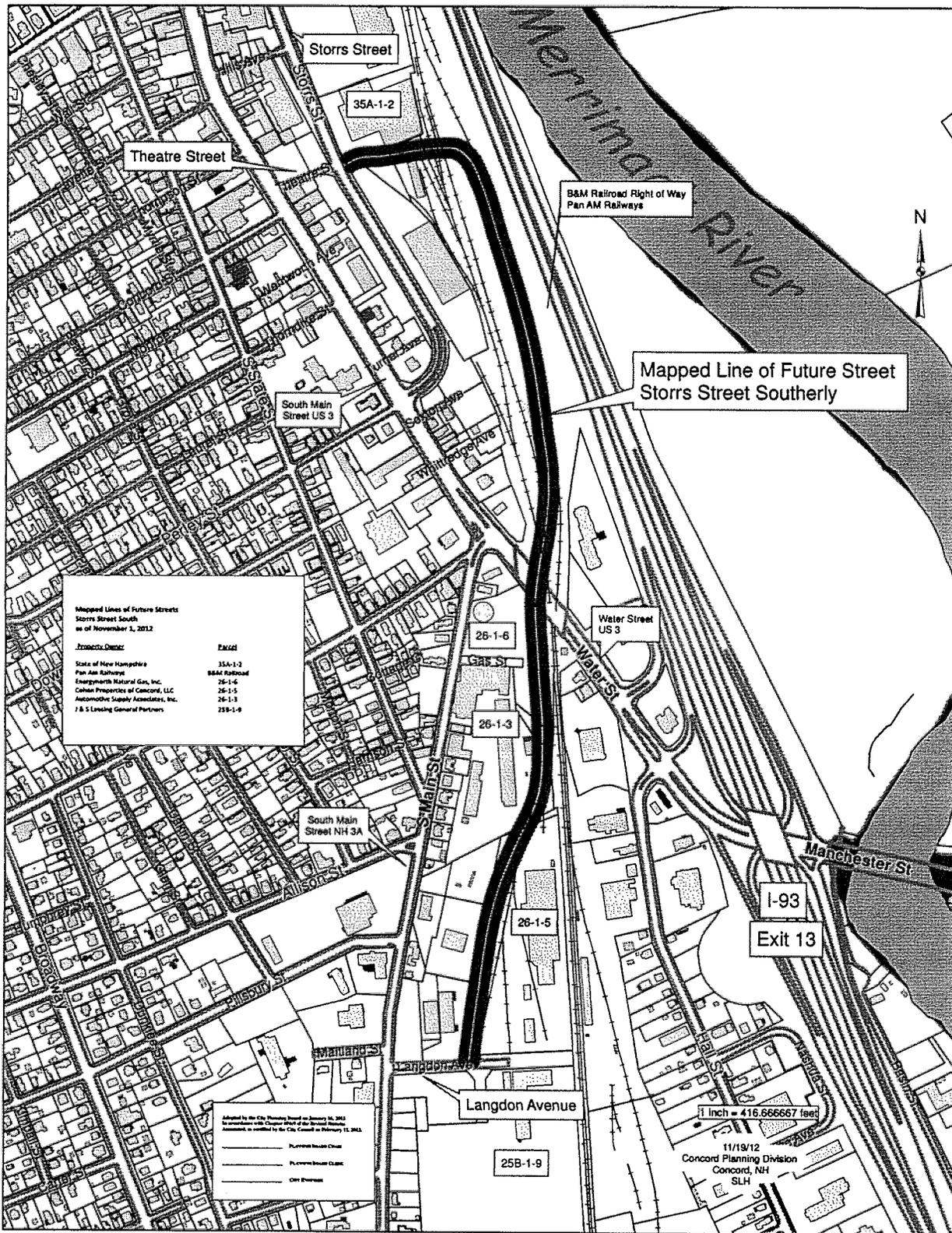
<u>Property Owner</u>	<u>Map/Lot Number</u>	<u>Address</u>
State of New Hampshire	35A-1-2	50 Storrs Street
Pan Am Railroad	B & M Railroad	Storrs Street
Energynorth North Natural Gas, Inc.	26-1-6	Gas Street
Cohen Properties of Concord, LLC	26-1-5	Gas Street
Automotive Supply Associates, Inc.	26-1-3	219-231- S. Main St
J & S Leasing General Partners	25B-1-19	287 South Main St.

There are no environmentally sensitive areas along the corridor.

For the extension of Storrs Street to be completed south of Gas Street a complete take would be required for parcel 26-1-5 owned by Cohen Properties of Concord, LLC. This 0.65 acre parcel has a total assessed value of \$87,600. No other building or structure is impacted.

The corridor is located in a Brownfield area; however recent development in this area has proceeded without major expenditures for the cleanup of either soil or ground water contamination. The Energynorth parcel (26-1-6) at Gas Street was the site of a coal-gasification plant and the source of coal tar contamination in the area. Liberty Gas, the successor to Energynorth, would be are responsible for any Brownfield remediation associated with this contamination which may be required due to construction of the new street.

Storrs Street Southern Extension Mapped Line of Future Street



Mapped Lines of Future Streets
Storrs Street South
as of November 1, 2012

Project Owner	Parcel
State of New Hampshire	35A-1-2
Pan Am Railway	8&M Railroad
Essexworth Natural Gas, Inc.	26-1-6
Cohen Properties of Concord, LLC	26-1-5
Automotive Supply Associates, Inc.	26-1-3
J & S Leasing General Partners	25B-1-9

As Adopted by the City Planning Board on January 14, 2012
As Amended by the City Planning Board on January 14, 2012
As Amended by the City Council on February 12, 2012

- Planned Future Street
- Planned Future Street
- City Streets

1 inch = 416.666667 feet

11/19/12
Concord Planning Division
Concord, NH
SLH



CITY OF CONCORD
NEW HAMPSHIRE

City Hall - 41 Green Street - Concord, NH 03301 - tel. (603) 225-8510 - fax (603) 228-2701

01/14/1
APPROVED

TJA

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MINUTES
September 26, 2012

The meeting was convened at 12:05 P.M. in the Second Floor Conference Room, City Hall, 41 Green Street, Concord, NH 03301.

Present: Jeff Bart, Allen Bennett, Elizabeth Blanchard, Mark Coen, Michael Gfroerer, and Nadine Salley

Absent: Leo Fraser, Jennifer Kretovic, Amanda Grady Sexton, and Janet Sprague

Staff: Matt Walsh, Assistant for Special Projects
Bev Rafferty, Administrative Assistant

Guest: Donna Lane, CDBG Consultant

1. Minutes:

- a. **May 23, 2012 meeting:** Nadine Salley requested one change on page 2, Daniels application item, third line in paragraph, change "income to debt ratio" to "debt to income ratio"; Ms. Salley made a motion to accept the minutes as amended; seconded by Michael Gfroerer; motion passed unanimously;
- b. **July 16, 2012 meeting:** Liz Blanchard made a motion to accept the minutes as submitted; seconded by Michael Gfroerer; motion passed unanimously.
- c. **July 25, 2012 meeting:** Michael Gfroerer made a motion to accept the minutes as submitted; seconded by Mark Coen; motion passed unanimously.

2. Public Hearing - mid-point public hearing including verbal update on current community Development Block Grants:

Matt Walsh explained the two grants currently under construction. He introduced Donna Lane, CDBG Consultant. Mr. Walsh explained that Ms. Lane was handling all the work on the projects, i.e. project progress, administration, and overseeing the management of the two grants.

Friendly Kitchen: Donna Lane gave a verbal update on this project. She indicated the site work, including underground utilities, is more than halfway complete. The foundation is in and framing of the exterior walls and roof are complete. The substantial completion date is scheduled by Thanksgiving provided the weather cooperates. She reviewed the budget and noted that, to date, the block grant has expensed \$122,245.

Fisherville Cooperative 107 Sewer Upgrade Project: Ms. Lane informed CDAC that the contractor (Lyman & Sons) is quite busy at this time. She noted that work commenced August 6, 2012 and that, to date, the block grant has expensed \$100,743.

Ms. Lane continued by noting the work completed to date which included contractor mobilization and site preparation, installation of a temporary water system, construction of access roadway, the existing roadway pavement reclaimed and stockpiled, installation of 2,300 ft. of 8" PVC sewer main and 12 sewer manholes, and installation of 21 permanent sewer service connections. All of which, with the exception of the last item, are 100% complete; the final item is approximately 40% complete.

Ms. Lane also stated the remaining work to be completed as follows:

- complete installation of 36 new sewer services (to begin by end of the month);
- installation of new water main (began September 24th)
- decommission of temporary water system and installation of new drain manholes (November 2012);
- roadway grading and paving (November 2012, final paving Spring 2013); and
- site restoration (November 2012/Spring 2013).

The contract completion date is set for December 2012 and the project will probably shut down at that time due to the weather and work will resume again in the Spring 2013.

Michael Gfroerer inquired about other projects going on at that location but nothing is known. Ms. Lane noted there would be another invoice from the contractor at month's end so more of the grant money will be expensed at that time.

Concord Boys and Girls Club: Although this grant application is not due for a public hearing, Ms. Lane informed CDAC that the NH CDFA will be making award notifications in October and this application is a good one so she is hopeful it will be awarded.

Merrimack Valley Day Care (MVDC): Again, although not due for a public hearing, Ms. Lane noted the feasibility study application is being processed and will be submitted in October to the NH CDFA. MVDC facilities need upgrading and this feasibility study will provide detailed information on what actually needs to be done.

Elizabeth Blanchard inquired about the temporary water system at Fisherville Cooperative and asked if residents were going without water. Ms. Lane noted that the contractor has installed temporary services to each home and that all dwellings have water.

At this time Chairperson Bart opened the public hearing for the Friendly Kitchen grant and inquired if there was any public testimony. Being none, he closed the public hearing.

Mr. Bart then opened the public hearing for the Fisherville Cooperative 107 Sewer Project Grant and inquired if there was any public testimony. Being none, he closed the public hearing.

CDAC thanked consultant Donna Lane for attending today's meeting and, at this time, Ms. Lane the meeting.

3. Community Development Block Grants:

Concord Boys and Girls Club Grant Application: Matt Walsh noted that he is a member of the NH Community Development Finance Authority (NHCDFA) Community Development Block Grant committee. Therefore, when the project is presented to NHCDFA, he would need to recuse himself from voting on the application. Mr. Walsh explained there were thirteen applications received by NH CDFA for a total of \$4.7M requested. As a result, competition for the current grant round is tight.

Mr. Walsh also noted that the Concord Boys and Girls Club had not secured all of its funding. CDAC asked if the NHCDFA could award partial funding for the project in light of the high level of competition for CDBG funds. Mr. Walsh noted CDFA reviews its scores but if funding does not come through this time, we could try again in January 2013.

