

Concord Public Library Trustee Meeting

September 9, 2013

Present: Marian Akey, Jeremy Clemans, Megan De Vorsey, Inez McDermott, Paula Miner, Elizabeth Mulholland, Mary Beth Robinson, Lisa Sands, and Library Director Patricia Immen.

The meeting was called to order at 7:06 p.m. The minutes of June 12, 2013 meeting were approved.

Library Director's report:

- Anna Brandenburg, Reference Librarian, will be rescheduling her report on Teen Services.
- The part-time Library Page position has been filled.
- Web page features were highlighted: The City's website has a "notify me" feature for residents to choose to receive reminders, including library programs; the library catalog now offers a feature which provides reviews and recommendations; and there is a new database called Transparent Language for learning foreign languages.
- Publicity releases and ads are running in the Monitor to bring attention to various programs and initiatives.
- The summer reading programs were a success! The kids had a lot of fun. The Penacook Branch participated and offered a celebration program.
- E-mail notifications of expired cards have begun to go out, resulting in a lot of renewals.
- Volunteers are currently being recruited; information is available through the web page or at the Service Desk.
- The library will be able to process credit card transactions soon, with a convenience fee assessed.
- One public computer station is now a designated 15-minute express station.
- An Alice J. Reen Charitable Trust grant was received this year, to replace some chairs in the children's room, and to purchase study carrels for the lower lounge.
- A new volunteer, funded by CAP, is working 20 hours a week.
- The Panzer family has left a trust dedicated to purchase of books in ethnic cooking, modern and contemporary chamber music, and other specified recordings.

CPL Foundation Update: Their meeting is next week, so there is little to update. The Foundation is working on the bookmarks for the fall. Over the summer, the Foundation funded prizes for the Teen Summer Reading program and funded books to give away for National Night Out.

New Business:

- The trustee opening was discussed.
- The Library Director invited a member of the Trustees to speak at a staff meeting. Inez McDermott volunteered.

Old Business:

- It is unclear whether the Tannery project will move forward with the preferred developer.
- The FY 2014 Budget appropriated funds for the design of the Community Center, so future discussion is likely as to how/whether the library will have a presence there.

Motion to adjourn was made at 8:10 p.m. Next meeting: Monday, October 7, 2013

Respectfully submitted,
Elizabeth Mulholland, Secretary