Concord Public Library Trustee Meeting

November 5, 2012

Present: Marian Akey, Jeremy Clemans, Marilyn Fraser, Inez McDermott, Elizabeth Mulholland, Mary Beth Robinson, Lisa Sands and Library Director Patricia Immen.

Meeting called to order 7:05 p.m. The minutes of the October meeting were accepted with a typographical correction.

Library Director's Report:

- More information about the possibility for an expanded Penacook branch may be available after the City Council meets on November 13.
- Permission was granted to hire for the Administrative Specialist position (due to retirement). March 11 is the anticipated date of hire.
- A Library Page has resigned effective in January. Mrs. Immen has requested permission to fill this position.
- The Library Staff is about to initiate another recruitment effort in hopes of adding to the core of volunteers.
- The staff is planning for January March programming. Plans will be set by December 22.
- The fundraising for periodicals is about to come to an end. The response was only about half of what the library was hoping to raise.
- The new book bin, courtesy of Alice J. Reen Charitable Trust, has arrived damaged. Replacement pieces are being sent by the vendor.
- Book sale receipts continue to do well, earning over \$1,000 last month.
- Elizabeth Yates Award event will be held on November 18th. Janet Ulbrich and Brenda Kern and their canine friends, who participate in the library's "Paws for Pages" program, are being honored.
- An email was read from Concord Reads chair, Marty Ringo, to the trustees requesting ideas for next year's title. The trustees expressed their appreciation to the Concord Reads Committee for a wonderful series of successful, entertaining and informative programs for this year's program.
- Circulation statistics were distributed + 5% from last October.

Foundation Update:

- The Foundation is planning for their annual appeal.
- They are planning to do something with the teen survey and are still collecting names and email addresses for the survey. Planning is still ongoing for the teen project.
- Next Foundation meeting is scheduled for December 4.
- The Foundation is producing a bookmark with the library's hours and featuring the artwork of Melissa Miller (with the help of McGowan Fine Art and Capital Offset).
- There are currently seven active members on the Concord Reads Committee and they are looking for new members.

Advocacy:

- City Council will look again at the CIP out years, most likely in January or February. We will be ready to address City Council concerning a new main library site when this comes before the public.
- For the next six weeks, Lisa Sands is handling any information of interest you wish to forward for the Foundation web page.

Motion to adjourn – 7:55 p.m. Next Meeting December 3, 2012.

Respectfully submitted.

Inez McDermott