Bev Rafferty noted this is the time of year when staff would send letters of possible funding for the January grant round to the local non-profits, however, until we know if the Boys and Girls Club is awarded funding, would CDAC prefer to wait until the awards are made in October before sending out any letters.

Mr. Walsh noted that if the Boys and Girls Club could get a commitment letter from the bank, he believes this application will be funded. CDAC agreed with Mr. Walsh's assessment and decided to have staff wait on sending out any letters until after the awards are made in October.

Merrimack Valley Day Care Feasibility Grant: Mr. Walsh simply referred to the update provided by Ms. Lane earlier in the meeting.

4. **Revolving Loan Fund (Fund 2701 Outstanding Loans & Account Balances):**

- **Armano:** Bev Rafferty reviewed this loan account with CDAC. She noted that for the last year there has been no change or any activity on this account. Staff would like to write this loan off and close it out completely. CDAC members would like staff to obtain something in writing from the Legal Department that states it (CDAC) can write this off. Ms. Rafferty will report back to CDAC at the next meeting with information from Legal.

Mark Coen inquired on the track record of the loans and asked if CDAC had a pretty good record on this program. Staff noted this program is well run and that aside from a couple of loans that have had payments suspended or had to be written off due to foreclosure, the vast majority recipients do pay their loans back in full. It was determined that approximately 5% of the loans are not repaid and this is an incredibly low percentage given the low / moderate income clientele for which the program serves.

Michael Gfroerer suggested that at the end of 2012 CDAC send a report to the City Council providing them with information that, as a lender of last resort, this committee has succeeded and tell them what has resulted from the revolving loan program. It was also noted that the percentage of write offs or foreclosures all happened during the great depression timeframe so that played a big part in this percentage as well. Staff will prepare a report to submit to City Council along with the request for appropriation of the repaid loan funds in December 2012 or January 2013.

- **Bennett:** Staff inquired for further direction on this loan recipient. Ms. Bennett was asked by CDAC last year to make payments on her loan as best she could and CDAC did not wish to grant a repayment moratorium at that time. To date, Ms. Bennett has only made a couple of payments and she is now 14 months in arrears. Staff was requesting direction from CDAC. Mark Coen suggested asking Ms. Bennett to send in \$25/month as a good faith effort to repay. After some brief discussion about other possible options, it was decided to have Matt Walsh make personal contact with Ms. Bennett. He will report back to CDAC at a future meeting.
- **Duncan:** Staff provided an update on the Duncan's bankruptcy. Ms. Rafferty explained that Mr. Duncan had filed bankruptcy alone after having made only one payment on the loan. Mrs. Duncan did not file bankruptcy.

CDAC advised staff to contact Mrs. Duncan since she did not file bankruptcy and see what the status is on this account. It was noted that the property is no longer being maintained and thus it is unclear whether the Duncans are still residing at the property. CDAC also inquired if the work for which the loan was given had been done and staff noted it had. Staff will provide an update to CDAC at the next meeting.

- CDAC noted that there needs to be a plan in place so that when loan funds are awarded, the city needs to be sure the work for which the funds are given is actually done. Two-party checks were discussed but staff noted that this had been mentioned in the past and that the city's financial system is not user-friendly when it comes to issuing two-party checks. Matt Walsh will be updating the Program Income Reuse Plan in the coming months and this issue can be addressed as part of that effort.
- Account Balances Report: There was no discussion on this report.

5. Other Business:

- Update on Endicott Hotel project: Matt Walsh informed CDAC that CATCH had received a cash settlement for the fire damage done at the Endicott. Cobb Hill Construction has been hired to do the work for CATCH. There will be a penalty that CATCH will have to pay the City as the Endicott no longer benefits low/mod income individuals and the lien on the property from the 1994 grant has not yet expired. It is anticipated that approximately \$30,000 will be paid back and will be deposited in the CDAC Emergency Grant funds account.

Mr. Walsh noted that Mike Reed, Director of Real Estate and Asset Management for CATCH, had approached CDAC several months ago regarding possible loan funds to make improvements to the storefronts (former Pachamama's and Eddie Fine's store) to have them similar to what Mark Ciborowski did at the former "Baby Bungalow" property on North Main Street. Mr. Reed has indicated CATCH may come in later with a formal request for this loan.

- Appropriation of repaid loan funds: As noted earlier, staff will be preparing a resolution and report to City Council for the appropriation of repaid loan funds from September 1, 2011 through August 31, 2012. It is hoped to have this item on the December City Council agenda.

6. Adjournment:

There being no other business brought before CDAC, and upon a motion duly made and seconded, with unanimous approval, the meeting adjourned at 1:05 P.M.

Respectfully Submitted,

Beverly A. Rafferty
Administrative Assistant

City of Concord
Transportation Policy Advisory Committee

Meeting Minutes

Thursday, December 20, 2012 - 6:00pm to 8:30pm
City Council Chambers

1. **Call to Order/Introductions**

Dick Lemieux called the meeting to order. Those in attendance included:

Committee Members Present:

- Jennifer Kretovic (City Council)
- Dick Lemieux (Downtown - Chair)
- Tom Irwin (North/West Concord)
- Craig Tufts, (Bike Community)
- Brent Todd (Penacook)
- Ursula Maldonado (At-Large)
- Alex Vogt (Pedestrian Community)
- Ed Roberge, City Engineer - Staff Representative

Committee Members Not Present:

- Keith Nyhan, City Council
- Jim Sudak (Concord Area Transit) (Public Transit)
- Rob Werner, City Council

Staff, Visitors and Guests Present:

- Rob Mack, Traffic Engineer - Staff Representative
- Gloria McPherson, City Planner - Staff Representative

2. **Approval of September 27, 2012, October 3, 2012, October 10, 2012, October 17, 2012, and November 29, 2012 meeting minutes**

After brief review of the meeting minutes where minor changes in the October 3rd and November 29th minutes proposed, Brent Todd made a motion to accept the minutes as amended. Ursula Maldonado seconded the motion and after brief discussion, the committee unanimously accepted the meeting minutes as amended.

3. **Presentations**

There were no presentations at this meeting.

4. **Public Comment**

There were no members of the general public in attendance at the meeting.

5. **Consent Reports**

a. **Approval of Subcommittee Minutes (Pedestrian, Bicycle, Public Transit, and Traffic Operations)**

Members of the committee unanimously accepted the meeting minutes of the Pedestrian (September 20th and October 18th), Bicycle (September 3rd and October

16th), and Public Transit (October 16th) Committees distributed at this meeting.

6. TPAC Referrals from City Council, Staff and Chair

- a. **Referral from City Council following a request by the residents of Horseshoe Pond Place to consider bus route schedule and stop changes that would reduce overall delay between route transfers. (Council: 8/29/2012).**

Jennifer Kretovic reported that the Public Transit Committee has considered this request and has been working with Concord Area Transit (CAT) and their travel trainer on discussing limitations of the existing routes. A report has been prepared by the Public Transit Committee for TPAC and was distributed for review. Following brief review, Ursula Maldonado made a motion to accept the report and forward it to City Council. The motion was seconded by Jennifer Kretovic. The motion passed unanimously and the report will be forwarded to City Council.

- b. **Referral from City Council to consider establishing a No Parking, Standing, Stopping zone along Conant Drive between South Street and Rundlett Street to mitigate adverse effects of parking for traffic related to school drop-offs/pick-ups at the Abbott-Downing Elementary School. (Council: 10/9/12).**

Rob Mack reported that this referral from Councilor Nyhan had been previously reviewed by the Traffic Operations Committee (TOC) and TPAC. The matter continues to be monitored by staff and the school district. A meeting has been scheduled in January to review parent pick-up, on-street parking, and sidewalk use at the new school. Rob Mack indicated that TOC will review this matter and forward a final report to TPAC for final consideration.

- c. **Referral from City Council to consider removal and installation of STOP signs at Heather Lane intersections, including: installation of a STOP sign on the New Meadow Road eastbound approach to Heather Lane; installation of a STOP sign on the Gabby Lane eastbound approach to Heather Lane; and removal of the STOP sign on the Heather Lane northbound approach to Gabby Lane. (Council: 10/9/12).**

Rob Mack reported that following the holiday season, staff will coordinate a mailing to residents of the neighborhood inviting them to a neighborhood meeting to discuss traffic control options. Ed Roberge suggested that the meeting be held at a future TPAC meeting as this was one of the original goals of the committee to hear public comment. The matter will be referred to a future meeting in spring 2013.

7. Status report on subcommittees

- a. **Pedestrian Committee, Alex Vogt**

Alex Vogt reported that the Pedestrian Committee met on December 6th and discussed the development of a pedestrian master plan and a pedestrian counting program. The committee reviewed the intersection alternatives presented on the US Route 3 Corridor Improvement - Phase 5 project and noted preference for the roundabout alternative at the Village Street/Washington Street intersection. The committee also supported the raised islands at both the north and south gateways to the project.

Alex Vogt also reported that the committee reviewed the Main Street Complete

Streets project designs and noted a number of amenities that could promote pedestrian safety and create a sense of place. The committee noted importance with accessibility, accessible parking options, and crosswalk visibility.

b. Bike Committee, Craig Tufts

Craig Tufts reported that the Bike Committee met in December and discussed bike parking on Main Street and looked at design alternatives for consideration. The committee also reviewed design plans for the Penacook Village including lane striping and bike parking locations. The committee also review the bike/pedestrian counting program

c. Public Transit Committee, Jennifer Kretovic

Jennifer Kretovic reported that the Public Transit Committee met in December and reviewed bus route changes and the status of Saturday service. Route changes are being planned and will be reviewed at a public meeting in early 2013.

Jennifer Kretovic reported that CAT is reporting that Saturday service is down from the 2012 service but noted that Walmart is the highest used stop. It was also noted that downtown stops were outperforming the Mall stop.

The committee also reviewed the Main Street project and discussed bus stop location changes.

d. Traffic Operations Committee, Rob Mack

Rob Mack reported that the Traffic Operations Committee (TOC) met in December and reviewed several referrals in the south end. The TOC also reviewed a complaint of trucks hitting the weeble on South Main Street.

A request to consider traffic controls at the intersection of North State Street and Washington Street elicited a discussion on options and neighborhood cut-thru traffic. A report will be prepared and forwarded to Council in response to this request.

8. Staff Updates

a. CIP460 Downtown Complete Streets Improvement Project - TIGER 2012

Ed Roberge provided an update on the Main Street improvement project. Design continues and staff and the consulting project team have evaluated intersections for signals and roundabouts. While a roundabout at Main Street and Pleasant Street operates well, geometric constraints lead to difficult traffic operations and narrow sidewalk sections. Further consideration is required.

b. US Route 3 Corridor (North) Improvement Project - Phase 5

Ed Roberge reported that a recent public meeting developed consensus on intersection alternatives along the Village Street - Penacook section of the Route 3 corridor project. Staff also presented streetscape amenities, landscape elements as well as a detailed construction schedule.

