

Facilities Naming Committee **Draft Minutes**October 4, 2013

Attendance: Councilors Kretovic, Coen and Shurtleff. Staff person Michelle Mulholland, Deputy City Clerk, was also present.

Councilor Kretovic called the meeting to order at 9:30 a.m. She explained that Council referred a communication from Bob Hatch asking that City Council consider renaming the courts at Keach Park, Hatch Courts, in memory of his father Paul O. Hatch. She indicated that there is no written criteria within Parks and Recreation policies in regards to naming anything within any of the city parks. She feels that Mr. Hatch needs to provide more evidence before naming anything in honor of his father. She stated that Marilyn Fraser had indicated that she knew Mr. Hatch for his Broken Ground work and his work one on one with kids. Ms. Fraser had felt that this was an odd request for Keach Park. Councilor Kretovic noted her concern with installing a plaque for Mr. Hatch pointing out that many people put a community effort within that park. She reiterated that she feels that Mr. Hatch needs to present more evidence in regards to his father's involvement in the park.

Councilor Coen indicated that he has reviewed the Facilities Naming Committee Policy beforehand. He questioned whether something should be added in which a form needs to be completed for a request.

Councilor Shurtleff explained that the heritage sign program has a form that needs to be completed providing history.

Councilor Kretovic indicated that there needs to be documented proof.

Councilor Coen stated that there is nothing within the policy in regards to memorializing something to honor someone.

Councilor Kretovic noted that she feels that the Facilities Naming Committee Policy needs to be reviewed and taken under consideration.

Councilor Shurtleff noted his agreement. He further noted his agreement that the Hatch family needs to provide more information.

Councilor Coen asked that the Hatch family be forwarded the current policy.

Discussion ensued with the need to update the Facilities Naming Committee Policy and to create a form that can be completed for requests to name something in honor of someone.

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Councilor Coen pointed out that the golf course has granite benches that memorialize people. He questioned the definition of a city facility and whether this was the Parks and Recreation Department's turf.

Councilor Shurtleff noted his concern with this being a lot of work for staff and questioned whether the committee should take this on as a buffer.

Councilor Kretovic asked if it would be appropriate to ask Chris Mulleavey, David Gill and Mary Miller to take part in and have a voice when reviewing the policy.

Councilor Shurtleff noted that the policy could be referenced for requests.

Councilor Kretovic noted that staff has been receiving a lot of pressure from the Hatch Family. She indicated that she feels that Mr. Hatch has done more for Broken Ground than the city and noted her agreement with the Parks and Recreation Advisory Committee decision on not renaming the courts at Keach Park.

It was agreed that the Hatch family is notified that more information would be needed, that they are not approving this request at this time and that a new policy and form be drafted in the future for the Facilities Naming Committee.

The time being 9:45 a.m., Councilor Coen moved to adjourn the meeting. The motion was duly seconded and passed with no dissenting votes.

A true copy; I attest:

Michelle Mulholland Deputy City Clerk