

ARENA ADVISORY MEETING MINUTES

Thursday, January 19, 2017

Everett Arena 8:00 A.M.

Present: Nick Wallner, Chris Brown, Councilor Dan St. Hilaire, Mick Mounsey, Gerry Blanchette, Mike Gfroerer, Dan Arndt, Arena & Properties Manager Jeff Bardwell, Public Properties Superintendent Jay Burgess

Excused: Councilor Gail Matson

Guest: Wes Riley, Concord Youth Hockey

Meeting called to order at 8:00 AM

Meeting Part I

Chiller Update

Jeff Bardwell updated the committee on the chiller replacement project, new chiller is on order, bids for installation are due to go out on Friday, January 20, 2017. A mandatory pre bid meeting is scheduled for February 3rd and bids are due back by February 17th. Project is scheduled to be completed by June 2017.

2017-18 Fees

Jeff Bardwell distributed a proposed fee schedule for FY18 and a NH rink rate study. Staff is recommending an increase in ice rates of 1% to 2% and an increase in the youth stick practice fee. Mike Gfroerer questioned if raising the youth stick practice fee was necessary, discussion took place regarding the revenue produced by youth stick practice. Gerry Blanchette requested that another column be added showing the revenue generated by each line item, Jeff Bardwell will update the rate detail with that item. Staff is recommending an increase in daily show rate and outside lot vendors ranging 1% to 2% and 7.4% increase in the 1 day lot vendor rate and 16% increase in the Christmas tree sales fee. The larger increase in the Christmas tree sales fee is based on having two bidders this year and the amount they were willing to pay. Discussion took place on the various rates, Mike Gfroerer made a motion to accept the proposed rates with the exception of the youth stick practice to remain at \$8.00; Gerry Blanchette seconded motion; motion passed unanimously.

Public Session Policy

Jeff Bardwell updated the committee on the arena public session policy regarding what is allowed and not allowed on the ice during public sessions. The policy outlines the purpose of public skating and stick practice; that skates must be worn and patrons must be able to propel themselves.

Alcohol Update

This item is tabled until next meeting.

LED Project

A request for incentives has been submitted to Unitil for the arena LED project. Once a letter from Unitil is received the proposal will be presented to council. The goal is to get onto the February Council agenda followed by a public hearing in March with installation in May/June if approved. Mike Gfroerer asked if staff has seen the LED lighting, Jeff Bardwell reviewed the lighting most recently at JFK arena in Manchester that just finished their LED installation. Discussion took place on the quality of the lighting and lumens. Chris Brown inquired if solar had been looked into recently; Jeff Bardwell explained that it has been a number of years since solar was investigated. Discussion on updates in technology took place; staff will look into solar as a future project.

Meeting Part II

Master Plan – Kiwanis Riverfront Park

Part of this year's recreation goals is to work with the recreation advisory, arena advisory, city staff from the Community Development and General Services Departments to create a plan for future operations, investment and management of Kiwanis Park and the Everett Arena Property.

Nick Wallner updated the committee on the Tuesday, January 17, 2017 joint meeting with RPAC. This was the first of a series of meetings to discuss the future development of the park. Discussion at that meeting included the current development of Terrell Park on Manchester Street and the goal to connect the two parks with a trail along the river. There was consensus by both committees that the first step is to relocate the fire training area. Both committees were tasked to come up with a list of suggestions for the next scheduled joint meeting on Monday, January 30, 2017.

Chris Brown asked if this was just for improving the current stripped parking spots, Nick Wallner explained that it was for the entire park. Gerry Blanchette recommended retaining the two entrances and exits as they already have traffic signals and are needed for events and proper traffic flow.

Dan St. Hilaire explained that the city is also looking at the corn fields behind the post office for recreation purposes. Gerry Blanchette suggested that the Gully Hill committee should be part of this discussion as it is connected to this project.

Discussion took place on the current master plan for Kiwanis Park which includes playing fields and amphitheater. Discussion took place on parking and how much is needed for ice and non-ice events and activities. Jeff Bardwell explained the arena currently has 201 stripped spaces. Gerry Blanchette investigated the number of parking spaces required for the arena for ice and non-ice events. Based on the City's requirements it ranges from 344 for ice events and 560 for non-ice.

The committee came up with the following items they would like to see in the park development:

1. Any addition to the arena for a new entrance which would include a full retail pro shop and restaurant will be on the North West corner of the arena.
2. Consolidate both parcels of city land under arena jurisdiction
3. Maintain the current number of stripped spaces at a minimum and add some along the east end of the arena.
4. Maintain overflow parking with "Green Parking".
5. Purchase approximately 7 acres of State land; the parcel is a flat triangle shaped land located on the east end of park beyond the boat house adjacent to the river.
6. Move boat ramp to the south side of bridge
7. Move skate park to Keach Park.

Meeting adjourned 9:15 AM

Respectfully Submitted

Jeffrey R. Bardwell
Arena & Properties Manager