9. Old Business

a. FY2014-FY2023 CIP Project Priority Review

Given limited time, this item was deferred to the January TPAC meeting.

b. TPAC Meeting Days and Locations

Ed Roberge noted that there has been a recent discussion to consider a new meeting day and time. Currently TPAC meets on the 4th Thursday of each month at 6:00 PM in Council Chambers. Where recent meetings had been held in the City Hall 2nd Floor Conference Room, members preferred that venue. The room is already scheduled at that time.

The consensus of the committee was to maintain the meeting day and consider moving the meeting to City Hall. Staff will check availability.

10. New business

There was no new business discussed at this meeting.

11. Adjourn

With no other items to discuss, Ursula Maldonado made a motion to adjourn the meeting. The motion was seconded by Jennifer Kretovic. The motion carried unanimously and the meeting adjourned.

City of Concord
Transportation Policy Advisory Committee

Meeting Minutes

TJA

Thursday, January 24, 2013 - 6:00pm to 8:30pm
City Council Chambers

1. Call to Order/Introductions

Dick Lemieux called the meeting to order. Those in attendance included:

Committee Members Present:

Jennifer Kretovic (City Council)
Dick Lemieux (Downtown - Chair)
Tom Irwin (North/West Concord)
Craig Tufts, (Bike Community)
Brent Todd (Penacook)
Ursula Maldonado (At-Large)
Alex Vogt (Pedestrian Community)
Jim Sudak (Concord Area Transit) (Public Transit)
Ed Roberge, City Engineer - Staff Representative

Committee Members Not Present:

Keith Nyhan, City Council
Rob Werner, City Council

Staff, Visitors and Guests Present:

Rob Mack, Traffic Engineer - Staff Representative

2. Approval of December 20, 2012 meeting minutes

Given that the minutes for the December meeting were not complete, the item was deferred to the February meeting.

3. Presentations

There were no presentations at this meeting.

4. Public Comment

There were no members of the general public in attendance at the meeting.

5. Consent Reports

a. Approval of Subcommittee Minutes (Pedestrian, Bicycle, Public Transit, and Traffic Operations)

Members of the committee unanimously accepted the minutes of the Pedestrian (December 6th), Bike (November 5th and December 3rd), Public Transit (December 11th), and the Traffic Operations Committee (November 20th and December 18th) meeting.

6. TPAC Referrals from City Council, Staff and Chair

- a. **Referral from City Council to consider establishing a No Parking, Standing, Stopping zone along Conant Drive between South Street and Rundlett Street to mitigate adverse effects of parking for traffic related to school drop-offs/pick-ups at the Abbott-Downing Elementary School. (Council: 10/9/12, 12/20/12).**

Rob Mack reported that this referral from Councilor Nyhan had been previously reviewed by the Traffic Operations Committee (TOC) and TPAC and that the matter continues to be monitored by staff and the school district. A meeting was recently coordinated by staff and the school district where vehicle drop-off/pick-up, bus stop locations, and crosswalk locations were reviewed.

Rob Mack noted that the TOC met in January and discussed this matter and agreed to defer the item until February to allow the school district to reach out to parents to change processes. Committee members report the morning drop-off process works well but the afternoon pickup is the problem.

- b. **Referral from City Council to consider removal and installation of STOP signs at Heather Lane intersections, including: installation of a STOP sign on the New Meadow Road eastbound approach to Heather Lane; installation of a STOP sign on the Gabby Lane eastbound approach to Heather Lane; and removal of the STOP sign on the Heather Lane northbound approach to Gabby Lane. (Council: 10/9/12, 12/20/12).**

Rob Mack reported that staff will be coordinating a neighborhood meeting to be held at the March TPAC meeting.

7. Status report on subcommittees

- a. **Pedestrian Committee, Alex Vogt**

Alex Vogt reported that the Pedestrian Committee met on January 7th and discussed the Main Street improvement project, pedestrian access to and from the Friendly Kitchen site and the need to plow area sidewalks, and the need for a bus stop in the vicinity of the Friendly Kitchen site.

- b. **Bike Committee, Craig Tufts**

Craig Tufts reported that the Bike Committee met in January and reviewed bike parking preferences on Main Street. The discussions focused on types of bike racks that could be used and locations. The Bike Committee also discussed the development of a bike counting program.

- c. **Public Transit Committee, Jennifer Kretovic**

Councilor Jennifer Kretovic reported that the Public transit Committee did not meet in early January but would be meeting on January 29th. CAT held a public meeting in early January to outline and discuss bus route changes. Councilor Kretovic also reported that the committee discussed bus stop locations particularly the North State Street/Penacook Street location.

d. Traffic Operations Committee, Rob Mack

Rob Mack that the Traffic Operations Committee (TOC) met in January and discussed several referrals from Council including a request to enforce the "No Right on Red" violations at the Loudon Road/Fort Eddy Road intersections. Rob Mack also reported that due to snow narrowing roads with on-street parking, the Fire Department expressed concern with Prospect Street. Temporary parking restrictions will be considered. The TOC also reviewed annual traffic accident data.

8. Staff Updates

a. Downtown Complete Streets Improvement Project - TIGER 2012

Ed Roberge presented the latest design layout plans and invited comments from the committee. The design layout presented included the 2-lane roadway section with a traversable center median, a mix of angled and parallel parking throughout the project area and 18'+ wide sidewalks in the central core area (Pleasant to Centre/Loudon). The design layout was referred to as the balanced sidewalk approach. Ed Roberge noted that given a narrow width in some sections along South Main Street, sidewalk widths are much narrower - but generally no less than 13' wide. The streetscape is made up of a 1.5' curb zone, 7.5' street furniture zone, an 8' wide pedestrian zone, and generally a 2' building zone. Actual dimensions vary through the corridor. This layout allows for a transformative change to downtown as has been requested by the Project Advisory Committee (PAC) and the general public. Space will be reserved for public art and staff is coordinating with local arts agencies for opportunities to create unique areas.

Ed Roberge reported that a NH Listens Session is scheduled for Monday, February 4th at 6:30 PM at the Grappone Center to solicit plan review comments from the general public. All TPAC members are encouraged to attend and participate.

TPAC discussed the plans and generally support the layout plan. Alex Vogt asked if staff was still considering a roundabout at the intersection of Pleasant and Main. Ed Roberge indicated that considerable time has been spent analyzing the intersection and it just does not seem to work for a roundabout.

Ed Roberge indicated that the project plans go to a public hearing before City Council on February 11th with the hope to get Council to endorse the layout plans and consider closing Phenix Avenue to vehicular traffic.

b. US Route 3 Corridor (North) Improvement Project - Phase 5

Ed Roberge reported that at their meeting on January 14th, City Council accepted the final design report by staff recommending corridor improvements along Village Street including a roundabout at the intersection of Village/Washington and a future traffic signal at Village/Canal.

Additionally, City Council accepted a proposal to relocate overhead utility lines within the Penacook Village area underground and requested that staff prepare an appropriation resolution for consideration in February. If accepted, the matter will be set for a public hearing in March. In considering the major utility work, staff indicated that construction on the roadway/streetscape improvements would be deferred until 2014 anticipating that the utility relocation effort would continue through 2013.

9. Old Business

a. FY2014-FY2023 CIP Project Priority Review

Ed Roberge distributed copies of the CIP program worksheets and reviewed project categories including intersections, street corridor improvements, streets - new construction, and sidewalks and streetscapes.

With respect to intersections, the committee concurred that the Exit 16/Mountain Road Intersection Improvement project (CIP24) should be completed before the McKee Square Improvement project (CIP31). The committee considered the placement of projects within the remaining categories and concurred.

Ed Roberge reported that the final worksheet including rankings from the TOC, TPAC, and staff will be provided to City Council at their upcoming CIP outyear review meeting.

b. TPAC Meeting Days and Locations

As a follow-up to brief discussion on this matter at the December meeting, Ed Roberge noted TPAC currently meets on the 4th Thursday of each month at 6:00 PM in Council Chambers. The consensus of the committee was to maintain the meeting day and consider moving the meeting to City Hall. Staff will check availability.

10. New business

a. Concord Area Transit - Quarterly Report

Councilor Kretovic distributed the FY2012-Q4 and FY2013-Q1 quarterly progress reports to the committee for review. Following review and a brief discussion, Ursula Maldonado made to motion to accept the reports and forward them to City Council. The motion was seconded by Brent Todd. The motion carried unanimously. Ed Roberge stated that the quarterly reports would be finalized and forwarded to City Council on their February agenda.

b. Sewalls Falls Bridge Replacement Project Update

Upon request by the Committee, Ed Roberge provided a brief update on the progress of the Sewalls Falls Bridge Replacement Project. A public meeting was held on January 23rd where better than 100 people attended and provided input on the project alternatives. As the committee is aware, a detailed inspection and structural analysis was completed in late 2012 and based on those findings, staff recommends replacement of the existing truss structure bridge.

Ed Roberge noted that a report has been forwarded to City Council for presentation and discussion at the February meeting. Staff has requested that Council make a final selection on an alternative so final environmental documentation can be completed and final design can begin. All are invited to attend the February 11th City Council meeting.

11. Adjourn

With no other items to discuss, Ursula Maldonado made a motion to adjourn the meeting. The motion was seconded by Craig Tufts. The motion carried unanimously and the meeting adjourned.

3 Inf 3
TAA

January 16, 2013
Approved Meeting Minutes
Beaver Meadow Golf Advisory Committee

Members Present:

Chris Mulleavey, Chair
Bill Veroneau
Jennifer Kretovic
Dick Holden
Mark Coen
Charles Vanasdalan
Roger Jobin
Bob Norton
Bernard "Sid" Chase
David Gill

Members Absent:

Jim Marshall
David Croft
Vera Buck
Fran Hunt
Bob Vachon

Others Attending:

Jill Mulvey
Chris Jacques
Brian LeBrun

A call to Order

Chris welcomes new Committee Member Bob Norton

5 Minutes of Public Input

None

Chris asks if there is a motion to approve the Draft minutes from the December 12, 2012 meeting or any questions about the minutes

Roger moves approval of the minutes from the December 12, 2012 Meeting.

Bill seconds the motion.

Motion Carries 6-0

Committee Status

It is noted that three Committee members appointment's expired in May 2012 and five Committee Member appointments will expire in May 2013. Chris asks that members wishing to remain on the Committee indicate so and he or Sid will notify the City Clerk for communication to Council

Meeting dates

Sid has reached out to Dave Croft and Vera to see if there is a better time for them to meet with Committee. Dave cannot do Wednesdays, Vera and others cannot do Tuesdays. (First?) Thursdays are chosen, meeting time to remain 7:30 AM.

