



# CITY OF CONCORD

*New Hampshire's Main Street™*

## MINUTES

### **Bicycle and Pedestrian Subcommittee of the Transportation Policy Advisory Committee**

March 11, 2019 5:30 PM  
2<sup>nd</sup> floor Conference Room  
City Hall, 41 Green Street, Concord, NH

Members Present:

Craig Tufts (Co-Chair)  
Ursula Maldonado (Co-Chair)  
Dick Lemieux

Staff Present:

Sam Durfee, Staff Representative  
David Cedarholm, City Engineer  
Rob Mack, City Traffic Engineer

Members Not Present:

Greg Bakos  
Robert Baker

### **Review of Quorum procedures, TPAC PB membership**

Craig reached out to members Karen Craver and David Sky to gauge their level of interest and commitment. Both Karen and David opted to step down from the committee making the number of official members on the roster 5, and reducing the number of members needed for a quorum to 3. This was done because it has recently been difficult for enough members to attend to have a quorum and therefore, hold a meeting.

While it is not the goal of the subcommittee to reduce its numbers, it is currently necessary in order to hold meetings compliant with RSA 91-A. The subcommittee will seek additional members to recruit to fill the positions left by Karen and David.

It was suggested that a record of meeting attendance be kept for future meetings.

### **CIP Discussions**

Over the past year, the subcommittee has been reviewing the Bicycle and Pedestrian Master Plans to discuss locations and develop projects ideas to incorporate into CIP #17. The following projects were conceptualized:

Loudon Road/Gully Hill – East of the bridge, construction of separated bike facilities, removal of the concrete divider on Gully Hill, tree plants, and associated drainage improvements.

Washington & Center – Realignment of intersection to reduce the Washington Street crossing distance, add bump outs to facilitate Centre St. crossing.

Broadway – Construct bump outs at Rollins Park, Allison St. and Pillsbury St.

Green Street – Construct bump outs at Warren St, School St, and Capitol St.

Clinton Street – Construct a bump out and crosswalk on the north side of Clinton Street across from Harvard St., bring the curb on the north side of Clinton St. between Princeton St. and Dartmouth St. into the road as to reduce the length of the S. Fruit Street right turn lane. The existing bike lane would be maintained.

### **Demonstration Project**

Sam shared that pending acceptance of his report by City Council; he will begin the outreach process starting with Terry Crotty of the School District to discuss logistics and will eventually speak with the Principals of Abbott-Downing and Rundlett schools. Further community outreach is also planned.

### **TPAC-BP Project List and Strategy**

Given changes in staffing and skill sets with Jeff leaving and Sam recently joining, the subcommittee thought it would be prudent to reevaluate its current focus. Thanks to Jeff, multiple projects have been conceptualized for CIP 17, freeing the subcommittee to allocate time to other areas such as:

- Maintaining the City’s Bike Friendly Communities Certification and potentially pursue higher levels of certification;
- Inviting the Police Department for conversations around bike/pedestrian safety, enforcement, recommendations;
- Updating the Bicycle Master Plan;
- Planning various bike/walk events, perhaps with an educational component;
- Pursuing Walk Friendly Communities Certification;
- Installing a “3 Foot Law” sign on Mountain Road;
- Involvement with Safe Routes to School activities

The feedback report from the 2015 Bicycle Friendly Community Bronze Award was reviewed for areas where the subcommittee could focus their efforts. Separated facilities, bicycle parking, education and training, planning, and enforcement were areas BFC identified as needing improvement. The subcommittee will look at ways of expanding the existing network of various bicycle facilities with the idea of using future demonstration projects as a way of building support of new projects.

The subcommittee discussed updating the Bicycle Master Plan in conjunction with the upcoming City-wide Master Plan update. Sam explained the Transportation chapter will be one of the first chapters to be updated and bicycle and pedestrian considerations will be a major focus.

Other forms of bicycle promotion were discussed including promoting the Bike Rodeo, speaking with the Police Department on enforcement and bicycle safety, improving and advertising bicycle maps of the City, and looking to opportunities for educational programs.

### **I-93 Bow-Concord Update**

Dick reported that recent letters in the Concord Monitor point towards a demand for more bicycle and pedestrian considerations. David shared that a group of UNH engineering students are doing capstone project on a pedestrian under or overpass across I-93 and stated that the presentations will be held at UNH on April 29<sup>th</sup> at 4:30 and 5:00.

**CNHBC Update – Bikes of March**

Craig reported that the Bicycle Coalition is hosting the Bikes of March event at Red River Theatres on March 14<sup>th</sup>. The event will consist of tabling, screening of topical films, community updates on relative projects, and various other outreach/education opportunities for the cycling community. He noted that at last check, tickets are still available

**Private Development Update/Plan Reviews**

Nothing to report

**Other Discussion Items**

Nothing to report

Meeting adjourned at 6:56 PM

DRAFT