Jennifer notes that Vera lives on Auburn Street not Eagle Square as indicated on Committee roster.

Five Year Plan

Sid has resent 5 year plan excel sheet to Committee for review

Committee needs to act upon it

Chair will write a report to Council for February meeting

Committee requests copy of report

Comments/Recommendations?

ROI on Simulator at \$ 60,000 VS Range Improvements at \$40,000

Range quicker ROI?

Simulator only used 3-4 months

Expanded and improved Range active longer

David reminds that range and simulator are in FY14 to expand revenue

Would still have to go through budget process

Business plan needed on each

Staffing? New Pros, Restaurant Staff, Paid Attendant?

Plausawa in first year with theirs

Mike at Derryfield has expanded to two

How would revenue be split with pro who wishes to teach?

Mark comments Council will need details and there is the question of

affording it

David, similar to other Parks and Recreation initiatives such as Dame School and the new Skate House, if Council agrees to the concept, the details can be worked out for funding approval

Jennifer is disappointed that no budget was distributed prior to the meeting in order to examine the 5 year plan for recommendation.

David suggests tabling 5 year plan in order to have time to examine the budget, then act upon draft 5 year plan at February meeting for Council's March meeting.

Brian says FY 13 is shaping up better than FY12 and FY13 is currently better than the estimate given to Council

First Bond payment for any bond approved in FY 14 would not hit until
FY15

Looking at improvements in draft plan such as range improvements, an examination of the return on investment will need to be done, putting all expenses against new revenue. The shorter the time for return the better.

Dick points out the arrangement at Derryfield is a revenue share not a true lease

Jennifer, if new Pro will be running simulator, how will that impact seasonal status?

David, when we run details we will have to address that, it is not part of current proposal.

Chris, when do current bond payments end?

Range FY14, Clubhouse FY17

Justification for General Fund paying Clubhouse Bond?

Brian distributes sheet detailing budget status.

Council reduced Administrative Payment based on expenses to \$74,000

Transferred \$30,000 back to pay clubhouse bond recognizing General Fund use of building

Sid reminds group the golf fund has paid for building over the years because fund was solid. Recognizing the General Fund use, Council has made the FY13 payment.

Mark comments even with the bond payment, the Golf Fund sent a net \$40,000 plus to General Fund

Bob asks if the Administrative transfer is common for municipalities.

Mark has seen it both ways, a payment out and General fund support, some in excess of \$100,000 annually to support the Golf Fund as an investment in the quality of life in a community.

Does amended budget impact maintenance and operation dollars or efforts?

Brian, No the Grounds and Horticultural Account was left whole

David, some dollars for temporary staff were cut the last few years. We will look to put them back as fund improves

In FY \$72,000 was budgeted for G&H, \$86,000 was spent

In FY13 \$76,000 is budgeted

Brian observes that the range may have the quickest ROI with expanded hours, teeing space and protection from weather for teaching and general use

Chris feels it is necessary to invest in the course in order to make more money

Brian, many of these decisions are policy decisions to be made by City Council

David reminds Committee that Sub-Committee looked to FY14 to add revenue and FY15 to invest in the course dollars that do not tie directly to revenue but are important none the less. Items such as irrigation system, Clubhouse roof etc.

Chris would like range improvement funded for FY14.

Jennifer agrees and wants to look at lease options for FY14 especially for equipment.

Mark asks if leasing turf equipment makes sense

Brian, we would need to do a cost analysis versus bond, and the benefits of each

Chris, Process?

Brian will take Committee's recommendation and try to fit it into overall CIP Budget

Committee in past has had a courtesy review of operating budget
Chris has been a little uncomfortable with the simulator given other changes to golf course staffing and operation of the Pro Shop

Jennifer, we won't use simulator until fall/winter, we can wait to see how revenue is late summer. It may be possible to present plan as such to Council. We wouldn't buy unless it makes sense.

David asks if we should write a report and business plan as part of budget review process.

Chris asks David for updates on Pro Search and Membership

David reports there has been a first review of applicants. There were 11, 10 men and 1 woman. We will do interviews in the next 10 days.

For the Player Development position the first review will be January 18th
Membership is ahead of last year. We have 54 new fall memberships. 20 to 30 people have come to the Parks office to either put down a deposit or sign up for ACH

How is fall membership compared to 2011?

In 2011 we had 17 people sign up and 15 finished joining in the spring.

Chris asks who is on the Interview Committee for Head Pro Position

David says plans are being finalized today for the Interview Committee

Pond update

Roger asks for an update on progress on pond

David says Ed Roberge met with Kimball and Merrill yesterday, drain and project should be complete short of final grading by next week, weather permitting.

Roger, is there rehabilitation money left to sod impacted areas?

There is money at this time to sod area across the 9th hole impacted by logging and trucking activity.

Roger, what is the temperature of the "rumor mill", have we turned things around?

David, yes even beyond Pro Shop Changes, the buzz has been positive.

Revenue is up

Still important to grow the game particularly with youth and women

Bob says Simulators are nice, range improvements are nice, but:

It's the golf course, the golf course, the golf course. The focus should be on the golf course where players play

Mark feels it is important that the Committee Chair be part of the Golf Pro Interview process.

David supports that

Five Year Plan, revisited

Committee recognizes need for action

Jennifer moves to accept the 5 Year needs and improvement plan as proposed, though allowing for a conservative approach by reviewing lease/bond options on the simulator and equipment purchases.

Chuck Seconds

Motion carries 7-0

Chris asks if there is a motion to adjourn.

Chuck so Moves.

Bob Seconds,

Motion Carries. 7-0

Meeting is set for

7:30 AM

Beaver Meadow Clubhouse

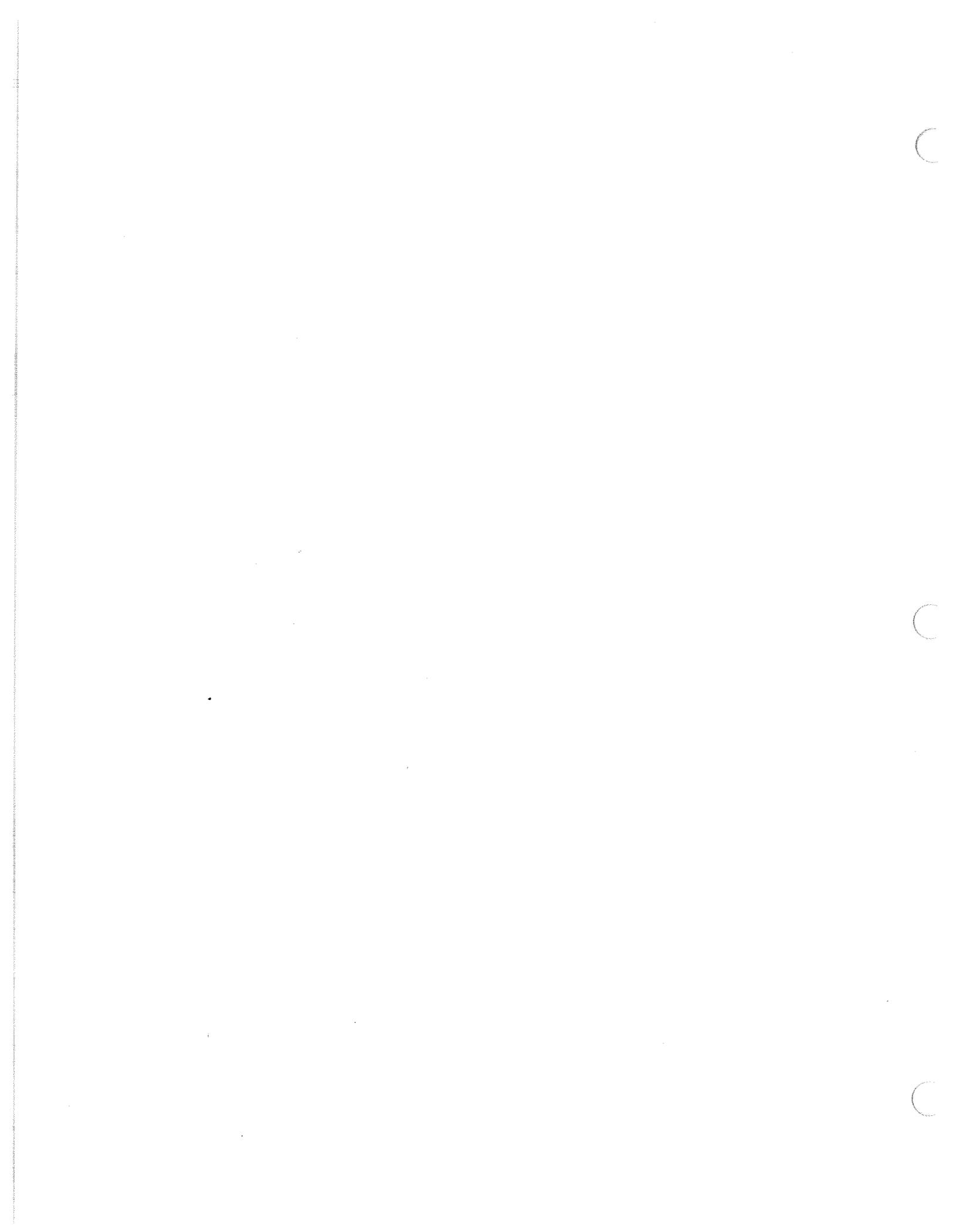
Agenda:

Public Input

Approval of Minutes

Old Business

Meeting Adjourned.



3 Inf4

TJA

**MINUTES OF Concord Community TV
MEETING of Board of Directors, January 22, 2013**

Agenda Items:

1. **Call to Order:** Present Matt Newton (Chair), Tonya Rochette (Chair-Elect) Jessica Fogg, Julia Freeman-Woolpert, David Murdo, Kim Murdoch, Michael O'Meara, Larry Prince, Doris Ballard (Executive Director)
2. **Determination of Quorum:** 6:32 p.m. There being 8 voting members present it was determined that a quorum existed.
3. **Minutes from November 27, 2012** were reviewed. Motion to accept minutes by Larry Prince, seconded by Michael O'Meara and approved unanimously.
4. **Public Comments:** Doris Ballard introduced Christopher Gentry, our new Programming/IT Director. Welcome aboard, Chris!

Doris also welcomed Emmett Collins and his mother, Diane O'Hara. The board was presented with a contract for possible collaboration with Community Bridges that would allow Emmett to officially work as a media trainee at Concord TV. Emmett has been a longtime volunteer and this agreement would provide him with the opportunity to be a part of the staff. Concord TV would receive remuneration of \$16/hour, with a maximum of 100 hours per month. While board approval not necessary for agreement, Doris was looking for board blessing. So moved by Matt Newton, seconded by Tonya Rochette and approved unanimously. Happy to have Emmett a part of the Concord TV team!

Bill Whitman was also in attendance. Bill has expressed an interest in joining the board. Bill is a photographer and a longtime supporter of the arts in Concord.

5. **Treasurer's Report:** See written reports and balance sheets submitted. Motion to accept reports by David Murdo, seconded by Julie Freeman-Woolpert and approved unanimously.
6. **Reports of Committees:**

- a. **Board Development, By-Laws & Nominating:** Doris Ballard distributed annual Conflict of Interest forms to board members for signature.
- b. **Capital Improvements:** No written report. Doris is bringing Christopher Gentry up-to-speed on equipment inventory. Recommendations for capital upgrades will come at a future meeting, as Chris looks at opportunities for Concord TV to move to a tapeless environment.
- c. **Finance:** No report.
- d. **Outreach & Development:** See written report submitted. Focus is currently on the upcoming "Concord On-Air" program.
- e. **Personnel:** No report.

Motion to accept committee reports made by Tonya Rochette, seconded by Kim Murdoch and approved unanimously.

- 7. **Staff Report:** See written staff report submitted. Motion to accept written report made by Julia Freeman-Woolpert, seconded by David Murdo and approved unanimously.

8. **Unfinished Business:**

- a. **New Board Members/Bill Whitman:** Kim Murdoch made motion to accept Bill Whitman as a Concord TV Board Member. Seconded by Matt Newton and approved unanimously. Welcome, Bill!

9. **New Business:**

- a. **Reschedule February Board Meeting:** Due to schedule conflicts, Doris Ballard asked if the next board meeting could be moved from February 26 to Tuesday, February 19 at 6:30 p.m. Board agreed to new meeting date.
- b. **Board Responsibilities/Expectations:** Matt Newton mentioned that Julia Freeman-Woolpert had forwarded along a Web link to a nice overview of board responsibilities and expectations. It would be a good document for our board to

review. Matt will be forwarding this along to the board.

10. Adjournment: Motion to adjourn made by David Murdo. Kim Murdoch seconded and the motion was approved unanimously. Meeting adjourned at 7:23 p.m.

A true record, Attest:

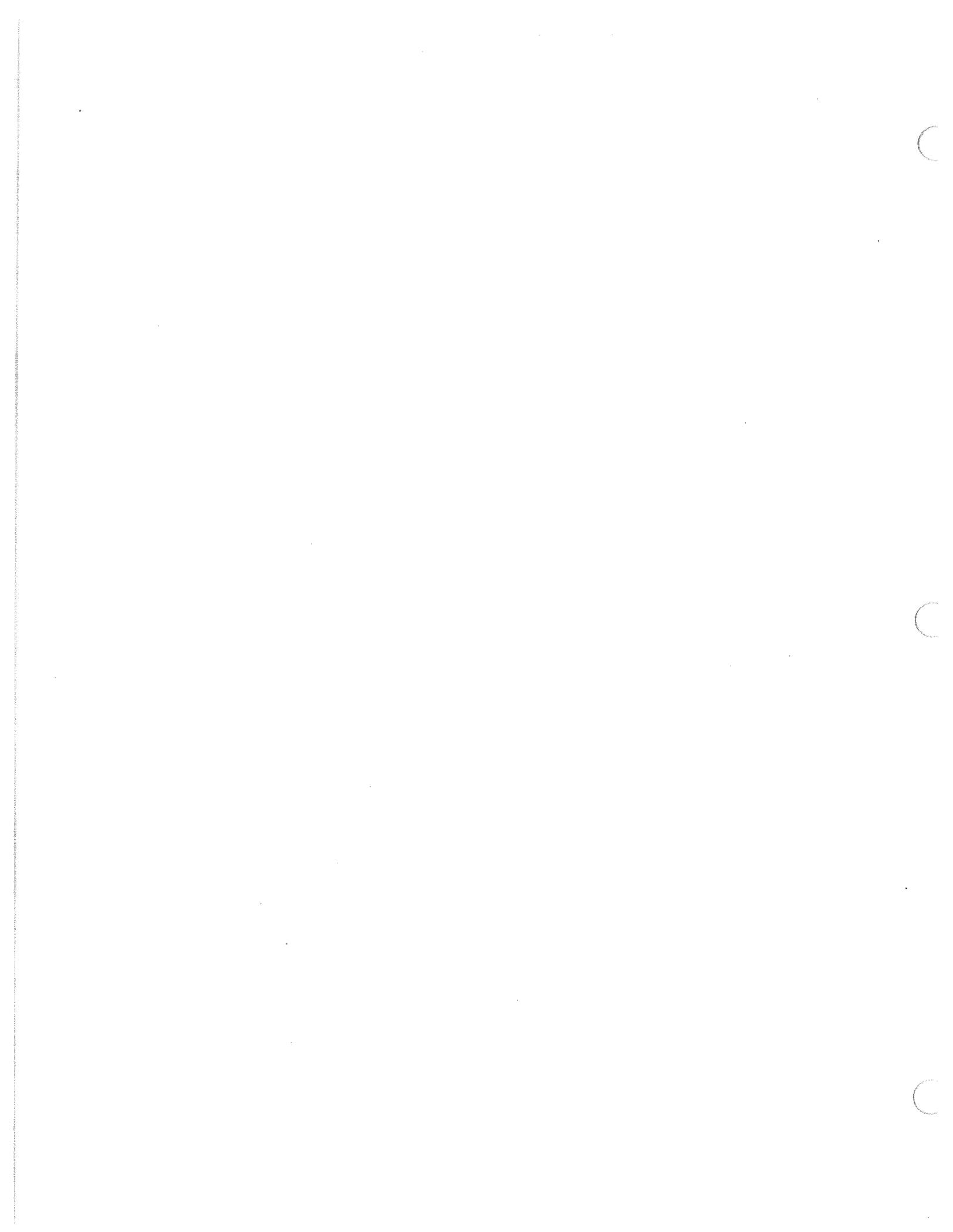
Matt Newton, Chair

MINUTES APPROVED:

On Motion by: _____

Seconded by: _____

Date: _____



Concord Public Library Trustee Meeting

February 4, 2013
-DRAFT-

Present: Marian Akey, Megan De Vorse, Inez McDermott, Elizabeth Mulholland, Mary Beth Robinson, Lisa Sands, and Library Director Patricia Immen

Minutes of the January 7, 2013 meeting were approved.

Mrs. Immen presented the Library Director's report:

- The Administrative Specialist position is still open, but due to be filled soon.
- A permanent part-time Library Page has been hired.
- A vendor has been working on problems with the self-check unit on the first floor.
- The children's winter reading program is underway.
- The work space in Technical Services is being reorganized and expanded.
- The city is launching a new web page on February 14.
- Monthly statistics, and traffic counts over a four-year period were distributed.
- Mrs. Immen has been working on the next year's budget.

The Trustees looked at the RFP for the development of the NH State Employment Security site and discussed the potential for the development of a new library. Also discussed was the Penacook Tannery site.

Foundation Update:

- Representatives of the Foundation are planning on attending the February 19 City Council meeting about the Capital Improvement Plan out-years. Members of the Trustees will also attend this meeting.
- The Foundation is looking to expand board and committee membership.

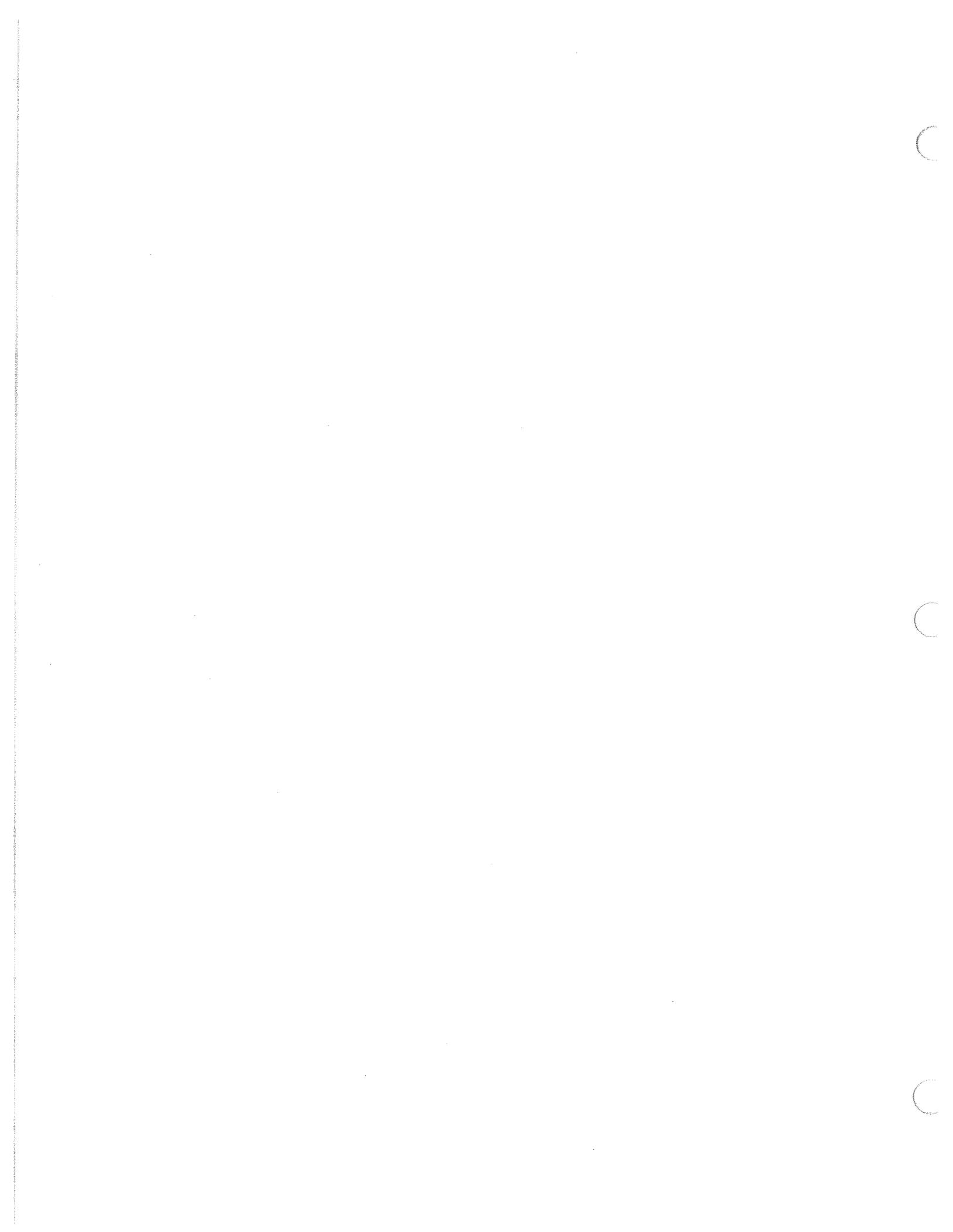
Old Business: The Trustees would like to invite Dave Gill from the Recreation Department to come and talk about plans for the community center. Mrs. Immen will try to schedule him for the April meeting.

New Business:

- The Trustees discussed the needs of patrons for computer training.
- The Trustees encouraged the publicity of services and materials that are accessible online through the library's web site.

The meeting adjourned at 8:20 p.m. Next meeting: March 4, 2013. Mike Jache, City Treasurer, will be attending to discuss library trust funds.

Respectfully submitted,
Inez McDermott





John F. Duval
Chief of Police

City of Concord, New Hampshire

POLICE DEPARTMENT

35 Green Street • 03301-4299

(603) 225-8600

FAX (603) 228-2703

www.concordpolice.com

438

PARKING COMMITTEE MEETING

February 25, 2013 at 4:30 p.m.

- PRESENT:**
- City Councilor Mark Coen
 - City Councilor Allen Bennett
 - City Councilor Fred Keach
 - City Councilor Jennifer Kretovic
 - Intown Concord Representative Tonya Rochette
 - Intown Concord Representative Pam Peterson
 - Community Representative Jeff Bart
 - Parking Clerk Alison Sinisgallo
 - Parking Manager Dave Florence
- ABSENT:**
- Concord Area Transit Representative Jim Sudak
 - Chamber of Commerce Representative Mark Ciborowski
 - Intown Concord Representative Sue McCoo
- GUESTS:**
- Traffic Engineer Rob Mack
 - Chief of Police John Duval

Monthly Review Items

1. Review previous minutes

Intown Concord Representative Pam Peterson moved to accept the minutes of the January 2013 meeting. Community Representative Jeff Bart seconded. The motion passed unanimously.

2. Previous Monthly Kiosk Transactions

Parking Manager David Florence reviewed the kiosk credit card transactions. There were 17,137 credit card transactions in January 2013, 2200 more transactions than January 2012. The average transaction was \$1.80, our highest monthly average so far.

3. Previous Monthly Citation / Finance Activity

The Parking Fund is down \$67,856.46 from its year to date projected budget.

Follow-Up Items

1. Firehouse/Durgin Block Garage Construction

Work on the West stair tower is behind schedule and should be completed no later than March 8, 2013.

2. Abbott-Downing School traffic issue

Traffic Engineer Rob Mack provided a video documenting the safety concerns around the Abbott-Downing School during student pick-up and drop-off times, specifically at the intersection of Conant Street and South Street. After much discussion, City Councilor Fred Keach made a motion to recommend to City Council to extend the No Parking Zone on both sides of South Street to 100 feet south of Conant Street. City Councilor Jennifer Kretovic seconded the motion, the motion passed unanimously.

Councilor Kretovic made a motion to recommend to City Council the creation of a No Parking, No Standing, No Stopping zone during student pick-up and drop-off times on Conant Street from South Street to Rundlett Street. Ms. Peterson seconded the motion. The motion was tabled by Councilor Kretovic pending a neighborhood meeting. The neighborhood meeting will be held at the Abbott-Downing School or City Council Chambers depending on availability. The focus of the meeting will be to decide if the No Parking, No Standing, No Stopping zone should be the entire length of Conant Street or only the area between South Street and Rundlett Street.

New Items or Presentations

1. Disabled plate/placard rules of other NH communities

Mr. Florence provided a report on limiting the length of time a vehicle displaying a Disabled plate or placard can park. By State law, a vehicle displaying a Disabled plate or placard can park for free; cities and towns can limit the amount of time a vehicle can park for free. The City of Concord does not currently put a time limit on vehicles displaying a Disabled plate or placard. Mr. Florence suggested that upon completion of the Concord Main Street project a time limit be set and enforced.

2. Copy of parking fines/fees of other NH cities

Mr. Florence prepared a comparison of fines and fees of other NH cities. This comparison is part of the Parking Committee's Annual Report to City Council. Ms. Peterson asked if there was any data on the maximum time allowed in other downtown cores. According to MR. Florence, Manchester and Portsmouth both limit parking to 2 hours in the downtown core.

3. Parking Funds transferred out to General Fund

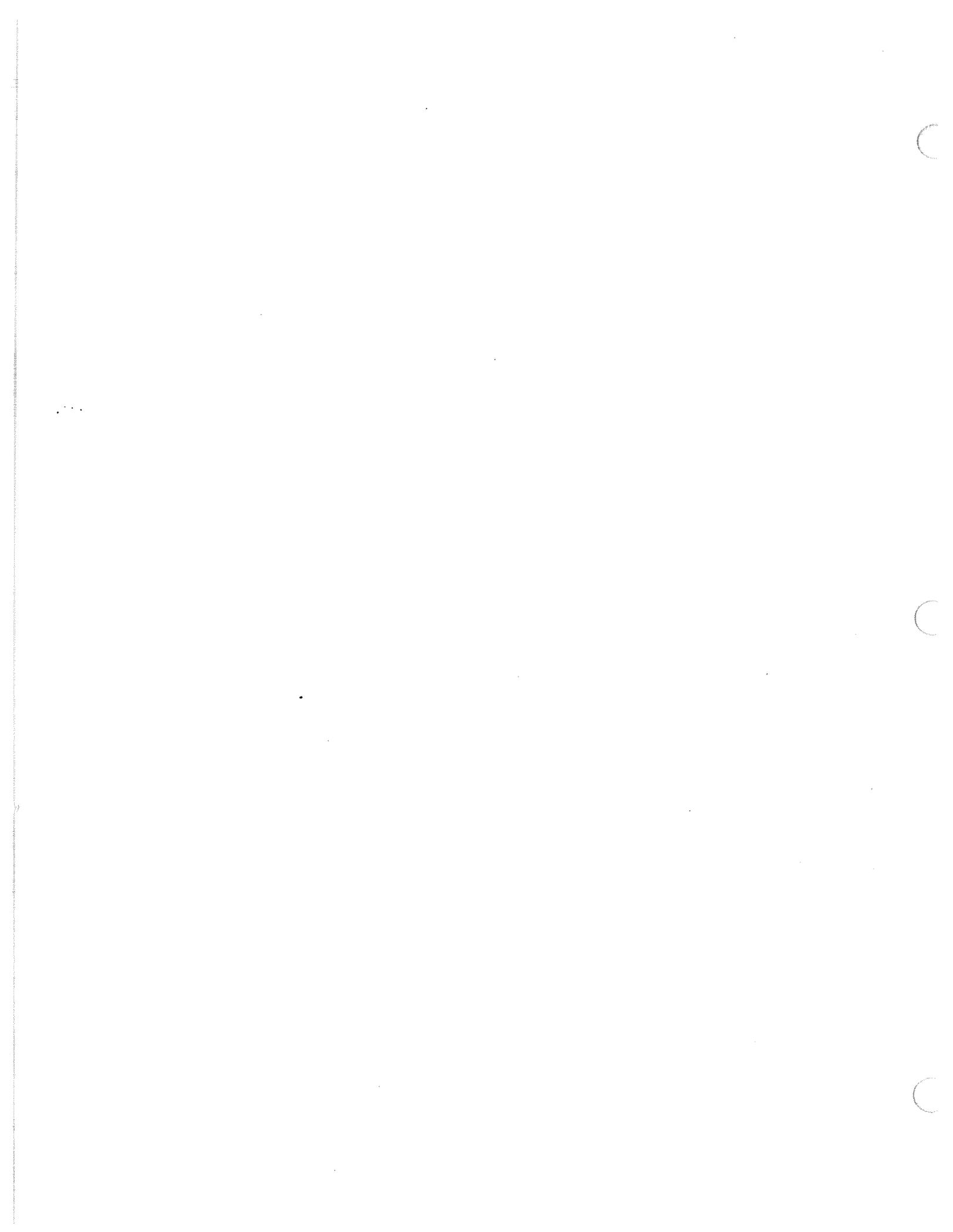
At City Councilor Mark Coen's request, Mr. Florence prepared a report on funds transferred out of the Parking Fund to the General Fund. \$207,230.00 is transferred out of the Parking Fund to the General Fund annually. Deputy Police Chief Brad Osgood will present a pro forma at the March or April committee meeting.

Items not on the agenda

1. Ms. Peterson had a question as to how a citation could have been issued to a vehicle in the Durgin Block Garage when the driver of the vehicle had a valid receipt for the correct time and space. This could have been the result of a communication error from the kiosk or human error on the part of the enforcement officer.

Councilor Keach moved to adjourn. City Councilor Allen Bennett seconded. The motion passed unanimously.

Meeting adjourned at 6:00pm.



Bonenfant, Janice

3INF7

From: Colin Van Ostern <colinvo@vanostern.com>
Sent: Thursday, February 07, 2013 10:20 AM
To: * City Clerk
Subject: Exec Council Report - Rail, DRED, and more

TAA



Friends,

Below is a brief summary of yesterday's Governor & Executive Council meeting.

The first piece of big news was the bipartisan passage of the Capitol Corridor rail study. I've written [an op/ed column you can read here](#) about next steps on rail.

Secondly, Gov. Hassan nominated a candidate for Commissioner of the Department of Resources & Economic Development: Jeff Rose, currently the Director of Public Affairs at BAE Systems in Nashua. The Council has scheduled a public hearing on Mr. Rose's nomination for Thursday, 2/21 at 5:30 pm at the State House.

The meeting also considered numerous projects impacting residents across this district, including:

(1) Projects impacting Merrimack Co & Central NH: Approved a ten-year home for the McAuliffe-Shepard Discovery Center in Concord and authorized a grant to the town of Webster to help preserve and digitize historic town records.

(2) Projects impacting the Monadnock Region: Authorize a grant to the Keene Chamber of Commerce to support the WHAT's Keene & Monadnock Film Festival event; authorized a grant to the town of Goshen to help preserve and digitize historic town records.

(3) Projects impacting Strafford Co: Approved a federal grant to install an emergency generator at the state-owned bus terminal in Dover; a home visit program for maternal, infant & early childhood visits by UNH; contracted for a technical review of the Great Bay Nitrogen Pollution Source Study; and confirmed Martin F. Isabelle of Rollinsford, NH, to the rank of Major, NH Army National Guard.

(4) Nominations: Confirmed Governor's nominations for Liquor Commission Chair Joe Mollica, NH Deputy Medical Examiner Jennie Duval, Racing & Charitable Gaming Commissioner Michael Gatsas, and several board and commissions. Nominated for consideration at a future meeting: Mandy Merrill of Durham for the State Council for the Arts, Tom Rafio of Bow to the State Board of Education, Paula

Miner of Penacook to the Board of Foresters, Jeff Rose of Goffstown to Commissioner of DRED (as mentioned above), and nominations for the Compensation Appeals Board, State Coordinator of Highway Safety, Invasive Species Committee, and Volunteer NH Board of Directors.

Full details on all these items are included below. The next meeting is on February 20th. If you have any questions, please don't hesitate to let me know – and **if you prefer not to receive these updates, just drop me an email and let me know and I'll remove you from this list.**

Sincerely,

Colin

FULL 2/6 AGENDA: <http://www.sos.nh.gov/G&C/G&C%20Agenda%2002-06-13.htm>
(or follow the links below for documentation of each item)

1. DETAIL: CENTRAL NH PROJECTS

Authorize facility and grounds lease for \$1.00 annually for a contractual total of \$10.00 with the McAuliffe-Shepard Discovery Center Corporation, Concord, NH. Effective upon G&C approval through a period of 10 years.

Authorize the NH State Library to award a Conservation Number Plate Grant to the Town of Webster in the amount of \$6,727. Effective upon G&C approval through June 30, 2013. **100% Conservation Plate Funds.**

Authorize the Bureau of Rail and Transit to enter into an agreement with URS Corporation, Salem, NH, and San Francisco, CA, to undertake a study of the Boston MA to Concord NH rail corridor, to analyze transit options in the corridor including the viability of establishing passenger rail service on this line, for an amount not to exceed \$3,655,752. The two-part study will include an Alternatives Analysis for rail and transit in the Lowell-Nashua-Manchester portion of the corridor and a service development plan for intercity passenger rail in the corridor between Boston and Concord. Effective upon G&C approval through December 31, 2014. **88.75% Federal, 11.25% General Funds.**

2. DETAIL: MONADNOCK PROJECTS

Authorize the NH State Library to award a Conservation Number Plate Grant to Goshen Historical Society in the amount of \$7,507. Effective upon G&C approval through June 30, 2013. **100% Conservation Plate Funds.**

Authorize the Division of Travel and Tourism Development to award grants to the organizations as detailed in letter dated January 10, 2013, in the total amount of \$39,832.32 for their 2013 in-state and out-of-state marketing projects under the Joint Promotional Program. Effective upon G&C

approval. **100% General Funds.**

3. DETAIL: STRAFFORD COUNTY PROJECTS

Authorize the Bureau of Rail and Transit to enter into an agreement with Jalbert Leasing Inc., d/b/a C&J Bus Lines, Portsmouth, NH, for transit facility improvements at the State-owned bus terminals in Dover and Portsmouth and partial rebuilds of two commuter coaches, for an amount not to exceed \$185,864. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

Authorize confirmation of Martin F. Isabelle, Rollinsford, NH, to the rank of Major, NH Army National Guard.

Authorize the Bureau of Population Health and Community Services, Maternal and Child Health Section, Home Visiting Program, to enter into an agreement with the University of NH, Durham, NH, to provide Maternal, Infant and Early Childhood Home Visiting Program evaluation, in an amount not to exceed \$259,000. Effective upon G&C approval through February 28, 2014. **100% Federal Funds.**

Authorize to enter into a **sole source** contract with Ivan Valiela, Woods Hole, MA, for the Technical Review of the Great Bay Nitrogen Pollution Source Study project, for a total of \$5,000. Effective upon G&C approval through December 31, 2013. **100% Federal Funds.**

4. DETAIL: APPOINTMENTS & NOMINATIONS:

CONFIRMED:

- **Compensation Appeals Board:** Norman J. Patenaude of Portsmouth
- **Compensation Appeals Board:** William J. Schubert of Manchester
- **Chair of the Liquor Commission:** Joseph W. Mollica of Sunapee
- **Deputy Chief Medical Examiner:** Jennie V. Duval, MD of Concord
- **Racing & Charitable Gaming Commission:** Michael J. Gatsas of Manchester
- **Respiratory Care Practitioners Governing Board:** Douglas A. Hall of Weare

NOMINATED FOR CONSIDERATION AT FUTURE MTG:

- **State Council on the Arts:** Amanda Merrill
- **Compensation Appeals Board:** Daniel Manning, Richard Mitchell
- **State Board of Education:** Thomas Rafio
- **Board of Foresters:** Paula Miner
- **State Coordinator of Highway Safety:** Peter Thomson
- **Invasive Species Committee:** Leonard Lord, Andrew Mausch
- **Commissioner of the Dept of Resources & Eco Dev:** Jeff Rose
- **Volunteer NH Board of Directors:** Janna Hartley

###

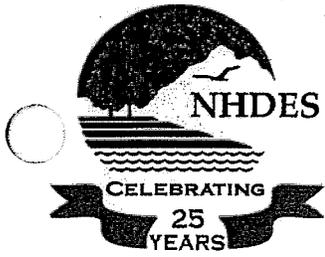
[if you prefer not to receive these updates, just drop me an email and let me know and I'll remove you from this list.]



Paid for by Van Ostern for New Hampshire, PO Box 193, Concord, NH 03302-0193, Colin Van Ostern, fiscal agent.

[Click here to unsubscribe](#)

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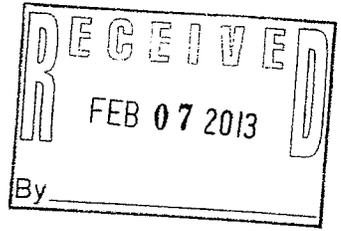
The State of New Hampshire
Department of Environmental Services

Thomas S. Burack, Commissioner



*Celebrating 25 Years of Protecting
New Hampshire's Environment*

February 4, 2013



19A

Madeleine Mineau
101 Centre Street Apt. 2
Concord, New Hampshire 03301

Dear Ms. Mineau:

I am pleased to appoint you to a three-year term on the Upper Merrimack River Local Advisory Committee. Your term will begin on February 4, 2013 and end on February 4, 2016. The success of the NH Rivers Management and Protection Program relies heavily on the commitment of citizen volunteers like yourself, and we sincerely appreciate your willingness to serve on the committee.

As a member of the Upper Merrimack River Local Advisory Committee, your responsibilities are to: 1) advise the Commissioner of this Department, the statewide Rivers Management Advisory Committee, and the municipalities through which the Upper Merrimack River flows on matters pertaining to the management of the river; 2) consider and comment on any federal, state, or local governmental plans to approve, license, fund, or construct facilities that would alter the resource values and characteristics for which the river was designated; 3) develop or assist in the development and local adoption of a local river corridor management plan under RSA 483:10; and 4) report biennially to the Rivers Management Advisory Committee and the Commissioner on the status of compliance with relevant federal and state laws and regulations, local ordinances, and plans. I have attached a copy of RSA 483, the Rivers Management and Protection Act, and a fact sheet about the Program and the Upper Merrimack River.

You may wish to contact Michele L. Tremblay, Committee Chair, at 796-2615 or mlt@naturesource.net for the next meeting date and location. Jacquie Colburn, Lakes & Rivers Coordinator, will be glad to answer any questions that you may have about the Rivers Program or your responsibilities. You may reach Jacquie at 271-2959.

Congratulations on your appointment and thank you for your dedication to the rivers of New Hampshire.

Sincerely,

Thomas S. Burack
Commissioner

*Thank you
for serving.*

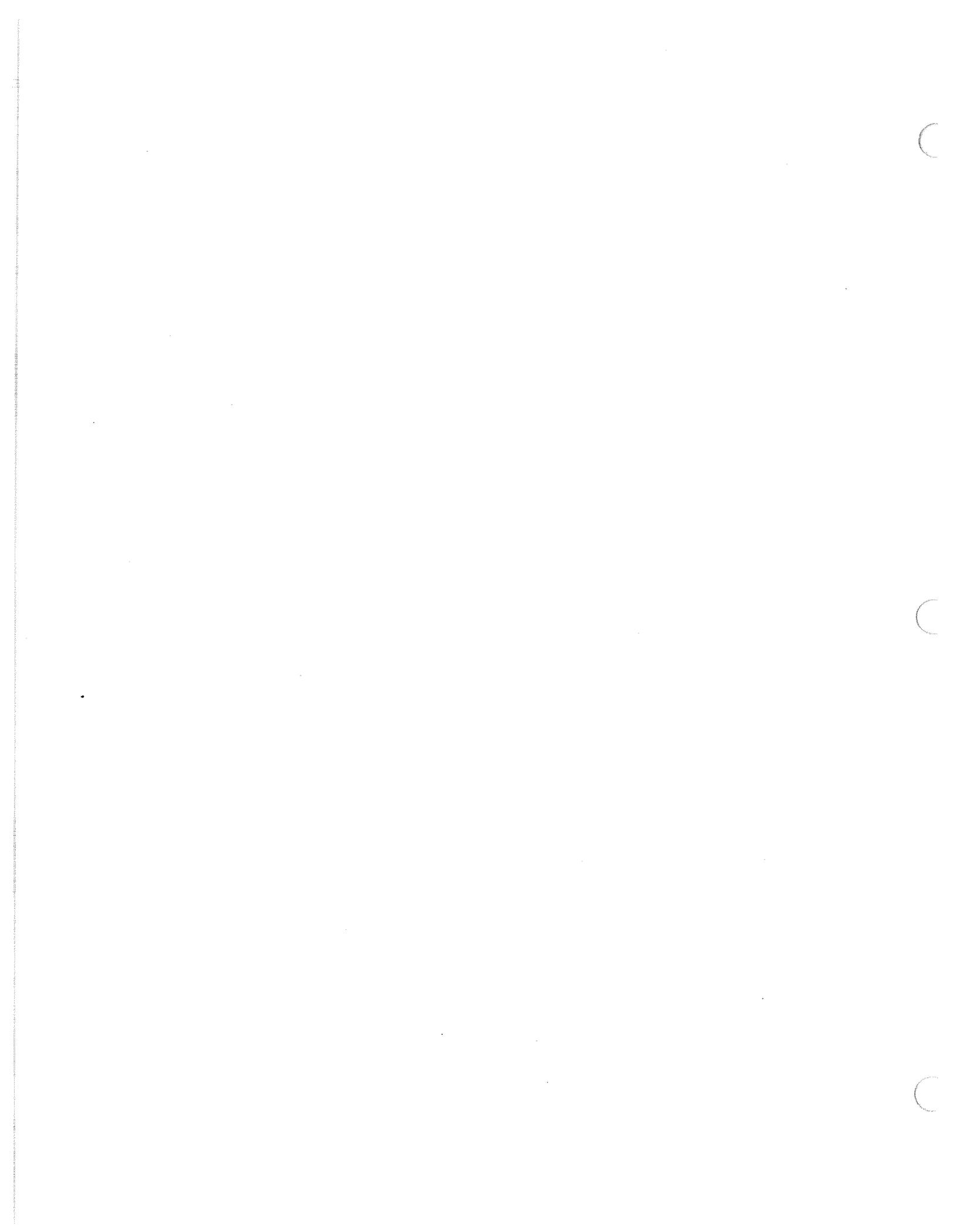
Enclosures

cc: Concord City Council ✓

- Michele Tremblay, Chairman, Upper Merrimack River LAC (via e-mail)
- Michael Tardiff, Executive Director, Central NH Regional Planning Commission (via e-mail)
- Jacquie Colburn, Lakes & Rivers Coordinator, DES Watershed Bureau (via e-mail)

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • TDD Access: Relay NH 1-800-735-2964



3 Inf

TA

MERRIMACK COUNTY DELEGATION
333 Daniel Webster Highway Suite 2
Boscawen, New Hampshire 03303 (603) 796-6800 Fax: (603) 796-6840

Delegation Officers:
Rep. Candace Bouchard, Chair
Rep. Stephen Shurtleff, Vice Chair
Rep. Dianne Schuett, Clerk

Executive Officers:
Rep. Stephen Shurtleff, Chair
Rep. David Kidder, Vice Chair
Rep. Dianne Schuett, Clerk

February 20, 2013

PUBLIC NOTICE

MERRIMACK COUNTY PUBLIC HEARING

Pursuant to RSA 24:23, there will be a public hearing for Merrimack County before the County Delegation at 6:00p.m. on Monday, March 11, 2013 at the County Administration Building, 4 Court Street, Lower Level Conference Room, Concord, New Hampshire.

The purpose of the meeting is:

1. To consider 2013 Budget Appropriations for Merrimack County.
2. Hear a Report on Applicants for County Treasurer.
3. To consider any other business that may appropriately come before them.

At this time, any member of the public may present oral or written testimony regarding the 2013 budget as proposed by the Merrimack County Delegation Executive Committee.

Rep. Candace Bouchard, Chairman
 Rep. Dianne Schuett, Clerk
 Merrimack County Delegation

Special accommodations for individuals with a disability are available upon request (Americans with Disabilities Act of 1990).

MERRIMACK COUNTY DELEGATION
333 Daniel Webster Highway, Suite 2
Boscawen, New Hampshire 03303 (603) 796-6800 Fax: (603) 796-6840

Delegation Officers:
Rep. Candace Bouchard, Chair
Rep. Stephen Shurtleff, Vice Chair
Rep. Dianne Schuett, Clerk

Executive Officers:
Rep. Stephen Shurtleff, Chair
Rep. David Kidder, Vice Chair
Rep. Dianne Schuett, Clerk

February 20, 2013

PUBLIC NOTICE

MERRIMACK COUNTY DELEGATION

Pursuant to RSA 24:9-c and RSA 24:14 II, immediately following the Public Hearing to be held on Monday, March 11, 2013 at 6:00p.m., there will be a meeting of the Merrimack County Delegation at the County Administration Building, 4 Court Street, Lower Level Conference Room, Concord, New Hampshire.

The purpose of the meeting is:

1. Approval of the 2013 Merrimack County Proposed Budget.
2. Withdrawal of funds from the Capital Reserve Account.
3. Act on Applicants for County Treasurer.
4. To consider any other business that may appropriately come before them.

Rep. Candace Bouchard, Chairman
Rep. Dianne Schuett, Clerk
Merrimack County Delegation

Special accommodations for individuals with a disability are available upon request (Americans with Disabilities Act of 1990).

Merrimack County
Budget Resolution
For the 12 Months Ending 12/31/2013

I. Be it resolved by the Merrimack County Convention duly convened that the only sums hereinafter listed in this resolution are hereby appropriated to be paid out of the County treasury for the purposes specified and for the fiscal year ending December 31, 2013 as follows.

1	Debt Service	\$	5,402,000
2	Delegation		9,300
3	Commissioners		48,764
4	Administration		535,763
5	Administration/Acct.		708,543
6	Information Technology		387,570
7	Purchasing		270,432
8	County Attorney		2,314,844
9	Medical Referee		35,000
10	Pre-Trial/Diversion		937,077
11	Domestic Violence Grant		71,266
12	Register of Deeds		780,518
13	Sheriff Department		2,327,641
14	Sheriff Dispatch		721,806
15	Court Security		745,333
16	JAG Grant		58,155
17	Dispatch Capital Reserve		28,240
18	Under Age Drinking Grant		15,000
19	Traffic Reconstruction Grant		13,295
20	Human Services		12,468,077
21	Grants Agencies		166,010
22	County Conservation District		48,050
23	Visitation Center		356,506
24	Visitation Safe Haven Grant		71,113
25	Visitation Access Grant		30,000
26	Child Advocacy Grant		115,046
27	Nursing Home		29,736,462
28	Gerrish Manor		781,885
29	Corrections Department		13,383,711
30	McKenna Facility		2,740
31	Mental Health Court Grant		86,874
32	MMC Facilities Department		2,911,113
33	UNH Cooperative Extension		387,319
34	Community Development Block Grant		300,000
35	Other		812,403

for a total of \$77,067,856. and

II. Be it further resolved that only the sums hereinafter listed in this resolution are hereby adopted as revenue estimates from the sources indicated as follows.

1	Administration/Acct	\$	241,821
2	County Attorney		251,922
3	Domestic Violence Grant		30,000
4	Registry of Deeds		1,150,000
5	Sheriff Department		742,000
6	Sheriff Dispatch		268,660
7	JAG Grant		44,000
8	Dispatch Capital Reserve		28,240
9	Underage Drinking Grant		15,000
10	Traffic Reconstruction Grant		8,865
11	Human Services		82,000
12	Visitation Center		26,000
13	Visitation Safe Haven Grant		68,482
14	Visitation Access Grant		30,000
15	Child Advocacy Grant		45,000
16	Nursing Home		25,791,168
17	Gerrish Manor		740,884
18	Corrections		460,593
19	Mental Health Court Grant		90,000
20	MMC Facilities Revenue		45,800
21	UNH Cooperative Extension		39,960
22	Community Development Block Grant		300,000
23	Other Revenue		393,111
24	Prior Year Fund Balance		4,000,000

revenue other than taxes \$34,893,506

III. Be it further resolved that the total appropriations for 2013 in excess of the total estimated revenues in the amount of \$42,174,350, and the Merrimack County Treasurer shall issue a warrant to the several towns and cities in the County for this amount pursuant to NH RSA 29:II.

10/1/12 - 12/31/12

3 Infil



Comcast Cable
54 Regional Drive
Concord, NH 03301
www.comcast.com

TBA

VIA HAND DELIVERY

February 13, 2013

FEB 13 2013

City of Concord
41 Green Street
Concord, N.H. 03301

Re: Check \$184,907.39

Dear Council Members:

Please find enclosed Comcast's Franchise Fee payment for the fourth quarter of 2012. If you have any questions regarding these payments, please feel free to contact me at 603-224-1871, ext. 202.

City of Concord, New Hampshire
Received By:

Comcast

Bryan Christiansen
Manager of Government Relations



COMCAST FINANCIAL AGENCY CORPORATION
 A Comcast Cable Communications Group Company
 1701 JFK Boulevard
 Philadelphia, PA 19103-2838

10837941

PAGE: 1 of 1

DATE: January 31, 2013
 CHECK NUMBER: 510277370
 AMOUNT PAID: \$184,907.39



00164 CKS LA 13031 - 0510277370 NNNNNNNNNNN 0315100005006 X193A1 C
 CONCORD CITY OF NH
 41 GREEN STREET
 OFFICE OF THE MAYOR
 CONCORD NH 03301

FEB 13 2013



VENDOR NUMBER: 154624

VENDOR: CONCORD CITY OF NH

INVOICE NO.	INVOICE DATE	ACCOUNT NUMBER	DESCRIPTION	DISCOUNT AMOUNT	NET AMOUNT
73338	12/31/12		Concord NH	\$0.00	\$184,907.39
			TOTALS	\$0.00	\$184,907.39

PLEASE DETACH BEFORE DEPOSITING CHECK



COMCAST FINANCIAL AGENCY CORPORATION
 A Comcast Cable Communications Group Company
 1701 JFK Boulevard
 Philadelphia, PA 19103-2838

CHECK NUMBER 510277370

56-1544
441

January 31, 2013

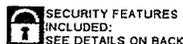
*** VOID AFTER 180 DAYS ***

PAY TO THE ORDER OF: CONCORD CITY OF NH
 41 GREEN STREET
 OFFICE OF THE MAYOR
 CONCORD, NH 03301

CHECK AMOUNT
\$184,907.39

EXACTLY *****184,907 DOLLARS AND 39 CENTS

JPMorgan Chase Bank, N.A.
 Columbus, OH



David A. Scott

Authorized Signature

⑈ 510277370⑈ ⑆044115443⑆

675528343⑈



System Name: Comcast of Maine/New Hampshire, Inc.
 Email: Patrick_Moore@cable.comcast.com
 Phone: 610-650-2999

Vendor ID:	154624
Contract Name:	Concord NH
Statement Period:	Oct - Dec, 2012
Payment Amount:	\$184,907.39
Statement Number:	73338
CUID:	None
System ID:	8773-2000-1580

CONCORD CITY OF NH
 41 GREEN STREET
 OFFICE OF THE MAYOR
 CONCORD, NH, 03301

This statement represents your payment for the period listed above.

Revenue Category	Amount
Expanded Basic Video Service	\$1,380,265.15
Limited Basic Video Service	\$601,978.56
Digital Video Service	\$639,621.53
Pay	\$233,644.10
PPV / VOD	\$128,868.74
Video Equipment	\$7,538.58
Digital Video Equipment	\$112,255.57
Video Installation / Activation	\$27,777.82
Franchise Fees	\$189,465.42
PEG Fees	\$15,843.20
Guide	\$914.48
Other	\$17,830.69
Late Fees	\$9,320.99
Write-offs / Recoveries	(\$28,909.29)
Ad Sales	\$339,996.76
Home Shopping Commissions	\$21,734.14
Total	\$3,698,146.44
Franchise Fee %	5.00 %
Franchise Fee	\$184,907.39

FEB 13 2013

To the best of my knowledge and belief, the above is a true and correct statement for the accounting of the gross revenues received by this corporation for the period.



 Pat Moore
 Analyst

